

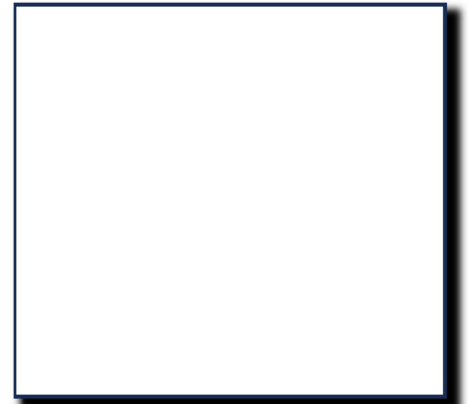
The City of Towanda

City Council Regular Meeting Agenda

Wednesday, March 11, 2026, 7:00 PM, City Hall, 110 S 3rd, Towanda, KS

Regular Council Meeting

1. **CALL TO ORDER**
2. **APPOINTMENT & SWEARING IN OF NEW COUNCIL MEMBER**
3. **ROLL CALL**
4. **CONSENT AGENDA** – *Consent agenda items will be acted on by one motion unless a majority of the City Council votes to remove an item for discussion and separate action.*
 - a. **FEBRUARY 2026 REPORTS**
 - i. **Minutes of February 11, 2026 Council Meeting**
 - ii. **TREASURERS' INFORMATION REPORTS FEBRUARY 2026**
 1. Statement of Activities
 2. Fund Balance Report
 3. Budget Execution Report
 4. Water Loss Report
 - iii. **Claims**
 1. Claims Reports
 2. Appropriations Ordinance 02-2026
 - iv. **STAFF/DEPARTMENT INFORMATION REPORTS**
 1. Sheriff's Office Report
 2. Court Clerk's Report
 3. Planning and Zoning
 4. Code Compliance Report
 5. Towanda Maintenance Department
 6. Towanda Public Library Report
5. **PUBLIC COMMENT TIME**
6. **PRESENTATIONS AND GUEST SPEAKERS**
7. **OLD BUSINESS**
 - a. Main Street Building Resolution
 - b. Ballfield Management Contract with Circle Recreation
 - c. Disposal of Equipment
 - d. Sales Tax Updates
8. **NEW BUSINESS**
 - a. Dump Trailer Purchase
 - b. After Prom Donation



Council Packet

**CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND
PUBLIC PARTICIPATION POLICY**

9. OTHER BUSINESS & ANNOUNCEMENTS

- a. Planning Commission Vacancy

10. EXECUTIVE SESSION

11. ADJOURN

* **“Discussion”** = No expectation of a final decision. The Council cannot discuss City issues as a group outside of a public meeting without violating the Kansas Open Meeting Act.

INTRODUCTION

Under the Kansas Open Meetings Act (KOMA), the public has the right to observe the meetings of the Towanda City Council unless the City Council has recessed into a lawfully conducted executive session. The KOMA does not require public comment; the opportunity is provided at the City Council's discretion, except as required by State law or City ordinance in specific circumstances. This policy outlines the various circumstances under which the City Council meets and elaborates on the City Council's Rules of Procedure by addressing the rules regarding the time, place, and manner of public participation in the City Council meetings from the standpoint of the participating member of the public. This policy is intended to strike a lawful balance between First Amendment protections and the substantial public interests of (1) assuring that meetings of the City Council can occur in an efficient, orderly, and safe manner and (2) promoting productive public discourse regarding the governance and administration of the City while maintaining decorum in an environment free from interference, distraction, or intimidation, whether real or perceived, by any person present in the meeting room toward the Council or members of the public.

SUBMISSION OF WRITTEN INFORMATION

Written information may be submitted to the City Clerk before noon on Thursday prior to a City Council meeting for distribution to Council and key staff members or may be presented during the meeting upon recognition by the Mayor as a speaker in the manner described below. Ten (10) copies should be provided to ensure that all applicable parties are able to receive and review the information provided.

FORMS OF COMMUNICATION OR EXPRESSION NOT ALLOWED IN THE MEETING ROOM

To assure fulfillment of the substantial public interests outlined above, no member of the public attending the City Commission meeting shall in the meeting room engage in the following forms of communication or expression found by the City Council to be in conflict with the substantial public interests outlined above and, therefore, not allowed in the meeting room (the “disallowed conduct”):

Before, during, or after the meeting:

- (1) Possessing, placing, or displaying a sign, placard, flag, or banner, regardless of its size, the material of which it is made, or its written, graphic, or symbolic content;

During the meeting:

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

- (2) Audibly speaking, or making any sound or noise other than while speaking as a speaker recognized by the mayor;
- (3) Applauding, whistling, cheering, clapping, or otherwise expressing agreement with a speaker recognized by the mayor;
- (4) Booing, jeering, taunting, ridiculing, mocking or otherwise expressing disagreement with a speaker recognized by the mayor;
- (5) Inaudibly mouthing or gesturing messages deemed to be distracting to other persons in the meeting room;
- (6) Making available or distributing written materials to those in attendance.

Persons attending a City Commission meeting must turn off or set on vibrate all cellular telephones. Any person exhibiting any form of the disallowed conduct will first be warned by the Mayor to cease. If the person continues the disallowed conduct, the Mayor may ask the person to leave the meeting room. If the person does not promptly leave the meeting room, the Mayor may direct that the person be escorted from the meeting room.

AGENDA ITEMS

CONSENT AGENDA

The Consent Agenda assembles routine action items for collective approval in the interest of efficiency of the meeting. Any item may be removed from the Consent Agenda for separate consideration either (a) at the request of a Council Member or City staff, or (b) by a majority vote of the City Council upon request by a Towanda resident directed to City staff or to a Council Member prior to the start of the meeting without discussion.

PRESENTATIONS AND GUEST SPEAKERS

Presentations and Guest Speakers Time is an opportunity for organizations or citizens to make special presentations before the City Council. Such are scheduled in advance of the meeting by calling the City Clerk Andy Newbrey at (316) 536-2243 by 5:00 pm the Thursday preceding the meeting. Presentations are limited to ten minutes. Any presentation is for information purposes only; no action will be taken.

PUBLIC HEARINGS AND REGULAR AGENDA ITEMS

Following the introduction of any public hearing or regular agenda item, consideration of the item will ordinarily begin with a staff report, followed by Council Member questions of staff. If the matter involves an applicant, the applicant or the applicant's representative will be given the opportunity to address the City Council.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

In the case of a public hearing, the public hearing shall be conducted in the manner required by State law or Towanda ordinance, and any person entitled to address the City Council shall be provided that opportunity, regardless of his or her viewpoint on the matter, subject to the allowed time period.

In the case of a regular agenda item, subject to the discretion of the City Council, any interested persons wishing to address the City Council regarding the subject of the agenda item, regardless of his or her viewpoint on the matter, may be given the opportunity to do so, subject to the allowed time period.

In the case of either a public hearing or regular agenda item, those allowed to address the City Council may do so by, in turn, approaching the podium to be recognized by the mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the agenda item for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the public hearing or regular agenda item.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the agenda item to City Council Members, the City Administrator/City Clerk.
- The speaker should avoid repeating what has already been said and should feel free to simply state whether he or she is or is not in support of the matter being discussed.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.

PUBLIC COMMENT TIME

Public Comment Time provides an opportunity for Towanda citizens to address the City Council on a topic that is not on the meeting agenda.

After the Mayor announces the Public Comment Time:

- Any citizen wishing to address the City Council should, in turn, approach the podium to be recognized by the Mayor.
- There are no residency requirements.
- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the City Council for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the Public Comment Time.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information to Council Members, the City Manager, and the City Clerk.
- The City Council is not expected to take immediate action in response to the presentation.
- At the discretion of the City Council, subjects introduced under Public Comment Time may be referred to City staff for follow-up or may become an agenda item for a future meeting.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.
 - Comments or questions will be directed **only** to the City Council.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

- Debate or arguments between parties in the audience is not allowed.
- Comments on personnel matters and matters pending in court are not permitted.

In order for the Council to have an opportunity to review comments in advance of the meeting, please email your comments or questions to administrator@cityoftowanda.com by 5:00 p.m. the Tuesday prior to the Wednesday meetings.

EXECUTIVE SESSION

The Kansas Open Meetings Act allows the City Council to recess into an executive session based upon certain justifications outlined in the act. The City Council may recess into executive session based upon a motion that includes (1) a statement describing the subjects to be discussed during the executive session, (2) the statutory justification for the executive session, and (3) the time and place at which the open meeting shall resume. Executive sessions are closed to the public, however, once the executive session has concluded, members of the public may return to the meeting room.

AGENDA INFORMATION

Copies of the agenda are available on the Friday afternoon preceding the regular meetings. Items for the agenda should be submitted to the Towanda City Clerk's office prior to noon on the Thursday preceding a regularly scheduled Wednesday meeting. Information regarding the agenda may be obtained from City Hall, 110 S. 3rd, Towanda, KS, or by visiting our website at: www.cityoftowanda.com/agendas-minutes

OTHER ITEMS

STUDY/WORKSHOP SESSION

The City Council may meet in study session on topics determined by the City Administrator or the City Council on a specific date and time. As the name suggests, the study/workshop session is intended to provide a less formal opportunity for the City Council to study, discuss, and provide direction to City staff regarding the subject under study. Study sessions are open to the public; however, the extent of public participation is subject to the discretion of the City Council based upon available time during the study session and the need for public input in order to accomplish the objectives of the City Council in studying the subject of the study session.

SPECIAL LIMITED PUBLIC FORUM

A special limited public forum may be called by the City Council for the purposes of

- (a) conducting public discussion and
- (b) seeking public comment and/or the submission of written information regarding a particular subject matter.

A special limited public forum may be convened in the City Council's regular meeting room or at an alternative, publicly accessible site suitable for the anticipated number of participants in the forum.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

At the appointed time on the agenda, any persons wishing to address the City Council regarding the subject of the special limited public forum, regardless of their viewpoint on the matter, may do so by, in turn, approaching the podium or microphone to be recognized by the Mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the special limited public forum for no longer than the allowed time period determined and announced by the mayor based upon the number of persons expected to speak during the forum.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the special limited public forum to the City Council, the City Administrator, and the City Clerk.



The City of Towanda

City Council Meeting Minutes
Towanda City Hall – 110 S 3rd St.
Wednesday, February 11, 2026, 7:00 PM

Governing Body

Present Not Present

- | | | |
|-------------------------------------|-------------------------------------|--------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Mayor – Mike Hayes |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Council President – Jennifer Watkins |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Council Member – Kit Williams |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Council Member – Drew Shaults |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Council Member – Chris Hunt |
| <input type="checkbox"/> | <input type="checkbox"/> | Council Member – |

Staff

Present Not Present

- | | | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | City Administrator – Sarah Gooding |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | City Attorney – Rob Lane at 7:15 p.m. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Planning/Zoning Administrator -Lisa Long |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Court Administrator – Emelia Toney |
| <input type="checkbox"/> | <input type="checkbox"/> | |

REGULAR COUNCIL MEETING:

1. Call To Order

- 7:00 pm by Mike Hayes

2. Roll Call

3. Consent Agenda

➤ January 2026 Reports

- Minutes of the January 14, 2026 Council Meeting
- Treasure’s Information Reports January 2026
 - Statement of Activities
 - Fund Balance Report
 - Budget Execution Report
 - Water Loss Report
- Claims
 - Claims Report
 - Appropriations Ordinance 01-2026
- Staff/Development Information Reports
 - Sheriff Office Report
 - Court Clerk’s Report
 - Planning and Zoning
 - Code Compliance Report
 - Towanda Maintenance Department
 - Towanda Public Library Report

Motion by Jen Watkins to approve the consent agenda from January 14, 2026 with amendment to Item No. 9, Pool Issues, under Other New Business. Second by Kit Willims. Motion carried 3-0.

4. Presentation and Guest Speakers

- Brad Shores, JEO Consulting Group, presented updates on engineering projects. The City's water system design is ready for the 90% milestone. Additionally, JEO shared that the Kansas Department has issued a Request for Proposals for improvements to the turn lane and line of sight at the K-254/River Valley Road intersection.

5. Public Comment Time

- **Lane Volavka:** Had an incident with an aggressive dog. The deputy came out and stated he can only enforce state statutes at this point as it pertains to the animal issues here in town because he's not been provided with any documentation on Towanda's specific city animal codes. Lisa said she will contact the Sheriff's office to make sure they have a copy of City ordinances and codes related to animal control.
- **Nick Wilhelm:** Owns the building next to Gambino's. It has been a year since the wall was hit by a forklift and he is concerned the building damage and bricks are still not repaired. He said the braces on the building make it look like the restaurant is also closed, which impact his business.
- **Perry Jones:** Is the owner of the damaged building and said he is working with a contractor to make the repairs. Mr. Jones said he has put a lot of money into the building but feels like it is a waste.

6. Old Business

- **Main Street Building Progress Update**

Lisa Long: The City has been working with the contractor, Roberto, on Mr. Jones' building. Roberto told City staff he is looking into grants that could assist with preserving the building. Staff don't know details but were told the grant Roberto is pursuing is through South Central Kansas Economic Development District (SCKEDD). Because of the ongoing timeline for completion, the City still recommends beginning condemnation proceedings to ensure action, but extensions can be granted in that process if a grant is secured. Lisa will need to update a previous resolution and will bring it to the March meeting.

- **Capital Improvement Plan Draft Presentation**

Lisa Long: City staff have been working to compile an updated Capital Improvement Plan and presented a draft of what has been gathered so far. The CIP will continue to be refined over the coming months and be presented along with the budget. After that, the CIP will be reviewed and updated annually. Staff also are looking at the condition of the City's equipment and what is needed in coming years and will continue to fill in with cost estimates, proposed funding sources, and proposed timelines.

- **Swimming Pool Filter – Updated Quotes**

Sarah Gooding: In January, Council approved a replacement filter for the swimming pool, not to exceed \$30,699. The next day after the meeting, the previous mayor, whose business is Little Richards Pools, reached out to express interest in the project. She said she had avoided submitting bids while in office, as that would have been a

conflict of interest, but asked to have two quotes considered for this project. Little Richards Pools quotes include a single unit for \$29,089 and three-filter unit for \$26,548.56. Both of those are on a much quicker timeline than the original proposal. The original quote that was submitted last month was from D. Gerber Commercial Pool products and services. They submitted a revised quote for \$28,750, but the timeline is still 16-20 weeks before delivery. A third quote was secured from Superior Pools for \$33,605.97, but that does not include installation. Council reviewed all quotes and timelines, and recommended Little Richards Pools' quote as the most optimal. quote.
Motion by Jen Watkins to accept the second quote from Little Richards Pools for a three-filter unit for \$26,548.56. Second by Kit Williams. Motion carried 3-0.

7. New Business

- **Master Street Building Progress Update**

In January Council approved closing out the Bond Fund and transferring the remaining balance to the Street Reserve Fund. At that point, it was mentioned that those could be found funds within the Street Reserve Fund that could be used to pay for a pavement management plan. The goal of creating a pavement management plan would be to take the many different street projects that we know were needed, to get a true engineering assessment of what's needed on each one. This would help to identify which streets can be preserved and which need to be rebuilt. The plan also would provide a strategy, funding estimates, and schedule to carry out street maintenance in the next 10 years. Council reviewed a proposed contract from JEO and requested a workshop on February 26 to discuss the item further. No action would be taken until at least the March Council meeting.

Motion by Drew Shaults to table this discussion to March. Second by Kit Williams. Motion carried 3-0.

- **Kansas Gas Service Ordinance**

The City of Towanda has an agreement with Kansas Gas Service that includes a franchise fee that helps compensate the city for running utilities through City easements. When the ordinance was last updated, the template used did not include the correct volumetric terms language. Ordinance Number 731 updates all language to align with the City's agreement with KGS.

Motion by Kit Williams to accept the Kansas Gas Service Franchise Fee Ordinance Number 731. Second by Jen Watkins. Motion carried 3-0.

- **Resolution for Cash Basis Compliance**

This is a resolution that deals with our accounting procedures. As a small city, we use a cash basis accounting system, and then we waive the Generally Accepted Accounting Principles (GAAP).

Motion by Jen Watkins to approve Resolution 2026-01 authorizing Cash-Basis Accounting. Second by Drew Shaults. Motion carried 3-0.

8. Other New Business

- **Council Vacancy**

Mayor Mike Hayes announced a process for filling a vacant Council seat. Applications will be available online, and hard copies will be available at City Hall. Applications should be completed and turned in by March 1, 2026, and candidates are encouraged to attend the Council Workshop on March 4, 2026.

- **Planning Commission Appointments**

Potential candidates have not been finalized at this time. Council will re-address at the March meeting.

- **Appoint Kansas Rural Water Association Voting Delegate**

The Kansas Rural Water Association conference is coming up and several staff plan to attend. There is a recommendation to appoint Rylan Rose as the City's voting delegate for that conference.

Motion by Drew Shaults to appoint Rylan Rose as Towanda's voting delegate to Kansas Rural Water Association. Second by Jen Watkins. Motion carried 3-0.

- **Council Workshop with Kathy Sexton on March 4, 2026**

A Council Workshop for a governing body orientation led by Kathy Sexton is scheduled for 6:30 p.m. March 4.

- **Workshop on Street Maintenance Plan: February 26, 2026 @ 6:30 p.m.**

Council members requested a workshop at 6:30 p.m. February 26 to receive more information and conduct additional discussion regarding the proposed Street Maintenance Master Plan.

9. Executive Session

- **None Scheduled**

10. Adjourn

- Motion by Jen Watkins to adjourn at 8:35 p.m. Second by Kit Williams. Motion carried 3-0.

Sarah Gooding
City Clerk

Approved the 11th day of March, 2026 by the City Council, City of Towanda, Kansas.

City of Towanda, KS
Statement of Activities
February 2026

	Feb 26
Ordinary Income/Expense	
Income	
100I · GENERAL FUND INCOME	
1004140 · Franchise Fees	17,788.03
1004150 · Sales Tax Income	16,551.18
1004328 · Sales Tax Collected To Send On	69.16
1004413 · Business / Contractor Licenses	150.00
1004421 · Building / Remodeling Permit	717.25
1004501 · Court Fines	50.00
1004610 · Interest Revenue	1,883.22
1004690 · Misc. Revenues	20.00
1004692 · Returned Check Fee	50.00
1004693 · Colletions Fee	12.00
1005254 · Newsletter Income	0.00
Total 100I · GENERAL FUND INCOME	37,290.84
Total Income	37,290.84
Gross Profit	37,290.84
Expense	
100X · GENERAL FUND EXPENSES	
12 · ADMINISTRATION EXPENSES	
12-Administration/Finance	
12-5215 · Food For Meettings	119.24
12-5221 · Membership Fees	575.00
12-5222 · Intergovernment / Permit Fees	150.00
12-5242 · Building / Facilities R&M	274.66
12-5244 · Other Repair / Maintenance	32.25
12-5254 · Printing / Publications	238.73
12-5314 · Office Supplies	324.32
12-5315 · Operating Supplies	34.52
12-5319 · Misc. Supplies	272.58
12-5400 · IT & Website Expenses	
12-5401 · QuickBooks Software	384.00
12-5404 · Tockify - Community Calendar	8.00
12-5405 · Adobe - Licenced Images	51.28
12-5406 · Mail Chimp Email Service	39.50
12-5415 · IT Service Work	300.00
Total 12-5400 · IT & Website Expenses	782.78
12-Administration/Finance - Other	53.45
Total 12-Administration/Finance	2,857.53
12-5100 · Staff Expense Administration	
12-5110 · Salaries	17,295.14
12-5140 · PR Tax Expense City Share	1,335.32
12-5150 · KPERS City Share	1,684.93

City of Towanda, KS
Statement of Activities
February 2026

	Feb 26
12-5160 · Health Ins. - City Share	1,993.24
12-5161 · Adj - Payroll Liab. Differences	1,681.31
12-5100 · Staff Expense Administration - Other	68.10
Total 12-5100 · Staff Expense Administration	24,058.04
12-5251 · Utilities	
12-5261 · Utilities Reimbursed By BUFD#11	-205.67
12-5251 · Utilities - Other	2,170.39
Total 12-5251 · Utilities	1,964.72
12-5253 · Insurance	
12-5260 · Insuranc C Hall & Fire Sta Bldg	337.22
12-5253 · Insurance - Other	100.00
Total 12-5253 · Insurance	437.22
Total 12 · ADMINISTRATION EXPENSES	29,317.51
13 · COURT	
13-Court General Expenses	
13-5221 · Membership Fees	50.00
13-5251 · Utilities	81.56
13-5314 · Office Supplies	56.63
Total 13-Court General Expenses	188.19
13-5100 · Staff Expense Court	
13-5110 · Salaries	690.00
13-5140 · PR Tax Expense City Share	53.47
13-5150 · KPERS City Share	0.00
13-5160 · Health Ins. - City Share	0.00
Total 13-5100 · Staff Expense Court	743.47
Total 13 · COURT	931.66
14 · LEGAL	
14-5110 · Salaries / Permanent	1,200.00
Total 14 · LEGAL	1,200.00
15 · PLANNING & ZONING	
15-5224 · Consulting Services	60.00
15-5225 · Code Compliance Contract	1,000.00
15-5252 · Communications	59.71
15-5254 · Printing / Publications	517.65
15-5255 · Shipping Charges	51.89
Total 15 · PLANNING & ZONING	1,689.25
21 · PARKS and GROUNDSKEEPING	
21-5251 · Utilities	110.65
21-5253 · Insurance	109.06
21-5319 · MISC SUPPLIES	184.34
21-5550 · Groundkeeping	
21-5554 · Mowing	
21-5555 · Mower Gas & Oil	0.00

City of Towanda, KS
Statement of Activities
February 2026

	Feb 26
Total 21-5554 · Mowing	0.00
21-5550 · Groundkeeping - Other	191.53
Total 21-5550 · Groundkeeping	191.53
Total 21 · PARKS and GROUNDSKEEPING	595.58
22 · POOL	
22-Pool General Expenses	
22-5251 · Utilities	135.24
22-5253 · Insurance	361.21
22-5315 · Operating Supplies	244.58
Total 22-Pool General Expenses	741.03
22-5100 · Staff Expense Pool	
22-5110 · Salaries	0.00
22-5140 · PR Tax Expense City Share	0.00
Total 22-5100 · Staff Expense Pool	0.00
Total 22 · POOL	741.03
24 · LIBRARY-BILLING	
24-5244 · Other Repair / Maintenance	164.49
24-5251 · Utilities	383.49
24-5253 · Insurance	370.43
Total 24 · LIBRARY-BILLING	918.41
25 · SENIOR CENTER	
25-5244 · Other Repair / Maintenance	32.25
25-5251 · Utilities	609.52
25-5253 · Insurance	322.46
Total 25 · SENIOR CENTER	964.23
26 · MUSEUM	
26-5253 · Insurance	929.90
26-5430 · Community- Projects	5,000.00
Total 26 · MUSEUM	5,929.90
31 · SHERIFF DEPARTMENT CONTRACT	
31-Police Genral Expenditures	
31-5251 · Utilities	527.58
31-5253 · Insurance	376.40
Total 31-Police Genral Expenditures	903.98
31-5243 · Contractural Services	5,401.06
Total 31 · SHERIFF DEPARTMENT CONTRACT	6,305.04
34 · ANIMAL CONTROL	
34-5227 · Euthanize	150.00
34-5253 · Insurance	12.96
34-5319 · Misc. Supplies	51.98
Total 34 · ANIMAL CONTROL	214.94
50 · PUBLIC WORKS SHOP	
50-Public Works General	

City of Towanda, KS
Statement of Activities
February 2026

	Feb 26
50-5210 · Training / Meetings	655.00
50-5241 · Vehicle / Mobile Equipment R/M	70.43
50-5251 · Utilities	541.57
50-5253 · Insurance	860.51
50-5311 · Gasoline / Fuel / Lubricants	881.06
50-5314 · Office Supplies	116.23
50-5315 · Operating / Shop Supplies	1,051.46
50-5319 · Misc. Supplies	31.03
50-5321 · Maintenance Uniforms	585.17
50-5322 · Personal Protective Equip	149.99
50-5325 · Tools	688.42
Total 50-Public Works General	5,630.87
50-5100 · Staff Expense Public Works	
50-5110 · Salaries	4,649.47
50-5140 · PR Tax Expense City Share	360.33
50-5150 · KPERS City Share	449.59
50-5160 · Health Ins. - City Share	1,071.16
Total 50-5100 · Staff Expense Public Works	6,530.55
Total 50 · PUBLIC WORKS SHOP	12,161.42
Total 100X · GENERAL FUND EXPENSES	60,968.97
66000 · Payroll Expenses	0.00
Total Expense	60,968.97

240X · EQUIPMENT RESERVE	
2405541 · Machinery / Equipment	93.93
Total 240X · EQUIPMENT RESERVE	93.93

250X · STREETS OM FUND EXPENSE	
2505100 · Staff Expense Streets	
2505110 · Salaries	1,430.61
2505140 · PR Tax Expense City Share	110.87
2505150 · KPERS City Share	138.34
2505160 · Health Ins. - City Share	329.59
Total 2505100 · Staff Expense Streets	2,009.41
2505244 · Other Repair / Maintenance	11.50
2505251 · Utilities	133.12
2505253 · Insurance (WC)	23.34
2505310 · Fuel for Township-Exch for Rock	232.84
2505311 · Gasoline/ Fuel/ Lubricants	100.44
2505331 · Vehicle / Mobile Parts-Supplies	104.98
Total 250X · STREETS OM FUND EXPENSE	2,615.63

City of Towanda, KS
Statement of Activities
February 2026

Feb 26

260I · COMMUNITY CENTER INCOME	
2604640 · Rents and Royalties	600.00
Total 260I · COMMUNITY CENTER INCOME	600.00
260X · COMMUNITY CENTER EXPENSE	
2605225 · Cleaning / Disposal Service	500.00
2605242 · Building / Facilities R&M	21.00
2605244 · Other Repair / Maintenance	32.25
2605251 · Utilities	615.29
2605253 · Insurance	677.13
2605319 · Misc. Supplies	7.50
Total 260X · COMMUNITY CENTER EXPENSE	1,853.17

609I · Water Debt Service Income	
6094100 · WDS Fund Income	4,403.00
Total 609I · Water Debt Service Income	4,403.00

610I · Water Meter Replacement Fund	
6104100 · Water Meter Replacement Income	1,554.00
Total 610I · Water Meter Replacement Fund	1,554.00

City of Towanda, KS
Statement of Activities
February 2026

Feb 26

611I · WATER INCOME	
6114350 · Water Revenue	24,786.17
6114355 · Late Payment Charge	490.59
6114358 · Water Protection Fee	57.68
Total 611I · WATER INCOME	25,334.44
611X · WATER FUND EXPENSE	
6115100 · Staff Expense Water	
6115110 · Salaries	3,576.51
6115140 · PR Tax Expense City Share	277.18
6115150 · KPERS City Share	345.84
6115160 · Health Ins. - City Share	823.97
Total 6115100 · Staff Expense Water	5,023.50
6115212 · Transportation / Mileage	62.38
6115226 · Testing Services	485.50
6115241 · Vehicle / Mobile Equip R&M	146.56
6115244 · Other Repair / Maintenance	80.95
6115251 · Utilities	372.30
6115334 · Materials / Supplies Stock	13.89
6115341 · Water For Resale	44,677.91
6115420 · Contractual Services	317.04
6115541 · Machinery / Equipment	471.42
6115550 · Water System Design KWO Grant	118,040.00
Total 611X · WATER FUND EXPENSE	169,691.45

613I · WATER TOWER INCOME	
6134691 · Water Tower Rental Fees	2,374.95
Total 613I · WATER TOWER INCOME	2,374.95
613X · WATER TOWER EXPENSE	
6135253 · Insurance	427.27
Total 613X · WATER TOWER EXPENSE	427.27

City of Towanda, KS
Statement of Activities
 February 2026

Feb 26

621I · SEWER INCOME	
6214350 · Sewer Revenue	11,036.99
6214355 · Late Payment Charge	271.21
Total 621I · SEWER INCOME	11,308.20
621X · SEWER FUND EXPENSE	
6215100 · Staff Expense Sewer	
6215110 · Salaries	8,225.98
6215140 · PR Tax Expense City Share	637.50
6215150 · KPERS City Share	795.43
6215160 · Health Ins. - City Share	1,895.14
Total 6215100 · Staff Expense Sewer	11,554.05
6215200 · Non-Material Expenditures	29.74
6215226 · Testing Services	61.00
6215241 · Vehicle / Mobile Equip. R&M	199.71
6215243 · Contractural Sewer R&M	948.75
6215251 · Utilities	1,194.38
6215253 · Insurance	116.33
6215315 · Operating Supplies	146.22
6215334 · Materials / Supplies Stock	13.90
6215542 · Loan Jetter Sewer Equipment	959.64
Total 621X · SEWER FUND EXPENSE	15,223.72

622I · SEWER RESERVE INCOME	
6224690 · Misc.. Revenues / SL Fees	6,312.84
Total 622I · SEWER RESERVE INCOME	6,312.84
622X · SEWER RESERVE	
6225232 · Contract Principal Lagoon Loan	36,626.36
6225233 · Interest & Fiscal Charges	2,857.66
Total 622X · SEWER RESERVE	39,484.02

630I · TRASH REVENUE	
6304350 · Trash Service Revenue	11,015.45
6304355 · Late Payment Charge	178.54
Total 630I · TRASH REVENUE	11,193.99
630X · TRASH FUND EXPENSE	
6305225 · Cleaning / Disposal Service	11,370.52
Total 630X · TRASH FUND EXPENSE	11,370.52

City of Towanda, KS
Statement of Activities
February 2026

Feb 26

Total DESIGNATED FUND EXPENDITURES	<u>#REF!</u>
Total Other Expense	<u>#REF!</u>
Net Other Income	<u>#REF!</u>
Net Income	<u><u>#REF!</u></u>

City of Towanda, KS Fund Balance Report

As of February 28, 2026

Feb 28, 26

ASSETS

Current Assets

Checking/Savings

1000 · Vintage Bank

100B · General Fund	126,299.47
200B · Mayor/Council Fund	3,500.00
240B · Equipment Reserve Fund	27,523.59
250B · Streets O/M Fund	15,913.02
251B · Street Reserve Fund	246,742.04
260B · Community Center Fund	31,834.24
410B · Capital Improvemet Fund	84,766.64
609B · Water Debt Service Fund	30,047.50
610B · Water Meter Replacement Fund	18,067.10
611B · Water O/M Fund	-9,963.10
612B · Water Reserve Fund	10,843.92
613B · Tower Fund	88,113.88
621B · Sewer O/M Fund	29,510.18
622B · Sewer Reserve Fund	139,473.88
630B · Trash and Refuse Fund	51,897.49
1000 · Vintage Bank - Other	164.74

Total 1000 · Vintage Bank 894,734.59

Total Checking/Savings 894,734.59

Total Current Assets 894,734.59

TOTAL ASSETS 894,734.59

LIABILITIES & EQUITY

Equity 894,734.59

TOTAL LIABILITIES & EQUITY 894,734.59

Budget Execution Report 2026

Date Saturday, February 28, 2026

58 Days
16% % of year

Fund		Budget	YTD	% Used	Remaining
General	100	\$882,054.00	\$143,394.08	16.26%	\$738,659.92
Streets	250	\$71,922.00	\$7,849.07	10.91%	\$64,072.93
Comm Cntr	260	\$52,831.00	\$3,350.56	6.34%	\$49,480.44
Water	611	\$490,299.00	\$71,977.05	14.68%	\$418,321.95
Sewer	621	\$201,509.00	\$29,060.63	14.42%	\$172,448.37
Trash	630	\$177,353.00	\$23,688.05	13.36%	\$153,664.95
Cemetery	720	\$20,000.00	\$1,430.00	7.15%	\$18,570.00
Loan Pmt	310	\$41,660.00	\$41,798.38	100.33%	(\$138.38)
Library	210	\$68,316.00	\$29,880.74	43.74%	\$38,435.26

\$2,005,944.00

Notes:

Library funds are received and paid in two primary installments throughout the year.

Loan Pmt includes closeout of current balance of Bond Fund.

1/1/2026 Starting Date

City of Towanda, KS
Claims Report
February 2026

	Date	Num	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense							
Expense							
100X - GENERAL FUND EXPENSES							
12 - ADMINISTRATION EXPENSES							
12-Administration/Finance							
12-5215 - Food For Meetings							
	02/25/2026	EPAY	Bank of America	GAMBINOS FOOD FOR MEETINGS	119.24		119.24
Total 12-5215 - Food For Meetings					119.24	0.00	119.24
12-5221 - Membership Fees							
	02/02/2026	41353	WICHITA STATE UNIVERSITY	KSFOG Annual Membership for Sarah	75.00		75.00
	02/09/2026	41361	K254 CORRIDOR DEVELOPMENT ASSOCIATION	2026 K254 CORRIDOR DEVELOPEMENT ASSOC	500.00		575.00
Total 12-5221 - Membership Fees					575.00	0.00	575.00
12-5222 - Intergovernment / Permit Fees							
	02/25/2026	EPAY	Bank of America	SARAH NOTARY BOND	50.00		50.00
	02/28/2026	41404	ICI	Cami Bond 02/27/2026	100.00		150.00
Total 12-5222 - Intergovernment / Permit Fees					150.00	0.00	150.00
12-5242 - Building / Facilities R&M							
	02/09/2026	41370	SHEREWIN-WILLIAMS	PAINT AND SUPPLIES FOR PAINTING SARAH O	165.48		165.48
	02/09/2026	41371	SUTHERLANDS CREDIT	PAINT BRUSHES FOR OFFICE	23.73		189.21
	02/15/2026	41382	JB Lock and Key	Keys for Council Room	74.00		263.21
	02/15/2026	41383	Petty Cash	Office Door Sign	11.45		274.66
Total 12-5242 - Building / Facilities R&M					274.66	0.00	274.66
12-5244 - Other Repair / Maintenance							
	02/25/2026	41394	FIRE SAFETY SERVICES		32.25		32.25
Total 12-5244 - Other Repair / Maintenance					32.25	0.00	32.25
12-5254 - Printing / Publications							
	02/15/2026	41383	Petty Cash	Certified Mail	20.00		20.00
	02/15/2026	41383	Petty Cash	Andy Package Mailed	42.80		62.80
	02/25/2026	41392	CANON FINANCIAL SERVICES	COPIES FROM 01/01/2026 TO 01/31/2026	175.93		238.73
Total 12-5254 - Printing / Publications					238.73	0.00	238.73
12-5314 - Office Supplies							
	02/02/2026	41346	STAPLES	PAPER, STAPLE PULLERS, AND RED PENS	52.56		52.56
	02/25/2026	EPAY	Bank of America	KEYBOARD AND MOUSE FOR SARAH, AND PAF	67.25		119.81
	02/25/2026	EPAY	Bank of America	FILING BOXES, NOTEBOOKS	72.99		192.80
	02/25/2026	EPAY	Bank of America	DRY ERASE BOARD AND GOLD SEAL CERTIFIC	19.57		212.37
	02/25/2026	EPAY	Bank of America	SARAH BUSINESS CARDS, FOLDERS, 3RING BI	111.95		324.32
Total 12-5314 - Office Supplies					324.32	0.00	324.32
12-5315 - Operating Supplies							
	02/25/2026	EPAY	Bank of America	SWIFTER MOP PADS, SARAH WHITE BOARD	34.52		34.52
Total 12-5315 - Operating Supplies					34.52	0.00	34.52
12-5319 - Misc. Supplies							
	02/25/2026	EPAY	Bank of America	CHG FOR MUSEUM REIMBURSED	213.74		213.74
	02/25/2026	EPAY	Bank of America	FOOD STORAGE BAGS	43.09		256.83
	02/26/2026	41401	Seven K Company	NAME PLATE FOR JENNIFER WATKINS COUNC	15.75		272.58
Total 12-5319 - Misc. Supplies					272.58	0.00	272.58
12-5400 - IT & Website Expenses							
12-5401 - QuickBooks Software							
	02/25/2026	EPAY	Bank of America	QUICKBOOKS	384.00		384.00
Total 12-5401 - QuickBooks Software					384.00	0.00	384.00
12-5404 - Tockify - Community Calendar							
	02/25/2026	EPAY	Bank of America	TOCKIFY	8.00		8.00
Total 12-5404 - Tockify - Community Calendar					8.00	0.00	8.00
12-5405 - Adobe - Licenced Images							
	02/25/2026	EPAY	Bank of America	ADOBE	51.28		51.28
Total 12-5405 - Adobe - Licenced Images					51.28	0.00	51.28
12-5406 - Mail Chimp Email Service							
	02/25/2026	EPAY	Bank of America	MAILCHIMP	39.50		39.50
Total 12-5406 - Mail Chimp Email Service					39.50	0.00	39.50
12-5415 - IT Service Work							
	02/09/2026	41360	IT HALOS, LLC	IT Work 08/2025 to 01/31/2026	300.00		300.00
Total 12-5415 - IT Service Work					300.00	0.00	300.00
Total 12-5400 - IT & Website Expenses					782.78	0.00	782.78
12-Administration/Finance - Other							
	02/25/2026	EPAY	Bank of America	BINDERS FOR COUNCIL	53.45		53.45
Total 12-Administration/Finance - Other					53.45	0.00	53.45

City of Towanda, KS
Claims Report
February 2026

	Date	Num	Name	Memo	Debit	Credit	Balance
Total 12-Administration/Finance					2,857.53	0.00	2,857.53
12-5100 - Staff Expense Administration							
12-5110 - Salaries							
	02/28/2026	EOMPRADJ			17,295.14		17,295.14
Total 12-5110 - Salaries					17,295.14	0.00	17,295.14
12-5140 - PR Tax Expense City Share							
	02/28/2026	EOMPRADJ			1,335.32		1,335.32
Total 12-5140 - PR Tax Expense City Share					1,335.32	0.00	1,335.32
12-5150 - KPERS City Share							
	02/28/2026	EOMPRADJ			1,684.93		1,684.93
Total 12-5150 - KPERS City Share					1,684.93	0.00	1,684.93
12-5160 - Health Ins. - City Share							
	02/28/2026	EOMPRADJ			1,993.24		1,993.24
Total 12-5160 - Health Ins. - City Share					1,993.24	0.00	1,993.24
12-5161 - Adj - Payroll Liab. Differences							
	02/28/2026	EOMBLCLNUP			1,681.31		1,681.31
Total 12-5161 - Adj - Payroll Liab. Differences					1,681.31	0.00	1,681.31
12-5100 - Staff Expense Administration - Other							
	02/09/2026	41363	Culligan	6 Bottles of Water for 01/01/2026 to 01/31/2026	68.10		68.10
Total 12-5100 - Staff Expense Administration - Other					68.10	0.00	68.10
Total 12-5100 - Staff Expense Administration					24,058.04	0.00	24,058.04
12-5251 - Utilities							
12-5261 - Utilities Reimbursed By BUFD#11							
	02/02/2026	41345	ACCENTLOGIC	ACCENT LOGIC PHONE SERVICE	32.90		32.90
	02/03/2026	41357	COX	COX UTILITY	44.91		77.81
	02/04/2026	41356	EVERGY	EVERGY UTILITY	181.49		259.30
	02/13/2026	41381	VERIZON WIRELESS	Verizon Utility	41.55		300.85
	02/19/2026	5100	Butler County Fire District #11	Butler County Fire Station reimbursement for utilities		769.37	-468.52
	02/25/2026	41386	KANSAS GAS SERVICE	Kansas Gas Utility	41.68		-426.84
	02/28/2026	41405	EVERGY	EVERGY UTILITY	188.22		-238.62
Total 12-5261 - Utilities Reimbursed By BUFD#11					530.75	769.37	-238.62
12-5251 - Utilities - Other							
	02/02/2026	41343	BUTLER RURAL ELECTRIC	LIGHT AT HUNTER AND 254	67.03		67.03
	02/02/2026	41345	ACCENTLOGIC	ACCENT LOGIC PHONE SERVICE	65.80		132.83
	02/03/2026	41355	EVERGY	EVERGY STREET LIGHTS	1,478.55		1,611.38
	02/03/2026	41357	COX	COX UTILITY	27.52		1,638.90
	02/04/2026	41356	EVERGY	EVERGY UTILITY	219.06		1,857.96
	02/13/2026	41381	VERIZON WIRELESS	Verizon Utility	41.55		1,899.51
	02/25/2026	41386	KANSAS GAS SERVICE	Kansas Gas Utility	51.08		1,950.59
	02/28/2026	41405	EVERGY	EVERGY UTILITY	153.90		2,104.49
Total 12-5251 - Utilities - Other					2,104.49	0.00	2,104.49
Total 12-5251 - Utilities					2,635.24	769.37	1,865.87
12-5253 - Insurance							
12-5260 - Insuranc C Hall & Fire Sta Bldg							
	02/09/2026	41365	EMC INSURANCE		881.73		881.73
	02/19/2026	5100	Butler County Fire District #11	Butler County Fire Station reimbursement for Insurance		544.51	337.22
Total 12-5260 - Insuranc C Hall & Fire Sta Bldg					881.73	544.51	337.22
12-5253 - Insurance - Other							
	02/25/2026	41399	ICI	STETSON DIVELY BOND EFFECTIVE 03/24/2026	100.00		100.00
Total 12-5253 - Insurance - Other					100.00	0.00	100.00
Total 12-5253 - Insurance					981.73	544.51	437.22
Total 12 - ADMINISTRATION EXPENSES					30,532.54	1,313.88	29,218.66
13 - COURT							
13-Court General Expenses							
13-5221 - Membership Fees							
	02/25/2026	EPAY	Bank of America	KACM COURT MEMBERSHIP	50.00		50.00
Total 13-5221 - Membership Fees					50.00	0.00	50.00
13-5251 - Utilities							
	02/13/2026	41381	VERIZON WIRELESS	Verizon Utility	81.56		81.56
Total 13-5251 - Utilities					81.56	0.00	81.56
13-5314 - Office Supplies							
	02/25/2026	EPAY	Bank of America	PRINTER INK	56.63		56.63
Total 13-5314 - Office Supplies					56.63	0.00	56.63
Total 13-Court General Expenses					188.19	0.00	188.19
13-5100 - Staff Expense Court							

City of Towanda, KS
Claims Report
February 2026

	Date	Num	Name	Memo	Debit	Credit	Balance
13-5110 - Salaries							
	02/28/2026	EOMPRADJ			690.00		690.00
Total 13-5110 - Salaries					690.00	0.00	690.00
13-5140 - PR Tax Expense City Share							
	02/28/2026	EOMPRADJ			53.47		53.47
Total 13-5140 - PR Tax Expense City Share					53.47	0.00	53.47
13-5150 - KPERS City Share							
	02/28/2026	EOMPRADJ			0.00	0.00	0.00
Total 13-5150 - KPERS City Share					0.00	0.00	0.00
13-5160 - Health Ins. - City Share							
	02/28/2026	EOMPRADJ			0.00	0.00	0.00
Total 13-5160 - Health Ins. - City Share					0.00	0.00	0.00
Total 13-5100 - Staff Expense Court					743.47	0.00	743.47
Total 13 - COURT					931.66	0.00	931.66
14 - LEGAL							
14-5110 - Salaries / Permanent							
	02/11/2026	41373	Robert Lane	February 2026 Attorney Fees	1,200.00		1,200.00
Total 14-5110 - Salaries / Permanent					1,200.00	0.00	1,200.00
Total 14 - LEGAL					1,200.00	0.00	1,200.00
15 - PLANNING & ZONING							
15-5224 - Consulting Services							
	02/25/2026	EPAY	Bank of America	BACK GROUND CHECK FOR LIQUOR	60.00		60.00
Total 15-5224 - Consulting Services					60.00	0.00	60.00
15-5225 - Code Compliance Contract							
	02/02/2026	41344	PIERCE CODE COMPLIANCE LLC	FEBRUARY 2026	1,000.00		1,000.00
Total 15-5225 - Code Compliance Contract					1,000.00	0.00	1,000.00
15-5252 - Communications							
	02/11/2026	41374	LISA HAMILTON	MARCH 2026 PHONE BILL	59.71		59.71
Total 15-5252 - Communications					59.71	0.00	59.71
15-5254 - Printing / Publications							
	02/25/2026	EPAY	Bank of America	COLUMN PUBLIC NOTICE	517.65		517.65
Total 15-5254 - Printing / Publications					517.65	0.00	517.65
15-5255 - Shipping Charges							
	02/15/2026	41383	Petty Cash	Certified Mail	10.48		10.48
	02/15/2026	41383	Petty Cash	Certified Mail	10.48		20.96
	02/15/2026	41383	Petty Cash	Certified Mail	21.25		42.21
	02/15/2026	41383	Petty Cash	Certified Mail	9.68		51.89
Total 15-5255 - Shipping Charges					51.89	0.00	51.89
Total 15 - PLANNING & ZONING					1,689.25	0.00	1,689.25
21 - PARKS and GROUNDSKEEPING							
21-5251 - Utilities							
	02/25/2026	41385	EVERGY	Evergy Utility	30.44		30.44
	02/28/2026	41405	EVERGY	EVERGY UTILITY	80.21		110.65
Total 21-5251 - Utilities					110.65	0.00	110.65
21-5253 - Insurance							
	02/09/2026	41365	EMC INSURANCE		109.06		109.06
Total 21-5253 - Insurance					109.06	0.00	109.06
21-5319 - MISC SUPPLIES							
	02/25/2026	EPAY	Bank of America	2X VOLLEY BALL NETS	79.98		79.98
	02/26/2026	41400	BOMGAARS SUPPLY	VOLLEY BALL NET PARTS	104.36		184.34
Total 21-5319 - MISC SUPPLIES					184.34	0.00	184.34
21-5550 - Groundkeeping							
21-5554 - Mowing							
21-5555 - Mower Gas & Oil							
	02/02/2026	41350	WEX FLEET UNIVERSAL		0.00		0.00
Total 21-5555 - Mower Gas & Oil					0.00	0.00	0.00
Total 21-5554 - Mowing					0.00	0.00	0.00
21-5550 - Groundkeeping - Other							
	02/09/2026	41371	SUTHERLANDS CREDIT	GRASS MIX, ICE MELT, BLADE SAW	191.53		191.53
Total 21-5550 - Groundkeeping - Other					191.53	0.00	191.53
Total 21-5550 - Groundkeeping					191.53	0.00	191.53
Total 21 - PARKS and GROUNDSKEEPING					595.58	0.00	595.58
22 - POOL							
22-Pool General Expenses							
22-5251 - Utilities							

City of Towanda, KS
Claims Report
February 2026

Date	Num	Name	Memo	Debit	Credit	Balance
02/02/2026	41340	VERIZON WIRELESS	VERIZON UTILITY	65.09		65.09
02/04/2026	41356	EVERGY	EVERGY UTILITY	34.51		99.60
02/28/2026	41405	EVERGY	EVERGY UTILITY	35.64		135.24
Total 22-5251 - Utilities				135.24	0.00	135.24
22-5253 - Insurance						
02/09/2026	41365	EMC INSURANCE		361.21		361.21
Total 22-5253 - Insurance				361.21	0.00	361.21
22-5315 - Operating Supplies						
02/26/2026	41400	BOMGAARS SUPPLY	HOSES, BUSHING, ELBOWS, BULK HOSE FOR	34.54		34.54
02/26/2026	41403	HIZEY SERVICE AND SUPPLY	BUSHING, COUPLING, HOSE 3" KC HOSE ADPT	210.04		244.58
Total 22-5315 - Operating Supplies				244.58	0.00	244.58
Total 22-Pool General Expenses				741.03	0.00	741.03
22-5100 - Staff Expense Pool						
22-5110 - Salaries						
02/28/2026	EOMPRADJ					0.00
Total 22-5110 - Salaries				0.00	0.00	0.00
22-5140 - PR Tax Expense City Share						
02/28/2026	EOMPRADJ					0.00
Total 22-5140 - PR Tax Expense City Share				0.00	0.00	0.00
Total 22-5100 - Staff Expense Pool				0.00	0.00	0.00
Total 22 - POOL				741.03	0.00	741.03
24 - LIBRARY-BILLING						
24-5244 - Other Repair / Maintenance						
02/13/2026	41380	ORKIN	Quarterly 4 PC Standard	132.24		132.24
02/25/2026	41394	FIRE SAFETY SERVICES		32.25		164.49
Total 24-5244 - Other Repair / Maintenance				164.49	0.00	164.49
24-5251 - Utilities						
02/25/2026	41387	KANSAS GAS SERVICE	Kansas Gas utility	255.10		255.10
02/28/2026	41405	EVERGY	EVERGY UTILITY	128.39		383.49
Total 24-5251 - Utilities				383.49	0.00	383.49
24-5253 - Insurance						
02/09/2026	41365	EMC INSURANCE		370.43		370.43
Total 24-5253 - Insurance				370.43	0.00	370.43
Total 24 - LIBRARY-BILLING				918.41	0.00	918.41
25 - SENIOR CENTER						
25-5244 - Other Repair / Maintenance						
02/25/2026	41394	FIRE SAFETY SERVICES		32.25		32.25
Total 25-5244 - Other Repair / Maintenance				32.25	0.00	32.25
25-5251 - Utilities						
02/04/2026	41356	EVERGY	EVERGY UTILITY	170.02		170.02
02/09/2026	41366	COX	COX UTILITY	33.50		203.52
02/25/2026	41388	KANSAS GAS SERVICE	Kansas Gas Utility	187.24		390.76
02/28/2026	41405	EVERGY	EVERGY UTILITY	218.76		609.52
Total 25-5251 - Utilities				609.52	0.00	609.52
25-5253 - Insurance						
02/09/2026	41365	EMC INSURANCE		322.46		322.46
Total 25-5253 - Insurance				322.46	0.00	322.46
Total 25 - SENIOR CENTER				964.23	0.00	964.23
26 - MUSEUM						
26-5253 - Insurance						
02/09/2026	41365	EMC INSURANCE		929.90		929.90
Total 26-5253 - Insurance				929.90	0.00	929.90
26-5430 - Community- Projects						
02/02/2026	41352	Towanda Museum	Yearly Museum Check 2026	5,000.00		5,000.00
Total 26-5430 - Community- Projects				5,000.00	0.00	5,000.00
Total 26 - MUSEUM				5,929.90	0.00	5,929.90
31 - SHERIFF DEPARTMENT CONTRACT						
31-Police General Expenditures						
31-5251 - Utilities						
02/02/2026	41342	COX	COX UTILITY	67.00		67.00
02/04/2026	41356	EVERGY	EVERGY UTILITY	109.67		176.67
02/25/2026	41388	KANSAS GAS SERVICE	Kansas Gas Utility	173.44		350.11
02/28/2026	41405	EVERGY	EVERGY UTILITY	110.47		460.58
02/28/2026	41406	COX	COX UTILITY	67.00		527.58
Total 31-5251 - Utilities				527.58	0.00	527.58

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	Date	Num	Name	Memo	Debit	Credit	Balance
31-5253 - Insurance							
	02/09/2026	41365	EMC INSURANCE		376.40		376.40
Total 31-5253 - Insurance					376.40	0.00	376.40
Total 31-Police General Expenditures					903.98	0.00	903.98
31-5243 - Contractual Services							
	02/28/2026	41410	BUTLER COUNTY SHERIFF LE	MARCH 2026 DEPUTY DRAKE HALL	5,401.06		5,401.06
Total 31-5243 - Contractual Services					5,401.06	0.00	5,401.06
Total 31 - SHERIFF DEPARTMENT CONTRACT					6,305.04	0.00	6,305.04
34 - ANIMAL CONTROL							
34-5227 - Euthanize							
	02/02/2026	41347	PRAIRE STATION VET CLINIC	EUTHANASIA 3 DOGS 01/29/2026 AND 01/30/202	150.00		150.00
Total 34-5227 - Euthanize					150.00	0.00	150.00
34-5253 - Insurance							
	02/09/2026	41365	EMC INSURANCE		12.96		12.96
Total 34-5253 - Insurance					12.96	0.00	12.96
34-5319 - Misc. Supplies							
	02/26/2026	41400	BOMGAARS SUPPLY	DOG FOOD	51.98		51.98
Total 34-5319 - Misc. Supplies					51.98	0.00	51.98
Total 34 - ANIMAL CONTROL					214.94	0.00	214.94
50 - PUBLIC WORKS SHOP							
50-Public Works General							
50-5210 - Training / Meetings							
	02/03/2026	41354	KRWA	2026 KRWA CONFERENCE TODD HARRISON, J	630.00		630.00
	02/15/2026	41383	Petty Cash	lunch and meeting maintenance	25.00		655.00
Total 50-5210 - Training / Meetings					655.00	0.00	655.00
50-5241 - Vehicle / Mobile Equipment R/M							
	02/09/2026	41371	SUTHERLANDS CREDIT	TRUCK REPAIRS	70.43		70.43
Total 50-5241 - Vehicle / Mobile Equipment R/M					70.43	0.00	70.43
50-5251 - Utilities							
	02/02/2026	41345	ACCENTLOGIC	ACCENT LOGIC PHONE SERVICE	65.80		65.80
	02/03/2026	41357	COX	COX UTILITY	27.52		93.32
	02/04/2026	41356	EVERGY	EVERGY UTILITY	124.39		217.71
	02/11/2026	41376	Josh Smith	FEB 2026 PHONE BILL	30.00		247.71
	02/11/2026	41377	RYLAN ROSE	FEB 2026 PHONE BILL	30.00		277.71
	02/11/2026	41378	Robert Beard	FEB 2026 PHONE BILL	30.00		307.71
	02/11/2026	41379	Todd Harrison	FEB 2026 PHONE BILL	30.00		337.71
	02/28/2026	41405	EVERGY	EVERGY UTILITY	137.97		475.68
Total 50-5251 - Utilities					475.68	0.00	475.68
50-5253 - Insurance							
	02/09/2026	41365	EMC INSURANCE		860.51		860.51
Total 50-5253 - Insurance					860.51	0.00	860.51
50-5311 - Gasoline / Fuel / Lubricants							
	02/02/2026	41350	WEX FLEET UNIVERSAL		881.06		881.06
Total 50-5311 - Gasoline / Fuel / Lubricants					881.06	0.00	881.06
50-5314 - Office Supplies							
	02/25/2026	EPAY	Bank of America	PRINTER INK, PAPER TOWELS	78.24		78.24
	02/25/2026	EPAY	Bank of America	PRINTER INK	37.99		116.23
Total 50-5314 - Office Supplies					116.23	0.00	116.23
50-5315 - Operating / Shop Supplies							
	02/09/2026	41371	SUTHERLANDS CREDIT	300 AMP STEEL, GROUNDED CLAMP, HOSE PO	262.10		262.10
	02/25/2026	EPAY	Bank of America	FLAGS FOR MARKING WATER LINES AND SEW	51.96		314.06
	02/25/2026	EPAY	Bank of America	TIRE CHAINS	49.99		364.05
	02/25/2026	EPAY	Bank of America	HEAD LAMP AND FUEL TRASFER CONTAINER \	163.27		527.32
	02/26/2026	41400	BOMGAARS SUPPLY	ANCHOR, FLIP , STAINLESS STEEL, SHOVEL, S	524.14		1,051.46
Total 50-5315 - Operating / Shop Supplies					1,051.46	0.00	1,051.46
50-5319 - Misc. Supplies							
	02/25/2026	EPAY	Bank of America	BOOT SCRUBBER	31.03		31.03
Total 50-5319 - Misc. Supplies					31.03	0.00	31.03
50-5321 - Maintenance Uniforms							
	02/02/2026	41351	UNIFIRST CORPORATION	Maintenance Uniforms 02/02/2026	63.19		63.19
	02/09/2026	41372	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS 02/09/2026 TODD H	135.42		198.61
	02/25/2026	41395	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS 02/16/2026	80.23		278.84
	02/25/2026	41397	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS 02/23/2026	80.23		359.07
	02/25/2026	EPAY	Bank of America	HATS	37.99		397.06
	02/28/2026	41408	Josh Smith	Boots for Maintenance	188.11		585.17

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	Date	Num	Name	Memo	Debit	Credit	Balance
Total 50-5321 - Maintenance Uniforms					585.17	0.00	585.17
50-5322 - Personal Protective Equip							
	02/28/2026	41400	BOMGAARS SUPPLY	MUD BOOTS	149.99		149.99
Total 50-5322 - Personal Protective Equip					149.99	0.00	149.99
50-5325 - Tools							
	02/25/2026	EPAY	Bank of America	2X TOOL BOXES ON BACK OF TRUCK, 2X HEX S	688.42		688.42
Total 50-5325 - Tools					688.42	0.00	688.42
Total 50-Public Works General					5,564.98	0.00	5,564.98
50-5100 - Staff Expense Public Works							
50-5110 - Salaries							
	02/28/2026	EOMPRADJ			4,649.47		4,649.47
Total 50-5110 - Salaries					4,649.47	0.00	4,649.47
50-5140 - PR Tax Expense City Share							
	02/28/2026	EOMPRADJ			360.33		360.33
Total 50-5140 - PR Tax Expense City Share					360.33	0.00	360.33
50-5150 - KPERS City Share							
	02/28/2026	EOMPRADJ			449.59		449.59
Total 50-5150 - KPERS City Share					449.59	0.00	449.59
50-5160 - Health Ins. - City Share							
	02/28/2026	EOMPRADJ			1,071.16		1,071.16
Total 50-5160 - Health Ins. - City Share					1,071.16	0.00	1,071.16
Total 50-5100 - Staff Expense Public Works					6,530.55	0.00	6,530.55
Total 50 - PUBLIC WORKS SHOP					12,095.53	0.00	12,095.53
Total 100X - GENERAL FUND EXPENSES					62,118.11	1,313.88	60,804.23
66000 - Payroll Expenses							
	02/05/2026		Hamilton, Lisa K	Direct Deposit	1,687.55		1,687.55
	02/05/2026		Hamilton, Lisa K	Direct Deposit	247.20		1,934.75
	02/05/2026		Hamilton, Lisa K	Direct Deposit	204.89		2,139.64
	02/05/2026		Hamilton, Lisa K	Direct Deposit	488.56		2,628.20
	02/05/2026		Hamilton, Lisa K	Direct Deposit	118.80		2,747.00
	02/05/2026		Hamilton, Lisa K	Direct Deposit	27.79		2,774.79
	02/05/2026		Hamilton, Lisa K	Direct Deposit	1.92		2,776.71
	02/05/2026		Jones, Cami M	Direct Deposit	1,844.29		4,621.00
	02/05/2026		Jones, Cami M	Direct Deposit	46.76		4,667.76
	02/05/2026		Jones, Cami M	Direct Deposit	11.11		4,678.87
	02/05/2026		Jones, Cami M	Direct Deposit	201.44		4,880.31
	02/05/2026		Jones, Cami M	Direct Deposit	508.06		5,388.37
	02/05/2026		Jones, Cami M	Direct Deposit	117.06		5,505.43
	02/05/2026		Jones, Cami M	Direct Deposit	27.38		5,532.81
	02/05/2026		Jones, Cami M	Direct Deposit	1.89		5,534.70
	02/05/2026		ROSE, MICHAEL R	Direct Deposit	764.47		6,299.17
	02/05/2026		ROSE, MICHAEL R	Direct Deposit	47.40		6,346.57
	02/05/2026		ROSE, MICHAEL R	Direct Deposit	11.08		6,357.65
	02/05/2026		ROSE, MICHAEL R	Direct Deposit	0.76		6,358.41
	02/05/2026		ROSE, RYLAN J	Direct Deposit	2,031.20		8,389.61
	02/05/2026		ROSE, RYLAN J	Direct Deposit	1,030.97		9,420.58
	02/05/2026		ROSE, RYLAN J	Direct Deposit	177.73		9,598.31
	02/05/2026		ROSE, RYLAN J	Direct Deposit	343.11		9,941.42
	02/05/2026		ROSE, RYLAN J	Direct Deposit	508.06		10,449.48
	02/05/2026		ROSE, RYLAN J	Direct Deposit	200.88		10,650.36
	02/05/2026		ROSE, RYLAN J	Direct Deposit	46.98		10,697.34
	02/05/2026		ROSE, RYLAN J	Direct Deposit	3.24		10,700.58
	02/05/2026		Toney, Emelia C	Direct Deposit	155.83		10,856.41
	02/05/2026		Toney, Emelia C	Direct Deposit	9.67		10,866.08
	02/05/2026		Toney, Emelia C	Direct Deposit	2.26		10,868.34
	02/05/2026		Toney, Emelia C	Direct Deposit	0.15		10,868.49
	02/05/2026		Beard, Robert R	Direct Deposit	1,648.00		12,516.49
	02/05/2026		Beard, Robert R	Direct Deposit	519.64		13,036.13
	02/05/2026		Beard, Robert R	Direct Deposit	144.20		13,180.33
	02/05/2026		Beard, Robert R	Direct Deposit	517.29		13,697.62
	02/05/2026		Beard, Robert R	Direct Deposit	244.82		13,942.44
	02/05/2026		Beard, Robert R	Direct Deposit	143.33		14,085.77
	02/05/2026		Beard, Robert R	Direct Deposit	33.52		14,119.29
	02/05/2026		Beard, Robert R	Direct Deposit	2.31		14,121.60
	02/05/2026		DIVELEY, STETSON M	Direct Deposit	461.54		14,583.14

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Date	Num	Name	Memo	Debit	Credit	Balance
02/05/2026		DIVELEY, STETSON M	Direct Deposit	28.62		14,611.76
02/05/2026		DIVELEY, STETSON M	Direct Deposit	6.70		14,618.46
02/05/2026		DIVELEY, STETSON M	Direct Deposit	0.46		14,618.92
02/05/2026		Gooding, Sarah R	Direct Deposit	4,005.27		18,624.19
02/05/2026		Gooding, Sarah R	Direct Deposit	424.16		19,048.35
02/05/2026		Gooding, Sarah R	Direct Deposit	248.33		19,296.68
02/05/2026		Gooding, Sarah R	Direct Deposit	58.08		19,354.76
02/05/2026		Gooding, Sarah R	Direct Deposit	4.00		19,358.76
02/05/2026		Harrison, Todd R	Direct Deposit	1,447.84		20,806.60
02/05/2026		Harrison, Todd R	Direct Deposit	111.76		20,918.36
02/05/2026		Harrison, Todd R	Direct Deposit	164.80		21,083.16
02/05/2026		Harrison, Todd R	Direct Deposit	517.29		21,600.45
02/05/2026		Harrison, Todd R	Direct Deposit	182.61		21,783.06
02/05/2026		Harrison, Todd R	Direct Deposit	106.91		21,889.97
02/05/2026		Harrison, Todd R	Direct Deposit	25.00		21,914.97
02/05/2026		Harrison, Todd R	Direct Deposit	1.72		21,916.69
02/05/2026		Smith, Joshua A	Direct Deposit	1,560.11		23,476.80
02/05/2026		Smith, Joshua A	Direct Deposit	95.27		23,572.07
02/05/2026		Smith, Joshua A	Direct Deposit	82.40		23,654.47
02/05/2026		Smith, Joshua A	Direct Deposit	184.03		23,838.50
02/05/2026		Smith, Joshua A	Direct Deposit	517.29		24,355.79
02/05/2026		Smith, Joshua A	Direct Deposit	107.74		24,463.53
02/05/2026		Smith, Joshua A	Direct Deposit	25.20		24,488.73
02/05/2026		Smith, Joshua A	Direct Deposit	1.74		24,490.47
02/06/2026		DIVELEY, STETSON M	Direct Deposit	461.54		24,952.01
02/06/2026		DIVELEY, STETSON M	Direct Deposit	28.61		24,980.62
02/06/2026		DIVELEY, STETSON M	Direct Deposit	6.69		24,987.31
02/06/2026		DIVELEY, STETSON M	Direct Deposit	0.47		24,987.78
02/19/2026		Hamilton, Lisa K	Direct Deposit	1,716.39		26,704.17
02/19/2026		Hamilton, Lisa K	Direct Deposit	123.60		26,827.77
02/19/2026		Hamilton, Lisa K	Direct Deposit	194.85		27,022.62
02/19/2026		Hamilton, Lisa K	Direct Deposit	488.56		27,511.18
02/19/2026		Hamilton, Lisa K	Direct Deposit	112.92		27,624.10
02/19/2026		Hamilton, Lisa K	Direct Deposit	26.41		27,650.51
02/19/2026		Hamilton, Lisa K	Direct Deposit	1.82		27,652.33
02/19/2026		Jones, Cami M	Direct Deposit	1,640.89		29,293.22
02/19/2026		Jones, Cami M	Direct Deposit	14.61		29,307.83
02/19/2026		Jones, Cami M	Direct Deposit	187.04		29,494.87
02/19/2026		Jones, Cami M	Direct Deposit	46.76		29,541.63
02/19/2026		Jones, Cami M	Direct Deposit	200.08		29,741.71
02/19/2026		Jones, Cami M	Direct Deposit	508.06		30,249.77
02/19/2026		Jones, Cami M	Direct Deposit	116.27		30,366.04
02/19/2026		Jones, Cami M	Direct Deposit	27.19		30,393.23
02/19/2026		Jones, Cami M	Direct Deposit	1.87		30,395.10
02/19/2026		ROSE, MICHAEL R	Direct Deposit	789.49		31,184.59
02/19/2026		ROSE, MICHAEL R	Direct Deposit	48.95		31,233.54
02/19/2026		ROSE, MICHAEL R	Direct Deposit	11.45		31,244.99
02/19/2026		ROSE, MICHAEL R	Direct Deposit	0.79		31,245.78
02/19/2026		ROSE, RYLAN J	Direct Deposit	2,031.20		33,276.98
02/19/2026		ROSE, RYLAN J	Direct Deposit	199.97		33,476.95
02/19/2026		ROSE, RYLAN J	Direct Deposit	76.17		33,553.12
02/19/2026		ROSE, RYLAN J	Direct Deposit	244.35		33,797.47
02/19/2026		ROSE, RYLAN J	Direct Deposit	508.06		34,305.53
02/19/2026		ROSE, RYLAN J	Direct Deposit	143.05		34,448.58
02/19/2026		ROSE, RYLAN J	Direct Deposit	33.45		34,482.03
02/19/2026		ROSE, RYLAN J	Direct Deposit	2.31		34,484.34
02/19/2026		Toney, Emelia C	Direct Deposit	184.17		34,668.51
02/19/2026		Toney, Emelia C	Direct Deposit	11.41		34,679.92
02/19/2026		Toney, Emelia C	Direct Deposit	2.67		34,682.59
02/19/2026		Toney, Emelia C	Direct Deposit	0.19		34,682.78
02/19/2026		Beard, Robert R	Direct Deposit	1,648.00		36,330.78
02/19/2026		Beard, Robert R	Direct Deposit	149.87		36,480.65
02/19/2026		Beard, Robert R	Direct Deposit	82.40		36,563.05
02/19/2026		Beard, Robert R	Direct Deposit	517.29		37,080.34
02/19/2026		Beard, Robert R	Direct Deposit	199.12		37,279.46
02/19/2026		Beard, Robert R	Direct Deposit	116.58		37,396.04

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Date	Num	Name	Memo	Debit	Credit	Balance
02/19/2026		Beard, Robert R	Direct Deposit	27.26		37,423.30
02/19/2026		Beard, Robert R	Direct Deposit	1.88		37,425.18
02/19/2026		DIVELEY, STETSON M	Direct Deposit	461.54		37,886.72
02/19/2026		DIVELEY, STETSON M	Direct Deposit	28.62		37,915.34
02/19/2026		DIVELEY, STETSON M	Direct Deposit	6.69		37,922.03
02/19/2026		DIVELEY, STETSON M	Direct Deposit	0.46		37,922.49
02/19/2026		Gooding, Sarah R	Direct Deposit	4,339.05		42,261.54
02/19/2026		Gooding, Sarah R	Direct Deposit	459.51		42,721.05
02/19/2026		Gooding, Sarah R	Direct Deposit	269.02		42,990.07
02/19/2026		Gooding, Sarah R	Direct Deposit	62.91		43,052.98
02/19/2026		Gooding, Sarah R	Direct Deposit	4.34		43,057.32
02/19/2026		Harrison, Todd R	Direct Deposit	1,518.91		44,576.23
02/19/2026		Harrison, Todd R	Direct Deposit	103.00		44,679.23
02/19/2026		Harrison, Todd R	Direct Deposit	517.29		45,196.52
02/19/2026		Harrison, Todd R	Direct Deposit	171.76		45,368.28
02/19/2026		Harrison, Todd R	Direct Deposit	100.56		45,468.84
02/19/2026		Harrison, Todd R	Direct Deposit	23.52		45,492.36
02/19/2026		Harrison, Todd R	Direct Deposit	1.62		45,493.98
02/19/2026		Smith, Joshua A	Direct Deposit	1,381.57		46,875.55
02/19/2026		Smith, Joshua A	Direct Deposit	123.60		46,999.15
02/19/2026		Smith, Joshua A	Direct Deposit	159.40		47,158.55
02/19/2026		Smith, Joshua A	Direct Deposit	517.29		47,675.84
02/19/2026		Smith, Joshua A	Direct Deposit	93.32		47,769.16
02/19/2026		Smith, Joshua A	Direct Deposit	21.82		47,790.98
02/19/2026		Smith, Joshua A	Direct Deposit	1.51		47,792.49
02/19/2026		WHITE, DOYLE E	Direct Deposit	350.00		48,142.49
02/19/2026		WHITE, DOYLE E	Direct Deposit	21.70		48,164.19
02/19/2026		WHITE, DOYLE E	Direct Deposit	5.07		48,169.26
02/19/2026		WHITE, DOYLE E	Direct Deposit	0.35		48,169.61
02/28/2026	EOMPRADJ				48,169.61	0.00
	Total 66000 - Payroll Expenses			48,169.61	48,169.61	0.00
	Total Expense			110,287.72	49,483.49	60,804.23
	Net Ordinary Income			110,287.72	49,483.49	-60,804.23
	Other Income/Expense					
	Other Expense					
	DESIGNATED FUND EXPENDITURES					
	220X - FIRE RESCUE EXPENSE					
	2205100 - Staff Expense Fire Rescue					
	2205110 - Salaries					
	Total 2205110 - Salaries	02/28/2026	EOMPRADJ	0.00	0.00	0.00
	2205140 - PR Tax Expense City Share					
	Total 2205140 - PR Tax Expense City Share	02/28/2026	EOMPRADJ	0.00	0.00	0.00
	Total 2205100 - Staff Expense Fire Rescue			0.00	0.00	0.00
	Total 220X - FIRE RESCUE EXPENSE			0.00	0.00	0.00
	240X - EQUIPMENT RESERVE					
	2405541 - Machinery / Equipment					
	Total 2405541 - Machinery / Equipment	02/26/2026	41400 BOMGAARS SUPPLY	93.93		93.93
	Total 240X - EQUIPMENT RESERVE			93.93	0.00	93.93
	250X - STREETS OM FUND EXPENSE					
	2505100 - Staff Expense Streets					
	2505110 - Salaries					
	Total 2505110 - Salaries	02/28/2026	EOMPRADJ	1,430.61		1,430.61
	2505140 - PR Tax Expense City Share			1,430.61	0.00	1,430.61
	Total 2505140 - PR Tax Expense City Share	02/28/2026	EOMPRADJ	110.87		110.87
	2505150 - KPERS City Share			110.87	0.00	110.87
	Total 2505150 - KPERS City Share	02/28/2026	EOMPRADJ	138.34		138.34
	2505160 - Health Ins. - City Share			138.34	0.00	138.34
	Total 2505160 - Health Ins. - City Share	02/28/2026	EOMPRADJ	329.59		329.59
	Total 2505160 - Health Ins. - City Share			329.59	0.00	329.59

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	Date	Num	Name	Memo	Debit	Credit	Balance
Total 2505100 - Staff Expense Streets					2,009.41	0.00	2,009.41
2505244 - Other Repair / Maintenance							
	02/09/2026	41368	HIZEY SERVICE AND SUPPLY	10 X PIPE CAP 2 3/8" FENCE	11.50		11.50
Total 2505244 - Other Repair / Maintenance					11.50	0.00	11.50
2505251 - Utilities							
	02/28/2026	41405	EVERGY	EVERGY UTILITY	66.12		66.12
	02/28/2026	41407	BUTLER RURAL ELECTRIC	Electric for light at Hunter and 254	67.00		133.12
Total 2505251 - Utilities					133.12	0.00	133.12
2505253 - Insurance (WC)							
	02/09/2026	41365	EMC INSURANCE		23.34		23.34
Total 2505253 - Insurance (WC)					23.34	0.00	23.34
2505310 - Fuel for Township-Exch for Rock							
	02/02/2026	41350	WEX FLEET UNIVERSAL		232.84		232.84
Total 2505310 - Fuel for Township-Exch for Rock					232.84	0.00	232.84
2505311 - Gasoline/ Fuel/ Lubricants							
	02/02/2026	41350	WEX FLEET UNIVERSAL		100.44		100.44
Total 2505311 - Gasoline/ Fuel/ Lubricants					100.44	0.00	100.44
2505331 - Vehicle / Mobile Parts-Supplies							
	02/09/2026	41371	SUTHERLANDS CREDIT	BLACK TRAILER REPAIRS AND DUMP TRUCK R	104.98		104.98
Total 2505331 - Vehicle / Mobile Parts-Supplies					104.98	0.00	104.98
Total 250X - STREETS OM FUND EXPENSE					2,615.63	0.00	2,615.63
260X - COMMUNITY CENTER EXPENSE							
2605225 - Cleaning / Disposal Service							
	02/11/2026	41375	Lisa K. Hamilton	FEBRUARY 2026 COMMUNITY BUILDING CLEAN	500.00		500.00
Total 2605225 - Cleaning / Disposal Service					500.00	0.00	500.00
2605242 - Building / Facilities R&M							
	02/15/2026	41382	JB Lock and Key	Keys for Community Building	21.00		21.00
Total 2605242 - Building / Facilities R&M					21.00	0.00	21.00
2605244 - Other Repair / Maintenance							
	02/25/2026	41394	FIRE SAFETY SERVICES		32.25		32.25
Total 2605244 - Other Repair / Maintenance					32.25	0.00	32.25
2605251 - Utilities							
	02/04/2026	41356	EVERGY	EVERGY UTILITY	163.57		163.57
	02/09/2026	41366	COX	COX UTILITY	33.50		197.07
	02/25/2026	41388	KANSAS GAS SERVICE	Kansas Gas Utility	277.37		474.44
	02/28/2026	41405	EVERGY	EVERGY UTILITY	140.85		615.29
Total 2605251 - Utilities					615.29	0.00	615.29
2605253 - Insurance							
	02/09/2026	41365	EMC INSURANCE		677.13		677.13
Total 2605253 - Insurance					677.13	0.00	677.13
2605319 - Misc. Supplies							
	02/15/2026	41383	Petty Cash	Mr Clean	7.50		7.50
Total 2605319 - Misc. Supplies					7.50	0.00	7.50
Total 260X - COMMUNITY CENTER EXPENSE					1,853.17	0.00	1,853.17
611X - WATER FUND EXPENSE							
6115100 - Staff Expense Water							
6115110 - Salaries							
	02/28/2026	EOMPRADJ			3,576.51		3,576.51
Total 6115110 - Salaries					3,576.51	0.00	3,576.51
6115140 - PR Tax Expense City Share							
	02/28/2026	EOMPRADJ			277.18		277.18
Total 6115140 - PR Tax Expense City Share					277.18	0.00	277.18
6115150 - KPERS City Share							
	02/28/2026	EOMPRADJ			345.84		345.84
Total 6115150 - KPERS City Share					345.84	0.00	345.84
6115160 - Health Ins. - City Share							
	02/28/2026	EOMPRADJ			823.97		823.97
Total 6115160 - Health Ins. - City Share					823.97	0.00	823.97
Total 6115100 - Staff Expense Water					5,023.50	0.00	5,023.50
6115212 - Transportation / Mileage							
	02/09/2026	41369	METRO COURIER	WATER SAMPLE SHIPPING 01/15/2026 TO 01/31	31.19		31.19
	02/25/2026	41389	METRO COURIER	Water Sample Mailing	31.19		62.38
Total 6115212 - Transportation / Mileage					62.38	0.00	62.38
6115226 - Testing Services							
	02/25/2026	41398	MERIDIAN ANALYTICAL LABS	02/05/2026 SAMPLE RECEIVED FOR TESTING	485.50		485.50

City of Towanda, KS
Claims Report
February 2026

	Date	Num	Name	Memo	Debit	Credit	Balance
Total 6115226 - Testing Services					485.50	0.00	485.50
6115241 - Vehicle / Mobile Equip R&M							
	02/09/2026	41359	EQUIPMENTSHARE	Case Pin for Excavator	61.94		61.94
	02/09/2026	41362	EQUIPMENTSHARE	Case Coupling	84.62		146.56
Total 6115241 - Vehicle / Mobile Equip R&M					146.56	0.00	146.56
6115244 - Other Repair / Maintenance							
	02/09/2026	41371	SUTHERLANDS CREDIT	PULL HD, HINGE, BOLT BARREL, J BOLT, HEAT	80.95		80.95
Total 6115244 - Other Repair / Maintenance					80.95	0.00	80.95
6115251 - Utilities							
	02/04/2026	41356	EVERGY	EVERGY UTILITY	163.57		163.57
	02/28/2026	41405	EVERGY	EVERGY UTILITY	208.73		372.30
Total 6115251 - Utilities					372.30	0.00	372.30
6115334 - Materials / Supplies Stock							
	02/03/2026	41358	Lampton Welding Supply	WELDING SUPPLIES	13.89		13.89
Total 6115334 - Materials / Supplies Stock					13.89	0.00	13.89
6115341 - Water For Resale							
	02/02/2026	41348	RURAL WATER DIST. NO. 5	WATER BOUGHT FROM 12/31/2025 TO 01/30/2026	22,947.10		22,947.10
	02/28/2026	41409	RURAL WATER DIST. NO. 5	Water from 01/30/2026 to 02/27/2026	21,730.81		44,677.91
Total 6115341 - Water For Resale					44,677.91	0.00	44,677.91
6115420 - Contractual Services							
	02/02/2026	41349	GRIFFIN MAX CONSTRUCTION INC	WE DID NOT SEND OUT NEWSLETTER JAN 2026	200.00		200.00
	02/25/2026	41393	KANSAS ONE CALL SYSTEM	KANSAS ONE CALL	117.04		317.04
Total 6115420 - Contractual Services					317.04	0.00	317.04
6115541 - Machinery / Equipment							
	02/26/2026	41402	EQUIPMENTSHARE	PIN PIVOT EXCAVATOR	471.42		471.42
Total 6115541 - Machinery / Equipment					471.42	0.00	471.42
6115550 - Water System Design KWO Grant							
	02/02/2026	41341	JEO CONSULTING GROUP	QTR 4 2025 TOWANDA WATER MAIN IMPROVE	118,040.00		118,040.00
Total 6115550 - Water System Design KWO Grant					118,040.00	0.00	118,040.00
Total 611X - WATER FUND EXPENSE					169,691.45	0.00	169,691.45
613X - WATER TOWER EXPENSE							
6135253 - Insurance							
	02/09/2026	41365	EMC INSURANCE		427.27		427.27
Total 6135253 - Insurance					427.27	0.00	427.27
Total 613X - WATER TOWER EXPENSE					427.27	0.00	427.27
621X - SEWER FUND EXPENSE							
6215100 - Staff Expense Sewer							
6215110 - Salaries							
	02/28/2026	EOMPRADJ			8,225.98		8,225.98
Total 6215110 - Salaries					8,225.98	0.00	8,225.98
6215140 - PR Tax Expense City Share							
	02/28/2026	EOMPRADJ			637.50		637.50
Total 6215140 - PR Tax Expense City Share					637.50	0.00	637.50
6215150 - KPERS City Share							
	02/28/2026	EOMPRADJ			795.43		795.43
Total 6215150 - KPERS City Share					795.43	0.00	795.43
6215160 - Health Ins. - City Share							
	02/28/2026	EOMPRADJ			1,895.14		1,895.14
Total 6215160 - Health Ins. - City Share					1,895.14	0.00	1,895.14
Total 6215100 - Staff Expense Sewer					11,554.05	0.00	11,554.05
6215200 - Non-Material Expenditures							
	02/25/2026	41396	AMERICAN MESSAGING	PAGE OUT EMERGENCY CALL 03/01/2026 TO 03/02/2026	29.74		29.74
Total 6215200 - Non-Material Expenditures					29.74	0.00	29.74
6215226 - Testing Services							
	02/28/2026	41412	MERIDIAN ANALYTICAL LABS	WASTEWATER TESTING	61.00		61.00
Total 6215226 - Testing Services					61.00	0.00	61.00
6215241 - Vehicle / Mobile Equip. R&M							
	02/09/2026	41359	EQUIPMENTSHARE	Case Pin for Excavator	61.95		61.95
	02/09/2026	41371	SUTHERLANDS CREDIT	HYDROVAC REPAIRS	137.76		199.71
Total 6215241 - Vehicle / Mobile Equip. R&M					199.71	0.00	199.71
6215243 - Contractual Sewer R&M							
	02/25/2026	41391	MAYER SPECIALTY SERVICES	MANHOLE 46 TO MANHOLE 47 CAMERA FOR R	948.75		948.75
Total 6215243 - Contractual Sewer R&M					948.75	0.00	948.75
6215251 - Utilities							
	02/04/2026	41356	EVERGY	EVERGY UTILITY	610.26		610.26

City of Towanda, KS
Claims Report
February 2026

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
	02/25/2026	41390	LINGO	EMERGENCY PHONE	136.63		746.89
	02/28/2026	41405	EVERGY	EVERGY UTILITY	447.49		1,194.38
Total 6215251 - Utilities					1,194.98	0.00	1,194.98
6215253 - Insurance							
	02/09/2026	41365	EMC INSURANCE		116.33		116.33
Total 6215253 - Insurance					116.33	0.00	116.33
6215315 - Operating Supplies							
	02/25/2026	EPAY	Bank of America	DAWN DISH SOAP	146.22		146.22
Total 6215315 - Operating Supplies					146.22	0.00	146.22
6215334 - Materials / Supplies Stock							
	02/03/2026	41358	Langton Welding Supply	WELDING SUPPLIES	13.90		13.90
Total 6215334 - Materials / Supplies Stock					13.90	0.00	13.90
6215542 - Loan Jetter Sewer Equipment							
	02/25/2026	41384	EMPRISE BANK	March 2026 monthly payment	959.64		959.64
Total 6215542 - Loan Jetter Sewer Equipment					959.64	0.00	959.64
Total 621X - SEWER FUND EXPENSE					15,223.72	0.00	15,223.72
622X - SEWER RESERVE							
6225232 - Contract Principal Lagoon Loan							
	02/09/2026	41367	KANSAS HEALTH AND ENVIRON.		36,626.36		36,626.36
Total 6225232 - Contract Principal Lagoon Loan					36,626.36	0.00	36,626.36
6225233 - Interest & Fiscal Charges							
	02/09/2026	41367	KANSAS HEALTH AND ENVIRON.		2,857.66		2,857.66
Total 6225233 - Interest & Fiscal Charges					2,857.66	0.00	2,857.66
Total 622X - SEWER RESERVE					39,484.02	0.00	39,484.02
630X - TRASH FUND EXPENSE							
6305225 - Cleaning / Disposal Service							
	02/09/2026	41364	WASTE CONNECTIONS OF KANSAS	TRASH PICKUP FROM 01/01/2026 TO 01/31/2026	11,370.52		11,370.52
Total 6305225 - Cleaning / Disposal Service					11,370.52	0.00	11,370.52
Total 630X - TRASH FUND EXPENSE					11,370.52	0.00	11,370.52
Total DESIGNATED FUND EXPENDITURES					240,759.71	0.00	240,759.71
Total Other Expense					240,759.71	0.00	240,759.71
Net Other Income					240,759.71	0.00	-240,759.71
Net Income					<u>351,047.43</u>	<u>49,483.49</u>	<u>-301,563.94</u>

ANDY NEWBREY
[REDACTED]

January 08, 2026 - February 07, 2026

Cardholder Statement

Business Card

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$2,317.95

Minimum Payment Due **\$25.00**

Payment Due Date **03/05/26**

Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:

\$0.00 for balance less than \$100.01
\$29.00 for balance less than \$1,000.01
\$39.00 for balance less than \$5,000.01
\$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$4,127.71

Payments and Other Credits **-\$5,127.71**

Balance Transfer Activity \$0.00

Cash Advance Activity \$0.00

Purchases and Other Charges \$3,317.95

Fees Charged **\$0.00**

Finance Charge **\$0.00**

New Balance Total \$2,317.95

Credit Limit \$7,500

Credit Available \$5,182.05

Statement Closing Date 02/07/26

Days in Billing Cycle 31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
01/30	01/30	Payments and Other Credits		
02/03	02/02	PAYMENT - THANK YOU	0301530000000595618712	
		PAYMENT THANK YOU AZ	03373400000847000028059	
		TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD		-4,127.71
				-1,000.00
				-\$5,127.71
		Purchases and Other Charges		
01/08	01/07	TOCKIFY WEB CALENDAR POOLE LND to Camp program	89101786007500176770003	8.00
01/08	01/07	AMAZON MARK* VE9IX8GM3 SEATTLE WA Printer ink	82305096008500001622421	39.98
01/08	01/07	AMAZON MARK* D20Y543X3 SEATTLE WA Printer ink	82305096008500007670663	56.63
01/08	01/08	AMAZON RETA* NW17G2E73 SEATTLE WA Keyboard mouse	82305096008500022271737	28.99
01/12	01/09	AMAZON RETA* NU33M5PN3 SEATTLE WA paper towels	82305096010500006218403	76.52
		Clorox wipes		

Account Number: [REDACTED]
January 08, 2026 - February 07, 2026

*Red online
2/12/2026*

New Balance Total \$2,317.95
Minimum Payment Due **\$25.00**
Payment Due Date **03/05/26**

Enter payment amount

\$

For change of address/phone number, see reverse side.



BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796



ANDY NEWBREY
THE CITY OF TOWANDA
PO BOX 160
TOWANDA, KS 67144-0160

**N0000282

Mail this coupon along with your check payable to:
BUSINESS CARD,
or make your payment online at
www.bankofamerica.com

ANDY NEWBREY

January 08, 2026 - February 07, 2026

Page 3 of 4

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
01/12	01/10	AMAZON MARK* K97J29F63 SEATTLE WA <i>Binder</i>	82305096010500048535269	53.45
01/13	01/12	AMAZON MKTPL* LI1WM99D3 8662161072 WA <i>museum chg</i>	55432866012203137847309	213.74
01/13	01/13	AMAZON RETA* 706DG3263 SEATTLE WA <i>Filing boxes</i>	82305096013500021826112	44.20
01/13	01/13	AMAZON RETA* 877XL0543 SEATTLE WA <i>Notebooks</i>	823050960135000217766301	28.79
01/14	01/13	AMAZON RETA* AY7JX1FE3 SEATTLE WA <i>fool boxes</i>	82305096013500046656171	395.28
01/14	01/13	WAL-MART #0186 EL DORADO KS <i>Food bags</i>	55483826014019158067910	43.09
01/14	01/13	HARBOR FREIGHT TOOLS35 8004443353 KS <i>2 Axes 140SAE</i>	263526014614555651852	49.97
01/14	01/13	ACE HARDWARE 3163227500 KS <i>Widebor & chn</i>	55310206014360736860457	124.98
01/15	01/15	TST* GAMBINO'S PIZZA - TOWANDA KS <i>Food meetin</i>	02305376015500315747968	56.93
01/19	01/16	AMAZON RETA* Q553N9TR3 SEATTLE WA <i>Down soap</i>	82305096016500067778281	68.40
01/19	01/16	AMAZON RETA* T07RB0H43 SEATTLE WA <i>Down soap</i>	82305096016500067649201	77.82
01/19	01/16	AMAZON MARK* 7V7B99TW3 SEATTLE WA <i>Flags morning</i>	82305096017500015018326	51.96
01/20	01/19	AMAZON RETA* BX8S34FD3 SEATTLE WA <i>Dry erase board</i>	82305096019500038608309	5.99
01/20	01/19	AMAZON MARK* EJ9YT2SD3 SEATTLE WA <i>Cold seals cestic</i>	82305096019500039011107	13.58
01/20	01/19	AMAZON MARK* UG6E16SF3 SEATTLE WA <i>Wind for spray</i>	82305096019500036167787	71.98
01/20	01/19	COLUMN PUBLIC NOTICE 2027135613 DC <i>planning zoning</i>	82305096020500012463520	452.20
01/20	01/19	COLUMN PUBLIC NOTICE 2027135613 DC <i>planning zoning</i>	82305096020500012473248	65.45
01/21	01/20	INTUIT *QuickBooks 8004468848 CA <i>computer program</i>	5543286602020565744644	384.00
01/21	01/20	AMAZON MKTPL* L15E13QH3 8662161072 WA <i>fire chains</i>	55432866020205656856355	49.99
01/21	01/20	Adobe 8008336687 CA <i>Computer program</i>	12302026020000409011211	21.29
01/21	01/20	KS.GOV PAYMENT 8004526727 KS <i>Background check</i>	55488726021106937089816	30.00
01/21	01/20	KS.GOV PAYMENT 8004526727 KS <i>Background check</i>	55488726021106937089956	30.00
01/22	01/21	WALMART.COM 8009256278 AR <i>Ted rock maint.</i>	55500366021622394309132	46.21
01/22	01/21	Adobe 8008336687 CA <i>Computer program</i>	12302026021000504233032	29.99
01/22	01/21	AMAZON MARK* J57FF0SF3 SEATTLE WA <i>volley ball nets</i>	82305096021500067359960	79.98
01/22	01/21	VISTAPRINT 8662074955 MA <i>cards scrah</i>	57540246021714713019088	23.41
01/23	01/22	AMAZON MARK* RA1LL8AH3 SEATTLE WA <i>Faders</i>	82305096022500044376359	3.87
01/23	01/23	AMAZON MARK* DF3H836H3 SEATTLE WA <i>3 ring binder</i>	82305096023500019917392	78.22
01/26	01/25	AMAZON MARK* B58SE8IP3 SEATTLE WA <i>hats</i>	82305096025500042800829	37.99
01/28	01/27	AMAZON MARK* 8V34Z8D23 SEATTLE WA <i>Printer ink</i>	82305096027500048533554	37.99
01/28	01/28	Mailchimp 6789990141 GA <i>Computer Program</i>	12302026028000402391075	39.50
01/28	01/28	AFP*KACM 5127168561 KS <i>Count Membership</i>	12302026028000145777069	50.00
02/02	02/01	AMAZON RETA* AX6UI6633 SEATTLE WA <i>Dudes 3 ring</i>	82305096032500040542937	6.45
02/04	02/03	SURETY BONDS.COM 1800308435 MO <i>Sarah bond notary</i>	25140526035000013894465	50.00
02/05	02/05	AMAZON RETA* 8A72U5213 SEATTLE WA <i>Suit for meppads</i>	82305096036500029158016	25.98
02/05	02/05	AMAZON MARK* ME9RJ9MC3 SEATTLE WA <i>Whiteboard scrah</i>	82305096036500029029977	8.54
02/05	02/05	TST* GAMBINO'S PIZZA - TOWANDA KS <i>Food canol</i>	02305376036500331137678	62.31
02/06	02/05	AMAZON MARK* JB2842F63 SEATTLE WA <i>boots scrubber</i>	82305096036500059450952	31.03
02/06	02/06	AMAZON MARK* P870Z0CV3 SEATTLE WA <i>Head lamp, fuel</i>	82305096037500025534557	163.27
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$3,317.95

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	27.74% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.



Summary of Account Activity		Payment Information										
Previous Balance	\$2,206.62	New Balance	\$871.48									
+ New Purchases	\$871.48	Total Minimum Payment Due	\$31.00									
- Payments	\$4,159.35	Payment Due Date	02/27/2026									
+/- Credits, Fees & Adjustments (net)	\$1,952.73	PAYMENT DUE BY 5 P.M. EASTERN ON THE DUE DATE.										
+/- Interest Charge (net)	\$0.00	We may convert your payment into an electronic debit. See reverse side.										
New Balance	\$871.48	Late Payment Warning: If we do not receive your Total Minimum Payment Due by the Payment Due Date listed above, you may have to pay a late fee of up to \$41.00 and your APRs may be increased up to the Penalty APR of 39.990%.										
Credit Limit	\$5,000.00	Minimum Payment Warning: Making only the Total Minimum Payment Due will increase the amount of interest you pay and the time it takes to repay your balance. For example:										
Available Credit	\$4,096.00	<table border="1"> <thead> <tr> <th>If you make no additional charges using this card and each month you pay ...</th> <th>You will pay off the balance shown on this statement in about ...</th> <th>And you will end up paying an estimated total of ...</th> </tr> </thead> <tbody> <tr> <td>Only the minimum payment</td> <td>5 years</td> <td>\$1,818.00</td> </tr> <tr> <td>\$39.00</td> <td>3 years</td> <td>\$1,419.00 (Savings = \$399.00)</td> </tr> </tbody> </table>		If you make no additional charges using this card and each month you pay ...	You will pay off the balance shown on this statement in about ...	And you will end up paying an estimated total of ...	Only the minimum payment	5 years	\$1,818.00	\$39.00	3 years	\$1,419.00 (Savings = \$399.00)
If you make no additional charges using this card and each month you pay ...	You will pay off the balance shown on this statement in about ...	And you will end up paying an estimated total of ...										
Only the minimum payment	5 years	\$1,818.00										
\$39.00	3 years	\$1,419.00 (Savings = \$399.00)										
Days in Billing Period	31	If you would like information about credit counseling services, call 1-877-302-8797.										
Pay online for free at: synchrony.com For Synchrony Bank customer service or to report your card lost or stolen, call 1-866-396-8254. Best times to call are Wednesday - Friday.												

1-2

Transaction Summary				
Tran Date	Post Date	Reference Number	Description	Amount
12/05/2025	12/05/2025	F912300CY000MP014	PAYMENT - THANK YOU	(\$1,952.73)
01/13/2026	01/13/2026	F912300CX000MP013	ADJUSTMENT-PAYMENTS	\$1,952.73
01/20/2026	01/20/2026	P912300D7012MZHQY	PAYMENT - THANK YOU	(\$2,206.62)
01/06/2026	01/06/2026	8534812QP011ZBWKZ	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	\$25.63
			<i>50-</i> 300 Amp steel Ground Clamp	
01/12/2026	01/12/2026	8534812QX010T7AJH	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	\$70.43
			<i>50-</i> Truck repairs	
01/13/2026	01/13/2026	8534812QY010FN5X0	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	\$123.18
			<i>21-</i> Grass mow, Ice melt, Blade saw	
01/19/2026	01/19/2026	8534812D40112ML4E	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	\$68.35
			<i>251-</i> Ice melt	
01/20/2026	01/20/2026	8534812D50112MLZ7	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	\$80.95
			<i>611-</i> Pull HD, Hinge, Bolt Barrel, J Bolt, Heater WATER	

Continued on next page

* NOTICE: See reverse side and additional pages (if any) for important information concerning your account.

Transaction Summary (Continued)

Tran Date	Post Date	Reference Number	Description	Amount
01/21/2026	01/21/2026	8534812D6011ZSPTH	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT LUMBER	\$30.72
		251-	Black Trailer	
01/22/2026	01/22/2026	8534812D7011MR2EF	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT SHOP	\$26.02
		251-	Dump Truck	
01/22/2026	01/22/2026	8534812D7011Q6WPN	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	\$48.24
		251-	Dump Truck	
01/29/2026	01/29/2026	8534812DE010T4P0N	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT OFFICE	\$23.73
		12-	Brushes for Painting Sarah office	
01/29/2026	01/29/2026	8534812DE0112MWMY	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT EQUIPMENT	\$137.76
		621-	Hydrovac 3000 durable flats	
01/29/2026	01/29/2026	8534812DE012JBT36	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	\$167.11
		50-	Hose packet 3x Bits 4x uddable Flats	
02/02/2026	02/02/2026	8534812DJ01062E69	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT	\$69.36
		50-	Pump Trailer	
			FEEES	
			TOTAL FEES FOR THIS PERIOD	\$0.00
			INTEREST CHARGED	
02/04/2026	02/04/2026		INTEREST CHARGE ON PURCHASES	\$0.00
			TOTAL INTEREST FOR THIS PERIOD	\$0.00

1-2

2026 Totals Year-to-Date	
Total Fees Charged in 2026	\$0.00
Total Interest Charged in 2026	\$0.00
Total Interest Paid in 2026	\$0.00

Interest Charge Calculation

Type of Balance	Expiration Date	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Purchases	NA	34.99%	\$0.00	\$0.00

CITY OF TOWANDA

APPROPRIATION ORDINANCE NO. 02-2026

For period February 1st, 2026 through, February 28th, 2026

Be it ordained by the Governing Body of the City of Towanda that the above dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

<u>Section 1.</u>	Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.	\$252,245.19
<u>Section 2.</u>	Payroll	\$49,483.49
	Total this Ordinance:	\$302,728.68



Stetson Diveley
Treasurer

Mike Hayes
Mayor

Report Attestation for the Month of February 2026.

I have reviewed the Financial Statements and reports contained herein and, to the best of my knowledge, believe they present an accurate record of the City of Towanda's financial transactions for the indicated month.

Stetson Diveley
Treasurer, City of Towanda, KS

Towanda January 2026

<u>Date</u>	<u>Call Type</u>	<u>Location</u>	<u>Outcome</u>	<u>Deputy</u>
2/1/2026	Warrant Information	300 E E Mechanic St	HBO	District
2/2/2026	School Check	High school	N/A	Hall
2/2/2026	Welfare Check	100 Blk S 4th	N/A	Hall
2/2/2026	Past Theft	500 Blk E Main St	Items returned	Hall
2/2/2026	Welfare Check	900 Blk E Main St	N/A	Hall
2/2/2026	Assist DCF	500 N 10 th	Report	Hall
2/3/2026	Suspicious Activity	500 Blk N Main St	N/A	Hall
2/3/2026	Pool Check	Towanda City Pool	N/A	Hall
2/3/2026	School Check	Elementary School	N/A	Hall
2/3/2026	Found Property	200 Blk E Main St	Returned	Hall
2/3/2026	Traffic Stop	1200 Blk E Main St	Warning	Hall
2/3/2026	Traffic Stop	N Sunset Ln & Briarwood	NTA	Hall
2/4/2026	Assist Outside Agency	High School	HBO	District
2/5/2026	Burglary	1200 Blk E Clay Hill Rd	HBO	District
2/6/2026	Civil Standby	1200 Blk E Clay Hill Rd	N/A	District
2/6/2026	Unattended Death	100 Blk S 4 th	Report	Hall
2/7/2026	Viscous Animal	600 Blk E Main St	Documented	Hall
2/7/2026	Check Shots	Towanda	HBO	District
2/10/2026	Outside Agency Assist	High School	HBO	District
2/12/2026	Traffic Stop	900 Blk E Main St	Warning	Hall
2/12/2026	Traffic Stop	900 Blk E Main St	NTA	Hall
2/12/2026	Civil Standby	600 Blk E High St	N/A	Hall
2/12/2026	Welfare Check	400 Blk N 10 th	HBO	District
2/14/2026	Suspicious Activity	200 Blk E Main	HBO	District
2/14/2026	Traffic Stop	1200 Blk E Main St	Warning	District
2/15/2026	Warrant Arrest	600 Blk E Main St	Arrest	District
2/15/2026	Criminal Damage	600 Blk E Main St	HBO	District
2/15/2026	Alarm	600 Blk E Main St	HBO	District
2/15/2026	Alarm	900 Blk E Main St	N/A	Hall
2/16/2026	Civil Standby	600 Blk E High St	N/A	Hall
2/17/2026	Civil Standby	600 Blk E High St	N/A	Hall
2/18/2026	Abuse	500 Blk E North St	HBO	District
2/19/2026	Unattended Death	400 Blk N 8 th	HBO	District
2/21/2026	School Check	Elementary School	N/A	Hall
2/22/2026	Welfare Check	400 Blk N 9 th	HBO	District
2/23/2026	Suspicious Person	500 Blk N 5 th	HBO	District
2/23/2026	Welfare Check	700 Blk N E Bever Dr	HBO	District
2/23/2026	Follow Up	400 Blk N 9 th	HBO	District
2/25/2026	Outside agency assist	700 Blk E Wilson Dr	HBO	District
2/26/2026	Traffic Stop	300 Blk E Main St	Warning	Hall

2/26/2026	School Check	High School	N/A	Hall
2/26/2026	Traffic Stop	900 Blk E Main St	Warning	Hall
2/26/2026	Traffic Stop	900 Blk E Main St	Warning	Hall
2/26/2026	Traffic Stop	900 Blk E Main St	Warning	Hall
2/26/2026	Traffic Stop	400 Blk E Main St	Warning	Hall
2/27/2026	Burglary	1200 Blk E Clay Hill Rd	HBO	District
2/28/2026	Runaway	700 Blk E Bever Dr	HBO	District

Call Breakdown by Deputy		
	<u>Towanda</u>	<u>District</u>
Total Calls For Service	12	20
Calls Handled by Officer	12	20
Accident Reports	0	0
Reports	3	
Traffic Citations	2	0
Traffic Warnings	9	1
Arrests	0	1



TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long Hamilton February 2026 Activity March 3, 2026 Report

What we have been doing:

- Processing Contractor Licensing Renewals for 2026
- Processing Manufactured License Renewals for 2026
- Preparing for Hearing of Dilapidated Structure
- Collecting information for the State Inspection for Public Works
- Publish Ordinances and prepare forms to reflect new info
- Monitoring City Nuisance Code Enforcement Activity
- Preparing Ordinances and Resolutions and assisting with the research and prep of Ordinances and Resolutions
- Monitoring dilapidated building on Main St- Project
- Monitor and Dispatch inspections
- Processing Licensing/Permits
- Providing Excellent Public Service
- Research and prepare information as needed
- Cemetery Lot Sales, Paperwork, Deeds, and Questions
- Assisting Residents/Contractors daily with building code questions and inspections
- Working always to make the PZ Department more efficient

What we plan to do:

- Continue Contractor Licensing and Permit Issuing
- Misc. other work as needed
- Research and Secretary duties for the Planning Board
- Cemetery -Selling Plots-Preparing paperwork and Deeds-Assisting residents with sales of plots and information
- Animal Control Records.
- Continue to follow Code Enforcement
- Continue to improve the efficiency of the PZ Department

- Continue Serving Towanda Citizens
- Continue with duties as listed above

Permits

- 656 N 6th Township Bldg. Addition
- 1205 Rainbow Kitchen Remodel
- 209 S 2nd Roofing
- 1233 Willow Brook Foundation Repair Major

- 222 S 3rd Fencing
- 222 ½ S 3rd Fencing
- 410 Cincinnati Fencing
- 700 Mills Electrical

Statistics and Lists: Inspections Completed

- Gas Utility Consult
- Circle rec Walk Thru on project
- 700 Mills Electrical
- 646 Mills 2nd inspect
- 658 Mills 2nd inspect
- 209 S 2nd Roofing

- 1233 Willow Brook Foundation
- 1311 Rainbow Foundation Wall
- 1233 Willow Brook Foundation Drain Tile
- 1233 Willow Brook Final
- 755 Bever Electric
- 409 N 9th Electric

New Contractors Licensed:

- Southwestern Remodeling-Wichita KS
- James Vogeli Construction- Wichita KS
- Betzen Trenching- Wichita KS
- Wildcat Construction- Wichita KS
- Eck Services HVAC Elect - Wichita KS
- Whalen Roofing- El Dorado KS
- MRDN Contracting - Wichita KS

NTA Citations Issued/ Pending Court Action/Status: None
 PZ Board Meeting/BZA February Meeting re; Zoning Discussion
 Business Permit for Door-to-Door Sales: None



CITY OF TOWANDA, KS
 CODE VIOLATION REPORT
 FEBRUARY 2026

STATUS	STREET NUMBER	STREET NAME	LOCATION	VIOLATION	DELIVERY	1ST ATTEMPT	DELIVERY	2ND ATTEMPT	DELIVERY	3RD ATTEMPT	DELIVERY	4TH ATTEMPT	DELIVERY	5th ATTEMPT
Attorney Packet	314	4TH ST	300 BLOCK OF 4TH ST	Yard & Junk	Mail	7/30/2025	Mail	8/13/2025	Cert Mail	8/27/2025				
Attorney Packet	208	4TH ST	200 BLOCK 4TH ST	Vehicle	Mail	8/9/2024	Mail	9/13/2024	Mail	11/14/2024	Cert Mail	6/18/2025	Letter on Door	9/25/2025
Attorney Packet	333	N 8TH ST	300 BLOCK OF N 8TH ST	Junk	Mail	12/20/2024	Mail	2/20/2025	Mail	7/7/2025	Cert Mail	7/18/2025	Letter on Door	11/5/2025
Attorney Packet	315	S 6TH	300 BLOCK OF S 6TH	Yard	Mail	5/28/2025	Cert Mail	6/7/2025	Letter on Door	9/25/2025				
Attorney Packet	514	HIGH ST	500 BLOCK HIGH ST	Vehicle	Mail	3/21/2025	Mail	4/18/2025	Cert Mail	6/18/2025				
Attorney Packet	301	CINCINNATI ST	300 BLOCK OF CINCINNATI ST	Yard	Mail	5/26/2025	Cert Mail	6/18/2025						
Cert Mail Sent	415	CINCINNATI ST	400 BLOCK OF CINCINNATI ST	Junk & Vehicle	Mail	1/29/2026	Cert Mail	2/11/2026						
Complete	443	N 8TH ST	400 BLOCK OF N 8TH ST	Vehicle	Mail	1/13/2026	Cert Mail	1/29/2026						
Complete	636	N MILLS DR	600 BLOCK N MILLS DR	Junk	Hand Delivery	7/29/2025	Hand Delivery	9/29/2025	Hand Delivery	1/29/2026				
Extension	411	CINCINNATI ST	400 BLOCK OF CINCINNATI ST	Structure & Grass	Cert Mail	7/18/2025								
Extension	412	N 8TH ST	400 BLOCK N 8TH ST	Structure	Mail	11/6/2024	Mail	12/20/2024	Cert Mail	6/18/2025				
Extension	206	S 5TH ST	200 BLOCK OF S 5TH	Yard & Junk	Cert Mail	7/18/2025								
Extension	615	W MECHANIC ST	600 BLOCK OF MECHANIC ST	Yard & Junk	Cert Mail	8/27/2025								
Extension	309	4TH ST	300 BLOCK OF 4TH ST	Junk	Mail	7/29/2025	Phone Call	11/24/2025	Mail	1/29/2026	Cert Mail	3/3/2026		
Returned Mail	223	6TH ST	200 BLOCK OF 6TH ST	Vehicle	Mail	8/27/2025	Mail	9/15/2025						
Returned Mail	210	S 5TH ST	200 BLOCK OF S 5TH	Yard & Vehicle	Cert Mail	7/18/2025	Letter on Door	9/25/2025	City Can Mow	11/23/2025				

CITY OF TOWANDA

February 2026 SUMMARIZED MAINTENANCE REPORT



WATER

In the month of February, your city maintenance crew has been busy submitting state samples and monthly coliform tests. As we continue to monitor for leaks and get closer to the water main rebuild project we are making sure we have all the necessary tools and equipment for pop-up leaks that may occur in the main lines as the project begins.

- Took coliform samples
- Read meters
- Took HAA5 samples

SEWERS/ DRAINAGE

- The Maintenance crew has worked to submit the quarterly KEIMS report
- Cameraed a sewer at 319 N 3rd st.
- Took Lagoon retest

STREETS

As the streets are in poor condition the Maintenance crew has been monitoring/ keeping track of street conditions for repair. Kansas Gas Service has been working throughout town and has had to rip up a few of our existing streets to fix gas leaks. As they repair streets have been on the phone with them about their repairs and have told them the city's concerns with their road work. They have told me that they will continue to fix their patches so the work is satisfactory. If all else fails the city maintenance crew will fix their patches and bill KGS for their unsatisfactory work.

- Contacted KGS about their patches

FACILITIES/ GENERAL MAINTENANCE

- Cleaned out lift station
- Clean shop on Fridays
- Pushed up burn pile
- Emptied trash cans
- Serviced all fire extinguishers
- Poured concrete at pool
- Rerouted plumbing at pool
- Moved Community Building Christmas tree
- Put up volleyball poles/ tetherball
- Built fence at pool
- Changed lights in fire station
- Mounted fuel cell on truck
- Built pool awning roof
- Painted awning
- Trimmed trees at pool
- Buried ash/ cleaned up burn pile
- Organized tools
- Did 10 locates
- Took all tools out of blue pickup

EQUIPMENT MAINTENANCE

- Greased equipment
- Washed equipment
- Fixed excavator arm pin
- Fixed roller starter

Towanda Public Library – March 2026 Report

Month	Patrons	Ref	Comp	Fax	B/W	Color	Board	Meetin	FOTL	Bk Club	ILL Out	ILL In	Member	Materials	Books	DVDs	Other	Door totals
Jan	171	52	17	0	9	0	8	0	0	4	16	19	0	18	7	11	0	183
Feb	156	84	12	1	8	1	9	0	8	2	16	36	3	17	10	7	0	175
Mar	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Apr	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Jun	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Jul	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aug	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sep	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Oct	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Nov	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dec	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	327	136	29	1	17	1	17	0	8	6	32	55	3	35	17	18	0	358

We have continued having a steady flow of patrons into the library. We were approved for a 50/50 Automation Technology Grant to assist us with replacing our circulation computer that is well beyond it's IT coverage. Our numbers will have some big jumps when we have events such as the Easter Egg Hunt, Book Release, and our Summer Reading Program events. We are already more than double what the library was in the first 2 months of 2025. We are gathering supplies and preparing for the Summer Reading Program.

Main Street Building Resolution

Background/Analysis

- 11/13/2024 City initially issued Resolution 2024-11 Fixing hearing date for Repair/Demolition due to lacking part of the roof structure and upper west parapet wall deterioration. City postponed the Hearing originally scheduled by Resolution because a contractor and permits for repair were in order.
- 12/16/2024 Kansas Const Services pulled License to begin rehab of building.
- 02/01/2025 During rehab/construction of the building the front wall was struck by machinery, which caused structural damage and the front upper brick façade and parapet wall collapsed onto the city sidewalk. This weakened the structural integrity. The structure was braced with temporary 2x4 bracing (reviewed by the city engineer JEO onsite) and was waiting for structural evaluation and repairs. Previous engineered drawings are now void. Required new drawings to address damage.
- 03/27/2025 City sent certified letter to owner setting timeline for reconstruction. Also requesting new drawings by 4/15/2025 and project completion by 8/2025
- 06/20/2025 The building was evaluated by the city engineer JEO for safety. The customer employed a new engineer for project on 6/20/2025
- 07/08/2025 City received preliminary evaluation by new Structural Engineer
- 08/19/2025 New engineered drawings were completed
- 09/02/2025 City received drawings after released for payment
- 09/04/2025 JEO received drawings for review. JEO approved the drawings for Structural.
- 09/18/2025 Perry Jones paid \$2,005 to the City for JEO Consulting Fees
- 10/2025 PROJECT PENDING: per the owner waiting for new roof trusses
- 11/2025 PROJECT PENDING: per the owner waiting for new roof trusses
- 12/2025 PROJECT PENDING: per the owner waiting for new roof trusses
- 01/2026 PROJECT PENDING: per the owner waiting for new roof trusses
- 02/2026 PROJECT PENDING: per the owner waiting for new roof trusses
- 02/11/2026 Report from Contractor that they are in contact with SCKEDD (South Central KS Economic Development District) for application of Downtown Grant Funding. Has a meeting this week with a representative.
- 02/11/2026 Statement of Enforcing Officer submitted to City Council.

The Contractor has spoken to their Engineer and has plans for 3 columns of steel beams with Brick or Stucco cover on a concrete footing for the front of the building to replace the current 2x4 bracing to improve the street appearance of the building and keep it safe and supported while they advance with the Grant Funding Process.

Financial Impact

Option 1. If no action is taken on by the property owner (fix or demolition), the city would hire the structure to be demolished and it would be assessed to the tax rolls. With the complexity of the attached building as it may not be a simple demolition.

There would need to be engineering consulting and safeguards to support the west wall of Gambino's to prevent any damage to the integrity of their building as these buildings are designed to share walls and some support.

The City could incur the costs of engineering, any safeguards recommended in the engineering report, and demolition costs. All of these would be assessed to the property.

Option 2. There are also direct and indirect costs for a City or designated local organization sponsoring the Kansas Historic Economic Asset Lifeline (HEAL) grant program.

While the state provides the funding, the program is designed as a partnership that requires local investment.

Key costs and requirements for sponsoring entities include:

- **1:1 Matching Funds (Cash Match):** The most significant cost is that the project requires a 1:1 match. This means if the project receives a HEAL grant, the applicant (often supported by the city/sponsor) must provide an equal amount of cash funding for the project.
- **Proof of Funds:** The city or applicant must provide documentation of this 1:1 matching funding at the time of application.
- **Administrative/Sponsorship Costs:** While the Kansas Health Foundation sometimes covers administrative fees in other programs, the HEAL program specifically requires the sponsor to manage the application process, which involves staff time, securing bids from licensed contractors, and ensuring the project adheres to state guidelines.
- **Project Scope Limitations:** Grant funds are for physical construction/rehabilitation and cannot be used for administrative costs, professional services (architect/engineering fees), acquisition, or leasing. These costs must be covered by the applicant or local sponsors.

In summary, the city acts as the sponsoring entity, and while they may not need to contribute their own municipal funds if the building owner has the cash, they must ensure the 1:1 match is secured and manage the compliance of the project.

Recommended Options

Option 1. Pass the Resolution this evening

Option 2. Extend voting on the Resolution until the April Council Meeting with the following requirements:

- a. The City would require copies of the engineered drawings of this remedy asap and require the columns
- b. To be completed ASAP (prior April Council Meeting) with proof of the advancement of the HEAL Grant Process

RESOLUTION NO. 2026-_____

A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF TOWANDA, KANSAS, AT WHICH THE OWNER, HIS OR HER AGENT, LIENHOLDERS OF RECORD, OCCUPANTS, AND OTHER PARTIES IN INTEREST OF STRUCTURES LOCATED WITHIN SAID CITY AND DESCRIBED HEREIN MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS AN UNSAFE OR DANGEROUS STRUCTURE.

WHEREAS, the enforcing officer of the City of Towanda, Kansas, did on the 11th day of February 2026, file with the governing body of said city, a statement in writing that the structure, hereinafter described, is dilapidated or unsafe.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF TOWANDA, KANSAS:

A hearing will be held on the **13th day of May 2026**, before the governing body of the city at 7:00 p.m., at 110 S 3rd, at which the owner, his or her agent, any lienholders of record, any occupant, and any other parties in interest, as that term is defined by law, of the structure located at:

**TOWANDA, ORIG TOWN, S16, T26, R04E, BLOCK 6, Lot 17, 7350 SQUARE FEET
Commonly known as: 309 E Main St., Towanda, KS**

may appear and show cause why such a structure should not be condemned as a dilapidated or unsafe structure and ordered repaired or demolished.

BE IT FURTHER RESOLVED, that the City Clerk shall cause this resolution to be published and shall give notice of the aforesaid hearing in the manner provided by law.

Adopted this 11th day of March 2026.

Mike Hayes, Mayor

ATTEST:

Sarah Gooding, City Clerk

Historic Economic Asset Lifeline (HEAL) Grant

Timeline

January 2026-early March 2026 Application review and site visits

March 2026 Award Notifications

March 2026 Public Announcement of Awards

August 1, 2026 Construction start deadline

August 2027 Construction 50% complete deadline

August 2028 Construction 100% Complete Deadline

Key Information

- Governmental entities are the applicant on behalf of the building owner (Not Individuals)
- Applicant (City) is not financially obligated to contribute to the project but must endorse the project.
- Both Building Owner and Grantee sign the Contractual Document with the Department of Commerce
- Focuses on projects that show potential as economic drivers in Kansas Communities
- Designed to bring downtown buildings back into productive use space
- Once rehabilitated, it is required that a viable business will be occupying the space. (Application requires a proforma/financial plan and a business plan.
- Provides matching grant funds to assist communities in revitalizing underutilized, vacant or dilapidated downtown buildings through a competitive grant
- Requires 1:1 Match

Ballfield Management Contract

Background/Analysis

The Circle Recreation Commission (CRC) was established in July 2024 to foster community unity, support youth development, and uphold USD 375's values of excellence and teamwork through programs and activities. CRC has requested use of the City of Towanda ballfields as practice facilities for their programs serving households and patrons throughout USD 375, including in the City of Towanda.

In 2025, the City and CRC discussed a reimbursement-based use structure for the fields and were unable to come to terms. CRC headquartered its programming at USD 375 facilities for that season, but would still like to use City of Towanda fields to alleviate scheduling congestion.

For 2026, the City and CRC have negotiated a ballfield management contract that positions the CRC as the operator for scheduling and usage. The CRC is also responsible for mowing, field care, and other costs related to use of the fields, such as utilities during playing seasons. The City is responsible for maintaining safe and usable facilities, addressing any safety or major concerns that may emerge, and ensuring utilities are provided. Both are responsible for communication and working cooperatively.

Financial Impact

The contract is revenue-neutral for the City. Circle Recreation will take on the costs of use, including mowing, field care, and reimbursing the City for utility costs during active use seasons. This means City taxpayers are not subsidizing activities for the full Circle district, and it also allows CRC to control their costs and field conditions.

The City is responsible for providing safe, usable park facilities, which would be our obligation whether or not we have a contract in place. City staff have completed a facility walkthrough with CRC staff and have identified basic repairs to be completed, including replacing a broken dugout board and repairs to broken fence.

The proposed contract is for a one-year term. Following this first season, the City and CRC may discuss proposed improvements and associated user fees to include in future contracts.

Legal Analysis

This contract has been reviewed by legal representation for both CRC and the City and has been approved as to form. Additionally, the insurance provider who serves both the City and CRC has reviewed the coverage requirements and limits to ensure both entities are protected.

Recommended Motion

Approve the proposed Ballfield Management Contract between the City of Towanda and Circle Recreation Commission.

**PARK FACILITY AND ATHLETIC FIELD
MANAGEMENT AND OPERATION AGREEMENT**

THIS AGREEMENT made and entered into this _____ day of _____, 2026, by and between:

THE CITY OF TOWANDA, KANSAS, a City of the Third Class of the State of Kansas (the "City");

and

THE CIRCLE RECREATION COMMISSION, a lawfully organized Recreation Commission of the State of Kansas (the "CRC").

WHEREAS, the City owns park facilities and athletic fields for recreational uses within the City; and

WHEREAS, the CRC provides recreational and athletic programming opportunities, including adult and youth sports, within the City of Towanda and throughout the USD 375 Circle Unified School District; and

WHEREAS, use of City of Towanda ballfield facilities provides opportunities to enhance and expand the CRC's programming; and

WHEREAS, the parties wish to work cooperatively to provide for management and maintenance of the City-owned recreational facilities and desire to enter into an agreement for operation of the Facilities;

NOW THEREFORE, in consideration of the mutual promises herein contained, the parties hereby agree as follows:

1. Duties of the CRC. The CRC shall manage, operate, and maintain the Facilities on behalf of the City, including but not limited to performance of the following functions, all in accordance with the terms of this Agreement:

- a. Schedule and administer CRC local league play, practices, and other authorized uses at the Facilities, coordinating activities and scheduling so as to make the best use of the Facilities;
- b. Maintain the Facilities to the maintenance standards set forth in Exhibit A and incorporated herein;
- c. Prepare recommendations for projects and modifications to the Facilities and present for approval to the City Administrator;

- d. Provide for repair or pay for damages to the Facilities, where said damage is caused by CRC accidents or negligence, subject to the provisions and limitations of Section 8 of this contract;
- e. Provide all personnel, commodities, equipment and related items necessary for the performance of its responsibilities under this Agreement with the exception of those items specifically identified as City responsibilities in Exhibit A;
- f. Immediately notify the City of any conditions at the Facilities which the CRC believes may constitute a safety concern;
- g. Provide facility use and financial data to the City for all categories of use (CRC tournaments, CRC leagues, rental tournaments, practices, shelter rentals), including data on in-town and out-of-town users of facilities, on an annual basis;
- l. Pay to the City, on a monthly basis, invoiced fees for utilities and services, as outlined in Exhibit A;
- m. Establish and implement a program for reporting accidents and injuries occurring in, on, or around the Facilities to the City. In the event any condition requires emergency response or appears to require medical attention, the CRC shall notify the City Administrator not later than the next business day following the accident or injury;
- n. Evaluate the Facilities annually on or before September 30 of each year and make recommendations to the City Administrator for maintenance, upgrades, or modifications. The City Administrator, Public Works Foreman, and CRC staff will meet annually to discuss recommendations and operational issues;
- o. Notify City promptly of any maintenance issues requiring a higher level of attention or skill or third-party maintenance;
- p. Manage and supervise the use of City-owned equipment used for athletic programming and/or rental events. Ensure City property is properly used and returned. Replace any athletic programming equipment lost or broken due to negligence, omission, or lack of oversight by the CRC, in alignment with Section 1.d. and subject to the provisions and limitations of Section 8 of this contract;
- q. Insure CRC equipment, maintain liability insurance and workers' compensation insurance for its operations, errors, acts, and omissions and those of its employees pursuant to this Agreement; and

2. Duties of the City. The City shall:

- a. Provide for maintenance and repair or replacement of all buildings and structures, plumbing, electrical equipment, and all other equipment included within the Facilities when determined necessary by the City Administrator;
- b. Perform all park facility, athletic field, and park-related maintenance and repairs identified as City responsibilities in Exhibit A;
- c. Provide for routine maintenance and repair except where maintenance is necessary due to damage caused by CRC accidents or negligence, in which instance, Section 1(d) shall apply;
- d. Secure, maintain, and pay for all utilities for the Facilities.
 - i. CRC will reimburse the City for documented electrical use during months in which scheduled practices are taking place on the North and South fields, as well as months in which the flag football field is in use for CRC activities outside of

the swimming pool's open season. If necessary, bills may be prorated upon the agreement of the City Administrator and CRC Director.

- ii. CRC may use combination locks to secure electrical boxes and prevent unauthorized use of field lighting. CRC shall provide the combinations to key City staff.
- iii. Water service will not be provided in the 2026 playing season.
- e. Submit monthly invoices to CRC for reimbursement of utilities and agreed-upon services outlined in Exhibit A;
- f. Forward questions regarding rentals or programming to the CRC for response.

3. Shared Duties of the CRC and City.

- a. Both the CRC and City shall regularly and jointly perform comprehensive safety inspections of the Facilities, including all associated equipment, public spaces and work areas.
- b. If conditions of the Facilities become or are hazardous to patrons, either the CRC or City may close the facilities and immediately notify the other of such closure or concern.
- c. The City may close the Facilities due to planned renovations and repairs or unforeseen conditions that render the park unsafe or unusable, including utility service failures or outages.

4. Term of Agreement. The term of this Agreement shall commence upon its execution by both parties and shall terminate on December 31, 2026, unless extended by the parties by mutual further written agreement. At any time during the term of this Agreement, or any extension thereof, either party may terminate the agreement, with or without cause by providing sixty (60) days written notice to the other.

5. Nondiscrimination. During the performance of the Agreement, the CRC shall not discriminate against any employee or applicant for employment on the basis of race, sex, religion, color, age, national origin, ancestry or disability.

6. Application of Kansas Tort Claims Act. Each party is a governmental entity within the meaning of the Kansas Tort Claims Act (KTCA), K.S.A. 75-6101 *et seq.*, and the liability of each for the acts or omissions of its officers, employees and agents shall be determined pursuant to the provisions of the KTCA. Neither party shall be deemed to have waived any defense, immunity, or limitation of liability available to it under the provisions of the KTCA, whether against the other party hereto or any third party.

7. Insurance. The City shall purchase and maintain in force liability and property insurance covering the Facilities and errors, acts, or omissions of its employees in the performance of this Agreement. The City shall name the CRC as an additional insured. A copy of such policy shall be sent to the CRC prior to February 1 of each year the agreement is in force.

The CRC shall procure and maintain the following insurance, with policy limits as hereinafter set forth, throughout the term of this agreement and any supplemental agreements to protect City from claims, damages, or liability resulting from the errors, acts and omissions of CRC, its agents, officers, employees and subcontractors in the performance

of its obligations under this agreement:

Commercial General Liability	\$1,000,000 Each Occurrence \$1,000,000 Personal & Adv Injury \$2,000,000 General Aggregate \$2,000,000 Products – Completed/Operation Aggregate
Automobile Liability:	\$1,000,000 Combined Single Limit
Workers Compensation	Workers' Compensation – Statutory \$500,000 Each Accident \$500,000 Disease – Policy Limit \$500,000 Disease – Each Employee

Prior to commencing any work under this agreement, CRC shall provide City with satisfactory Certificates of Insurance with City named as an additional insured on the general and automobile liability policies. Insurance policies applicable hereto shall contain a provision that provides that City shall be given thirty (30) days' written notice by the insurance company before such policy is substantially changed or cancelled.

8. Indemnification. The City will indemnify, hold and save the CRC and its officers, agents, employees, and officials harmless from liability, damages, or claims of any nature or any kind, including costs of defense, connected with the work to be performed under this Agreement which arises out of any negligent or willful act or omission of any City officer, employee, agent, subcontractor, or individual working on behalf of City in the performance of this Agreement.

The CRC will indemnify, hold and save the City and its officials, agents, and employees harmless from liability, damages, or claims of any nature or any kind, including costs of defense, connected with the work to be performed under this Agreement which arises out of any negligent or willful act or omission of any CRC officer, employee, agent, subcontractor, or individual working on behalf of CRC in the performance of this Agreement.

9. Assignment. This Agreement shall not be assigned by either party, except with the express written consent of the other.

10. Facility Conditions. The parties acknowledge and agree that they have jointly reviewed and inspected the conditions of the Facilities and CRC acknowledges that it is prepared and capable of performing its duties under this Agreement with the current condition of the Facilities.

11. Relationship of Parties. Nothing in the Agreement shall be construed to create or imply an agency, partnership or joint venture between the parties hereto, nor shall any officer, employee or agent of the CRC or City be deemed to be an officer, employee or agent of the other for any purpose.

12. Resolution of Disputes. All disputes concerning the application or interpretation of the Agreement shall be resolved by agreement of the CRC Director and the City Administrator.

13. Notices. For the purpose of this agreement, all notices required herein shall be made in writing and all payments and notices shall be made to the addresses of the parties as follows:

**City Administrator
City of Towanda
110 S. 3rd
Towanda, KS 67144**

**Director
Circle Recreation
301 Main St
Towanda, KS 67144**

14. Binding Effect. This agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

15. No Third Party Benefit. It is specifically agreed between the parties executing this Agreement, that it is not intended by any of the provisions of any part of this Agreement to make the public, any member thereof, or a third party, a beneficiary hereunder, or to authorize anyone not a party to this Agreement to maintain a suit for damages pursuant to the terms or provisions of this Agreement.

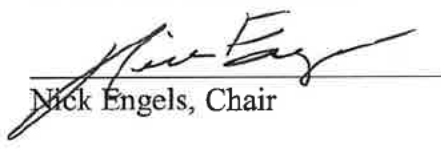
16. Entire Agreement. This Agreement, and the referenced and incorporated attachments hereto, constitutes the entire agreement between the parties as to the subject matter hereof. No amendment to this Agreement shall be valid unless said Amendment shall be in writing and signed by the parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day and year first above written.

CITY OF TOWANDA, KANSAS

CIRCLE RECREATION


Mike Hayes, Mayor



Nick Engels, Chair

Attest:

Sarah Gooding, City Clerk



Tyler Sperry, Director

Approved as to form:

Rob Lane, City Attorney

Randy Pankratz, Attorney

EXHIBIT A
PARK AND ATHLETIC FACILITY MAINTENANCE STANDARDS

CRC Responsibilities:

- a. Mow all interior field areas routinely. Edge fringe areas along the warning tracks, infields and fence lines;
- b. Provide for ongoing care of field grass, including seeding and weed & feed, to maintain appropriate practice field conditions;
- c. Maintain park facilities and athletic fields used in conjunction with CRC-sponsored events, including tournaments, field rentals, league games and scheduled practices. Ensure fields, dugouts, bleachers and parking areas are clean and free of trash and debris. Refuse barrels will be maintained by the CRC throughout these events;
- d. Inspect ballfield facilities between uses to ensure they are clean and free of trash and debris;
- e. Inspect, clean, and maintain ballfield restrooms during CRC-sponsored events and keep them free of debris;
- f. Contract for the placement, servicing, and maintenance of portable toilets, as deemed necessary, to supplement ballfield restrooms;
- g. Set up flag football fields for play during recreation season and remove all equipment following the season. Secure all flag football equipment throughout the recreation season;

City Responsibilities:

- a. Mow and maintain all park areas except identified fields maintained by the CRC;
- b. Ensure provision of electrical, water, sewer, and trash removal services throughout the agreed-upon playing season and manage all utility billing and payments associated with park operations;
- c. Submit monthly invoices to CRC throughout the playing season for reimbursement of field-specific utility bills, and any other agreed-upon fees.
- d. Manage annual major maintenance of all park facilities and provide CRC with extended notice of such maintenance that may disrupt CRC operations;
- e. Maintain all athletic field lighting;
- f. Provide maintenance of bleachers, fences, dugouts, and backstops throughout the recreation season to maintain safe and operable conditions. Repairs may include painting, bleacher board replacements, chain link repairs and other miscellaneous repairs as needed;
- g. Provide on-call personnel to address emergency maintenance issues for scheduled activities (electrical, plumbing, etc.) and provide emergency contact information to CRC.

For the 2026 season, this contract assumes facilities are available for use on an as-is basis, provided that the City performs basic maintenance and addresses safety needs and concerns to ensure all facilities remain safe and usable for practice purposes.

Disposal of Equipment

Background/Analysis

Staff efforts to develop the City's Capital Improvement Plan (CIP) and Municipal Equipment Reserve Plan (MERP) also have identified equipment currently in the City's inventory that could be disposed.

Disposal removes unused items from the City's inventory, clears space for storage of usable equipment, and could provide a small amount of revenue to be used toward future equipment purchases, as will be outlined in the MERP.

Disposal will be completed as staff confirm that all needs and uses are covered.

Staff propose disposing of the following items:

- **1995 Chevy – Blue Pickup**
Reason for Selling: Needs a transmission job estimated at \$3,000 to \$5,000. The City has three pickup trucks in running condition and does not need the fourth one
- **Blawnox Paver**
Reason for Selling: Parts are obsolete and can no longer be run without new tracks. There would be significant cost to get it operational, if this is possible.
- **Homemade Pump Trailer**
Reason for Selling: Not big enough for the City's current needs. Potential liability if a homemade trailer were to fail.

Financial Impact

Any income received from disposal could be credited to the City's Equipment Reserve Fund and can be applied toward future equipment purchases.

Recommended Motion

To direct staff to dispose of equipment as recommended, with all income from disposal credited to the City's Equipment Reserve Fund to assist with future equipment purchases.

Sales Tax Updates – Discussion & Recommendations

Background/Analysis: City of Towanda voters approved a 1% sales tax in 2016 that has been in effect since early 2017. This sales tax is in its 10th year and will sunset in early 2027. The tax was proposed to assist with police protection, the swimming pool, shortening the lagoon loan, and other uses, which have functionally been General Fund expenses. In recent years, the tax has generated approximately \$170,000 to \$180,000 annually, which is equivalent to about 18 mills.

Council has discussed renewal of the tax, and the City is aiming toward an August ballot question so that the vote is finalized ahead of finalization of the 2027 budget. In a February 4 workshop, Council identified streets and sidewalks and public safety as the top two priority areas for sustained additional funding.

Sales Tax Guidelines

According to the Kansas Department of Revenue, a city sales tax may be imposed in increments of 0.05%, not to exceed 2.0% for general purposes and not to exceed 1.0% for special purposes.

General purpose sales taxes remain in effect until repealed by the City or reach the terms for sunset. City special purpose sales taxes expire after 10 years.

Additional parameters are available at <https://www.ksrevenue.gov/faqs-salestax.html> and will also be outlined at the Council meeting.

Financial Impact

Voter approval of a new sales tax would provide sustained revenue to address community priorities, allowing the community to expand its investments in transportation and public safety.

Moving from a sales tax fully dedicated to General Fund expenses to a sales tax designated for particular services will shift City revenue structures. Analysis of this impact will continue throughout the development of the 2027 budget. Additionally, staff anticipate developing two budget proposals for 2027, with one anticipating the sales tax passing and a second budget addressing City needs and revenue structures required if the sales tax does not pass.

Recommended Motion

No motion recommended.

Direct the City Administrator to coordinate development of sales tax ballot language in response to the Council's discussion and to bring language back to the April 8 Council meeting.

Dump Trailer Purchase

Background/Analysis

Staff efforts to build the City's next Capital Improvement Plan (CIP) and Municipal Equipment Reserve Plan (MERP) identified a need for a dump trailer that can be used for a wide variety of Public Works and Utilities functions and will be more multi-functional than a second dump truck.

Anticipated uses for the dump trailer include:

- Equipment transport
- Parks upkeep
- Transport of tree limbs
- Asphalt and water leak needs
- Emergency response
- Road treatments, including sand and salt

The dump trailer will also provide fuel and maintenance savings, and may allow the City to dispose of one of two dump trucks in the fleet at a later time.

Staff have secured three quotes for a dump trailer that meets these needs. Quotes include:

- Trailers and Hitches Augusta, KS \$11,795.00
- TrailersPlus Wichita Augusta, KS \$10,359.00
- TrailersPlus Wichita Augusta, KS \$9,520.66

Financial Impact

Quotes for the dump trailer range between \$10,359 and \$11,795. Trailers may sell between receiving quotes and Council approval, so staff recommend the Council authorize staff to pursue the low bid, with a maximum spend of \$12,000.

The trailer will be purchased out of the City's Equipment Reserve Fund, which currently has a balance of \$27,523.59.

Recommended Motion

Authorize spending up to \$12,000 for purchase of a dump trailer.

Trailers and Hitches
9975 SW Quail Road
Augusta, KS 67010
P#: 316-775-0078
www.trailersandhitches.com



2026 Load Trail BP Low Pro Dump 83 X 16

MSRP \$13,795
Our Price \$11,795

Year	2026
Make	Load Trail
Brand	Load Trail
Type	Dump
VIN	4ZEDT1621T3376275
Stock ID	76275
Condition	New In Stock



- 2026 LOAD TRAIL
- 83 X 16 LOW PRO BP DUMP
- (2) 7K DEXTER SPRING AXLES
- ST235/80 R16 LRE 10 PLY TIRES
- 2-5/16" ADJUSTABLE COUPLER
- 16" CROSSMEMBERS
- 24" SIDES WITH 2 WAY GATE
- 7 GAUGE FLOOR
- REAR SLIDE IN 80" X 16" RAMPS
- 10K JACK SPRING LOADED DROP LEG
- (4) 4 WELD ON D-RINGS
- FRONT TONGUE MOUNT MAX BOX
- SCISSOR HOIST WITH STANDARD PUMP
- STANDARD BATTERY WALL CHARGER (5 AMP)
- FRONT MOUNT TARP KIT
- REAR SUPPORT STANDS
- MAX STEP
- SPARE TIRE MOUNT
- BLACK
- VIN 4ZEDT1621T3376275



Trailers and Hitches



Maint Department <super@cityoftowanda.com>

Here is the quote you requested from TrailersPlus

1 message

TrailersPlus <sales@trailersplus.com>
Reply-To: sales@trailersplus.com
To: super@cityoftowanda.com

Mon, Mar 2, 2026 at 8:52 AM



Find us on

Call Us:

Visit our website

WELCOME TO TRAILERSPLUS

THANK YOU

Hi , thank you for requesting a quote with TrailersPlus! We are the #1 source nationwide for quality-built cargo, dump and utility trailers. Below is a detailed walkthrough of the trailer you asked about.

Keep in mind, these trailers are selling fast! We recommend putting down a fully-refundable deposit by clicking the **Reserve This Trailer** button below to lock down this trailer for you. After, call us today to schedule an appointment to come down to our store!

Reserve This Trailer »

**Trailer Builder Customers: Please call us at for immediate order assistance! Or wait for a sales representative to contact you shortly. The reserve button here will not work for trailer builder customers (sorry, it's a new feature that we are fixing soon).*



Your Trailer

IBLRDU716TA5-79449

Reserve This Trailer Risk Free

Call Us:

with ramps

TrailersPlus Wichita
 12331 SW Highway 54
 Augusta, KS 67010
 Phone: 316-462-9200

Salesperson: Marcus Kadau
www.TrailersPlus.com

Customer: Ryan Rose
 Quote Number: 21118
 Created On: 03-02-2026 01:52:47

IBLRDU716TA5

7 X 16 LoadRunner Bumper Pull Dump Trailer

VIN: 4RADU1624TC079449
Located In: Augusta, KS

Quote Detail: 2026 Model Year configuration and pricing. Scissor Lift Option LRD. Electrostatic Black Paint.

PartNumber	QTY	Description	Units	Extended
IBLRDU716TA5	1.00	7 x 16 14K Bumper Pull LoadRunner Dump (MSRP) VIN:4RADU1624TC079449	EACH	\$16609.00
DISCOUNT	1.00	Dealer Discount Pre-approved	EACH	\$-6250.00
	1.00	DISCOUNTED TRAILER PRICE		\$10359.00
CUSTOMERNOTE	1.00	Quote Request from Website	EACH	\$0.00
Total:				\$10359.00

Payments as low as \$232.90 Per Month*

* For well qualified applicants. On Approved Credit, 12.99% APR, 60 Month term. Excludes tax, tag, title and doc fees and any accessories not listed on this quote. Quotes valid for 2 days and subject to prior sale. Quotes are valid for the specific trailer identified by the VIN number. Quotes may not include any applicable taxes, documentation or title fees, tire fees and or any other recommended accessories. Starting prices are based on lowest cash prices of comparable trailers in district.

Store Hours

We offer appointments for our customers to make sure you have the undivided attention of our sales staff and are able to get the service you deserve.

We Are Open:
 Tuesday - Saturday
 9:30am - 5:30pm
 Call us today to schedule!

TrailersPlus Difference

How are we different?



Staff & Service

Our highly-trained staff will help find the right trailer for you. We offer an annual FREE 40-Point inspection after the sale for the life of the trailer. Nobody else does that.



Built to Last

From our exclusive DuraFrame™ trailer design to our QuadraSealed™ roof seams, nobody makes a cargo trailer as tough and watertight as we do.

Invoice For:
City of Towanda KS

Salesperson: Marcus Kadau
TrailersPlus Wichita
12331 SW Highway 54
Augusta, KS 67010

Phone: 316-462-9200
www.trailersplus.com
County: BUTLER

Customer Information
Cami Jones
110 S 3rd
Towanda, KS 67144 USA
Phone: 3165362243
Email: clerk@cityoftowanda.com

Invoice TRPL53-21153
Type:IBLRDU716TA5
Color:BLACK
Year: 2026
GAWR: 7000

QUOTE VALID UNTIL 3-9-2026
VIN: 4RADU1623TC078728
Manufacturer: Interstate
GVWR: 14000
Curb Weight: 4940
Date: 3-6-2026

ITEM	DESCRIPTION	QTY	UNITS	EACH	COST
Trailer Invoice					
IBLRDU716TA5	7 X 16 LoadRunner Bumper Pull Dump Tandem Axle (MSRP) VIN:4RADU1623TC078728	1.	EACH	\$16609.00	\$16609.00
DISCOUNT	Dealer Discount Pre-approved	1.00	EACH	\$-7210.00	\$-7210.00
	DISCOUNTED TRAILER PRICE	1.00		\$9399.00	\$9399.00
TITLEFEE	Title transfer-licensing fee	1.00	EACH	\$0.00	\$0.00
	Trailer Sales Tax		TAX	\$0.00	\$0.00
Parts/Service Invoice					
LABOR	Labor Charge per 30 Minutes	1.00	Time	\$80.00	\$80.00
DOCFEE	Documentary service processing fee	1.00	EACH	\$29.00	\$29.00
09-CLP001	Coupler Latch Pin Simple Click For More Info	1.00	Piece	\$4.66	\$4.66
TIRETAX	State imposed tire recycling tax/fee	1.00	EACH	\$1.00	\$1.00
10-SF0001	Shop Fee	1.00	Each	\$7.00	\$7.00
	Parts/Service Sales Tax		TAX	\$0.00	\$0.00
Payments Applied					
	Invoice Total				\$9520.66
	Total Collected				\$0.00
	Due				\$9520.66



Invoice For:
City of Towanda KS

AGREEMENT

Delivery and Payment. Delivery of parts or trailers is to be taken within 14 days of their arrival at Seller's location or the date of this invoice, whichever is later. Failure to do so shall be a breach of this agreement, and the seller may retain as damages the cash and all other considerations paid by Buyer. Seller receives checks and drafts, given in whole or in part payment, conditionally only. Seller does not guarantee the delivery dates of any vehicles, products, or services. By signing this form, the Buyer hereby waives the right to later dispute authorized charges made on a credit card used as payment on this invoice.

Cancellation and Refunds. Any payments on invoices that include labor, special order parts, or opened/used merchandise, or on registered trailers, are not refundable under any circumstance. All sales are final. All other refunds or cancellation are subject to a 25% restocking fee.

Arbitration and Waiver of Jury Trial. All irresolvable disputes or claims pertaining to the trailers, products, or services delivered by the Seller to the Buyer or the relationships that arise there from, whether based in contract, tort or otherwise, shall be resolved by binding individual arbitration under the expedited procedures of the Consumer Arbitration Rules of the American Arbitration Association (AAA), which can be found at www.adr.org/consumer. All claims are governed by the Federal Arbitration Act and the laws of the State of Idaho. The arbitrator shall have the authority to resolve all disputes about the applicability of this arbitration clause. Arbitration hearings will be held virtually, or where otherwise mutually agreed, including by written submissions. The AAA will appoint a single arbitrator. Judgment upon the award rendered in arbitration shall be final and may be entered in any court, state or federal, having jurisdiction. The arbitrator shall not award attorney's fees under this agreement, except that the Seller is allowed to recoup all costs (including attorney's fees) in recovering non-payment or delinquent payment by the Buyer, which expressly declines the arbitrator's authority under Idaho Code Section 7-910. IF A DISPUTE OR CLAIM IS NOT SUBJECT TO ARBITRATION FOR ANY REASON, THEN THE DISPUTE OR CLAIM SHALL BE DECIDED IN A COURT OF COMPETENT JURISDICTION WITHOUT A JURY. YOU AND WE IRREVOCABLY WAIVE ALL RIGHTS TO TRIAL BY JURY AND TO BRING ANY CLASS, CONSOLIDATED, OR REPRESENTATIVE ACTION.

Notwithstanding the foregoing, in lieu of arbitration: (1) either you or the Company can bring an individual claim in small claims court consistent with any applicable jurisdictional and monetary limits that may apply, provided that it is brought and maintained as an individual claim; and (2) you or the Company may bring suit in court to enjoin infringement or other misuse of intellectual property rights. Prior to initiating any small claims action or arbitration, the initiating party shall give the other party at least 60 days advance written notice of its intent to file. The Company will provide such notice to Buyer's email address on file and Buyer must provide such notice by email to legal@trailersplus.com. During such 60 day notice period, the parties shall attempt to amicably settle all disputes.

Limitation of Liability. Seller's liability for any and all claims arising out of this agreement will be limited to the total value of the vehicles, products, or services delivered under this agreement. Under no circumstances shall the Seller be liable to the Buyer or any other person for any special, incidental or consequential damages

Indemnity. You agree to defend, indemnify, and hold Company and its affiliates harmless from any claim or demand, including reasonable attorney's fees, made by any third party due to or arising out of your negligence in using the trailer, goods, or merchandise purchased under this agreement.

Warranty. Warranty on trailers varies by make and model. Please refer to the warranty information in your sales packet provided to you at the time you took delivery of the trailer. Service work performed by TrailersPlus employees is guaranteed against defects in workmanship for a period of 30 days from purchase.

Complete Agreement. Warranty on trailers varies by make and model. Please refer to the warranty information in your sales packet provided to you at the time you took delivery of the trailer. Service work performed by TrailersPlus employees is guaranteed against defects in workmanship for a period of 30 days from purchase.

Quotes may not include any applicable taxes, documentation or title fees, tire fees and/or any other recommended accessories. I, the purchaser, state that I am over eighteen years of age and have the legal right to transact business. Buyer acknowledges the receipt of a copy of this Agreement. BUYER HAS READ AND AGREES TO THE RETURN POLICY - NO RETURNS EXCEPT AS PROVIDED HEREIN

I, the purchaser, state that I am over eighteen years of age and have the legal right to transact business. Buyer acknowledges the receipt of a copy of this Agreement. BUYER HAS READ AND AGREES TO THE RETURN POLICY - NO RETURNS



After Prom Donation Request

Background/Analysis

The Circle High School After Prom Committee has reached out to the City of Towanda with a request for a donation to support the After Prom event, which provides students a safe environment in which to enjoy the remainder of Prom night on April 11, 2026.

The Towanda City Council has contributed to this event in past years via the City's Mayor and Council Fund, with last year's donation set at \$200.

Financial Impact

The Mayor and Council Fund do not receive a stipend for their service as a governing body. Instead, they maintain a designated fund that can be used for community donations and benefits.

Each year, \$3,500 is available in this fund to support Council donations. In recent years, the Council has supported After Prom and Trick or Treat events.

Recommended Motion

Approve a donation to the Circle High School After Prom in the amount of \$ _____, from the Mayor/Council Fund.

After Prom Committee



CIRCLE HIGH SCHOOL

Friends of the Circle High School Community:


We hope this letter finds you all happy and healthy as we enter 2026!

Prom season is right around the corner, and we are busy planning for the After Prom Celebration! This annual event is held to provide students a safe environment in which to enjoy the remainder of Prom night. The CHS prom is scheduled for April 11, 2026.

Circle High School students and volunteer parents are graciously seeking your help. We are trying to defer some of the costs associated with After Prom by seeking cash or gift card donations. While our goal is to provide a fun and safe evening, we also wish to avoid excluding any student that may be unable to afford to attend.

If you are able to donate, we sincerely appreciate any contribution you can make. Ongoing support from our community is what makes this event possible and successful for our children. We could not host an event like this without the generosity of our amazing community and local businesses.



You may send checks, cash, or gift card donations via mail or PayPal. We kindly ask that donations be sent by March 30.



 **Circle High School**
Attn: After Prom
PO Box 159
Towanda, KS 67144

 **@circleafterprom**

We would love to feature our business partners on the Circle HS After Prom Facebook page. Please email your logo to: afterpromcircle@gmail.com.

Should you have any questions, please feel free to contact us:

Angie Clevenger
 316-737-1655
 afterpromcircle@gmail.com

Mica Bair
 316-516-9426
 afterpromcircle@gmail.com

Thank you in advance for your support of After Prom!