



City Of Towanda, KS

Lovin' the Small Town Life!

Regular Council Meeting, October 8th, 2025, 7 pm
at City Hall, 110 S. 3rd, Towanda, KS

The City of Towanda

City Council Regular Meeting Agenda

Wednesday, October 8th, 2025, 7:00 PM, City Hall, 110 S 3rd, Towanda, KS

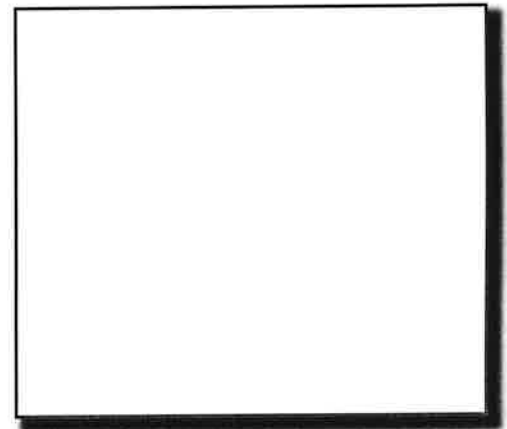
Regular Council Meeting

1. CALL TO ORDER

2. ROLL CALL

3. **CONSENT AGENDA** – *Consent agenda items will be acted on by one motion unless a majority of the City Council votes to remove an item for discussion and separate action.*

- **Minutes of September 10th, 2025 Council Meeting**
- **TREASURER’S INFORMATION REPORTS SEPTEMBER 2025**
 - i. Statement of Activities
 - ii. Fund Balance Report
 - iii. Budget Execution Report
 - iv. Water Loss Report
- **Claims**
 - i. Claims Reports
 - 1. Appropriations Ordinance 9-2025
- **STAFF/DEPARTMENT INFORMATION REPORTS**
 - i. Sheriff’s Office Report
 - ii. Court Clerk’s Report
 - iii. Planning and Zoning
 - iv. Code Compliance Report
 - v. Towanda Maintenance Department
 - vi. Towanda Public Library Report



Council Packet

4. **PRESENTATIONS AND GUEST SPEAKERS**

i. .

5. **OLD BUSINESS**

- Main Street Building Demolition Update
- Safe Streets for All Grant Update
- New Water System Design Update
- Revision of Municipal Water Conservation Plan Revision
 - i. Revision of Ordinance No. 729 to Adopt the Municipal Water Conservation Plan
- Resolution to Set 411 Cincinnati Dilapidation Hearing
- Sales Tax Discussion

6. **NEW BUSINESS**

- Trash Rate Resolution
- Capital Improvement Plan Workshop Date Announcement

7. **OTHER NEW BUSINESS**

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

8. PUBLIC COMMENT TIME

9. EXECUTIVE SESSION

- 30 min to discuss non-elected personnel matters.

10. Adjourn

* **“Discussion”** = No expectation of a final decision. The Council cannot discuss City issues as a group outside of a public meeting without violating the Kansas Open Meeting Act.

INTRODUCTION

Under the Kansas Open Meetings Act (KOMA), the public has the right to observe the meetings of the Towanda City Council unless the City Council has recessed into a lawfully conducted executive session. The KOMA does not require the opportunity for public comment – that opportunity is provided at the discretion of the City Council, except as required by State law or City ordinance in certain specific circumstances. This policy outlines the various circumstances under which the City Council meets and elaborates on the City Council's Rules of Procedure by addressing the rules regarding the time, place, and manner of public participation in the City Council meetings from the standpoint of the participating member of the public. This policy is intended to strike a lawful balance between First Amendment protections and the substantial public interests of (1) assuring that meetings of the City Council can occur in an efficient, orderly, and safe manner and (2) promoting productive public discourse regarding the governance and administration of the City while maintaining decorum in an environment free from interference, distraction, or intimidation, whether real or perceived, by any person present in the meeting room toward the Council or members of the public.

SUBMISSION OF WRITTEN INFORMATION

Written information may be submitted to the City Clerk before noon on Thursday prior to a City Council meeting for distribution to Council and key staff members or may be presented during the meeting upon recognition by the Mayor as a speaker in the manner described below. Ten (10) copies should be provided to ensure that all applicable parties are able to receive and review the information provided.

FORMS OF COMMUNICATION OR EXPRESSION NOT ALLOWED IN THE MEETING ROOM

To assure fulfillment of the substantial public interests outlined above, no member of the public attending the City Commission meeting shall in the meeting room engage in the following forms of communication or expression found by the City Council to be in conflict with the substantial public interests outlined above and, therefore, not allowed in the meeting room (the “disallowed conduct”):

Before, during, or after the meeting:

- (1) Possessing, placing, or displaying a sign, placard, flag, or banner, regardless of its size, the material of which it is made, or its written, graphic, or symbolic content;

During the meeting:

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

- (2) Audibly speaking, or making any sound or noise other than while speaking as a speaker recognized by the mayor;
- (3) Applauding, whistling, cheering, clapping, or otherwise expressing agreement with a speaker recognized by the mayor;
- (4) Booing, jeering, taunting, ridiculing, mocking or otherwise expressing disagreement with a speaker recognized by the mayor;
- (5) Inaudibly mouthing or gesturing messages deemed to be distracting to other persons in the meeting room;
- (6) Making available or distributing written materials to those in attendance.

Persons attending a City Commission meeting must turn off or set on vibrate all cellular telephones. Any person exhibiting any form of the disallowed conduct will first be warned by the Mayor to cease. If the person continues the disallowed conduct, the Mayor may ask the person to leave the meeting room. If the person does not promptly leave the meeting room, the Mayor may direct that the person be escorted from the meeting room.

AGENDA ITEMS

CONSENT AGENDA

The Consent Agenda assembles routine action items for collective approval in the interest of efficiency of the meeting. Any item may be removed from the Consent Agenda for separate consideration either (a) at the request of a Council Member or City staff, or (b) by a majority vote of the City Council upon request by a Towanda resident directed to City staff or to a Council Member prior to the start of the meeting without discussion.

PRESENTATIONS AND GUEST SPEAKERS

Presentations and Guest Speakers Time is an opportunity for organizations or citizens to make special presentations before the City Council. Such are scheduled in advance of the meeting by calling the City Clerk Andy Newbrey at (316) 536-2243 by 5:00 pm the Thursday preceding the meeting. Presentations are limited to ten minutes. Any presentation is for information purposes only; no action will be taken.

PUBLIC HEARINGS AND REGULAR AGENDA ITEMS

Following the introduction of any public hearing or regular agenda item, consideration of the item will ordinarily begin with a staff report, followed by Council Member questions of staff. If the matter involves an applicant, the applicant or the applicant's representative will be given the opportunity to address the City Council.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

In the case of a public hearing, the public hearing shall be conducted in the manner required by State law or Towanda ordinance, and any person entitled to address the City Council shall be provided that opportunity, regardless of his or her viewpoint on the matter, subject to the allowed time period.

In the case of a regular agenda item, subject to the discretion of the City Council, any interested persons wishing to address the City Council regarding the subject of the agenda item, regardless of his or her viewpoint on the matter, may be given the opportunity to do so, subject to the allowed time period.

In the case of either a public hearing or regular agenda item, those allowed to address the City Council may do so by, in turn, approaching the podium to be recognized by the mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the agenda item for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the public hearing or regular agenda item.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the agenda item to City Council Members, the City Administrator/City Clerk.
- The speaker should avoid repeating what has already been said and should feel free to simply state whether he or she is or is not in support of the matter being discussed.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.

PUBLIC COMMENT TIME

Public Comment Time provides an opportunity for Towanda citizens to address the City Council on a topic that is not on the meeting agenda.

After the Mayor announces the Public Comment Time:

- Any citizen wishing to address the City Council should, in turn, approach the podium to be recognized by the Mayor.
- There are no residency requirements.
- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the City Council for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the Public Comment Time.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information to Council Members, the City Manager, and the City Clerk.
- The City Council is not expected to take immediate action in response to the presentation.
- At the discretion of the City Council, subjects introduced under Public Comment Time may be referred to City staff for follow-up or may become an agenda item for a future meeting.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

- Comments or questions will be directed **only** to the City Council.
- Debate or arguments between parties in the audience is not allowed.
- Comments on personnel matters and matters pending in court are not permitted.

In order for the Council to have an opportunity to review comments in advance of the meeting, please email your comments or questions to administrator@cityoftowanda.com by 5:00 p.m. the Tuesday prior to the Wednesday meetings.

EXECUTIVE SESSION

The Kansas Open Meetings Act allows the City Council to recess into an executive session based upon certain justifications outlined in the act. The City Council may recess into executive session based upon a motion that includes (1) a statement describing the subjects to be discussed during the executive session, (2) the statutory justification for the executive session, and (3) the time and place at which the open meeting shall resume. Executive sessions are closed to the public, however, once the executive session has concluded, members of the public may return to the meeting room.

AGENDA INFORMATION

Copies of the agenda are available on the Friday afternoon preceding the regular meetings. Items for the agenda should be submitted to the Towanda City Clerk's office prior to noon on the Thursday preceding a regularly scheduled Wednesday meeting. Information regarding the agenda may be obtained from City Hall, 110 S. 3rd, Towanda, KS, or by visiting our website at:

www.cityoftowanda.com/agendas-minutes

OTHER ITEMS

STUDY/WORKSHOP SESSION

The City Council may meet in study session on topics determined by the City Administrator or the City Council on a specific date and time. As the name suggests, the study/workshop session is intended to provide a less formal opportunity for the City Council to study, discuss, and provide direction to City staff regarding the subject under study. Study sessions are open to the public; however, the extent of public participation is subject to the discretion of the City Council based upon available time during the study session and the need for public input in order to accomplish the objectives of the City Council in studying the subject of the study session.

SPECIAL LIMITED PUBLIC FORUM

A special limited public forum may be called by the City Council for the purposes of

- (a) conducting public discussion and
- (b) seeking public comment and/or the submission of written information regarding a particular subject matter.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

A special limited public forum may be convened in the City Council's regular meeting room or at an alternative, publicly accessible site suitable for the anticipated number of participants in the forum.

At the appointed time on the agenda, any persons wishing to address the City Council regarding the subject of the special limited public forum, regardless of their viewpoint on the matter, may do so by, in turn, approaching the podium or microphone to be recognized by the Mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the special limited public forum for no longer than the allowed time period determined and announced by the mayor based upon the number of persons expected to speak during the forum.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the special limited public forum to the City Council, the City Administrator, and the City Clerk.

Consent Agenda Items

10.08.2025



The City of Towanda

City Council Meeting Minutes
Towanda City Hall – 110 S 3rd St.
Wednesday, September 10, 2025, 7:00 PM

Governing Body

Present Not Present

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mayor – Jennifer Shaults
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council President – Mike Hayes
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Jennifer Watkins
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – TC Pyle
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Chris Hunt
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Kit Williams

Staff

Present Not Present

<input checked="" type="checkbox"/>	<input type="checkbox"/>	City Administrator – Andy Newbrey
<input checked="" type="checkbox"/>	<input type="checkbox"/>	City Attorney – Rob Lane
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Planning/Zoning Administrator -Lisa Long
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Court Administrator – Emelia Toney
<input type="checkbox"/>	<input type="checkbox"/>	

REVENUE NEUTRAL RATE HEARING

1. Call to Order

- 7p.m. by Jennifer Shaults

2. Roll Call

3. Public Comment

- No Comment

4. Roll Call Vote

Motion by Mike Hayes to exceed the Revenue Neutral. Second by Kit Williams. Pass vote(5-0) and signed.

5. Revenue Neutral Rate Hearing Adjourn

Motion by Mike Hayes to adjourn the Revenue Neutral Rate Hearing at 7:11 p.m. Second by TC Pyle. Motion carried (5-0).

BUDGET HEARING

1. Call to Order

- 7:10 p.m. by Jennier Shaults

2. Roll Call

3. Discussion

4. Roll Call Vote

Motion by Chris Hunt to adopt the property taxes budget to 8.464 mills. Second by TC Pyle. Passed: vote (5-0) and signed

5. Budget Hearing Adjourn

Motion by TC Pyle to adjourn the Budget Hearing at 7:20 p.m. Seconded by Mike Hayes. Motion carried (5-0).

REGULAR COUNCIL MEETING:

1 Call To Order

-

2 Roll Call

3 Consent Agenda

- Minutes of August 13, 2025, Council Meeting
- Treasure's Information Reports August 2025
 - Statement of Activities
 - Fund Balance Report
 - Budget Execution Report
 - Water Loss Report
- Claims
 - Claims Report
 - 1. Appropriations Ordinance 8-2025
- Staff/Development Information Reports
 - Sheriff's Office Report
 - Court Clerk's Report
 - Planning and Zoning
 - Code Compliance Report
 - Towanda Maintenance Department
 - Towanda Public Library Report
- *Motion by TC Pyle to approve the consent agenda from August 13, 2025, in entirety. Second by Kit Williams. Motion carried (5-0).*

4 Presentation and Guest Speakers

- None

5 Old Business

- **Main Street Building Demolition Update**

Lisa-A, a new reputable engineer, has been acquired, and he has been in contact with JEO. They have discussed and reviewed it, and the drawings are deemed sufficient by JEO. Once we have everything in order and the payments for JEO's engineering costs have been received, the building permit will be granted.
- **Safe Streets for All Grant Update**

Andy – Since we signed the first grant agreement, the department has changed the requirements and the structure of the grant. So, it had to be filled out again, re-signed, and sent back to them. Apparently, the updated forms I filled out were incorrect and need to be resubmitted. They are almost done, and then they will be submitted.
- **New Water System Design Update**

JEO has completed preliminary drawings and maps. They will have more information for us soon. They will soon submit the application for the Kansas Water Office Construction Grant.

- **Rec Department:**

Rob Lane, no updates really. There have been discussions as far as priority usage but not exclusive use. Needing some direction regarding negotiating a contract for priority usage. Emails are welcome regarding priorities, direction, parameters, etc., on what our expectations are.

6 New Businesses

- **New Emergency Water Conservation Plan Revision**

Lisa submitted the plan to the State, but the format was rejected. Needing an Amended New Emergency Water Conservation Plan submitted and seeking approval.

Motion by Mike Hayes to approve the Amended New Emergency Water Conservation plan, Ordinance No. 725. Second by Chris Hunt. Motion carried (5-0).

- **Resident Requesting Footbridge Over a Ditch**

Lisa – A resident is requesting a little footbridge across a ditch area. After the parties reviewed the sketches, the Council had no objection to the footbridge.

Kit Williams to abstain from discussion.

- **Fire Department Party** – The set for Saturday, September 13, 2025, from 5-9. Chase Holton will be present for the performance from 6-9

7 Other New Business

- .

8 Public Comment Time

- Chris Hunt - Citizens ask questions about how often the water meters are read. The water meters are read monthly. Regarding the uncertainties about water usage, please do not hesitate to contact City Hall.

9 Executive Session

- **20 minutes to discuss consultation with an attorney on matters deemed to be of attorney-client privilege, pursuant to the justification listed in K.S.A. 75-4319(b)(2)**
- *Motion by Mike Hayes to start the executive session for a length of 20 minutes. Second by Jen Watkins. Motion carried (5-0).*

- Entered into executive session at 8:33 pm
Resumed open meeting at 8:56 pm.

10 Adjourn

- *Motion by Chris Hunt to adjourn at 8:57 p.m. Seconded by TC Pyle. Motion carried (5-0).*

Andrew Newbrey
City Administrator

Approved the 8th day of October, 2025 by the City Council, City of Towanda, Kansas.

City of Towanda, KS
Statement of Activities
September 2025

	<u>Sep 25</u>
100I · GENERAL FUND INCOME	
1004110 · General Prop. Tax / AD Valorem	10,835.25
1004120 · General Prop Tax / Delinquent	19,576.64
1004140 · Franchise Fees	11,700.94
1004150 · Sales Tax Income	5,603.26
1004328 · Sales Tax Collected To Send On	103.98
1004413 · Business / Contractor Licenses	75.00
1004421 · Building / Remodeling Permit	541.00
1004501 · Court Fines	245.00
1004610 · Interest Revenue	2,231.46
1004689 · Bad Debt Coll. Prior to Jayhawk	172.87
1004690 · Misc. Revenues	1,972.15
1005254 · Newsletter Income	40.00
Total 100I · GENERAL FUND INCOME	<u>53,097.55</u>
 100X · GENERAL FUND EXPENSES	
12 · ADMINISTRATION EXPENSES	
12-Administration/Finance	
12-5210 · Training / Meetings	64.24
12-5254 · Printing / Publications	697.83
12-5315 · Operating Supplies	51.60
12-5326 · Empac Service	72.00
12-5400 · IT & Website Expenses	
12-5401 · QuickBooks Software	384.00
12-5404 · Tockify - Community Calendar	8.00
12-5405 · Adobe - Licenced Images	29.99
12-5406 · Mail Chimp Email Service	39.50
12-5419 · CROWDSTRIKE ANTIVIRUS SOFTWARE	1,259.94
Total 12-5400 · IT & Website Expenses	<u>1,721.43</u>
Total 12-Administration/Finance	2,607.10
12-5100 · Staff Expense Administration	
12-5110 · Salaries	16,632.06
12-5140 · PR Tax Expense City Share	1,269.50
12-5150 · KPERS City Share	1,550.31
12-5160 · Health Ins. - City Share	2,644.64
12-5161 · Adj - Payroll Liab. Differences	1,320.28
Total 12-5100 · Staff Expense Administration	<u>23,416.79</u>
12-5251 · Utilities	
12-5261 · Utilities Reimbursed By BUFD#11	-172.84
12-5251 · Utilities - Other	3,739.40
Total 12-5251 · Utilities	<u>3,566.56</u>
12-5253 · Insurance	
12-5260 · Insuranc C Hall & Fire Sta Bldg	-207.29

City of Towanda, KS
Statement of Activities
September 2025

	<u>Sep 25</u>
Total 12-5253 · Insurance	-207.29
12-5650 · Interfund Operate / TR Out	
12 - Transfer to Capital Improv	750.00
12 - Transfer to Community Bldg	833.33
12 - Transfer to Equipment Res	833.34
12 - Transfer to Sewer Reserve	0.00
12 - Transfer to Water Reserve	416.67
12 -Transfer to Street Reserve	625.00
	<u>3,458.34</u>
Total 12-5650 · Interfund Operate / TR Out	3,458.34
Total 12 · ADMINISTRATION EXPENSES	32,841.50
13 · COURT	
13-Court General Expenses	
13-5251 · Utilities	81.55
13-5314 · Office Supplies	43.31
	<u>124.86</u>
Total 13-Court General Expenses	124.86
13-5100 · Staff Expense Court	
13-5110 · Salaries	734.80
13-5140 · PR Tax Expense City Share	56.95
13-5150 · KPERS City Share	0.00
13-5160 · Health Ins. - City Share	0.00
	<u>791.75</u>
Total 13-5100 · Staff Expense Court	791.75
Total 13 · COURT	916.61
14 · LEGAL	
14-5110 · Salaries / Permanent	1,200.00
	<u>1,200.00</u>
Total 14 · LEGAL	1,200.00
15 · PLANNING & ZONING	
15-5225 · Code Compliance Contract	1,090.28
15-5252 · Communications	59.71
15-5254 · Printing / Publications	67.15
	<u>1,217.14</u>
Total 15 · PLANNING & ZONING	1,217.14
21 · PARKS and GROUNDSKEEPING	
21-5253 · Insurance	109.06
21-5332 · Building / Facility Parts	91.96
21-5420 · PORTA POTS	143.75
21-5550 · Groundkeeping	
21-5554 · Mowing	
21-5555 · Mower Gas & Oil	156.13
	<u>156.13</u>
Total 21-5554 · Mowing	156.13
Total 21-5550 · Groundkeeping	156.13
21 · PARKS and GROUNDSKEEPING - Other	28.55
	<u>529.45</u>
Total 21 · PARKS and GROUNDSKEEPING	529.45
22 · POOL	
22-Pool General Expenses	

City of Towanda, KS
Statement of Activities
September 2025

	<u>Sep 25</u>
22-5251 · Utilities	484.86
22-5253 · Insurance	<u>361.21</u>
Total 22-Pool General Expenses	846.07
22-5100 · Staff Expense Pool	
22-5110 · Salaries	0.00
22-5140 · PR Tax Expense City Share	<u>0.00</u>
Total 22-5100 · Staff Expense Pool	<u>0.00</u>
Total 22 · POOL	846.07
24 · LIBRARY-BILLING	
24-5251 · Utilities	189.55
24-5253 · Insurance	<u>370.43</u>
Total 24 · LIBRARY-BILLING	559.98
25 · SENIOR CENTER	
25-5251 · Utilities	321.14
25-5253 · Insurance	322.46
25 · SENIOR CENTER - Other	<u>44.52</u>
Total 25 · SENIOR CENTER	688.12
26 · MUSEUM	
26-5253 · Insurance	<u>929.90</u>
Total 26 · MUSEUM	929.90
31 · SHERIFF DEPARTMENT CONTRACT	
31-Police Genral Expenditures	
31-5251 · Utilities	497.85
31-5253 · Insurance	<u>376.40</u>
Total 31-Police Genral Expenditures	874.25
31-5243 · Contractural Services	<u>4,954.45</u>
Total 31 · SHERIFF DEPARTMENT CONTRACT	5,828.70
34 · ANIMAL CONTROL	
34-5253 · Insurance	12.96
34-5319 · Misc. Supplies	<u>93.95</u>
Total 34 · ANIMAL CONTROL	106.91
50 · PUBLIC WORKS SHOP	
50-Public Works General	
50-5225 · Cleaning / Disposal Service	86.45
50-5241 · Vehicle / Mobile Equipment R/M	324.39
50-5251 · Utilities	519.10
50-5253 · Insurance	860.52
50-5311 · Gasoline / Fuel / Lubricants	839.50
50-5314 · Office Supplies	251.66
50-5319 · Misc. Supplies	1,761.24
50-5321 · Maintenance Uniforms	491.33
50-5325 · Tools	499.95
50-5326 · Medical	108.00

City of Towanda, KS
Statement of Activities
September 2025

	Sep 25
50-5331 · Vehicle / Mobile Parts-Supplies	6.65
Total 50-Public Works General	5,748.79
50-5100 · Staff Expense Public Works	
50-5110 · Salaries	3,049.58
50-5140 · PR Tax Expense City Share	235.21
50-5150 · KPERS City Share	227.82
50-5160 · Health Ins. - City Share	268.60
Total 50-5100 · Staff Expense Public Works	3,781.21
Total 50 · PUBLIC WORKS SHOP	9,530.00
Total 100X · GENERAL FUND EXPENSES	55,194.38

210I · LIBRARY COUNTY TAX INCOME	
2104110 · Gen. Property Tax / AD Valorem	1,623.25
2104120 · Gen. Property Tax / Delinquent	283.82
2104130 · Motor Vehicle Tax	2,209.54
Total 210I · LIBRARY COUNTY TAX INCOME	4,116.61
210X · LIBRARY BLDG COUNTY TAX DIS	
2105610 · Appropriations	4,116.61
Total 210X · LIBRARY BLDG COUNTY TAX DIS	4,116.61

240I · EQUIPMENT RESERVE INCOME	
2404750 · Interfund Operating TR In	833.34
Total 240I · EQUIPMENT RESERVE INCOME	833.34
240X · EQUIPMENT RESERVE	
2405541 · Machinery / Equipment	4,351.24
Total 240X · EQUIPMENT RESERVE	4,351.24

City of Towanda, KS
Statement of Activities
September 2025

Sep 25

250I · STREETS INCOME	
2504230 · City/County/State Highway Fund	1,531.49
Total 250I · STREETS INCOME	1,531.49
250X · STREETS OM FUND EXPENSE	
2505100 · Staff Expense Streets	
2505110 · Salaries	938.34
2505140 · PR Tax Expense City Share	72.37
2505150 · KPERS City Share	70.10
2505160 · Health Ins. - City Share	82.65
Total 2505100 · Staff Expense Streets	1,163.46
2505244 · Other Repair / Maintenance	339.06
2505253 · Insurance (WC)	23.34
2505310 · Fuel for Township-Exch for Rock	326.45
2505311 · Gasoline/ Fuel/ Lubricants	146.23
2505315 · Operating Supplies	51.60
2505319 · Misc. Supplies	442.48
2505334 · Materials / Supplies Stock	550.32
Total 250X · STREETS OM FUND EXPENSE	3,042.94

251I · STREET RESERVE INCOME	
2514750 · Interfund Operate Trans. In	625.00
Total 251I · STREET RESERVE INCOME	625.00
251X · STREET RESERVE	
2515333 · Street Material / Supplies	2,010.78
Total 251X · STREET RESERVE	2,010.78

260I · COMMUNITY CENTER INCOME	
2604640 · Rents and Royalties	700.00
2604750 · Interfund Operating Tr. In	833.33
Total 260I · COMMUNITY CENTER INCOME	1,533.33
260X · COMMUNITY CENTER EXPENSE	
2605225 · Cleaning / Disposal Service	500.00
2605251 · Utilities	650.01
2605253 · Insurance	677.13
2605319 · Misc. Supplies	83.18
Total 260X · COMMUNITY CENTER EXPENSE	1,910.32

City of Towanda, KS
Statement of Activities
September 2025

Sep 25

410I · CAPITAL IMPROVEMENT INCOME	
4104750 · Interfund Operating Trans. In	750.00
Total 410I · CAPITAL IMPROVEMENT INCOME	750.00

609I · Water Debt Service Income	
6094100 · WDS Fund Income	5,168.00
Total 609I · Water Debt Service Income	5,168.00

610I · Water Meter Replacement Fund	
6104100 · Water Meter Replacement Income	1,824.00
Total 610I · Water Meter Replacement Fund	1,824.00

611I · WATER INCOME	
6114350 · Water Revenue	37,544.05
6114355 · Late Payment Charge	668.25
6114356 · Disconnect Fees	600.00
6114358 · Water Protection Fee	91.69
Total 611I · WATER INCOME	38,903.99
611X · WATER FUND EXPENSE	
6115100 · Staff Expense Water	
6115110 · Salaries	2,345.84
6115140 · PR Tax Expense City Share	180.93
6115150 · KPERS City Share	175.25
6115160 · Health Ins. - City Share	206.62
Total 6115100 · Staff Expense Water	2,908.64
6115212 · Transportation / Mileage	54.88
6115251 · Utilities	81.72
6115254 · Printing / Publications	198.00
6115319 · Misc. Supplies	123.57
6115334 · Materials / Supplies Stock	13.89
6115341 · Water For Resale	22,765.32
6115420 · Contractual Services	270.49
Total 611X · WATER FUND EXPENSE	26,416.51

City of Towanda, KS
Statement of Activities
September 2025

Sep 25

612I · WATER RESERVE INCOME	
6124750 · Interfund Operating Trans. In	416.67
Total 612I · WATER RESERVE INCOME	416.67
 612X · WATER RESERVE EXPENSE	
6125319 · Water Infrastructure Parts	4,161.97
Total 612X · WATER RESERVE EXPENSE	4,161.97

613I · WATER TOWER INCOME	
6134691 · Water Tower Rental Fees	2,374.95
Total 613I · WATER TOWER INCOME	2,374.95
 613X · WATER TOWER EXPENSE	
6135253 · Insurance	427.27
Total 613X · WATER TOWER EXPENSE	427.27

621I · SEWER INCOME	
6214350 · Sewer Revenue	15,045.25
6214355 · Late Payment Charge	368.54
Total 621I · SEWER INCOME	15,413.79
 621X · SEWER FUND EXPENSE	
6215100 · Staff Expense Sewer	
6215110 · Salaries	5,395.44
6215140 · PR Tax Expense City Share	416.14
6215150 · KPERs City Share	403.07
6215160 · Health Ins. - City Share	475.22
Total 6215100 · Staff Expense Sewer	6,689.87
6215226 · Testing Services	521.50
6215251 · Utilities	767.02
6215253 · Insurance	116.33
6215254 · Printing / Publications	198.00
6215315 · Operating Supplies	162.90
6215334 · Materials / Supplies Stock	13.90
6215542 · LOAN JETTER SEWER EQUIP EMPRISE	959.64
Total 621X · SEWER FUND EXPENSE	9,429.16

City of Towanda, KS
Statement of Activities
September 2025

Sep 25

622I · SEWER RESERVE INCOME	
6224690 · Misc.. Revenues / SL Fees	7,872.22
6224750 · Interfund Operating Trans In	0.00
Total 622I · SEWER RESERVE INCOME	7,872.22
 622X · SEWER RESERVE	
6225232 · Contract Principal Lagoon Loan	36,170.62
6225233 · Interest & Fiscal Charges	3,313.40
6226000 · Wtr System & SaleTax	6,618.00
Total 622X · SEWER RESERVE	46,102.02
 630I · TRASH REVENUE	
6304350 · Trash Service Revenue	13,144.69
6304355 · Late Payment Charge	215.61
Total 630I · TRASH REVENUE	13,360.30
 630X · TRASH FUND EXPENSE	
6305225 · Cleaning / Disposal Service	10,786.13
6305254 · Printing / Publications	198.00
Total 630X · TRASH FUND EXPENSE	10,984.13

7:07 PM
10/02/25
Cash Basis

City of Towanda, KS
Fund Balance Report
As of September 30, 2025

	Sep 30, 25
ASSETS	
Current Assets	
Checking/Savings	
1000 · Vintage Bank	
100B · General Fund	104,833.80
200B · Mayor/Council Fund	3,300.00
240B · Equipment Reserve Fund	23,441.64
250B · Streets O/M Fund	6,216.49
251B · Street Reserve Fund	193,629.74
260B · Community Center Fund	35,636.17
310B · Bond Fund	53,212.93
410B · Capital Improvememet Fund	70,553.81
609B · Water Debt Service Fund	5,168.00
610B · Water Meter Replacement Fund	9,286.10
611B · Water O/M Fund	12,738.55
612B · Water Reserve Fund	11,322.38
613B · Tower Fund	93,557.22
621B · Sewer O/M Fund	32,030.18
622B · Sewer Reserve Fund	145,213.11
630B · Trash and Refuse Fund	46,126.39
720B · Cemetery Fund	300.00
Total 1000 · Vintage Bank	846,566.51
Total Checking/Savings	846,566.51
Total Current Assets	846,566.51
TOTAL ASSETS	846,566.51
LIABILITIES & EQUITY	846,566.51

Budget Execution Report 2025

Date Tuesday, September 30, 2025

% of year

75%

Fund		Budget	YTD	% Used	Remaining
General	100	\$901,600.00	\$607,725.27	67%	\$293,874.73
Streets	250	\$47,393.00	\$41,023.08	87%	\$6,369.92
Fire	220	\$55,419.49	\$56,522.44	102%	(\$1,102.95)
Comm Cntr	260	\$36,604.00	\$15,775.73	43%	\$20,828.27
Water	611	\$435,890.00	\$258,056.34	59%	\$177,833.66
Sewer	621	\$201,745.00	\$111,806.79	55%	\$89,938.21
Trash	630	\$193,811.00	\$102,658.33	53%	\$91,152.67
Cemetery	720	\$10,000.00	\$7,550.00	76%	\$2,450.00
Loan Pmt	310	\$16,739.00	\$5,324.45	32%	\$11,414.55
Library	210	\$57,190.00	\$54,099.49	95%	\$3,090.51
		\$1,956,391.49	\$1,260,541.92		

City of Towanda
Water Consumption Totals (Gallons)
2025

*Consumption totals are for the billed month stated (readings from the end of the previous month).

Usage Month	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Total
Billed Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
RWD #5 (Account #1310)	0	0	0	0	0	0	0	0	0	0	0	0	0
RWD #5 (Account #1309)	3,949,400	3,973,100	3,912,900	3,886,600	3,636,900	3,819,300	4,119,000	4,111,700	3,786,800	3,856,700	0	0	39,052,400
RWD #5 (Account #1297)	0	0	0	0	0	0	0	0	0	0	0	0	0
RWD #5 Total	3,949,400	3,973,100	3,912,900	3,886,600	3,636,900	3,819,300	4,119,000	4,111,700	3,786,800	3,856,700	0	0	39,052,400
Jayhawk Billed	2,381,000	2,307,000	2,627,000	2,313,000	2,518,000	2,385,000	2,632,000	2,607,000	2,788,000	2,454,000	0	0	25,012,000
Bulk Water Billed	0	0	0	0	0	0	0	0	0	0	0	0	0
Known Water Loss	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Billed	2,381,000	2,307,000	2,627,000	2,313,000	2,518,000	2,385,000	2,788,000	2,607,000	2,788,000	2,454,000	0	0	23,378,800
Consumption Difference	(1,568,400)	(1,666,100)	(1,285,900)	(1,573,600)	(1,118,900)	(1,434,300)	(1,487,000)	(1,504,700)	(998,800)	(1,402,700)	0	0	(15,673,600)
Percent Different	40%	42%	33%	40%	31%	38%	36%	37%	26%	36%	#DIV/0!	#DIV/0!	40%

Jayhawk Water \$ Amount	\$29,595.52	\$28,685.72	\$31,943.08	\$29,272.26	\$29,272.26	\$29,391.46	\$28,616.71	\$32,356.60	\$44,536.00	\$43,126.10	\$0.00	\$0.00	\$326,795.71
Rural Water \$ Billing Amount	\$22,550.38	\$22,684.53	\$22,343.79	\$22,194.94	\$20,781.63	\$22,927.47	\$24,457.69	\$24,414.69	\$22,501.03	\$22,912.74	\$0.00	\$0.00	\$227,768.89
Total Income from Water	\$7,045.14	\$6,001.19	\$9,599.29	\$7,077.32	\$8,490.63	\$6,463.99	\$4,159.02	\$7,941.91	\$22,034.97	\$20,213.36	\$0.00	\$0.00	\$99,026.82
Days	31	31	28	31	30	31	30	31	31	30	-	-	
Daily Gallons	127,400	128,165	139,746	125,374	121,230	123,203	137,300	132,635	122,155	128,557	-	-	#DIV/0!
Daily Billed Gallons	76,806	74,419	93,821	74,613	83,933	76,935	87,733	84,097	89,935	81,800	#DIV/0!	#DIV/0!	#DIV/0!
Daily Loss	50,594	53,745	45,925	50,761	37,297	46,268	49,567	48,539	32,219	46,757	-	-	#DIV/0!
Monthly Cost of Loss	\$9,222.19	\$9,796.67	\$7,561.09	\$9,252.77	\$6,579.13	\$8,433.68	\$8,743.56	\$8,847.64	\$5,872.94	\$8,247.88	\$0.00	\$0.00	\$68,436.73

City of Towanda, KS
Claims Report
September 2025

Date	Num	Name	Memo	Debit	Credit	Balance
100X - GENERAL FUND EXPENSES						
12 - ADMINISTRATION EXPENSES						
12-Administration/Finance						
12-5210 - Training / Meetings						
09/18/2025	41011	Bank of America	WATER FOR COUNCIL MEETINGS	8.06		8.06
09/18/2025	41011	Bank of America	PIZZA FOR COUNCIL MEETING	56.18		64.24
Total 12-5210 - Training / Meetings				64.24	0.00	64.24
12-5254 - Printing / Publications						
09/10/2025	ACH	Nexbill Pay	check fee D Buchanan	1.50		1.50
09/10/2025	ACH	Nexbill Pay	90 Paperless Bills SEPTEMBER 2025	9.00		10.50
09/11/2025	41002	League of Kansas Municipalities	ADMINISTRATOR	200.00		210.50
09/18/2025	41011	Bank of America	ORDINANCE 726 STO AND	273.70		484.20
09/22/2025	41014	CANON FINANCIAL SERVICES	ORDINANCE 727 UPOC	213.63		697.83
Total 12-5254 - Printing / Publications				697.83	0.00	697.83
12-5315 - Operating Supplies						
09/09/2025	40992	BUTLER COUNTY PRINTING	ENVELOPES 1000 WINDOW AND 500 REGULAR ENVELOPES	51.60		51.60
Total 12-5315 - Operating Supplies				51.60	0.00	51.60
12-5326 - Empac Service						
09/01/2025	40974	EMPAC	EMPAC QTR 4 2025	72.00		72.00
Total 12-5326 - Empac Service				72.00	0.00	72.00
12-5400 - IT & Website Expenses						
12-5401 - QuickBooks Software						
09/18/2025	41011	Bank of America	QUICKBOOKS	384.00		384.00
Total 12-5401 - QuickBooks Software				384.00	0.00	384.00
12-5404 - Tockify - Community Calendar						
09/18/2025	41011	Bank of America	TOCKIFY	8.00		8.00
Total 12-5404 - Tockify - Community Calendar				8.00	0.00	8.00
12-5405 - Adobe - Licenced Images						
09/18/2025	41011	Bank of America	ADOBE	29.99		29.99
Total 12-5405 - Adobe - Licenced Images				29.99	0.00	29.99
12-5406 - Mail Chimp Email Service						
09/18/2025	41011	Bank of America	MAILCHIMP	39.50		39.50
Total 12-5406 - Mail Chimp Email Service				39.50	0.00	39.50
12-5419 - CROWDSTRIKE ANTIVIRUS SOFTWARE						
09/18/2025	41011	Bank of America	CROWDSTRIKE ANTIVIRUS	1,259.94		1,259.94
Total 12-5419 - CROWDSTRIKE ANTIVIRUS SOFTWARE				1,259.94	0.00	1,259.94
Total 12-5400 - IT & Website Expenses				1,721.43	0.00	1,721.43
Total 12-Administration/Finance				2,607.10	0.00	2,607.10
12-5100 - Staff Expense Administration						
12-5110 - Salaries						
09/30/2025	EOMPRADJ			16,632.06		16,632.06
Total 12-5110 - Salaries				16,632.06	0.00	16,632.06
12-5140 - PR Tax Expense City Share						
09/30/2025	EOMPRADJ			1,269.50		1,269.50
Total 12-5140 - PR Tax Expense City Share				1,269.50	0.00	1,269.50
12-5150 - KPERS City Share						
09/30/2025	EOMPRADJ			1,550.31		1,550.31
Total 12-5150 - KPERS City Share				1,550.31	0.00	1,550.31
12-5160 - Health Ins. - City Share						
09/30/2025	EOMPRADJ			2,644.64		2,644.64
Total 12-5160 - Health Ins. - City Share				2,644.64	0.00	2,644.64
12-5161 - Adj - Payroll Liab. Differences						
09/30/2025	VBPBK			1,320.28		1,320.28
Total 12-5161 - Adj - Payroll Liab. Differences				1,320.28	0.00	1,320.28
Total 12-5100 - Staff Expense Administration				23,416.79	0.00	23,416.79
12-5251 - Utilities						
12-5261 - Utilities Reimbursed By BUFD#11						
09/02/2025	40980	COX	COX UTILITY	44.91		44.91
09/02/2025	40981	EVERGY	EVERGY UTILITY	272.23		317.14
09/02/2025	40986	ACCENTLOGIC	ACCENT LOGIC	32.78		349.92
09/06/2025	5042	Butler County Fire District #11	July 2025 Utilities		369.21	-19.29
09/06/2025	5051	Butler County Fire District #11	August 2025 Utilities		480.81	-500.10
09/11/2025	40999	VERIZON WIRELESS	VERIZON UTILITY	41.54		-458.56
09/22/2025	41022	KANSAS GAS SERVICE	KANSAS GAS UTILITY	56.91		-401.65
09/29/2025	41039	EVERGY	EVERGY UTILITY	228.81		-172.84
Total 12-5261 - Utilities Reimbursed By BUFD#11				677.18	850.02	-172.84
12-5251 - Utilities - Other						
09/01/2025	40972	Butler Electric Cooperative	LIGHT AT 254 & HUNTER	67.00		67.00
09/02/2025	40980	COX	COX UTILITY	55.04		122.04
09/02/2025	40981	EVERGY	EVERGY UTILITY	1,719.50		1,841.54

City of Towanda, KS
Claims Report
September 2025

Date	Num	Name	Memo	Debit	Credit	Balance
09/02/2025	40986	ACCENTLOGIC	ACCENT LOGIC	65.56		1,907.10
09/11/2025	40999	VERIZON WIRELESS	VERIZON UTILITY	41.54		1,948.64
09/22/2025	41022	KANSAS GAS SERVICE	KANSAS GAS UTILITY	34.87		1,983.51
09/29/2025	41039	EVERGY	EVERGY UTILITY	1,687.46		3,670.97
09/29/2025	41040	BUTLER RURAL ELECTRIC	LIGHT AT HUNTER AND 254	68.43		3,739.40
Total 12-5251 - Utilities - Other				3,739.40	0.00	3,739.40
Total 12-5251 - Utilities				4,416.58	850.02	3,566.56
12-5253 - Insurance						
12-5260 - Insuranc C Hall & Fire Sta Bldg						
09/06/2025	5042	Butler County Fire District #11	July 2025 EMC Insurance		544.51	-544.51
09/06/2025	5051	Butler County Fire District #11	August 2025 Insurance		544.51	-1,089.02
09/11/2025	41000	EMC INSURANCE	EMC INSURANCE	881.73		-207.29
Total 12-5260 - Insuranc C Hall & Fire Sta Bldg				881.73	1,089.02	-207.29
Total 12-5253 - Insurance				881.73	1,089.02	-207.29
12-5650 - Interfund Operate / TR Out						
12 - Transfer to Capital Improv						
09/30/2025	EOMFT			750.00		750.00
Total 12 - Transfer to Capital Improv				750.00	0.00	750.00
12 - Transfer to Community Bldg						
09/30/2025	EOMFT			833.33		833.33
Total 12 - Transfer to Community Bldg				833.33	0.00	833.33
12 - Transfer to Equipment Res						
09/30/2025	EOMFT			833.34		833.34
Total 12 - Transfer to Equipment Res				833.34	0.00	833.34
12 - Transfer to Sewer Reserve						
09/30/2025	EOMFT			0.00		0.00
Total 12 - Transfer to Sewer Reserve				0.00	0.00	0.00
12 - Transfer to Water Reserve						
09/30/2025	EOMFT			416.67		416.67
Total 12 - Transfer to Water Reserve				416.67	0.00	416.67
12 -Transfer to Street Reserve						
09/30/2025	EOMFT			625.00		625.00
Total 12 -Transfer to Street Reserve				625.00	0.00	625.00
Total 12-5650 - Interfund Operate / TR Out				3,458.34	0.00	3,458.34
Total 12 - ADMINISTRATION EXPENSES				34,780.54	1,939.04	32,841.50
13 - COURT						
13-Court General Expenses						
13-5251 - Utilities						
09/11/2025	40999	VERIZON WIRELESS	VERIZON UTILITY	81.55		81.55
Total 13-5251 - Utilities				81.55	0.00	81.55
13-5314 - Office Supplies						
09/18/2025	41011	Bank of America	INK FOR COURT PRINTER	43.31		43.31
Total 13-5314 - Office Supplies				43.31	0.00	43.31
Total 13-Court General Expenses				124.86	0.00	124.86
13-5100 - Staff Expense Court						
13-5110 - Salaries						
09/30/2025	EOMPRADJ			734.80		734.80
Total 13-5110 - Salanes				734.80	0.00	734.80
13-5140 - PR Tax Expense City Share						
09/30/2025	EOMPRADJ			56.95		56.95
Total 13-5140 - PR Tax Expense City Share				56.95	0.00	56.95
13-5150 - KPERS City Share						
09/30/2025	EOMPRADJ					0.00
Total 13-5150 - KPERS City Share				0.00	0.00	0.00
13-5160 - Health Ins. - City Share						
09/30/2025	EOMPRADJ					0.00
Total 13-5160 - Health Ins. - City Share				0.00	0.00	0.00
Total 13-5100 - Staff Expense Court				791.75	0.00	791.75
Total 13 - COURT				916.61	0.00	916.61
14 - LEGAL						
14-5110 - Salaries / Permanent						
09/01/2025	40969	Robert Lane	SEPTEMBER 2025 ATTORNEY FEES	1,200.00		1,200.00
Total 14-5110 - Salaries / Permanent				1,200.00	0.00	1,200.00
Total 14 - LEGAL				1,200.00	0.00	1,200.00
15 - PLANNING & ZONING						
15-5225 - Code Compliance Contract						
09/01/2025	40968	PIERCE CODE COMPLIANCE LLC	CODE COMPLIANCE FOR SEPTEMBER 2025	1,000.00		1,000.00
09/09/2025	40993	PIERCE CODE COMPLIANCE LLC	CERTIFIED MAIL 09/05/2025	90.28		1,090.28
Total 15-5225 - Code Compliance Contract				1,090.28	0.00	1,090.28
15-5252 - Communications						
09/22/2025	41027	LISA HAMILTON	phone bill	59.71		59.71
Total 15-5252 - Communications				59.71	0.00	59.71
15-5254 - Printing / Publications						

City of Towanda, KS
Claims Report
September 2025

	Date	Num	Name	Memo	Debit	Credit	Balance
	09/18/2025	41011	Bank of America	RESOLUTION DEMO HEARING 411 CINCINNATI	67.15		67.15
Total 15-5254 - Printing / Publications					67.15	0.00	67.15
Total 15 - PLANNING & ZONING					1,217.14	0.00	1,217.14
21 - PARKS and GROUNDSKEEPING							
21-5253 - Insurance							
	09/11/2025	41000	EMC INSURANCE	EMC INSURANCE	109.06		109.06
Total 21-5253 - Insurance					109.06	0.00	109.06
21-5332 - Building / Facility Parts							
	09/18/2025	41008	BOMGAARS SUPPLY	2X COUPLER AND 2X ADAPTER	91.96		91.96
Total 21-5332 - Building / Facility Parts					91.96	0.00	91.96
21-5420 - PORTA POTS							
	09/25/2025	41036	AAA PORTABLE SERVICES	PORTA POT	143.75		143.75
Total 21-5420 - PORTA POTS					143.75	0.00	143.75
21-5550 - Groundkeeping							
21-5554 - Mowing							
21-5555 - Mower Gas & Oil							
	09/09/2025	40990	WEX FLEET UNIVERSAL	09/31/2025	156.13		156.13
Total 21-5555 - Mower Gas & Oil					156.13	0.00	156.13
Total 21-5554 - Mowing					156.13	0.00	156.13
Total 21-5550 - Groundkeeping					156.13	0.00	156.13
21 - PARKS and GROUNDSKEEPING - Other							
	09/22/2025	41019	EVERGY	EVERGY UTILITY	28.55		28.55
Total 21 - PARKS and GROUNDSKEEPING - Other					28.55	0.00	28.55
Total 21 - PARKS and GROUNDSKEEPING					529.45	0.00	529.45
22 - POOL							
22-Pool General Expenses							
22-5251 - Utilities							
	09/02/2025	40981	EVERGY	EVERGY UTILITY	380.18		380.18
	09/02/2025	40983	VERIZON WIRELESS	VERIZON UTILITY	65.00		445.18
	09/25/2025	41037	EVERGY	EVERGY UTILITY	39.68		484.86
Total 22-5251 - Utilities					484.86	0.00	484.86
22-5253 - Insurance							
	09/11/2025	41000	EMC INSURANCE	EMC INSURANCE	361.21		361.21
Total 22-5253 - Insurance					361.21	0.00	361.21
Total 22-Pool General Expenses					846.07	0.00	846.07
22-5100 - Staff Expense Pool							
22-5110 - Salaries							
	09/30/2025	EOMPRADJ					0.00
Total 22-5110 - Salaries					0.00	0.00	0.00
22-5140 - PR Tax Expense City Share							
	09/30/2025	EOMPRADJ					0.00
Total 22-5140 - PR Tax Expense City Share					0.00	0.00	0.00
Total 22-5100 - Staff Expense Pool					0.00	0.00	0.00
Total 22 - POOL					846.07	0.00	846.07
24 - LIBRARY-BILLING							
24-5251 - Utilities							
	09/24/2025	41033	KANSAS GAS SERVICE	KANSAS GAS UTILITY	44.52		44.52
	09/24/2025	41034	EVERGY	EVERGY UTILITY	145.03		189.55
Total 24-5251 - Utilities					189.55	0.00	189.55
24-5253 - Insurance							
	09/11/2025	41000	EMC INSURANCE	EMC INSURANCE	370.43		370.43
Total 24-5253 - Insurance					370.43	0.00	370.43
Total 24 - LIBRARY-BILLING					559.98	0.00	559.98
25 - SENIOR CENTER							
25-5251 - Utilities							
	09/02/2025	40981	EVERGY	EVERGY UTILITY	176.55		176.55
	09/09/2025	40997	COX	COX UTILITY	33.50		210.05
	09/29/2025	41039	EVERGY	EVERGY UTILITY	111.09		321.14
Total 25-5251 - Utilities					321.14	0.00	321.14
25-5253 - Insurance							
	09/11/2025	41000	EMC INSURANCE	EMC INSURANCE	322.46		322.46
Total 25-5253 - Insurance					322.46	0.00	322.46
25 - SENIOR CENTER - Other							
	09/22/2025	41022	KANSAS GAS SERVICE	KANSAS GAS UTILITY	44.52		44.52
Total 25 - SENIOR CENTER - Other					44.52	0.00	44.52
Total 25 - SENIOR CENTER					688.12	0.00	688.12
26 - MUSEUM							
26-5253 - Insurance							
	09/11/2025	41000	EMC INSURANCE	EMC INSURANCE	929.90		929.90
Total 26-5253 - Insurance					929.90	0.00	929.90
Total 26 - MUSEUM					929.90	0.00	929.90
31 - SHERIFF DEPARTMENT CONTRACT							
31-Police Genral Expenditures							

City of Towanda, KS
Claims Report
September 2025

Date	Num	Name	Memo	Debit	Credit	Balance
31-5251 - Utilities						
09/02/2025	40978	COX	COX UTILITY	67.00		67.00
09/02/2025	40981	EVERGY	EVERGY UTILITY	187.62		254.62
09/22/2025	41022	KANSAS GAS SERVICE	KANSAS GAS UTILITY	44.52		299.14
09/29/2025	41039	EVERGY	EVERGY UTILITY	131.71		430.85
09/29/2025	41043	COX	COX UTILITY	67.00		497.85
Total 31-5251 - Utilities				497.85	0.00	497.85
31-5253 - Insurance						
09/11/2025	41000	EMC INSURANCE	EMC INSURANCE	376.40		376.40
Total 31-5253 - Insurance				376.40	0.00	376.40
Total 31-Police Genral Expenditures				874.25	0.00	874.25
31-5243 - Contractural Services						
09/26/2025	41038	BUTLER COUNTY SHERIFF LE	1 DEPUTY OCTOBER 2025 CHLOE WALKER	4,954.45		4,954.45
Total 31-5243 - Contractural Services				4,954.45	0.00	4,954.45
Total 31 - SHERIFF DEPARTMENT CONTRACT				5,828.70	0.00	5,828.70
34 - ANIMAL CONTROL						
34-5253 - Insurance						
09/11/2025	41000	EMC INSURANCE	EMC INSURANCE	12.96		12.96
Total 34-5253 - Insurance				12.96	0.00	12.96
34-5319 - Misc. Supplies						
09/22/2025	41012	JP COOKE COMPANY	2026 ANIMAL TAGS	93.95		93.95
Total 34-5319 - Misc. Supplies				93.95	0.00	93.95
Total 34 - ANIMAL CONTROL				106.91	0.00	106.91
50 - PUBLIC WORKS SHOP						
50-Public Works General						
50-5225 - Cleaning / Disposal Service						
09/09/2025	40994	HOUSEHOLD HAZARDOUS WASTE	LATEX PAINT DISPOSAL	86.45		86.45
Total 50-5225 - Cleaning / Disposal Service				86.45	0.00	86.45
50-5241 - Vehicle / Mobile Equipment R/M						
09/01/2025	40973	MYERS AUTOMOTIVE	PURCHASE OF 2 TIRES THAT GO ON TRAILER	324.39		324.39
Total 50-5241 - Vehicle / Mobile Equipment R/M				324.39	0.00	324.39
50-5251 - Utilities						
09/02/2025	40981	EVERGY	EVERGY UTILITY	199.28		199.28
09/02/2025	40986	ACCENTLOGIC	ACCENT LOGIC	65.55		264.83
09/22/2025	41022	KANSAS GAS SERVICE	KANSAS GAS UTILITY	34.86		299.69
09/22/2025	41024	Brenden Galloway	Phone Bill	30.00		329.69
09/22/2025	41026	RYLAN ROSE	Phone Bill	30.00		359.69
09/29/2025	41039	EVERGY	EVERGY UTILITY	159.41		519.10
Total 50-5251 - Utilities				519.10	0.00	519.10
50-5253 - Insurance						
09/11/2025	41000	EMC INSURANCE	EMC INSURANCE	860.52		860.52
Total 50-5253 - Insurance				860.52	0.00	860.52
50-5311 - Gasoline / Fuel / Lubricants						
09/09/2025	40990	WEX FLEET UNIVERSAL	08/31/2025	839.50		839.50
Total 50-5311 - Gasoline / Fuel / Lubricants				839.50	0.00	839.50
50-5314 - Office Supplies						
09/09/2025	40992	BUTLER COUNTY PRINTING	ENVELOPES 1000 WINDOW AND 500 REGULAR ENVELOPES	51.60		51.60
09/18/2025	41011	Bank of America	PRINTER AND PRINTER INK FOR MAINTENANCE	127.13		178.73
09/18/2025	41011	Bank of America	4X 3 RING BINDERS FOR SHOP	36.77		215.50
09/18/2025	41011	Bank of America	PAPER PROTECTORS	36.16		251.66
Total 50-5314 - Office Supplies				251.66	0.00	251.66
50-5319 - Misc. Supplies						
09/01/2025	EPAY	SUTHERLANDS CREDIT	PVC CEMENT, BALL VALVE, PVC 2X10	72.16		72.16
09/01/2025	EPAY	SUTHERLANDS CREDIT	ELEC W RMT, JOINT EXPANSION, FOAM INSULATING X2, GREAT STUFF BIG GAP	502.18		574.34
09/01/2025	EPAY	SUTHERLANDS CREDIT	NIPPLE, COUPLING, ELBOW, BUSHING, SBM TEE, CONNECTOR, WATER FILER ...	195.22		769.56
09/01/2025	EPAY	SUTHERLANDS CREDIT	2X STORAGE CENTER	549.10		1,318.66
09/01/2025	EPAY	SUTHERLANDS CREDIT	NO RECEIPTS	234.45		1,553.11
09/11/2025	41001	O'REILLY AUTO PARTS	WIRE BRUSH, MAG PICK UP, 6PK PAPER	62.21		1,615.32
09/18/2025	41008	BOMGAARS SUPPLY	FLUID DIESEL EXHAUST, BELT DBL STITCH	145.92		1,761.24
Total 50-5319 - Misc. Supplies				1,761.24	0.00	1,761.24
50-5321 - Maintenance Uniforms						
09/09/2025	40991	UNIFIRST CORPORATION	charges	82.84		82.84
09/18/2025	41004	Robert Beard	REIMBURSEMENT FOR BOOTS PURCHASED	123.61		206.45
09/18/2025	41009	UNIFIRST CORPORATION	RAGS	81.91		288.36
09/22/2025	41017	UNIFIRST CORPORATION	09/22/2025	81.91		370.27
09/22/2025	41025	Robert Beard	Phone Bill	30.00		400.27

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Date	Num	Name	Memo	Debit	Credit	Balance
09/29/2025	41042	UNIFIRST CORPORATION	09/29/2025	91.06		491.33
Total 50-5321 - Maintenance Uniforms				491.33	0.00	491.33
50-5325 - Tools						
09/18/2025	41007	MAX'S BREATHE EASY	4X HI FOLD A JACKS	400.00		400.00
09/22/2025	41016	Schulte Supply	14" ALUMINUM OFF-SET PIPE WRENCH HEAVY DUTY	99.95		499.95
Total 50-5325 - Tools				499.95	0.00	499.95
50-5326 - Medical						
09/01/2025	40974	EMPAC	EMPAC QTR 4 2025	108.00		108.00
Total 50-5326 - Medical				108.00	0.00	108.00
50-5331 - Vehicle / Mobile Parts-Supplies						
09/01/2025	EPAY	SUTHERLANDS CREDIT	ELEC BATTERY	6.65		6.65
Total 50-5331 - Vehicle / Mobile Parts-Supplies				6.65	0.00	6.65
Total 50-Public Works General				5,748.79	0.00	5,748.79
50-5100 - Staff Expense Public Works						
50-5110 - Salaries						
09/30/2025	EOMPRADJ			3,049.58		3,049.58
Total 50-5110 - Salaries				3,049.58	0.00	3,049.58
50-5140 - PR Tax Expense City Share						
09/30/2025	EOMPRADJ			235.21		235.21
Total 50-5140 - PR Tax Expense City Share				235.21	0.00	235.21
50-5150 - KPERS City Share						
09/30/2025	EOMPRADJ			227.82		227.82
Total 50-5150 - KPERS City Share				227.82	0.00	227.82
50-5160 - Health Ins. - City Share						
09/30/2025	EOMPRADJ			268.60		268.60
Total 50-5160 - Health Ins. - City Share				268.60	0.00	268.60
Total 50-5100 - Staff Expense Public Works				3,781.21	0.00	3,781.21
Total 50 - PUBLIC WORKS SHOP				9,530.00	0.00	9,530.00
Total 100X - GENERAL FUND EXPENSES				57,133.42	1,939.04	55,194.38
66000 - Payroll Expenses						
09/04/2025	40987	ENGELS, TIMOTHY M		1,233.70		1,233.70
09/04/2025	40987	ENGELS, TIMOTHY M		76.49		1,310.19
09/04/2025	40987	ENGELS, TIMOTHY M		17.89		1,328.08
09/04/2025	40987	ENGELS, TIMOTHY M		1.23		1,329.31
09/04/2025		Hamilton, Lisa K	Direct Deposit	1,500.40		2,829.71
09/04/2025		Hamilton, Lisa K	Direct Deposit	192.00		3,021.71
09/04/2025		Hamilton, Lisa K	Direct Deposit	240.00		3,261.71
09/04/2025		Hamilton, Lisa K	Direct Deposit	206.96		3,468.67
09/04/2025		Hamilton, Lisa K	Direct Deposit	486.27		3,954.94
09/04/2025		Hamilton, Lisa K	Direct Deposit	118.65		4,073.59
09/04/2025		Hamilton, Lisa K	Direct Deposit	27.75		4,101.34
09/04/2025		Hamilton, Lisa K	Direct Deposit	0.00		4,101.34
09/04/2025		Jones, Cami M	Direct Deposit	1,529.98		5,631.32
09/04/2025		Jones, Cami M	Direct Deposit	1.13		5,632.45
09/04/2025		Jones, Cami M	Direct Deposit	181.60		5,814.05
09/04/2025		Jones, Cami M	Direct Deposit	113.50		5,927.55
09/04/2025		Jones, Cami M	Direct Deposit	195.59		6,123.14
09/04/2025		Jones, Cami M	Direct Deposit	516.54		6,639.68
09/04/2025		Jones, Cami M	Direct Deposit	112.35		6,752.03
09/04/2025		Jones, Cami M	Direct Deposit	26.27		6,778.30
09/04/2025		Jones, Cami M	Direct Deposit	0.00		6,778.30
09/04/2025		Newbrey, Andrew K	Direct Deposit	3,461.54		10,239.84
09/04/2025		Newbrey, Andrew K	Direct Deposit	0.00		10,239.84
09/04/2025		Newbrey, Andrew K	Direct Deposit	370.73		10,610.57
09/04/2025		Newbrey, Andrew K	Direct Deposit	319.51		10,930.08
09/04/2025		Newbrey, Andrew K	Direct Deposit	0.00		10,930.08
09/04/2025		Newbrey, Andrew K	Direct Deposit	214.62		11,144.70
09/04/2025		Newbrey, Andrew K	Direct Deposit	50.19		11,194.89
09/04/2025		Newbrey, Andrew K	Direct Deposit	0.00		11,194.89
09/04/2025		ROSE, MICHAEL R	Direct Deposit	646.80		11,841.69
09/04/2025		ROSE, MICHAEL R	Direct Deposit	40.10		11,881.79
09/04/2025		ROSE, MICHAEL R	Direct Deposit	9.38		11,891.17
09/04/2025		ROSE, MICHAEL R	Direct Deposit	0.65		11,891.82
09/04/2025		ROSE, RYLAN J	Direct Deposit	1,715.81		13,607.63
09/04/2025		ROSE, RYLAN J	Direct Deposit	189.20		13,796.83
09/04/2025		ROSE, RYLAN J	Direct Deposit	94.60		13,891.43
09/04/2025		ROSE, RYLAN J	Direct Deposit	214.16		14,105.59
09/04/2025		ROSE, RYLAN J	Direct Deposit	516.54		14,622.13
09/04/2025		ROSE, RYLAN J	Direct Deposit	123.98		14,746.11
09/04/2025		ROSE, RYLAN J	Direct Deposit	29.00		14,775.11
09/04/2025		ROSE, RYLAN J	Direct Deposit	0.00		14,775.11
09/04/2025		Toney, Emelia C	Direct Deposit	162.40		14,937.51
09/04/2025		Toney, Emelia C	Direct Deposit	10.07		14,947.58

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Date	Num	Name	Memo	Debit	Credit	Balance
09/04/2025		Toney, Emelia C	Direct Deposit	2.36		14,949.94
09/04/2025		Toney, Emelia C	Direct Deposit	0.16		14,950.10
09/04/2025		DIVELEY, STETSON M	Direct Deposit	461.54		15,411.64
09/04/2025		DIVELEY, STETSON M	Direct Deposit	28.61		15,440.25
09/04/2025		DIVELEY, STETSON M	Direct Deposit	6.69		15,446.94
09/04/2025		DIVELEY, STETSON M	Direct Deposit	0.47		15,447.41
09/04/2025		Galloway, Brenden S	Direct Deposit	1,380.33		16,827.74
09/04/2025		Galloway, Brenden S	Direct Deposit	131.50		16,959.24
09/04/2025		Galloway, Brenden S	Direct Deposit	280.00		17,239.24
09/04/2025		Galloway, Brenden S	Direct Deposit	160.00		17,399.24
09/04/2025		Galloway, Brenden S	Direct Deposit	209.04		17,608.28
09/04/2025		Galloway, Brenden S	Direct Deposit	121.01		17,729.29
09/04/2025		Galloway, Brenden S	Direct Deposit	28.30		17,757.59
09/04/2025		Galloway, Brenden S	Direct Deposit	1.95		17,759.54
09/04/2025		Smith, Joshua A	Direct Deposit	1,076.70		18,836.24
09/04/2025		Smith, Joshua A	Direct Deposit	66.76		18,903.00
09/04/2025		Smith, Joshua A	Direct Deposit	15.62		18,918.62
09/04/2025		Smith, Joshua A	Direct Deposit	1.07		18,919.69
09/18/2025		Hamilton, Lisa K	Direct Deposit	1,864.00		20,803.69
09/18/2025		Hamilton, Lisa K	Direct Deposit	48.00		20,851.69
09/18/2025		Hamilton, Lisa K	Direct Deposit	206.92		21,058.61
09/18/2025		Hamilton, Lisa K	Direct Deposit	486.27		21,544.88
09/18/2025		Hamilton, Lisa K	Direct Deposit	118.63		21,663.51
09/18/2025		Hamilton, Lisa K	Direct Deposit	27.75		21,691.26
09/18/2025		Hamilton, Lisa K	Direct Deposit	0.00		21,691.26
09/18/2025		Jones, Cami M	Direct Deposit	1,723.69		23,414.95
09/18/2025		Jones, Cami M	Direct Deposit	24.40		23,439.35
09/18/2025		Jones, Cami M	Direct Deposit	113.50		23,552.85
09/18/2025		Jones, Cami M	Direct Deposit	199.38		23,752.23
09/18/2025		Jones, Cami M	Direct Deposit	516.54		24,268.77
09/18/2025		Jones, Cami M	Direct Deposit	114.55		24,383.32
09/18/2025		Jones, Cami M	Direct Deposit	26.79		24,410.11
09/18/2025		Jones, Cami M	Direct Deposit	0.00		24,410.11
09/18/2025		Newbrey, Andrew K	Direct Deposit	3,461.54		27,871.65
09/18/2025		Newbrey, Andrew K	Direct Deposit	370.73		28,242.38
09/18/2025		Newbrey, Andrew K	Direct Deposit	319.51		28,561.89
09/18/2025		Newbrey, Andrew K	Direct Deposit	0.00		28,561.89
09/18/2025		Newbrey, Andrew K	Direct Deposit	214.61		28,776.50
09/18/2025		Newbrey, Andrew K	Direct Deposit	50.19		28,826.69
09/18/2025		Newbrey, Andrew K	Direct Deposit	0.00		28,826.69
09/18/2025		ROSE, MICHAEL R	Direct Deposit	678.00		29,504.69
09/18/2025		ROSE, MICHAEL R	Direct Deposit	42.04		29,546.73
09/18/2025		ROSE, MICHAEL R	Direct Deposit	9.83		29,556.56
09/18/2025		ROSE, MICHAEL R	Direct Deposit	0.67		29,557.23
09/18/2025		ROSE, RYLAN J	Direct Deposit	2,175.80		31,733.03
09/18/2025		ROSE, RYLAN J	Direct Deposit	192.18		31,925.21
09/18/2025		ROSE, RYLAN J	Direct Deposit	253.61		32,178.82
09/18/2025		ROSE, RYLAN J	Direct Deposit	516.54		32,695.36
09/18/2025		ROSE, RYLAN J	Direct Deposit	146.81		32,842.17
09/18/2025		ROSE, RYLAN J	Direct Deposit	34.33		32,876.50
09/18/2025		ROSE, RYLAN J	Direct Deposit	0.00		32,876.50
09/18/2025		Toney, Emelia C	Direct Deposit	222.40		33,098.90
09/18/2025		Toney, Emelia C	Direct Deposit	13.79		33,112.69
09/18/2025		Toney, Emelia C	Direct Deposit	3.22		33,115.91
09/18/2025		Toney, Emelia C	Direct Deposit	0.22		33,116.13
09/18/2025		DIVELEY, STETSON M	Direct Deposit	461.54		33,577.67
09/18/2025		DIVELEY, STETSON M	Direct Deposit	28.62		33,606.29
09/18/2025		DIVELEY, STETSON M	Direct Deposit	6.69		33,612.98
09/18/2025		DIVELEY, STETSON M	Direct Deposit	0.46		33,613.44
09/18/2025		Galloway, Brenden S	Direct Deposit	1,600.00		35,213.44
09/18/2025		Galloway, Brenden S	Direct Deposit	142.00		35,355.44
09/18/2025		Galloway, Brenden S	Direct Deposit	120.00		35,475.44
09/18/2025		Galloway, Brenden S	Direct Deposit	199.42		35,674.86
09/18/2025		Galloway, Brenden S	Direct Deposit	115.44		35,790.30
09/18/2025		Galloway, Brenden S	Direct Deposit	27.00		35,817.30
09/18/2025		Galloway, Brenden S	Direct Deposit	1.87		35,819.17
09/18/2025		Smith, Joshua A	Direct Deposit	1,146.30		36,965.47
09/18/2025		Smith, Joshua A	Direct Deposit	71.07		37,036.54
09/18/2025		Smith, Joshua A	Direct Deposit	16.62		37,053.16
09/18/2025		Smith, Joshua A	Direct Deposit	1.15		37,054.31
09/18/2025		WHITE, DOYLE E	Direct Deposit	350.00		37,404.31
09/18/2025		WHITE, DOYLE E	Direct Deposit	21.70		37,426.01
09/18/2025		WHITE, DOYLE E	Direct Deposit	5.08		37,431.09
09/18/2025		WHITE, DOYLE E	Direct Deposit	0.35		37,431.44

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	Date	Num	Name	Memo	Debit	Credit	Balance
	09/30/2025	EOMPRADJ				37,431.44	0.00
Total 66000 - Payroll Expenses					37,431.44	37,431.44	0.00
Total Expense					94,564.86	39,370.48	-55,194.38
					94,564.86	39,370.48	-55,194.38
210X - LIBRARY BLDG COUNTY TAX DIS							
2105610 - Appropriations							
	09/24/2025	41030	TOWANDA LIBRARY BOARD	09/19/2025 BUTLER COUNTY TAXES RECEIVED	4,116.61		4,116.61
Total 2105610 - Appropriations					4,116.61	0.00	4,116.61
Total 210X - LIBRARY BLDG COUNTY TAX DIS					4,116.61	0.00	4,116.61
220X - FIRE RESCUE EXPENSE							
2205100 - Staff Expense Fire Rescue							
2205110 - Salaries							0.00
	09/30/2025	EOMPRADJ					0.00
Total 2205110 - Salaries					0.00	0.00	0.00
2205140 - PR Tax Expense City Share							0.00
	09/30/2025	EOMPRADJ					0.00
Total 2205140 - PR Tax Expense City Share					0.00	0.00	0.00
Total 2205100 - Staff Expense Fire Rescue					0.00	0.00	0.00
Total 220X - FIRE RESCUE EXPENSE					0.00	0.00	0.00
240X - EQUIPMENT RESERVE							
2405541 - Machinery / Equipment							
	09/02/2025	40985	EQUIPMENTSHARE	SKID STEER RADIATOR	2,079.76		2,079.76
	09/11/2025	41001	O'REILLY AUTO PARTS	5 QT MOTOR OIL, OIL FILTER	57.91		2,137.67
	09/11/2025	41001	O'REILLY AUTO PARTS	U-JOINT	90.95		2,228.62
	09/11/2025	41001	O'REILLY AUTO PARTS	OIL FILTER, 6 QT MOTOR OIL	42.86		2,271.48
	09/18/2025	41005	EQUIPMENTSHARE	CASE RADIATOR	2,079.76		4,351.24
Total 2405541 - Machinery / Equipment					4,351.24	0.00	4,351.24
Total 240X - EQUIPMENT RESERVE					4,351.24	0.00	4,351.24
250X - STREETS OM FUND EXPENSE							
2505100 - Staff Expense Streets							
2505110 - Salaries							938.34
	09/30/2025	EOMPRADJ			938.34		938.34
Total 2505110 - Salaries					938.34	0.00	938.34
2505140 - PR Tax Expense City Share							72.37
	09/30/2025	EOMPRADJ			72.37		72.37
Total 2505140 - PR Tax Expense City Share					72.37	0.00	72.37
2505150 - KPERs City Share							70.10
	09/30/2025	EOMPRADJ			70.10		70.10
Total 2505150 - KPERs City Share					70.10	0.00	70.10
2505160 - Health Ins. - City Share							82.65
	09/30/2025	EOMPRADJ			82.65		82.65
Total 2505160 - Health Ins. - City Share					82.65	0.00	82.65
Total 2505100 - Staff Expense Streets					1,163.46	0.00	1,163.46
2505244 - Other Repair / Maintenance							
	09/24/2025	41032	EVERGY	619 MECHANIC LINE REPAIR	339.06		339.06
Total 2505244 - Other Repair / Maintenance					339.06	0.00	339.06
2505253 - Insurance (WC)							23.34
	09/11/2025	41000	EMC INSURANCE	EMC INSURANCE	23.34		23.34
Total 2505253 - Insurance (WC)					23.34	0.00	23.34
2505310 - Fuel for Township-Exch for Rock							326.45
	09/09/2025	40990	WEX FLEET UNIVERSAL	08/31/2025	326.45		326.45
Total 2505310 - Fuel for Township-Exch for Rock					326.45	0.00	326.45
2505311 - Gasoline/ Fuel/ Lubricants							146.23
	09/09/2025	40990	WEX FLEET UNIVERSAL	08/31/2025	146.23		146.23
Total 2505311 - Gasoline/ Fuel/ Lubricants					146.23	0.00	146.23
2505315 - Operating Supplies							
	09/09/2025	40992	BUTLER COUNTY PRINTING	ENVELOPES 1000 WINDOW AND 500 REGULAR ENVELOPES	51.60		51.60
Total 2505315 - Operating Supplies					51.60	0.00	51.60
2505319 - Misc. Supplies							
	09/01/2025	EPAY	SUTHERLANDS CREDIT	2X PADLOCK,, SNAP LOCK, HOLES AW CARBIDE, 12X24 REBAR	90.18		90.18
	09/01/2025	EPAY	SUTHERLANDS CREDIT	SPRAY	84.94		175.12
	09/18/2025	41006	HIZEY SERVICE AND SUPPLY	2 7/8" STRUCTURAL PIPE FOR GUARD RAILS	256.48		431.60
	09/22/2025	41021	HIZEY SERVICE AND SUPPLY	6X PIPE CAP 2 7/8" FENCE	10.88		442.48
Total 2505319 - Misc. Supplies					442.48	0.00	442.48
2505334 - Materials / Supplies Stock							550.32
	09/22/2025	41013	CONSTRUCITON INC	22.93 TON 24" ROCK	550.32		550.32
Total 2505334 - Materials / Supplies Stock					550.32	0.00	550.32
Total 250X - STREETS OM FUND EXPENSE					3,042.94	0.00	3,042.94

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	Date	Num	Name	Memo	Debit	Credit	Balance
251X - STREET RESERVE							
2515333 - Street Material / Supplies							
	09/29/2025	41041	PEARSON MATERIALS	26 9 Ton SC1 15% Rap 64-22	2,010.78		2,010.78
					2,010.78	0.00	2,010.78
Total 2515333 - Street Material / Supplies							2,010.78
Total 251X - STREET RESERVE							
					2,010.78	0.00	2,010.78
260X - COMMUNITY CENTER EXPENSE							
2605225 - Cleaning / Disposal Service							
	09/22/2025	41028	Lisa K. Hamilton	Cleaning of Community Building	500.00		500.00
					500.00	0.00	500.00
Total 2605225 - Cleaning / Disposal Service							500.00
2605251 - Utilities							
	09/02/2025	40981	EVERGY	EVERGY UTILITY	345.21		345.21
	09/09/2025	40997	COX	COX UTILITY	33.50		378.71
	09/22/2025	41022	KANSAS GAS SERVICE	KANSAS GAS UTILITY	47.71		426.42
	09/29/2025	41039	EVERGY	EVERGY UTILITY	223.59		650.01
					650.01	0.00	650.01
Total 2605251 - Utilities							650.01
2605253 - Insurance							
	09/11/2025	41000	EMC INSURANCE	EMC INSURANCE	677.13		677.13
					677.13	0.00	677.13
Total 2605253 - Insurance							677.13
2605319 - Misc. Supplies							
	09/18/2025	41011	Bank of America	HAND SOAP AND DISH SOAP FOR COMMUNITY BUILDING	83.18		83.18
					83.18	0.00	83.18
Total 2605319 - Misc. Supplies							83.18
Total 260X - COMMUNITY CENTER EXPENSE					1,910.32	0.00	1,910.32
611X - WATER FUND EXPENSE							
6115100 - Staff Expense Water							
6115110 - Salaries							
	09/30/2025	EOMPRADJ			2,345.84		2,345.84
					2,345.84	0.00	2,345.84
Total 6115110 - Salaries							2,345.84
6115140 - PR Tax Expense City Share							
	09/30/2025	EOMPRADJ			180.93		180.93
					180.93	0.00	180.93
Total 6115140 - PR Tax Expense City Share							180.93
6115150 - KPERS City Share							
	09/30/2025	EOMPRADJ			175.25		175.25
					175.25	0.00	175.25
Total 6115150 - KPERS City Share							175.25
6115160 - Health Ins. - City Share							
	09/30/2025	EOMPRADJ			206.62		206.62
					206.62	0.00	206.62
Total 6115160 - Health Ins. - City Share							206.62
Total 6115100 - Staff Expense Water					2,908.64	0.00	2,908.64
6115212 - Transportation / Mileage							
	09/09/2025	40998	METRO COURIER	WATER SAMPLE DELIVER 08/16/2025 TO 08/31/2025	27.44		27.44
	09/22/2025	41018	METRO COURIER	WATER SAMPLE DELIVERY 09/01/2025 TO 09/15/2025	27.44		54.88
					54.88	0.00	54.88
Total 6115212 - Transportation / Mileage							54.88
6115251 - Utilities							
	09/02/2025	40981	EVERGY	EVERGY UTILITY	27.21		27.21
	09/24/2025	41035	EVERGY	EVERGY UTILITY	26.55		53.76
	09/29/2025	41039	EVERGY	EVERGY UTILITY	27.96		81.72
					81.72	0.00	81.72
Total 6115251 - Utilities							81.72
6115254 - Printing / Publications							
	09/24/2025	41031	DON'S PRINTING	UTILITY BILLING CARDS	198.00		198.00
					198.00	0.00	198.00
Total 6115254 - Printing / Publications							198.00
6115319 - Misc. Supplies							
	09/09/2025	40992	BUTLER COUNTY PRINTING	ENVELOPES 1000 WINDOW AND 500 REGULAR ENVELOPES	51.60		51.60
	09/18/2025	41008	BOMGAARS SUPPLY	MECHANICS SET, PADLOCK, TOOL CASE POWER	71.97		123.57
					123.57	0.00	123.57
Total 6115319 - Misc. Supplies							123.57
6115334 - Materials / Supplies Stock							
	09/04/2025	40989	Lampton Welding Supply	WELDING SUPPLIES	13.89		13.89
					13.89	0.00	13.89
Total 6115334 - Materials / Supplies Stock							13.89
6115341 - Water For Resale							
	09/02/2025	40979	RURAL WATER DIST. NO. 5	GALLONS OF WATER 07/31/2025 TO 08/29/2025	22,765.32		22,765.32
					22,765.32	0.00	22,765.32
Total 6115341 - Water For Resale							22,765.32
6115420 - Contractual Services							
	09/01/2025	40970	INC	FEE FOR WATER	200.00		200.00
	09/09/2025	40995	KANSAS ONE CALL SYSTEM	JUNE AND JULY 2025 ONE CALLS	70.49		270.49
					270.49	0.00	270.49
Total 6115420 - Contractual Services							270.49
Total 611X - WATER FUND EXPENSE					26,416.51	0.00	26,416.51
612X - WATER RESERVE EXPENSE							
6125319 - Water Infrastructure Parts							
	09/01/2025	40971	MUNICIPAL SUPPLY COMPANY	6"X20' 40 FT GJ C900 AND IPS GRIP RING W/ ACCESSORY PACK X2	755.62		755.62
	09/01/2025	40971	MUNICIPAL SUPPLY COMPANY	6" MUELLER HYMAX GATE VALVE	1,446.35		2,201.97
	09/02/2025	40982	J&J DRAINAGE PRODUCTS CO	72"X 6' METER BOX WITH 72" STEEL FLANGED LID	1,960.00		4,161.97

City of Towanda, KS
Claims Report
September 2025

	Date	Num	Name	Memo	Debit	Credit	Balance
Total 6125319 - Water Infrastructure Parts					4,161.97	0.00	4,161.97
Total 612X - WATER RESERVE EXPENSE					4,161.97	0.00	4,161.97
613X - WATER TOWER EXPENSE							
6135253 - Insurance							
09/11/2025	41000	EMC INSURANCE	EMC INSURANCE	427.27		427.27	
Total 6135253 - Insurance				427.27	0.00	427.27	
Total 613X - WATER TOWER EXPENSE				427.27	0.00	427.27	
621X - SEWER FUND EXPENSE							
6215100 - Staff Expense Sewer							
6215110 - Salaries							
09/30/2025	EOMPRADJ			5,395.44		5,395.44	
Total 6215110 - Salaries				5,395.44	0.00	5,395.44	
6215140 - PR Tax Expense City Share							
09/30/2025	EOMPRADJ			416.14		416.14	
Total 6215140 - PR Tax Expense City Share				416.14	0.00	416.14	
6215150 - KPERS City Share							
09/30/2025	EOMPRADJ			403.07		403.07	
Total 6215150 - KPERS City Share				403.07	0.00	403.07	
6215160 - Health Ins. - City Share							
09/30/2025	EOMPRADJ			475.22		475.22	
Total 6215160 - Health Ins. - City Share				475.22	0.00	475.22	
Total 6215100 - Staff Expense Sewer				6,689.87	0.00	6,689.87	
6215226 - Testing Services							
09/02/2025	40984	MERIDIAN ANALYTICAL LABS	SEWER TESTING SERVICES	363.50		363.50	
09/04/2025	40988	MERIDIAN ANALYTICAL LABS	SEWER LAB TESTING	122.00		485.50	
09/18/2025	41010	MERIDIAN ANALYTICAL LABS	WASTEWATER TESTING	36.00		521.50	
Total 6215226 - Testing Services				521.50	0.00	521.50	
6215251 - Utilities							
09/02/2025	40976	EVERGY	EVERGY UTILITY	100.41		100.41	
09/02/2025	40981	EVERGY	EVERGY UTILITY	290.96		391.37	
09/22/2025	41020	LINGO	SEWER PHONE LINE	94.49		485.86	
09/24/2025	41029	LINGO	REST OF PAYMENT ON INVOICE #34587488	1.54		487.40	
09/25/2025	41037	EVERGY	EVERGY UTILITY	41.72		529.12	
09/29/2025	41039	EVERGY	EVERGY UTILITY	237.90		767.02	
Total 6215251 - Utilities				767.02	0.00	767.02	
6215253 - Insurance							
09/11/2025	41000	EMC INSURANCE	EMC INSURANCE	116.33		116.33	
Total 6215253 - Insurance				116.33	0.00	116.33	
6215254 - Printing / Publications							
09/24/2025	41031	DON'S PRINTING	UTILITY BILLING CARDS	198.00		198.00	
Total 6215254 - Printing / Publications				198.00	0.00	198.00	
6215315 - Operating Supplies							
09/01/2025	EPAY	SUTHERLANDS CREDIT	MASONRY BIT	23.75		23.75	
09/09/2025	40992	BUTLER COUNTY PRINTING	ENVELOPES 1000 WINDOW AND 500 REGULAR ENVELOPES	51.60		75.35	
09/18/2025	41011	Bank of America	4 GALLONS DAWN DISH SOAP FOR SEWER	87.55		162.90	
Total 6215315 - Operating Supplies				162.90	0.00	162.90	
6215334 - Materials / Supplies Stock							
09/04/2025	40989	Lampton Welding Supply	WELDING SUPPLIES	13.90		13.90	
Total 6215334 - Materials / Supplies Stock				13.90	0.00	13.90	
6215542 - LOAN JETTER SEWER EQUIP EMPRISE							
09/02/2025	40975	EMPRISE BANK	Loan for Sewer Jetter Equipment	959.64		959.64	
Total 6215542 - LOAN JETTER SEWER EQUIP EMPRISE				959.64	0.00	959.64	
Total 621X - SEWER FUND EXPENSE				9,429.16	0.00	9,429.16	
622X - SEWER RESERVE							
6225232 - Contract Principal Lagoon Loan							
09/02/2025	40977	KANSAS HEALTH AND ENVIRON.	PRINIPAL ON LOAN C20 1737-01	36,170.62		36,170.62	
Total 6225232 - Contract Principal Lagoon Loan				36,170.62	0.00	36,170.62	
6225233 - Interest & Fiscal Charges							
09/02/2025	40977	KANSAS HEALTH AND ENVIRON.	INTEREST ON LOAN C20 1737-01	3,313.40		3,313.40	
Total 6225233 - Interest & Fiscal Charges				3,313.40	0.00	3,313.40	
6226000 - Wtr System & SaleTax							
09/22/2025	41015	JEO CONSULTING GROUP	CITY OF TOWANDA SALES TAX INITIATIVE	4,588.50		4,588.50	
09/22/2025	41023	JEO CONSULTING GROUP	CITY OF TOWANDA SALES TAX INITIATIVE	2,029.50		6,618.00	
Total 6226000 - Wtr System & SaleTax				6,618.00	0.00	6,618.00	
Total 622X - SEWER RESERVE				46,102.02	0.00	46,102.02	
630X - TRASH FUND EXPENSE							
6305225 - Cleaning / Disposal Service							
09/09/2025	40996	WASTE CONNECTIONS OF KANSAS	TRASH PICKUP FOR 08/01/2025 TO 08/31/2025	10,786.13		10,786.13	
Total 6305225 - Cleaning / Disposal Service				10,786.13	0.00	10,786.13	
6305254 - Printing / Publications							

City of Towanda, KS
Claims Report
September 2025

Date	Num	Name	Memo	Debit	Credit	Balance
09/24/2025	41031	DON'S PRINTING	UTILITY BILLING CARDS	198.00		198.00
Total 6305254 - Printing / Publications				198.00	0.00	198.00
Total 630X - TRASH FUND EXPENSE				10,984.13	0.00	10,984.13
Total DESIGNATED FUND EXPENDITURES				112,952.95	0.00	112,952.95
General Fund Expenditures						\$ 55,194.38
Designated Fund Expenditures						\$ 112,952.95
Section 1 Expenditures Other than Payroll						\$130,715.89
Section 2 Payroll Expenditures						\$37,431.44
Total this Ordinance Total Expenditures						\$168,147.33



ANDY NEWBREY

Business Card

August 08, 2025 - September 07, 2025

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$2,540.62
Minimum Payment Due **\$25.41**
Payment Due Date **10/02/25**
Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
\$0.00 for balance less than \$100.01
\$29.00 for balance less than \$1,000.01
\$39.00 for balance less than \$5,000.01
\$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$2,761.51
Payments and Other Credits **-\$2,761.51**
Balance Transfer Activity \$0.00
Cash Advance Activity \$0.00
Purchases and Other Charges \$2,540.62
Fees Charged \$0.00
Finance Charge \$0.00
New Balance Total \$2,540.62

Credit Limit \$7,500
Credit Available \$4,959.38
Statement Closing Date 09/07/25
Days in Billing Cycle 31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
08/25	08/23	Payments and Other Credits		
		PAYMENT - THANK YOU	23615300000000509411081	- 2,761.51
		TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD		-\$2,761.51
		Purchases and Other Charges		
08/08	08/07	TOCKIFY WEB CALENDAR BRIGHTON LND <i>Tockify</i>	89101785219500105430147 <i>12-5404</i>	8.00
08/11	08/08	JUMP START 21 3163487005 KS <i>Water</i>	55506295221436817516097 <i>12-5210</i>	8.06
08/12	08/11	AMAZON MARK* N211G76G3 SEATTLE WA <i>Printer maintenance</i>	82305095223500050273663 <i>50-5314</i>	127.13
08/14	08/13	SQ *GAMBINO'S PIZZA TO 8774174551 KS <i>Food</i>	55432865226205252570685 <i>12-5210</i>	56.18
08/15	08/14	AMAZON MARK* AG7TP2PX3 SEATTLE WA <i>ink copier carts</i>	82305095227500001109814 <i>13-5314</i>	43.31
08/21	08/20	INTUIT *QuickBooks 8004468848 CA <i>Quick books</i>	55432865232207438082934 <i>12-5401</i>	384.00



BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796



ANDY NEWBREY
THE CITY OF TOWANDA
PO BOX 160
TOWANDA, KS 67144-0160

**N0031022

Account Number
August 08, 2025 - September 07, 2025

New Balance Total \$2,540.62
Minimum Payment Due **\$25.41**
Payment Due Date **10/02/25**

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to:
BUSINESS CARD,
or make your payment online at
www.bankofamerica.com

ANDY NEWBREY

August 08, 2025 - September 07, 2025

Page 3 of 4

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
08/21	08/20	AMAZON RETA* Q29RC3GN3 SEATTLE WA <i>Downwash soap</i>	82305095232500042611987	87.55
08/21	08/20	WWW.CROWDSTRIKE.COM SUNNYVALE CA <i>Activities</i>	87021305232500028683211	1,259.94
08/22	08/21	Adobe 8008336687 CA <i>Adobe</i>	12302025233000505050084	29.99
08/22	08/21	AMAZON RETA* B094N83K3 SEATTLE WA <i>3 ring binders</i>	82305095234500004507015	36.77
08/26	08/25	AMAZON RETA* BU9PT8J53 SEATTLE WA <i>Soap and dish soap</i>	82305095238500004281666	83.18
08/28	08/28	Mailchimp 6789990141 GA <i>MailChimp</i>	12302025240000603530079	39.50
08/29	08/28	AMAZON RETA* 7L4TS3ON3 SEATTLE WA <i>Paper protectors</i>	82305095240500083523984	36.16
09/03	09/02	COLUMN PUBLIC NOTICE 2027135613 DC <i>Ordinance</i>	82305095246500012289198	102.85
09/03	09/02	COLUMN PUBLIC NOTICE 2027135613 DC <i>Ordinance</i>	82305095246500013180370	170.85
09/03	09/02	COLUMN PUBLIC NOTICE 2027135613 DC <i>Resolution</i>	82305095246500012608819	67.15
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$2,540.62

Finance Charge Calculation

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	28.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages

We want to remind you of a few things you can do to help avoid late fees and finance charges:

- Schedule automatic payments to your corporate account, so they're not late.
- Create alerts to let you know when your payments are due or posted to your corporate account, and have them delivered to your phone or email.

Turn on automatic payments and alerts through Business Advantage 360 at BankofAmerica.com/SmallBusiness or our mobile app.

BUSINESS ADVANTAGE

We see the importance of your business

At Bank of America, we are grateful that you have chosen us for your everyday banking needs and are here for you with tools, resources and expertise you can count on for continued financial growth.



To learn more about how we can serve you, scan this code or visit bankofamerica.com/SmallBusiness/Resources.

When you use the QRC feature, certain information is collected from your mobile device for business purposes.



CITY OF TOWANDA

APPROPRIATION ORDINANCE NO. 9-2025

For period September 1st, 2025 through, September 30th, 2025

Be it ordained by the Governing Body of the City of Towanda that the above dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

<u>Section 1.</u>	Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.	\$130,715.89
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<u>Section 2.</u>	Payroll	\$37431.44
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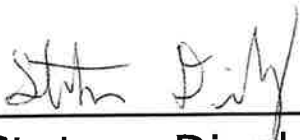
Total this Ordinance:	\$168147.33
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Stetson Diveley
Treasurer

Jennifer Shautls
Council President

Report Attestation for the Month of September 2025.

I have reviewed the Financial Statements and reports contained herein and, to the best of my knowledge, believe they present an accurate record of the City of Towanda's financial transactions for the indicated month.

A handwritten signature in dark ink, appearing to read "Stetson Diveley", is written over a horizontal line.

Stetson Diveley

Treasurer, City of Towanda, KS

Date	Call Type	Location	Outcome	Deputy	Total Calls For Service	Walker	District
9/1/2025	Verbal Disturbance	700 blk E Cincinnati St	Arrest	District	12		34
9/1/2025	Accident/ 10-47	400 blk N 8th St	Report	Walker	2	2	28
9/2/2025	Animal at Large/ Domestic	E Bigelow St & S 2nd St	HBO	Walker	0	0	0
9/4/2025	Assist Towanda Fire	600 blk E Mills Dr	HBO	District	2	2	1
9/5/2025	Alarm/ Residence	600 blk E Mills Dr	HBO	District			
9/6/2025	Assist Towanda Fire	400 N 8th St	HBO	District	0	0	0
9/6/2025	Traffic Stop	N 10th St & E Highland St	Warning	Walker	8	8	1
9/6/2025	Disturbance	700 blk E Bever Dr	HBO	District	0	0	1
9/7/2025	Traffic Stop	600 blk E Main St	Warning	Walker			
9/7/2025	Traffic Stop	N 5th St & E Main St	Warning	Walker			
9/7/2025	Traffic Stop	N 5th St & E Main St	Warning	Walker			
9/7/2025	Check Welfare	S 6th & E Pool Rd	HBO	District			
9/8/2025	Animal Bite	800 blk E North St	Report	District			
9/8/2025	Trespass Warning Issued	600 blk E Main St	Warning	District			
9/9/2025	Welfare Check	500 blk E Main St	HBO	District			
9/9/2025	Assist EMS	200 blk N 7th St	HBO	District			
9/10/2025	Traffic Stop	N 2nd St & E Main St	Warning	Walker			
9/10/2025	Welfare Check	600 blk E Mills Dr	HBO	District			
9/13/2025	Miscellaneous	200 blk S 5th St	HBO	District			
9/14/2025	Alarm/ Business	600 blk E Main St	HBO	District			
9/15/2025	Noise Complaint	100 blk S 2nd St	HBO	District			
9/15/2025	Check Welfare	600 blk N St	HBO	District			
9/17/2025	Miscellaneous	200 blk S 5th St	HBO	District			
9/17/2025	Suspicious Activity	300 blk N 8th St	HBO	District			
9/17/2025	Miscellaneous	1200 blk E Clay Hill Rd	HBO	District			
9/18/2025	Follow Up	600 blk E Main St	HBO	District			
9/19/2025	Miscellaneous	300 blk E Mechanic	HBO	District			
9/19/2025	Accident/ 10-47	SW Old Hwy 254 & SW Hunter Rd	Report	Walker			
9/19/2025	Animal at Large/ Domestic	300 blk N 8th St	HBO	District			
9/20/2025	Check Welfare	E Mills Dr & E Wilson Dr	HBO	District			
9/21/2025	Physical Disturbance	600 blk E Mills Dr	Arrest	District			
9/21/2025	Suspicious Activity	200 blk E Main St	HBO	Walker			
9/21/2025	Traffic Stop	E Main St & SW Hunter Rd	Warning	Walker			
9/21/2025	Traffic Stop	E Main St & SW Hunter Rd	Warning	Walker			
9/21/2025	Alarm/ Business	600 blk Main St	HBO	District			
9/23/2025	Animal at Large/ Domestic	400 blk N 8th St	HBO	District			
9/23/2025	PFA/PFS Violation	300 blk S 3rd St	HBO	District			
9/25/2025	Traffic Stop	600 blk E Main St	Warning	Walker			
9/25/2025	Civil	400 blk N 9th St	HBO	District			
9/26/2025	Eviction	200 blk S 5th St	HBO	District			
9/26/2025	Fraud/ Forgery	200 blk S 3rd St	Report	District			
9/26/2025	Civil	700 blk E Mechanic St	HBO	District			
9/28/2025	Follow Up	300 blk S 3rd St	HBO	District			
9/28/2025	Traffic Complaint	200 blk N 4th St	HBO	District			
9/29/2025	Alarm/ Business	200 blk E Main St	HBO	District			
9/29/2025	Assault	500 blk E North St	Report	District			

MUNICIPAL COURT OF TOWANDA, KS
CASELOAD SUMMARY
For the Period September 1, 2025 through September 30, 2025

1. NUMBER OF OFFENSES WRITTEN DURING MONTH

*Fines/Court Costs listed in this section are often waived in dismissed cases.

		COURT COSTS
a. Speeding.....	0	\$0.00
b. No/Invalid Insurance.....	0	\$0.00
c. Invalid/Expired Registration.....	0	\$0.00
d. No/Invalid Driver's License/Improper Use of DL.....	0	\$0.00
e. Driving Under the Influence.....	0	\$0.00
f. FTY or Failure to Stop.....	0	\$0.00
g. Other Traffic Violations.....		
h. Crimes Against Persons/Property (e.g. assault, battery, theft, criminal damage, vandalism).....		
i. Other Crimes (e.g. tobacco infractions by minors, crimes against government, public safety, public morals).....		

[(i. Offense Breakdown)]

TOTAL THIS MONTH

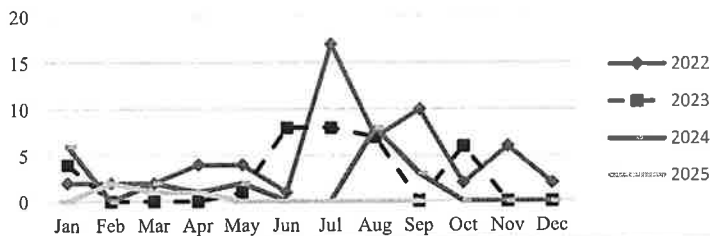
*YTD: \$1479.00 collected of estimated annual revenue of \$

2. NUMBER OF OFFENSES DISPOSED OF DURING MONTH

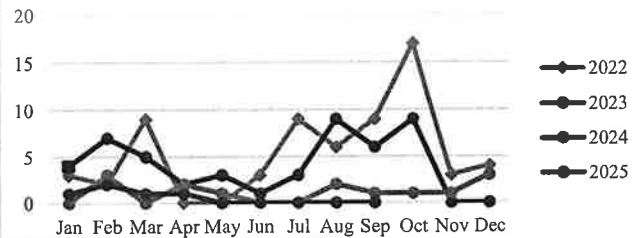
a. Guilty Pleas.....	
b. Bond Forfeitures.....	
c. Dismissals.....	
Reason.....	
Reason.....	
Reason.....	
d. Guilty by Trial (on plea of not guilty).....	
e. Diversion Agreements.....	

TOTAL DISPOSITIONS THIS MONTH

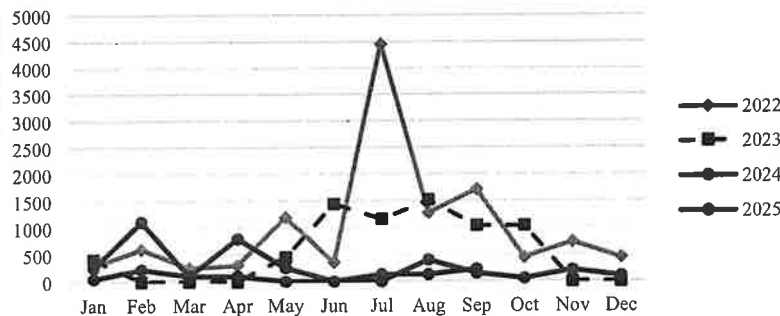
Offense Filings



Offense Dispositions



Estimated Revenue





TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long Hamilton

September 2025 Activity October 2, 2025 Report

What we have been doing:

Water Drought Ordinance Revisions
Water Conservation Plan Correspondence
Capital Improvement Plan
Completed Animal Shelter Licensing Renewal
Paperwork, Information, Records Request & Zoning for new owners of Manufactured Home Park
Preparing for Hearing of Dilapidated Structure
Monitoring City Nuisance Code Enforcement Activity
Publish Ordinances and prepare forms to reflect new info
Preparing Ordinances and Resolutions
Monitoring dilapidated building on Main St-Plans approved- Engineering Fees Paid- Pending Permit Application
Processing Contractor Licensing Renewals for 2025
Monitor and Dispatch inspections
Processing Licensing/Permits
Providing Excellent Public Service
Research and prepare information as needed
Cemetery Lot Sales, Paperwork, Deeds, and Questions
Assisting with the prep of Ordinances and Resolutions
Assisting Residents/Contractors daily with building code questions and inspections
Working always to make the PZ Department more efficient

What we plan to do:

Capital Improvement Plan Work	Continue Serving Towanda Citizens
Continue Contractor Licensing and Permit Issuing	Continue with duties as listed above
Misc. other work as needed	
Research and Secretary duties for the Planning Board	
Cemetery -Selling Plots-Preparing paperwork and Deeds-Assisting residents with sales of plots and information	
Animal Control Records.	
Continue to follow Code Enforcement	
Continue to improve the efficiency of the PZ Department	

Permits

222 N 3rd Sewer replacement and Tap
544 N 11th Plumbing
115 Briarwood Deck
401 N 10th Roofing
313 N 4th Roofing
117 S 2nd Sewer replacement
1218 Rainbow Roofing

Statistics and Lists: Inspections Completed

621 North Roof
623 High Plumbing
119 S 6th Roof
303 N 3rd Footbridge Consult
310 S 4th Room Addition
Consult Electrician
544 N 11th Plumbing

New Contractors Licensed & Certificates Issued:

AAA Midwest Roofing-Kansas City
Carlisle Inc- El Dorado

NTA Citations Issued/ Pending Court Action/Status: None

PZ Board Meeting/BZA October - No Business Scheduled – Business Permit for Door-to-Door Sales: None

STATUS	STREETNUMBER	STREETNAME	LOCATION	VIOLATION	DELIVERY	1STATTEMPT	DELIVERY	2NDATTEMPT	DELIVERY	3RDATTEMPT	DELIVERY	4THATTEMPT	DELIVERY	5THATTEMPT	DELIVERY	6THATTEMPT
Complete	18	MECHANIC ST	10 BLOCK OF MECHANIC	Yard	Cert Mail	6/18/2025										
Complete	115	3RD ST	1000 BLOCK OF 3RD ST	Yard	Mail	8/27/2025										
Not Complete	1050	MAIN ST	1000 BLOCK OF MAIN ST	Yard	Mail	6/15/2025										
Extension	1227	E CLAY HILL RD	1200 BLOCK CLAY HILL RD	Yard	Mail	12/20/2024	Mail	1/17/2025	Mail	4/18/2025	Cert Mail	5/18/2025	7/24/2025	Cert Mail	Letter on Door	9/15/2025
Returned Mail	206	4TH ST	200 BLOCK 4TH ST	Vehicle		8/9/2024	Mail	9/13/2024	Mail							
Complete	214	3RD ST	200 BLOCK OF 3RD ST	Vehicle	Mail	6/18/2025	Cert Mail	8/27/2025	Cert Mail	11/14/2024		6/18/2025				
Not Complete	223	6TH ST	200 BLOCK OF 6TH ST	Vehicle	Mail	8/27/2025	Mail	8/27/2025	Mail							
Complete	202	7TH ST	200 BLOCK OF 7TH ST	Yard	Mail	8/27/2025	Mail									
Complete	222	S 3RD ST	200 BLOCK OF S 3RD ST	Yard	Mail	6/18/2025	Mail	7/30/2025								
Cert Mail Sent	206	S 5TH ST	200 BLOCK OF S 5TH	Yard & Junk	Cert Mail	7/16/2025										
Returned Mail	210	S 5TH ST	200 BLOCK OF S 5TH	Yard & Vehicle	Cert Mail	7/16/2025	Letter on Door	9/25/2025								
Extension	217	S 5TH ST	200 BLOCK OF S 5TH ST	Junk & Vehicle	Mail	8/13/2025	Mail	8/13/2025								
Complete	219	S 5TH ST	200 BLOCK OF S 5TH ST	Yard & Junk	Mail	7/30/2025	Mail									
Complete	309	4TH ST	300 BLOCK 4TH ST	Junk	Mail	11/6/2024	Mail	12/20/2024	Mail	11/7/2025	Mail	7/30/2025				
Complete	305	HIGH ST	300 BLOCK HIGH ST	Yard	Flyer	4/29/2025	Mail	6/18/2025	Cert Mail	7/17/2025	Cert Mail	8/13/2025	8/27/2025	Cert Mail		
Complete	321	8TH ST	300 BLOCK OF 8TH ST	Yard	Mail	8/27/2025	Mail									
Cert Mail Sent	301	GINCINNATI ST	300 BLOCK OF GINCINNATI ST	Yard	Mail	5/26/2025	Cert Mail	6/18/2025								
Cert Mail Sent	341	N 10TH ST	300 BLOCK OF N 10TH ST	Yard	Cert Mail	9/29/2025										
Returned Mail	353	N 8TH ST	300 BLOCK OF N 8TH ST	Junk	Mail	12/20/2024	Mail	2/20/2025	Mail	7/17/2025	Cert Mail	7/18/2025				
Returned Mail	315	S 6TH	300 BLOCK OF S 6TH	Yard	Mail	5/26/2025	Cert Mail	6/7/2025								
Complete	420	HIGH ST	400 BLOCK HIGH ST	Yard	Flyer	4/29/2025	Cert Mail	7/17/2025	Cert Mail	8/27/2025						
Cert Mail Sent	449	N 10TH ST	400 BLOCK N 10TH ST	Junk	Mail	5/6/2025	Mail	7/24/2025	Cert Mail	8/13/2025						
Complete	461	N 10TH ST	400 BLOCK N 10TH ST	Junk	Mail	5/6/2025	Mail	7/24/2025	Cert Mail	7/30/2025						
Extension	412	N 6TH ST	400 BLOCK N 6TH ST	Structure	Mail	11/6/2024	Mail	12/20/2024	Cert Mail	6/18/2025						
Complete	416	10TH ST	400 BLOCK OF 10TH ST	Vehicle	Mail	8/27/2025										
Cert Mail Sent	411	GINCINNATI ST	400 BLOCK OF GINCINNATI ST	Structure & Grass	Cert Mail	7/18/2025										
Cert Mail Sent	412	MAIN ST	400 BLOCK OF MAIN ST	Vehicle	Cert Mail	9/15/2025	Mail	9/15/2025								
Not Complete	424	MAIN ST	400 BLOCK OF MAIN ST	Structure	Mail	9/15/2025										
Complete	455	N 10TH ST	400 BLOCK OF N 10TH ST	Junk	Mail	7/30/2025	Cert Mail	9/13/2025								
Not Complete	456	N 10TH ST	400 BLOCK OF N 10TH ST	Yard	Mail	8/29/2025										
Not Complete	435	N 11TH ST	400 BLOCK OF N 11TH ST	Yard	Mail	9/15/2025										
Complete	404	N 6TH ST	400 BLOCK OF N 6TH ST	Yard	Cert Mail	7/24/2025										
Complete	418	N 8TH ST	400 BLOCK OF N 8TH	Vehicle	Mail	8/27/2025	Cert Mail	9/15/2025								
Cert Mail Sent	406	N 8TH ST	400 BLOCK OF N 8TH ST	Yard	Cert Mail	7/18/2025	Enailed	8/13/2025								
Cert Mail Sent	409	N 9TH ST	400 BLOCK OF N 9TH ST	Yard	Mail	7/18/2025	Cert Mail	7/30/2025								
Cert Mail Sent	461	N 9TH ST	400 BLOCK OF N 9TH ST	Yard & Junk	Cert Mail	7/24/2025										
Cert Mail Sent	514	HIGH ST	500 BLOCK HIGH ST	Vehicle	Mail	3/24/2025	Mail	4/18/2025	Cert Mail	6/19/2025						
Complete	544	11TH ST	500 BLOCK OF 11TH ST	Yard & Junk	Mail	7/18/2025	Mail	7/30/2025	Cert Mail	8/13/2025						
Extension	501	N 8TH ST	500 BLOCK OF 8TH ST	Vehicle	Mail	8/27/2025										
Complete	526	N 8TH ST	500 BLOCK OF 8TH ST	Yard	Mail	8/27/2025										
Complete	520	HIGH ST	500 BLOCK OF HIGH ST	Yard	Mail	7/18/2025	Mail	7/30/2025								
Not Complete	543	N 9TH ST	500 BLOCK OF N 9TH ST	Yard	Mail	9/29/2025										
Complete	555	8TH ST	500 BLOCK OF 8TH ST	Yard	Mail	8/27/2025										
Not Complete	636	N MILLS DR	600 BLOCK N MILLS DR	Junk	Hand Delivery	7/29/2025										
Not Complete	672	N MILLS DR	600 BLOCK N MILLS DR	Junk	Hand Delivery	7/21/2025										
Returned Mail	616	HIGH ST	600 BLOCK OF HIGH ST	Junk	Cert Mail	8/19/2025	Cert Mail	9/29/2025	Letter on Door	9/25/2025						
Cert Mail Sent	629	HIGH ST	600 BLOCK OF HIGH ST	Junk	Cert Mail	9/29/2025										
Cert Mail Sent	635	HIGH ST	600 BLOCK OF HIGH ST	Yard	Cert Mail	9/29/2025										
Complete	609	MAIN ST	600 BLOCK OF MAIN ST	Vehicle	Cert Mail	8/15/2025										
Extension	615	W MECHANIC ST	600 BLOCK OF MECHANIC ST	Yard & Junk	Cert Mail	8/27/2025										
Not Complete	628	N MILLS DR	600 BLOCK OF MILLS DR	Structure	Mail	9/18/2025	Hand Delivered	7/29/2025	Hand Delivery	9/29/2025						
Complete	605	R05 NORTH ST	600 BLOCK OF NORTH ST	Vehicle	Mail	8/27/2025										
Cert Mail Sent	638	NORTH ST	600 BLOCK OF NORTH ST	Yard	Mail	7/29/2025	Cert Mail	9/29/2025								
Complete	642	NORTH ST	600 BLOCK OF NORTH ST	Yard	Mail	8/27/2025										
Not Complete	618	W MECHANIC ST	600 BLOCK OF W MECHANIC	Vehicle & Junk	Cert Mail	9/15/2025										
Complete	623	W MECHANIC ST	600 BLOCK OF W MECHANIC	Junk	Mail	8/27/2025										
Complete	602	W MILLS DR	600 BLOCK W MILLS DR	Yard	Hand Delivery	9/15/2025										
Not Complete	704	MAIN ST	700 BLOCK OF MAIN ST	Structure	Mail	9/15/2025										
Complete	720	NORTH ST	700 BLOCK OF NORTH ST	Yard & Vehicle	Mail	8/26/2025										
Cert Mail Sent	700	W MECHANIC ST	700 BLOCK W MECHANIC ST	Junk	Mail	9/15/2025	Mail	4/19/2025	Cert Mail	6/17/2025						
Not Complete	705	MAIN ST	700 BLOCK OF MAIN ST	Junk	Mail	9/15/2025										
Cert Mail Sent	902	NORTH ST	900 BLOCK OF NORTH ST	Junk	Mail	8/27/2025	Cert Mail	9/15/2025								

CITY OF TOWANDA

SEPTEMBER 2025 SUMMARIZED MAINTENANCE REPORT



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WATER

In the month of September, we have slowed down drastically in this department of the city. As of Oct 2nd, the city maintenance crew has identified a water leak at the intersection of Main and N 3rd street. As we continue to monitor the conditions of the problem, we will be trying to pinpoint the leak using noise amplifiers and temp guns. General excavation will be set to take place on Monday the 6th, and restructuring of the water line rebuild program may have to take place as this line already has 5 clamps on it and may need to be replaced in phase I of the water line rebuild.

- Took coliform samples
- Read meters
- Haa5 samples taken
- Checked Rwd 7 valve

STREETS

As the streets are in poor condition the Maintenance crew has been monitoring/ keeping track of street conditions for repair. We have developed maps and potential problems and continue to correct a little each week.

- Patched library pothole
- Patched clay hill rd.

SEWERS/ DRAINAGE

The Maintenance crew experienced a tremendous amount of rainfall this last month and began to identify major problems with our drainage systems. As we continue to monitor flow conditions, we will continue to make improvements to our drainage system to prevent future flooding.

- Jetted/ degreased problem manholes
- Took Lagoon Test
- Fixed 7th st ditches
- Cleaned out 313 s 3rd st ditch

FACILITIES/ GENERAL MAINTENANCE

- Cleaned out lift station
- Clean shop on Fridays
- Pushed up burn pile
- Mowed
- Emptied trash cans
- Pick up trash at lift station
- Swept main st

- Fixed garage door
- Fixed rec field lights
- Formed road for asphalt
- Picked up tree at library
- Cleaned up main st
- Cleaned out dog kennels
- Fixed dog kennel doors
- Welded up and set guard rails on 3rd st and 5th st
- Fixed school zone light
- Installed new ice machine
- Painted guard rails

EQUIPMENT MAINTENANCE

- Greased equipment
- Washed equipment
- Replaced miller teeth
- Installed backhoe back glass
- Fixed Jetter trailer jack
- Fixed skid steer front door
- Fixed tire on backhoe
- Fixed tire on dump trailer
- Changed shocks on 09 ford
- Fixed pickup battery terminal
- Fixed hydraulic lines on broom
- Fixed hydraulic lines on grapple

Old
Business
10.08.2025

ORDINANCE NO 729 Revised

AN ORDINANCE REGULATING MUNICIPAL WATER CONSERVATION WITHIN THE CITY OF TOWANDA KANSAS; INCORPORATING BY REFERENCE THE “ MUNICIPAL WATER CONSERVATION PLAN CITY OF TOWANDA” Edition SEPTEMBER 2025”

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOWANDA, KANSAS:

SECTION 1. That existing Sections 15-602 thru 5-604 of the Code of the City of Towanda, Kansas, are hereby repealed and replaced with the following:

MUNICIPAL WATER CONSERVATION PLAN CITY OF TOWANDA, EDITION SEPTEMBER 2025. That certain documents, three copies of which are on file in the office of the city clerk, being marked and designated as the “Municipal Water Conservation Plan for the City of Towanda”, September 2025, be and the same is hereby adopted as the Plan of the City of Towanda for determining long term water use efficiency, drought/emergency contingency and plan revision, monitoring and evaluation, including stage 1-water watch, stage 2-water warning and stage 3-water emergency, which is on file in the office of the city clerk, Towanda, Kansas, and is hereby referred to, adopted and a part hereof as if fully set out in this code.

SECTION 2. EFFECTIVE DATE. This ordinance shall take effect and be in force from and after its publication in the Butler Times Gazette, the official city newspaper.

PASSED by the Governing Body of the City of Towanda, Kansas, this 8th of October 2025.

Jennifer Shaults, Mayor

ATTEST:

Andrew Newbrey, City Clerk

Municipal Water Conservation Plan



City of TOWANDA

September 2025

Municipal Water Conservation Plan For the City of Towanda

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INTRODUCTION

The primary objectives of the Water Conservation Plan for the City of Towanda are to develop long-term water conservation plans (Long-Term Water Use Efficiency Section) and short-term water emergency plans (Drought Response Section) to assure the City customers of an adequate water supply to meet their needs. The efficient use of water also has the beneficial effect of limiting or postponing water distribution system expansion and thus limiting or postponing the resultant increases in costs, in addition to conserving the limited water resources of the State of Kansas.

The City of Towanda believes that our Municipal Water Conservation Plan represents an additional major step in ensuring our customers of a dependable water supply in future years as the City of Towanda has and will continue to work diligently to ensure a dependable water supply for its customers since partnering with Butler County Rural Water District #5 in 1978. The water supply for the City of Towanda is obtained from Butler County Rural Water District #5. They purchase the water from the City of El Dorado, which supplies water from El Dorado Lake. Towanda's treated water storage facility consists of one 300,000 gallon Pedisphere-type potable water storage tower serving the city. The City of Towanda's water supply and distribution system currently has ample capacity to meet current customer demands and future projected demands for several years, except during drought periods. The City of Towanda believes that this Municipal Water Conservation Plan represents an additional major step in ensuring the customers of a dependable water supply in future years.

LONG-TERM WATER USE EFFICIENCY

Water Use Conservation Goals

The City of Towanda used 194 gallons per person per day (GPCD) in 2023. This GPCD figure included:

- Water sold to residential/commercial customers
- Water distributed for free public services (parks, cemeteries, swimming pools etc.)
- Water lost by leaks in the water distribution system

According to the publication Municipal Water Use in Kansas, 2023, our City is located in Region 7M. From this publication it was determined that our City GPCD water use was 194, which was 106 percent above the regional average of 98 GPCD among public water suppliers in Region 7M during 2023. The City desires to set a water use conservation goal for usage not to exceed 94 GPCD based on the regional average from 2019 to 2023. Our City anticipates not exceeding this goal by carrying out the specific actions that are outlined in our plan. At the current time Towanda is facing an aging water system and experiencing a large unidentified water loss. Towanda's goal is to acquire funding to repair and replace the aging water system to mitigate the water loss it is currently experiencing. For a future goal, Towanda would anticipate a GPCD more comparable to a city of its size while carrying out the specific actions that are outlined in this plan.

Water Conservation Practices

This subsection of the plan summarizes the current education, management and regulation efforts that relate to the long-term conservation of water in the City. Specific practices that will be undertaken to conserve water are listed and a target date to begin each practice is also shown.

Education

The City water bills show the total gallons of water used during the billing period and the amount of the bill.

The City has chosen the following conservation practices and target dates for the Education Component of the Long-Term Water Use Efficiency Section of our Water Conservation Plan.

Education Conservation Practices to be Taken	Target Date
1. Water bills will show the amount of water used in gallons and the cost of the water.	Implemented
2. The City Monthly Newsletter will provide water conservation tips, telephone numbers to report leaks	September 2025

Management

Butler County Rural Water District #5 has a meter at the water storage tower that supplies water to the city water system. Any new supply will have an individual meter on each source of supply. All customer meters have recently been replaced with ones having remote read capabilities. This improves the quality of water use data and allows the City to recognize possible excessive use or leakage at individual meters etc. These meters are read once a month and are electronically monitored.

Water is provided free of charge to city owned facilities and grounds, but the use is metered. Customer meters are scheduled for a random accuracy check each quarter and possible repair or replacement upon receiving a request to do so from the customer

The City of Towanda reads each customer's water meter and mails a monthly water bill to each customer. Customer radio read water meters allow for instantaneous meter reading.

Water leaks from the Towanda public water distribution system are repaired when customers report significant leaks from the water mains or leaks are located by City Personnel. Water pressure is not checked unless customers complain that their water pressure is too low. The current water rate structure for the City was passed on July 9, 2025. The minimum monthly water bill is:

Residential and Commercial

\$25.05 Base Fee and \$10.90 per 1,000 gallons for customers within the city limits

\$25.10 Base Fee and \$16.10 per 1,000 gallons for customers outside city limits

\$25.00 Base Fee and \$9.44 per 1,000 for bulk water purchases

The sewer rate for Residential and Commercial is \$7.75 for first 1,000 gallons and \$4.36 per 1,000 gallons there after based on January, February and March utility billing gallons averaged.

Master Meter billing for Manufactured Home Parks
\$22.00 Base Fee and \$10.80 per 1,000 gallons per occupied structure

The sewer rate for Manufactured Home Parks is
\$10 base fee per occupied structure plus \$4.36 per 1,000 gallons of water

As costs increase, charges to the base and unit fees are updated by a Resolution.

The City of Towanda realizes that much greater emphasis must be placed on obtaining accurate measurement of water use at our source and at customer meters and that a water use records system must be developed that can be used to more effectively and efficiently manage the City public water distribution system. For that reason, the City of Towanda has chosen the following conservation practices and target dates for the Management component of the Long-Term Water Use Efficiency Section of our Water Conservation Plan.

Management Conservation Practices to be Taken	Target Date
1. Meters for source water are owned by Butler County RWD #5 and are checked for accuracy each 5 years. Each meter will be repaired or replaced if its test measurements are not within industry standards (such as AWWA)standards	Implemented
2. Meters at water source are controlled by Butler County RWD #5. They are monitored for excessive use and Towanda is notified.	Implemented
3. Meters will be installed at all residential, commercial, industrial and city-owned service connections.	Implemented
4. Individual service connections will be read at least once every month..	Implemented
5. The City water utility will implement a water management review, which will result in a specified change in water management practices or implementation of a leak detection and repair program or plan, whenever the amount of unaccounted for water (UFW) (amount of unmetered water provided free for public service, used for treatment purposes, water loss, etc.) exceeds 20 percent of the total source water for a four-month time period.	Implemented
6. Water sales will be based on the amount of water used.	Implemented
7. A water rate structure designed to curb excessive use of water will be evaluated.	Implemented

Regulation

Currently, the only water conservation measures the city has in place are included in Article 6 of the City Code. Because of the ability to supply water during normal periods regulatory controls on water use are only included in the Drought Response section of this plan and a

new Water Drought/Emergency Ordinance, where they constitute the primary means for conserving water during a supply shortage.

Towanda has adopted by reference the Uniform Plumbing Code 2006 Edition prepared and published by the International Association of Plumbing and Mechanical Officials. The Zoning/Building Inspection Department of Towanda is responsible for its enforcement. This code mandates that plumbing fixtures comply with maximum water flow rates for plumbing fixtures in new construction and remodeling projects.

Regulation Actions to be Taken	Target Date
1. All new or renovated construction will install toilets that use 1.6 gallons per flush or less and low flow showerheads that use 2.5 gallons per minute or less.	Implemented

DROUGHT RESPONSE

The City of Towanda addresses its short-term water shortage problems through a series of stages based on conditions of supply and demand with accompanying triggers, goals and actions. Each stage is more stringent in water use than the previous stage since water supply conditions are more deteriorated. The City Administrator, Zoning Administrator, City Superintendent and Law Enforcement are authorized by ordinance to implement the appropriate conservation measures.

Stage 1: Water Watch

Goals

The goals of this stage are to heighten awareness of the public on water conditions and to maintain the integrity of the water supply system.

Triggers

This stage is triggered by any one of the following conditions:

1. Butler Rural Water District #5 issues a Stage 1 Water Watch for the City's service area.
2. Elevated storage has fallen below 70 percent capacity and will not recover.
3. Demand is in excess of 200,000 gallons per day typically 15% above normal seasonal peak day.

Education Actions

1. The City will make occasional news releases to the local media describing present conditions and indicating the water supply outlook for the upcoming season.
2. Water-saving tips will be included in billings to water utility customers.

Management Actions

1. Leaks will be repaired within 48 hours of detection.
2. The City will monitor its use of water and will curtail activities such as hydrant flushing and street cleaning.

Regulation Actions

The public will be asked to curtail some outdoor water use and to make efficient use of indoor water, i.e. wash full loads, take short showers, do not let faucets run, etc.

Stage 2: Water Warning

Goals

The goals of this stage are to reduce peak demands by 20 percent and to reduce overall weekly consumption by 10 percent.

Triggers

This stage is triggered by any one of the following conditions:

1. Butler Rural Water District #5 issues a Stage 2 Water Warning.
2. Demand for one day is in excess of 215,000 gallons per day
3. The City's water storage has fallen below 65 percent capacity and will not recover.

Education Actions

1. The City will make weekly news releases to the local media describing present conditions and indicating the water supply outlook for the upcoming week.
2. Water conservation articles will be provided to the local newspaper and city publications.
3. Water-saving tips will be included in billings to water utility customers.

Management Actions

1. The City water supplies will be monitored daily.
2. Leaks will be repaired within 24 hours of detection.
3. The City will curtail its water usage, including operation of fountains, watering of City grounds, and washing of vehicles.

Regulation Actions

These regulation actions apply to City residents and those served by the Towanda Water System.

1. An odd/even lawn watering system will be imposed. Odd- numbered addresses will water on odd days; even addresses will water on even days.
2. Outdoor water use, including lawn watering and car washing will be restricted to before 10:00 am and after 9:00 pm.
3. Sports fields will be irrigated on alternate days.
4. Replenishing swimming pools will be allowed one day a week after sunset.
5. Outdoor watering in ground systems are not allowed. Only the use of a hand-held hose or bucket watering allowed.
6. Excess water use charges for usage of water over the amount used in the winter will be considered.
7. Waste of water will be prohibited.

Stage 3: Water Emergency

Goals

The goals of this stage are to reduce peak demands by 50 percent and to reduce overall weekly consumption by 25 percent.

Triggers:

This stage is triggered by any one of the following conditions:

1. Butler Rural Water Dist. 5 issues a Stage 3 Water Emergency
2. The City's storage has fallen below 50 percent capacity (typically 50)
3. Demand for one day in an excess of 215,000 for three consecutive days occurs.
4. Emergency conditions related to repairs or water quality

Education Actions

1. The City will make daily news releases to the local media describing present conditions and indicating the water supply outlook for the next day.
2. The City will hold public meetings to discuss the emergency, the status of the City water supply and further actions which need to be taken.

Management Actions

1. The City water supplies will be monitored daily.
2. Leaks will be repaired within 24 hours of detection.
3. The City will seek additional emergency supplies from other users, the state or the federal government.

Regulation Actions

These regulation actions apply to City residents and those served by the Towanda Water System.

1. Outdoor water use will be banned.
2. Waste of water will be prohibited.

PLAN REVISION, MONITORING & EVALUATION

The City of Towanda will establish a management practice of reviewing monthly totals for water production, residential/commercial sales, water provided free-of-charge, and "unaccounted for water". Problems noted during the monthly review will be solved as soon as possible.

The City of Towanda Municipal Water Conservation Plan will be reviewed during the month of April each year and on a more frequent basis during drought or other water shortage conditions. If the water conservation GPCD goals for the previous year are not met, then the City will review the data collected from the previous year in relationship to the status and effectiveness of the conservation practices that are outlined in our plan and will provide a status report to the Kansas Department of Agriculture, Division of Water Resources which will also include any additional water conservation practices that may need to be taken in order for the city to achieve and maintain its water use conservation GPCD goals.

Mayor - Print

Mayor - Signature

City Clerk - Signature

Date

New
Business
10.08.2025

Resolution 2025-_____

A RESOLUTION ESTABLISHING THE BILLING RATES FOR TRASH REMOVAL AND RECYCLING SERVICES WITHIN THE CITY OF TOWANDA, KANSAS.

WHEREAS, the Governing Body of the City of Towanda has identified a need to set the amount to be charged for trash removal and recycling services:

BE IT RESOLVED, that beginning November 1st, 2025, the charges shall be as follows:

- Residential Rates monthly for one **trash cart** and one **recycling cart** per residential unit
 1. Regular Resident \$22.99
 2. Senior Resident \$20.67
- Residential Rate for each **additional** trash cart
 1. Regular Resident additional trash cart \$ 16.74
 2. Senior Resident additional trash cart \$15.46
- Residential Rate for each **additional** recycle cart
 1. Regular Resident additional recycle cart \$15.53
 2. Senior Resident additional recycle cart \$14.29

The age to qualify for the Senior Rate is 65 years or older.

ADOPTED BY THE GOVERNING BODY OF THE CITY OF TOWANDA, KANSAS on October 8, 2025.

ATTEST:

Andy Newbrey, City Clerk

Jennifer Shaults, Mayor

Other
Business
10.08.2025