

Adopted by Resolution # 2026-05		MASTER FEES AND FINE SCHEDULE		05/13/2026 CITY OF TOWANDA	
Service	Fees, Fines & Costs	Guidelines	Reference		
ADVERTISING	\$10 PER MONTH STANDARD SIZE AD	TOWANDA HERALD guidelines	RESOL 2024-04		
ANIMAL FEES					
Chickens at Large	NTA	NTA - Illegal to allow chickens at large	2-302 City Code		
Dog Licensing Annual Req Vaccination	Free until March 1st	After March 1st \$10 each After Citation \$25 each	2-201 City Code		
Dog tag replacement	\$2		2-202 City Code		
Dog License after citation issued for violation	\$25		2-201 City Code		
Dog at Large	1st offense \$25 2nd offence \$100 3rd and ea time after \$150 + Court Cost NTA		2-204 City Code		
Dog Impoundment and pickup fee	\$5 per day after 1st day + impound fee \$25		2-205 City Code		
Dog Kennel License 4-8 dogs	\$40 Annual Fee	Residential Zoning + Regs	2-206 City Code		
Dog Kennel License 8+ dogs	\$250 Annual Fee	Not permitted in Residential Zoning	2-206 City Code		
CITY PERMIT & LICENSING FEES					
CMB					
On premise license to sell & consume	\$200	Annual City Fee	KSA 41-2702 (d) (2)		
Off premise license sell to go unopened	\$50	Annual City Fee	KSA 41-2702 (d) (2)		
Special Event (Temporary) Retailers permit	\$200	One Time City Fee per Event	KSA 41-2702 (d) (2)		
Alcoholic Liquor					
Occupational Tax Biennial	\$500	to City Fee Paid Ea 2 years	KSA 41-2622		
Amusement Devices	\$10 Annual Fee	Coin Operated Games Requires License	5-201		
Peddlers-Solicitors or Canvassers	Per Person; \$50 per day/ \$500 per Year	Requires Background Check	Resol 2020-07		
Special Event Permit on City Facilities/Streets	\$50 Fee, waived if 21+ days' notice provided	Per Event	proposed 5/13/2026		
COMMUNITY BUILDING FEES	DEPOSIT \$100.00	Taken as separate payment with rent and returned if everything OK	Ord 724		
Rental	City Resident Rental Rate - 1-day rental: \$100	Per day rental	Ord 724		
Rental	City Resident Rental Rate - 2-day rental: \$150	2 Day Rental	Ord 724		
Rental	Non-Resident Rental Rate - 1-day rental: \$200	Per Day Rental			

Rental	Non-Resident Rental Rate - 2-day rental: \$300	2 Day Rental	
Rental	City Resident Weekday Rental Rate - \$50/half day	1/2 Day Weekday Rental M-TH	5/13/2026
Rental	Non-Resident Weekday Rental Rate - \$100/half day	1/2 Day Weekday Rental M-TH	5/13/2026
Penalty for Early Unauthorized Entry	Early Unauthorized Entry Fee: \$50 Deduction from Deposit	When entering/Occupying Building prior to paid rental date	Ord 724
COURT & CITY CODE FINES			
Municipal Court Failure to Appear	up to \$250 and/ or up to 30 days		9-107
Municipal Court Costs	\$50		9-108
Curfew Violation for Minors	\$10-\$100 and/or up to 3 months imprisonment	Parent/Legal Guardian or Person in control of minor NTA	11-305
Noise Violation	1st \$50 2nd \$100 3rd \$150 after \$200 each	Class C Violation Each day a separate offense NTA	11-404
Leaf/Limb Bin, or Limb Site Violation	\$500 and/or up to 30 days incarceration	NTA	15-507
Violation of Solid Waste Article 5	up to \$100 and/or up to 30 days incarceration	NTA	15-508
NUSIANCE CODE VIOLATION FEES			
Environmental Code/Junk Fine	NTA \$50-\$100 per day &/or +/- 30 days	Per day of non compliance	8-209
Violation Junk Motor Vehicle	NTA Up to \$100 per day &/or up to 30 days	Per day of non compliance	8-309
ABATEMENT OF ENVIRONMENTAL CODE VIOLATIONS			
MINIMUM FEE 1 HOUR 1 PERSON	\$70.00	After Proper Legal Notification	8-101
Administration Fee for City Abatement of Grass Weeds	\$25.00		8-101
Mailing Fee incl Certified w Return Receipt	\$10.48	Actual Cost	Revised
Labor 1st Hour 1 PERSON	\$70.00		8-101
Labor ea hour /portion of, in addition	\$45.00		8-101
Skidsteer City Abatement Additional	\$200	Per day minimum NTA & RESOLUTION	8-101
Dump truck City Abatement Additional	\$280.00	Per day minimum NTA & RESOLUTION	8-101
OPEN RECORDS REQUEST			
	\$25.00 PER HOUR OR PORTION OF	INSPECTION FEE PER RESEARCHER	4/2022 RESOL 2022-02 Rev
	.25 PER PAGE	B/W COPIES UP TO 8.5X11	4/2022 RESOL 2022-02
	.50 PER PAGE	OVERSIZE B/W COPY	4/2022 RESOL 2022-02
	.50 PER PAGE	COLOR COPIES UP TO 8.5X11	4/2022 RESOL 2022-02
	\$1.00 PER PAGE	OVERSIZE COLOR COPIES	4/2022 RESOL 2022-02
	\$10.00 EA	FLASH DRIVE (FUNISHED BY CITY)	4/2022 RESOL 2022-02
	ACTUAL COST	POSTAGE	4/2022 RESOL 2022-02
SWIMMING POOL ADMISSION	\$2.00	DAILY ADMISSION	2026 Fees

	\$25.00	Child Season Pass (fee per child ages 2-17)	2026 Fees
	\$15.00	Adult Season Pass (fee per adult ages 18+ with purchase of child pass)	2026 Fees
	\$25.00	Adult Season Pass (fee per adult ages 18+ without purchase of child pass)	2026 Fees
WATER AND UTILITIES			
RESIDENTIAL WATER RATE	IN CITY LIMITS \$22.60 Base Fee		Resol 2025-08 Rev 8/13/25
	Plus \$10.90 for ea 1,000 gallons used		Resol 2025-08 Rev 8/13/25
ADD Water Protection Fee	Plus .032 per 1,000 gal	Water Protection Fee per KS Dept Revenue	
RESIDENTIAL WATER RATE	OUTSIDE CITY LIMITS \$22.60 Base Fee		Resol 2025-08 Rev 8/13/25
	Plus \$15.90 for each 1,000 gal used		Resol 2025-08 Rev 8/13/25
BULK WATER PURCHASE	\$22.60 Base Fee NO DELIVERY	Plus \$9.90 for ea 1,000 used	RESOL 2025-08 Rev 8/13/25
MFH PARK WATER RATES (1 MASTER METER)	WATER \$22.00 BASE FEE OCCUPIED HOME IN CITY LIMITS		RESOL 2025-14
	PLUS \$10.80 PER 1,00 GALLONS USED		
	\$0.32 PER 1,000 GAL	WATER PROTECTION FEE	RESOL 2025-14
RESIDENTIAL SEWER RATE	IN CITY LIMITS		
	\$12.75 FIRST 1,000 GALLONS USED per occupied residential structure	SEWER BILLED PER WATER USAGE PER OCCUPIED HOME	2025-09
	PLUS \$4.36 PER THOUSAND GALLONS THEREAFTER		2025-09
MFH PARK SEWER RATES	\$10.00 Base fee per occupied Residential Structure	Billed per water usage	Resol 2025-10
	PLUS \$4.36 for every 1,000 gallons used		Resol 2025-10
	Plus \$13 per occupied residential structure sewer lagoon fee	SEWER LAGOON FEE	2025-10
COMMERCIAL CUSTOMER SEWER RATE	12.75 First 1,000 gallons used	SEWER BILLED PER WATER USAGE PER OCCUPIED HOME	
	plus 4.36 per thousand gallons thereafter		
RESIDENTIAL TRASH AND RECYCLE RATE	\$22.99 1 TRASHCART 1 RECYCLE CART	WITHIN THE CITY LIMITS	RESOL 2025-13
	\$20.67 1 TRASHCART 1 RECYCLE CART	SENIOR RATE 64 YRS +	RESOL 2025-13
	\$16.74 PER MONTH PER ADDITIONAL CART	ADDITIONAL TRASH CART RESIDENTIAL	Resol 2025-13
	\$15.46 PER MONTH PER ADDITIONAL CART	ADDITIONAL TRASH CART SENIOR RES RATE	Resol 2025-13
MFH PARK TRASH AND RECYCLE RATE	\$22.35 Plus \$15.00 For each additional cart	PER OCCUPIED RESIDENTIAL STRUCTURE 1 TRASH & 1 Recycle cart	2025-14
UTILITY MISC FEES			
Late Fee	10% of total outstanding amount due	for payments received after 20th ea month	

Utility Delinquency/ Disconnect fee	\$25 1st offense \$75 ea month after	Per calendar year	15-102
Water Connection Fee	\$25	with application	15-217
Sewer Use Violation (Exc 15-334)	\$100 per day	Exc 15-334 NTA	15-338
Water theft of services	NTA	Taking water without authority /incl after disconnect	15-218
RETURNED CHECK FEE	\$25.00	CHECK RETURNED from Financial Institution	RESOL 2022-07
DISHONORED PAYMENT FEE	\$25.00	ELECTRONIC PAYMENTS RETURNED AFTER PROCESSED	RESOL 2022-07
FEE FOR COLLECTIONS	30% OF TOTAL DELIQUENT AMOUNT	DELIQUENT DEBT SENT TO COLLECTIONS	RESOL 2022-07
ZONING / BUILDING CODE	NTA	Fines per City Code	ORD
CONTRACTOR LICENSING	ANNUAL RENEWAL \$25.00	Must incl copy of COL from Insuring Agency	
SEWER TAP	\$500		RESOL 2024-02
WATER TAP	5/8" METER \$900 1" METER \$1200		RESOL 2024-02
HOUSE NUMBERING VIOLATION	\$25 EA DAY OF NON COMPLIANCE	NTA INTO MUNICIPAL COURT	4-802
Building Permit Fees	Incl Sheds, Garages, Carports, Roof Decking Porches, Decks and Residential Structures	and all Construction within Building Codes	4-101
\$1 to \$500	\$24.00		RESOL 2024-09
\$501 to \$2,000	\$24 for the first \$500; plus \$3 for ea addnl \$100 or fraction thereof , to and including \$2000.		RESOL 2024-09
\$2,001 to \$40,000	\$69 for the first \$2000; plus \$11 for each additional \$1000 or fraction thereof, to and including \$40,000		RESOL 2024-09
\$40,001 to \$100,000	\$487 for the first \$40,000; plus \$9 for each additional \$1,000 or fraction thereof, to and including \$100,000		RESOL 2024-09
\$100,001 to \$500,000	\$1,027 for the first \$100,000; plus \$7 for each additional \$1,000 or fraction thereof, to and including \$500,000		RESOL 2024-09
\$500,001 to \$1,000,000	\$3,827 for the first \$500,000; plus \$5 for each additional \$1,000 or fraction thereof, to and including \$1,000,000		RESOL 2024-09
\$1,000,001 to \$5,000,000	\$6,327 for the first \$1,000,000 plus \$3 for each additional \$1,000 or fraction thereof, to and including \$5,000,000		RESOL 2024-09
\$5,000,001 and over	\$18,327 for the first \$5,000,000; plus \$1 for each additional \$1,000or fraction thereo.		RESOL 2024-09
Roofing Permit	\$24.00	Tearoff and Reroof 1 LAYER ALLOWED	RESOL 2024-09

FENCE PERMIT	PERMIT REQUIRED \$0	811 Call, Sketch, Setbacks and Easements Confirmed and Permit Required	
SWIMMING POOL			
Under 5,000 gal and above ground PREFAB PERMIT	No permit needed	If walls less than 4' must be fenced.	2021-04
Over 5,000 gallon above and Inground	Inground based on value of construction \$	See Building Permit Fee Schedule Req Plumbing, Electrical and Mechanical Permit	2021-04
	Electrical Add \$44.25		2021-04
	Plumbing Add \$ 54.25		2021-04
	Mechanical Add \$9.50		2021-04
Spa Private	Plumbing Add \$27	Electrical Add - Mechanical Add Cost	2021-04
Moving Building PERMIT /EVALUATION	\$50		4-501
ELECTRICAL PERMIT MINIMUM	\$22	BASE FEE	RESOL 2021-04
SERVICE UP TO 600V/200 AMP	ADD \$27.25		RESOL 2021-04
TEMPORARY POWER	ADD \$22	CONSTRUCTION METER POLE	RESOL 2021-04
ALTERATIONS, ADDS	Use Fee Schedule per Valuation	TO EXIST RES BLDG AND OTHER TYPES OF RESID OCCUPANCIES	RESOL 2021-04
RES APPLIANCES OR OUTLETS	Add Each \$4.25	wall ovens, dishwashers, cooktops, range, washe, waterh	RESOL 2021-04
Generators, Indust Heating, ac, heatpump	Add ea \$4.25	up to incl 1 rating in hp, kw, kVA, kVAR	RESOL 2021-04
Generators, Indust Heating, ac, heatpump	Add ea \$11	over 1 and to 10 rating in hp, kw, kVA, kVAR	RESOL 2021-04
Generators, Indust Heating, ac, heatpump	Add ea \$22	over 10 and up to 50 rating in hp, kw, kVA, kVAR	RESOL 2021-04
SIGNS, OUTDOOR LIGHTING	Add 22.00	FROM 1 BRANCH CIRCUIT	RESOL 2021-04
REC, SWITCH, OUTLETS, FIXTURES	Add ea \$1	For first 20	RESOL 2021-04
TEMP POWER DISTRIBUTION SYSTEM	Add ea \$11	const sites, temp sales lots, etc	RESOL 2021-04
NEW RESIDENTIAL BLDGS	Add .50 per SF	Single & 2 Family Res / Not Garage or Acc Bldg	RESOL 2021-04
Misc Fees from 1994 UAC Not Listed	per 1994 UAC		RESOL 2021-04
MECHANICAL PERMIT MINIMUM	\$22.00	BASE FEE	RESOL 2021-04
FURNACE FORCED AIR OR GRAVITY	ADD \$13.25 EA	INCL DUCTS UP TO 100,000BTU , WALL FURNACES ETC	RESOL 2021-04
AIR HANDLERS	ADD \$9.50 EA	UP TO 10,000 CFM INCL DUCTS	RESOL 2021-04
APPLIANCE VENTS	If not in appliance permit ADD \$6.50 EA	For the install , relocate or replacement of	RESOL 2021-04
REPAIRS or ADDITIONS	Add \$12.25 EA	HEATING APPLIANCES, REFRIDG,, COOLING, ABSORB , EVAP COOLING Unit INCL CONTROLS	RESOL 2021-04
MISC EA APPLIANCE/EQUIPTM	ADD \$9.50 EA	REGUL BY UMC NOT LISTED IN OTHER FEES	RESOL 2021-04

VENTILATION/EXHAUST	ADD \$6.50 EA	EACH EXHAUST LFAN ATTACHED TO A SINGLE DUCT	RESOL 2021-04
PLUMBING PERMIT MINIMUM	\$22.00	BASE FEE	RESOL 2021-04
PLMBG FXT OR TRAP OR SET OF INCL DRAIN	ADD \$8.75		RESOL 2021-04
REPAIR OR ALT OF DRAIN /VENT PIPING	ADD \$4.25		RESOL 2021-04
BLDG SEWER OR MHP SEWER	ADD \$22		RESOL 2021-04
WATER PIPING / WATER TREATING	ADD \$4.25	TO INSTALL, ALTER OR REPAIR	RESOL 2021-04
WATER HEATER	ADD \$ 11	INCLUDES VENT	RESOL 2021-04
GAS PIPING OUTLETS UP TO 5 EA	ADD \$ 5.50	EA ADDNL \$1 EA	RESOL 2021-04
LAWN SPRINKLER SYST	ADD \$13.25	INCLUDES BACKFLOW DEVICE	RESOL 2021-04
BACKFLOW DEVICE	ATMOSPHERE TYPE ADD \$11	1-5 DEVICES OVER 5 DEVICES EA ADD \$2	RESOL 2021-04
	NON ATMOSPHERE TYPE ADD \$11	UP TO 2 INCH	RESOL 2021-04
	NON ATMOSPHERE TYPE ADD \$22.	OVER 2 INCH	RESOL 2021-04
MISC	ADD \$8.75	FOR EA APPLIANCE REGUL BY UPC NOT LISTED IN OTHER FEES	RESOL 2021-04
ROW PERMIT	N/C With Franchise Agreement	Permit Required	
FIRE ALARM SYSTEM PERMIT	Based on Valuation of work	see Building Code Fees	RESOL 2021-04
ZONING FEES			
AMENDMENT	TO DISTRICT CLASSIFICATION \$275		RESOL 98-13
SPECIAL USE APPLICATION	\$275		RESOL 98-13
APPEAL ZONING	\$150		RESOL 98-13
VARIANCE	\$150		RESOL 98-13
CONDITIONAL USE	\$150		RESOL 98-13
ZONING PERMIT/OCC PERMIT	Principal Structure or use \$50	Not applicable if building permit has been applied for	RESOL 98-13
ZONING PERMIT/ OCC PERMIT	ACCESSORY STRUCTURE OR USE \$20	Not applicable if building permit has been applied for	RESOL 98-13
ZONING PERMIT SIGN ONLY	\$15	Not applicable if building permit has been applied for	RESOL 98-13
ZONING PERMIT Portable Sign- 30 days or less	\$10		RESOL 98-13
ZONING PERMIT Portable Sign-Annual	\$50	Per year or \$5 per remaining months	RESOL 98-13
ZONING PERMIT Illegal Sign Service Charge	\$20 each	Redeeming Illegally placed Portable Sign	RESOL 98-13
ZONING PERMIT Temporary Permit	\$25		RESOL 98-13
SKETCH PLAN	Staff review n/c Professional Review \$50 or actual cost	No fees of following if government/political submitted	RESOL 98-13
PRELIMINARY PLAT	\$200 PLUS \$10 FOR EACH LOT OVER ONE		RESOL 98-13
FINAL PLAT FOR SMALL TRACT	\$200 PLUS \$10 FOR EACH LOT OVER ONE		RESOL 98-13

FINAL PLAT	\$125 plus \$10 for each lot over one		RESOL 98-13
LOT SPLIT	\$125		RESOL 98-13
CORRECTION OF PLATTING ERROR	Engineering cost plus recording fee for affidavit		RESOL 98-13
VACATION OF STREET, ALLEY, PUBLIC EASEMENT	or Building Access line/access control \$250	OR PUBLIC RESERVATION	RESOL 98-13

