

**Happy
Holidays**



City Of Towanda, KS

Lovin' the Small Town Life!

Regular Council Meeting, December 10th, 2025, 7 pm
at City Hall, 110 S. 3rd, Towanda, KS

Consent Agenda Items

12.10.2025



The City of Towanda

City Council Meeting Minutes
Towanda City Hall – 110 S 3rd St.
Wednesday, November 12, 2025, 7:00 PM

Governing Body

Present Not Present

☐	☒	Mayor – Jennifer Shaults
☒	☐	Council President – Mike Hayes
☒	☐	Council Member – Kit Williams
☒	☐	Council Member – Jennifer Watkins
☐	☒	Council Member – Chris Hunt
☒	☐	Council Member – TC Pyle

Staff

Present Not Present

☒	☐	City Administrator – Andy Newbrey
☒	☐	City Attorney – Rob Lane
☒	☐	Planning/Zoning Administrator -Lisa Long
☒	☐	Court Administrator – Emelia Toney
☐	☐	

REGULAR COUNCIL MEETING:

1 Call To Order

- 7:00 pm by Mike Hayes

2 Roll Call

3 Consent Agenda

➤ September 2025 Reports

- Minutes of September 10, 2025
- Treasure's Information Reports September 2025
 - Statement of Activities
 - Fund Balance Report
 - Budget Execution Report
 - Water Loss Report
- Claims
 - Claims Report
 - 1. Appropriations Ordinance 9-2025
- Staff/Development Information Reports
 - Sheriff's Office Report
 - Court Clerk's Report
 - Planning and Zoning
 - Code Compliance Report
 - Towanda Maintenance Department

*Motion by TC Pyle to approve the consent agenda from September 10, 2025, in its entirety.
Second by _Kit Williams. Motion carried (4-0).*

➤ **October 2025 Reports**

- No Minutes for October 2025
- Treasure's Information Reports October 2025
 - Statement of Activities
 - Fund Balance Report
 - Budget Execution Report
 - Water Loss Report
- Claims
 - Claims Report
 - 2. Appropriations Ordinance 10-2025
- Staff/Development Information Reports
 - Sheriff's Office Report
 - Court Clerk's Report
 - Planning and Zoning
 - Code Compliance Report
 - Towanda Maintenance Department
- *Motion by Jen Watkins to approve the consent agenda from October 8, 2025 in its entirety. Second by TC Pyle. Motion carried (4-0).*

4 Presentation and Guest Speakers

- None

5 Old Business

- **Cereal Malt Beverage Approval:** Lisa-Request for an annual Cereal Malt Beverage license approval for next year. There are no pending complaints or cases in regard to their license.
Motion by Jen Watkins to approve the Cereal Malt Beverage license. Second by Kit Williams. Motion carried (4-0).
- **Main Street Building Progress Update:** Lisa-Contractor has been in contact and has updated his license. They are waiting for the delivery of more trusses to move the project forward. There is still no start date until all the safety concerns are addressed.
- **Safe Streets for All Grant Update:**
Andy-Update: Everything is on hold due to the government shutdown, as this is a federal grant. Our representative for the Safe Streets for All Grant program stated that the Request for Proposals process for the grant can begin. Hopefully, that will be sent out by the first of next week.
- **New Water System Design Update:**
Andy-We have the rough draft/preliminary draft of the final water system design. A meeting with our engineering company, JEO consultants, will be on November 17th, 2025, in the afternoon. We hope to have everything finalized and ready to go in time for the December meeting.

- **Revision of Municipal Water Conservation Plan:**

Lisa-Finally received the approved revision of the last revision from the State of Kansas. Some small corrections had to be made. This revision must be passed before we apply for the State Revolving Loan Programs for water system rebuild financing. Once this is approved and the State signs off, the loan process can start.

Motion by Mike Hayes to Adopt the Municipal Water Conservation Plan Revision Ordinance No 729. Second by TC Pyle. Motion carried (4-0).

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- **Resolution to Set 411 Cincinnati Dilapidation Hearing:**

Lisa – Due to not having a Council Meeting last month and to keep the timeline in check, we are requesting approval of the revised provision, which sets a hearing for the 14th of January, 2026. Once approved, notification will go out to the property owner.

Motion by TC Pyle to adopt the revised resolution No. 2025-12. Second by Jen Watkins. Motion carried (4-0).

- **Capital Improvement Plan Update:**

Andy-The more we dig, the more we find to include in the plan. In forecasting for the future:

- We need to consider the prospects of going back to having our police department. What would those costs be as far as equipment and labor? How will that affect the budget?
- The water tower was repainted in 2017, and it is getting to the point where it will need to be repainted.
- If we continue with the pool, the two large water filters are rusted, paper-thin, and sprouting leaks.

- **Discussion: Circle Rec's Use of the South Ball Fields:**

Andy – Last discussion with the Rec Commission was regarding the use of the flag football field periodically. The city attorney, R. Lane, requested input from the council.

- Rob – No ability to start negotiations on anything pertaining to the Rec's use of the fields when there is no direction given. What is the endgame? Do we want to cover the costs to maintain? Do we want to lease to Rec, so they maintain it all? Further discussion is requested regarding partnering with Circle Rec, and I would like them to present at the December meeting.

6 New Business

- **Trash Rate Resolution:**

Andy – Every year in October, as specified in our contract, Waste Connections gives us a new trash rate. The rate this year did rise a bit. We need to update of price for our residents.

Motion by TC Pyle to adopt the Trash Rate Resolution No. 2025-13 as presented. Second by Kit Williams. Motion carried (4-0)

- **Mobile Home Trash Rate Resolution:**

Andy – Since the trash rate went up, so do the mobile home trash rate. We bill mobile home parks using a different formula to ensure those homes pay the same rates as all other homes in town.

Motion by TC Pyle to adopt the Mobile Home Trash Rate Resolution No. 2025-14 as presented. Second by Kit Williams. Motion carried (4-0)

- **Sheriff's Contract:**

Mike Hayes would for the City like to have a discussion with the Sheriff's Office before we renew the contract for 2027.

- **New Library Board Member:** Amy Colby

Motion by Mike Hayes to approve the appointment of Amy Colby as the new library board member. Second by TC Pyle. Motion carried (4-0)

7 Other New Business

-

8 Public Comment Time

- **Hometown Action Community:**

There will be a Christmas party on November 30th, 2025, downtown from 5pm to 7 pm.

9 Executive Session

- 20 minutes to discuss matters concerning consultation with an attorney on matters deemed to be of attorney-client privilege, pursuant to the justification listed in K.S.A. 75-4319(b)(2)
- *Motion by Jen Watkins to start the executive session for a length of 30 minutes. Second by Kit Williams. Motion carried (4-0).*
- Entered into executive session at 8:01 pm
Resumed open meeting at 8:30 pm.

10 Adjourn

- *Motion by TC Pyle to adjourn at 8:31p.m. Second by Kit Williams. Motion carried (4-0).*

Andrew Newbrey
City Administrator

Approved the 10th day of December, 2025 by the City Council, City of Towanda, Kansas.



The City of Towanda

Special City Council Meeting Minutes

Towanda City Hall – 110 S 3rd St.

Wednesday, November 25, 2025, 7:00 PM

Governing Body

Present Not Present

☐	☒	Mayor – Jennifer Shaults
☒	☐	Council President – Mike Hayes
☒	☐	Council Member – Kit Williams
☒	☐	Council Member – Jennifer Watkins
☒	☐	Council Member – Chris Hunt
☒	☐	Council Member – TC Pyle

Staff

Present Not Present

☒	☐	City Administrator – Andy Newbrey
☒	☐	City Attorney – Rob Lane
☐	☒	Planning/Zoning Administrator -Lisa Long
☐	☒	Court Administrator – Emelia Toney
☐	☐	

REGULAR COUNCIL MEETING:

1 Call To Order

- 7:00 pm by Mike Hayes

2 Roll Call

3 Executive Session

- To discuss Personnel matters of non-elected personnel and those concerning consultation in matters deemed privileged in the attorney-client relationship pursuant to the justification listed in K.S.A. 75-4319(b)1 and 2.
- *Motion by Mike Hayes to start the executive session for a length of 20 minutes. Second by Kit Williams. Motion carried (4-0).*
- Entered into executive session at 7:01 pm
- Resumed open meeting at 7:12 pm.

4 Adjourn

- *Motion by TC Pyle to adjourn at 7:13 p.m. Seconded by Jennifer Watkins. Motion carried (4-0).*

Andrew Newbrey
City Administrator

Approved the 10th day of December, 2025, by the City Council, City of Towanda, Kansas.

City of Towanda, KS
Statement of Activities
November 2025

	<u>Nov 25</u>
100I · GENERAL FUND INCOME	
1004140 · Franchise Fees	2,748.14
1004150 · Sales Tax Income	12,196.41
1004314 · Zoning Fees	425.00
1004328 · Sales Tax Collected To Send On	115.95
1004413 · Business / Contractor Licenses	125.00
1004421 · Building / Remodeling Permit	441.00
1004501 · Court Fines	75.00
1004610 · Interest Revenue	3,837.06
1004693 · Collections Fee	103.34
1004695 · Donations for Banners	-137.00
1005254 · Newsletter Income	40.00
Total 100I · GENERAL FUND INCOME	<u>19,969.90</u>
	<u>19,969.90</u>
	19,969.90
 100X · GENERAL FUND EXPENSES	
12 · ADMINISTRATION EXPENSES	
12-Administration/Finance	
12-5200 · Non-Material Expenditures	114.23
12-5210 · Training / Meetings	242.00
12-5211 · Registration Fees	195.00
12-5215 · Food For Meetings	108.88
12-5224 · Consulting Services	1,600.00
12-5254 · Printing / Publications	572.76
12-5255 · Postage & Shipping Charges	1,170.00
12-5259 · Miscellaneous Services	69.70
12-5314 · Office Supplies	262.26
12-5319 · Misc. Supplies	153.35
12-5326 · Empac Service	180.00
12-5400 · IT & Website Expenses	
12-5401 · QuickBooks Software	384.00
12-5402 · Wix Website Hosting	16.56
12-5403 · MS Office	214.99
12-5404 · Tockify - Community Calendar	8.00
12-5405 · Adobe - Licenced Images	29.99
12-5406 · Mail Chimp Email Service	79.50
12-5408 · CorelDraw Grafics Software	192.43
Total 12-5400 · IT & Website Expenses	<u>925.47</u>
Total 12-Administration/Finance	5,593.65
12-5100 · Staff Expense Administration	
12-5110 · Salaries	14,913.58
12-5140 · PR Tax Expense City Share	1,136.34

City of Towanda, KS
Statement of Activities
November 2025

	<u>Nov 25</u>
12-5150 · KPERS City Share	1,547.82
12-5160 · Health Ins. - City Share	2,644.64
12-5161 · Adj - Payroll Liab. Differences	<u>2,079.17</u>
Total 12-5100 · Staff Expense Administration	22,321.55
12-5251 · Utilities	
12-5261 · Utilities Reimbursed By BUFD#11	679.02
12-5251 · Utilities - Other	<u>2,298.98</u>
Total 12-5251 · Utilities	2,978.00
12-5253 · Insurance	
12-5260 · Insuranc C Hall & Fire Sta Bldg	<u>881.73</u>
Total 12-5253 · Insurance	881.73
12-5650 · Interfund Operate / TR Out	
12 - Transfer to Capital Improv	750.00
12 - Transfer to Community Bldg	833.33
12 - Transfer to Equipment Res	833.34
12 - Transfer to Sewer Reserve	0.00
12 - Transfer to Water Reserve	416.67
12 -Transfer to Street Reserve	<u>625.00</u>
Total 12-5650 · Interfund Operate / TR Out	<u>3,458.34</u>
Total 12 · ADMINISTRATION EXPENSES	35,233.27
13 · COURT	
13-Court General Expenses	
13-5251 · Utilities	<u>81.56</u>
Total 13-Court General Expenses	81.56
13-5100 · Staff Expense Court	
13-5110 · Salaries	495.60
13-5140 · PR Tax Expense City Share	38.43
13-5150 · KPERS City Share	0.00
13-5160 · Health Ins. - City Share	<u>0.00</u>
Total 13-5100 · Staff Expense Court	<u>534.03</u>
Total 13 · COURT	615.59
14 · LEGAL	
14-5110 · Salaries / Permanent	<u>1,200.00</u>
Total 14 · LEGAL	1,200.00
15 · PLANNING & ZONING	
15-5225 · Code Compliance Contract	1,000.00
15-5252 · Communications	<u>59.71</u>
Total 15 · PLANNING & ZONING	1,059.71
21 · PARKS and GROUNDSKEEPING	
21-5251 · Utilities	30.44
21-5253 · Insurance	109.06
21-5319 · MISC SUPPLIES	82.06
21-5332 · Building / Facility Parts	1,030.92

City of Towanda, KS
Statement of Activities
November 2025

	<u>Nov 25</u>
21-5420 · PORTA POTS	143.75
21-5550 · Groundkeeping	
21-5553 · Grass Seed, Plants & Supplies	38.00
21-5554 · Mowing	
21-5555 · Mower Gas & Oil	406.86
Total 21-5554 · Mowing	<u>406.86</u>
Total 21-5550 · Groundkeeping	<u>444.86</u>
Total 21 · PARKS and GROUNDSKEEPING	1,841.09
22 · POOL	
22-Pool General Expenses	
22-5251 · Utilities	138.41
22-5253 · Insurance	361.21
Total 22-Pool General Expenses	<u>499.62</u>
22-5100 · Staff Expense Pool	
22-5110 · Salaries	0.00
22-5140 · PR Tax Expense City Share	0.00
Total 22-5100 · Staff Expense Pool	<u>0.00</u>
Total 22 · POOL	499.62
24 · LIBRARY-BILLING	
24-5251 · Utilities	375.85
24-5253 · Insurance	370.43
24-5319 · Misc. Supplies	814.52
Total 24 · LIBRARY-BILLING	<u>1,560.80</u>
25 · SENIOR CENTER	
25-5251 · Utilities	331.52
25-5253 · Insurance	322.46
Total 25 · SENIOR CENTER	<u>653.98</u>
26 · MUSEUM	
26-5253 · Insurance	929.90
Total 26 · MUSEUM	<u>929.90</u>
31 · SHERIFF DEPARTMENT CONTRACT	
31-Police Genral Expenditures	
31-5251 · Utilities	364.23
31-5253 · Insurance	376.40
31-5314 · Office Supplies	36.72
Total 31-Police Genral Expenditures	<u>777.35</u>
31-5243 · Contractural Services	9,908.90
Total 31 · SHERIFF DEPARTMENT CONTRACT	<u>10,686.25</u>
34 · ANIMAL CONTROL	
34-5253 · Insurance	12.96
34-5319 · Misc. Supplies	1,514.44
Total 34 · ANIMAL CONTROL	<u>1,527.40</u>
50 · PUBLIC WORKS SHOP	

City of Towanda, KS
Statement of Activities
November 2025

	<u>Nov 25</u>
50-Public Works General	
50-5210 · Training / Meetings	800.00
50-5251 · Utilities	470.69
50-5253 · Insurance	860.52
50-5311 · Gasoline / Fuel / Lubricants	610.03
50-5314 · Office Supplies	37.04
50-5315 · Operating / Shop Supplies	991.61
50-5319 · Misc. Supplies	455.12
50-5321 · Maintenance Uniforms	490.20
50-5322 · Personal Protective Equip	99.33
50-5325 · Tools	714.27
50-5331 · Vehicle / Mobile Parts-Supplies	<u>285.69</u>
Total 50-Public Works General	5,814.50
50-5100 · Staff Expense Public Works	
50-5110 · Salaries	4,180.65
50-5140 · PR Tax Expense City Share	321.62
50-5150 · KPERS City Share	401.95
50-5160 · Health Ins. - City Share	<u>805.80</u>
Total 50-5100 · Staff Expense Public Works	5,710.02
Total 50 · PUBLIC WORKS SHOP	11,524.52
Total 100X · GENERAL FUND EXPENSES	67,332.13
66000 · Payroll Expenses	0.00
	<u>67,332.13</u>
	-47,362.23

200X · Mayor/Council Fund Distribution	
2001225 · Trunk or Treat Exp	313.71
Total 200X · Mayor/Council Fund Distribution	313.71

220X · FIRE RESCUE EXPENSE	
2205100 · Staff Expense Fire Rescue	
2205110 · Salaries	0.00
2205140 · PR Tax Expense City Share	<u>0.00</u>
Total 2205100 · Staff Expense Fire Rescue	0.00
Total 220X · FIRE RESCUE EXPENSE	0.00

City of Towanda, KS
Statement of Activities
November 2025

Nov 25

240I · EQUIPMENT RESERVE INCOME	
2404750 · Interfund Operating TR In	833.34
Total 240I · EQUIPMENT RESERVE INCOME	833.34
240X · EQUIPMENT RESERVE	
2405541 · Machinery / Equipment	406.69
Total 240X · EQUIPMENT RESERVE	406.69

250I · STREETS INCOME	
2504690 · Misc. Revenues	3.93
Total 250I · STREETS INCOME	3.93
250X · STREETS OM FUND EXPENSE	
2505100 · Staff Expense Streets	
2505110 · Salaries	1,286.35
2505140 · PR Tax Expense City Share	98.96
2505150 · KPERs City Share	123.68
2505160 · Health Ins. - City Share	247.94
Total 2505100 · Staff Expense Streets	1,756.93
2505244 · Other Repair / Maintenance	553.40
2505253 · Insurance (WC)	23.34
2505310 · Fuel for Township-Exch for Rock	322.76
2505311 · Gasoline/ Fuel/ Lubricants	38.89
2505315 · Operating Supplies	100.00
Total 250X · STREETS OM FUND EXPENSE	2,795.32

251I · STREET RESERVE INCOME	
2514690 · Misc. Rev. / Street Impact Fee	77.78
2514750 · Interfund Operate Trans. In	625.00
Total 251I · STREET RESERVE INCOME	702.78
251X · STREET RESERVE	
2515333 · Street Material / Supplies	4,425.80
Total 251X · STREET RESERVE	4,425.80

City of Towanda, KS
Statement of Activities
November 2025

Nov 25

260I · COMMUNITY CENTER INCOME	
2604640 · Rents and Royalties	350.00
2604750 · Interfund Operating Tr. In	833.33
Total 260I · COMMUNITY CENTER INCOME	1,183.33
260X · COMMUNITY CENTER EXPENSE	
2605225 · Cleaning / Disposal Service	500.00
2605251 · Utilities	418.75
2605253 · Insurance	677.13
2605319 · Misc. Supplies	130.60
Total 260X · COMMUNITY CENTER EXPENSE	1,726.48

410I · CAPITAL IMPROVEMENT INCOME	
4104750 · Interfund Operating Trans. In	750.00
Total 410I · CAPITAL IMPROVEMENT INCOME	750.00

609I · Water Debt Service Income	
6094100 · WDS Fund Income	4,207.50
Total 609I · Water Debt Service Income	4,207.50

610I · Water Meter Replacement Fund	
6104100 · Water Meter Replacement Income	1,485.00
Total 610I · Water Meter Replacement Fund	1,485.00

City of Towanda, KS
Statement of Activities
November 2025

Nov 25

611I · WATER INCOME	
6114350 · Water Revenue	29,470.48
6114355 · Late Payment Charge	487.99
6114356 · Disconnect Fees	125.00
6114358 · Water Protection Fee	60.76
Total 611I · WATER INCOME	30,144.23
611X · WATER FUND EXPENSE	
6115100 · Staff Expense Water	
6115110 · Salaries	3,215.88
6115140 · PR Tax Expense City Share	247.40
6115150 · KPERs City Share	309.19
6115160 · Health Ins. - City Share	619.85
Total 6115100 · Staff Expense Water	4,392.32
6115212 · Transportation / Mileage	58.63
6115243 · Contractural Water R&M	180.00
6115244 · Other Repair / Maintenance	209.91
6115251 · Utilities	66.52
6115315 · Operating Supplies	100.00
6115334 · Materials / Supplies Stock	157.99
6115341 · Water For Resale	23,814.33
6115420 · Contractual Services	245.17
Total 611X · WATER FUND EXPENSE	29,224.87

612I · WATER RESERVE INCOME	
6124750 · Interfund Operating Trans. In	416.67
Total 612I · WATER RESERVE INCOME	416.67

613I · WATER TOWER INCOME	
6134691 · Water Tower Rental Fees	2,374.95
Total 613I · WATER TOWER INCOME	2,374.95
613X · WATER TOWER EXPENSE	
6135253 · Insurance	427.27
6135301 · Tower Inspection	15,106.10
Total 613X · WATER TOWER EXPENSE	15,533.37

City of Towanda, KS
Statement of Activities
November 2025

Nov 25

621I · SEWER INCOME	
6214350 · Sewer Revenue	13,478.29
6214355 · Late Payment Charge	303.52
6214685 · Sewer Lagoon Fee	4.21
Total 621I · SEWER INCOME	13,786.02
621X · SEWER FUND EXPENSE	
6215100 · Staff Expense Sewer	
6215110 · Salaries	7,396.53
6215140 · PR Tax Expense City Share	569.02
6215150 · KPERs City Share	711.15
6215160 · Health Ins. - City Share	1,425.65
Total 6215100 · Staff Expense Sewer	10,102.35
6215200 · Non-Material Expenditures	65.84
6215226 · Testing Services	485.50
6215251 · Utilities	978.97
6215253 · Insurance	116.33
6215315 · Operating Supplies	183.11
6215334 · Materials / Supplies Stock	157.98
6215542 · Loan Jetter Sewer Equipment	959.64
Total 621X · SEWER FUND EXPENSE	13,049.72

622I · SEWER RESERVE INCOME	
6224690 · Misc.. Revenues / SL Fees	6,423.87
6224750 · Interfund Operating Trans In	0.00
Total 622I · SEWER RESERVE INCOME	6,423.87
622X · SEWER RESERVE	
6226000 · Wtr System & SaleTax	1,824.00
Total 622X · SEWER RESERVE	1,824.00

630I · TRASH REVENUE	
6304350 · Trash Service Revenue	10,465.52
6304355 · Late Payment Charge	182.16
Total 630I · TRASH REVENUE	10,647.68
630X · TRASH FUND EXPENSE	
6305225 · Cleaning / Disposal Service	11,400.46
Total 630X · TRASH FUND EXPENSE	11,400.46

City of Towanda, KS
Statement of Activities
November 2025

		Nov 25
7201 · CEMETERY INCOME		
7204687 · Deed Fees		30.00
7204689 · Cemetery Plot Income		800.00
7204690 · Misc. Revenues		600.00
Total 7201 · CEMETERY INCOME		1,430.00

1:21 PM
12/06/25
Cash Basis

City of Towanda, KS
Fund Balance Report
As of November 30, 2025

	Nov 30, 25
ASSETS	
Current Assets	
Checking/Savings	
1000 · Vintage Bank	
100B · General Fund	36,908.28
200B · Mayor/Council Fund	2,986.29
240B · Equipment Reserve Fund	18,249.55
250B · Streets O/M Fund	14,693.79
251B · Street Reserve Fund	183,042.15
260B · Community Center Fund	34,502.86
310B · Bond Fund	53,212.93
410B · Capital Improvemnet Fund	72,053.81
609B · Water Debt Service Fund	14,501.00
610B · Water Meter Replacement Fund	12,580.10
611B · Water O/M Fund	-7,422.53
612B · Water Reserve Fund	9,781.28
613B · Tower Fund	82,346.48
621B · Sewer O/M Fund	27,877.36
622B · Sewer Reserve Fund	156,090.72
630B · Trash and Refuse Fund	44,122.37
720B · Cemetery Fund	1,430.00
1000 · Vintage Bank - Other	1,815.91
Total 1000 · Vintage Bank	758,772.35
Total Checking/Savings	758,772.35
Total Current Assets	758,772.35
TOTAL ASSETS	758,772.35
LIABILITIES & EQUITY	758,772.35

Budget Execution Report 2025

Date Sunday, November 30, 2025

% of year

92%

Fund		Budget	YTD	% Used	Remaining
General	100	\$901,600.00	\$735,778.22	82%	\$165,821.78
Streets	250	\$47,393.00	\$42,722.66	90%	\$4,670.34
Fire	220	\$55,419.49	\$56,522.44	102%	(\$1,102.95)
Comm Cntr	260	\$36,604.00	\$19,225.70	53%	\$17,378.30
Water	611	\$435,890.00	\$332,852.74	76%	\$103,037.26
Sewer	621	\$201,745.00	\$141,506.19	70%	\$60,238.81
Trash	630	\$193,811.00	\$125,844.40	65%	\$67,966.60
Cemetery	720	\$10,000.00	\$7,850.00	79%	\$2,150.00
Loan Pmt	310	\$16,739.00	\$5,324.45	32%	\$11,414.55
Library	210	\$57,190.00	\$55,315.87	97%	\$1,874.13
		\$1,956,391.49	\$1,522,942.67		

City of Towanda

Water Consumption Totals (Gallons)

2025

*Consumption totals are for the billed month stated (readings from the end of the previous month).

Usage Month	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Total
Billed Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
RWD #5 (Account #1310)	0	3,973,100	3,912,900	3,886,600	3,636,900	3,819,300	4,119,000	4,111,700	3,786,800	3,856,700	3,964,900	3,668,400	46,685,700
RWD #5 (Account #1309)	0	0	0	0	0	0	0	0	0	0	0	0	0
RWD #5 (Account #1297)	0	0	0	0	0	0	0	0	0	0	0	0	0
RWD #5 Total		3,973,100	3,912,900	3,886,600	3,636,900	3,819,300	4,119,000	4,111,700	3,786,800	3,856,700	3,964,900	3,668,400	46,685,700
Jayhawk Billed	2,381,000	2,307,000	2,627,000	2,313,000	2,518,000	2,385,000	2,632,000	2,607,000	2,788,000	2,454,000	2,060,000	2,373,000	29,445,000
Bulk Water Billed	0	0	0	0	0	0	0	0	0	0	0	0	0
Known Water Loss	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Billed	2,381,000	2,307,000	2,627,000	2,313,000	2,518,000	2,385,000	2,632,000	2,607,000	2,788,000	2,454,000	2,060,000	2,373,000	29,445,000
Consumption Difference	(1,568,400)	(1,666,100)	(1,285,900)	(1,573,600)	(1,118,900)	(1,434,300)	(1,487,000)	(1,504,700)	(998,800)	(1,402,700)	(1,904,900)	(1,295,400)	(17,240,700)
Percent Different	40%	42%	33%	40%	31%	38%	36%	37%	26%	36%	48%	35%	37%

Jayhawk Water \$ Amount	\$29,595.52	\$28,685.72	\$31,943.08	\$29,272.26	\$29,272.26	\$29,391.46	\$28,616.71	\$32,356.60	\$44,536.00	\$43,126.10	\$36,441.70	\$39,865.40	\$403,102.81
Rural Water 5 Billing Amount	\$22,550.38	\$22,684.53	\$22,343.79	\$22,194.94	\$20,781.63	\$22,927.47	\$24,457.69	\$24,414.69	\$22,501.03	\$22,912.74	\$23,550.04	\$21,803.66	\$273,122.59
Total Income from Water	\$7,045.14	\$6,001.19	\$9,599.29	\$7,077.32	\$8,490.63	\$6,463.99	\$4,159.02	\$7,941.91	\$22,034.97	\$20,213.36	\$12,891.66	\$18,061.74	\$129,980.22
Days	31	31	28	31	31	31	30	31	31	30	31	30	365
Daily Gallons	127,400	128,165	139,746	125,374	121,230	123,203	137,300	132,635	122,155	128,557	127,900	122,280	1,535,945
Daily Billed Gallons	76,806	74,419	93,821	74,613	83,933	76,935	87,733	84,097	89,935	81,800	66,452	79,100	969,646
Daily Loss	50,594	53,745	45,925	50,761	37,297	46,268	49,567	48,539	32,219	46,757	61,448	43,180	566,299
Monthly Cost of Loss	\$9,222.19	\$9,796.67	\$7,561.09	\$9,252.77	\$6,579.13	\$8,433.68	\$8,743.56	\$8,847.64	\$5,872.94	\$8,247.88	\$11,200.81	\$7,616.95	\$1,215,391.33
	\$9,222.19	\$9,796.67	\$7,561.09	\$9,252.77	\$6,579.13	\$8,433.68	\$8,743.56	\$8,847.64	\$5,872.94	\$8,247.88	\$11,200.81	\$7,616.95	\$101,375.32

City of Towanda, KS
Claims Report
November 2025

	Date	Nam	Name	Memo	Debit	Credit	Balance
100X - GENERAL FUND EXPENSES							
12 - ADMINISTRATION EXPENSES							
12-Administration/Finance							
12-5200 - Non-Material Expenditures							
	11/18/2025	41171	Bank of America	Andy will pay back	15.24		15.24
	11/18/2025	41171	Bank of America	Museum Ink	98.99		114.23
Total 12-5200 - Non-Material Expenditures					114.23	0.00	114.23
12-5210 - Training / Meetings							
	11/18/2025	41171	Bank of America	Stetson Conference	242.00		242.00
Total 12-5210 - Training / Meetings					242.00	0.00	242.00
12-5211 - Registration Fees							
	11/09/2025	41149	International Inst of Municipal Clerk	Membership dues for IIMC for C Jones	195.00		195.00
Total 12-5211 - Registration Fees					195.00	0.00	195.00
12-5215 - Food For Meetings							
	11/18/2025	41171	Bank of America	Water for Council Meeting	6.05		6.05
	11/18/2025	41171	Bank of America	Pizza for Council Meeting	47.28		53.33
	11/18/2025	41171	Bank of America	Food For Council Meeting	55.55		108.88
Total 12-5215 - Food For Meetings					108.88	0.00	108.88
12-5224 - Consulting Services							
	11/10/2025	41150	Leader Systems	4X PPI Assessments Mike Powell, Sam Cooper, Sar	1,600.00		1,600.00
Total 12-5224 - Consulting Services					1,600.00	0.00	1,600.00
12-5254 - Printing / Publications							
	11/18/2025	41170	CANON FINANCIAL SERVICES	Copy machine from 10/01/2025 to 10/31/2025	211.67		211.67
	11/18/2025	41171	Bank of America	Column Public Notice	175.10		386.77
	11/18/2025	41171	Bank of America	Door Direct Mail	185.99		572.76
Total 12-5254 - Printing / Publications					572.76	0.00	572.76
12-5255 - Postage & Shipping Charges							
	11/18/2025	41171	Bank of America	stamps	1,170.00		1,170.00
Total 12-5255 - Postage & Shipping Charges					1,170.00	0.00	1,170.00
12-5259 - Miscellaneous Services							
	11/30/2025	41193	NATIONAL SCREENING BUREAU	Background Check on new Administrator Sarah Got	69.70		69.70
Total 12-5259 - Miscellaneous Services					69.70	0.00	69.70
12-5314 - Office Supplies							
	11/13/2025	41156	Culligan	5 GALLONS OF WATER DELIVRED 10/30/2025	51.75		51.75
	11/18/2025	41171	Bank of America	2x Backup Batteries	75.19		126.94
	11/18/2025	41171	Bank of America	Office Supplies	58.03		184.97
	11/18/2025	41171	Bank of America	Thick Paper	77.29		262.26
Total 12-5314 - Office Supplies					262.26	0.00	262.26
12-5319 - Misc. Supplies							
	11/19/2025	41180	Seven K Company	12"X125" Plaque for Jennifer Shaulis	153.35		153.35
Total 12-5319 - Misc. Supplies					153.35	0.00	153.35

City of Towanda, KS
Claims Report
November 2025

Date	Num	Name	Memo	Debit	Credit	Balance
12-5326 - Empac Service						
11/30/2025	41196	EMPAC	EMPAC services QTR 1 2026	180.00		180.00
Total 12-5326 - Empac Service				180.00	0.00	180.00
12-5400 - IT & Website Expenses						
12-5401 - QuickBooks Software						
11/18/2025	41171	Bank of America	Quickbooks	384.00		384.00
Total 12-5401 - QuickBooks Software				384.00	0.00	384.00
12-5402 - Wix Website Hosting						
11/18/2025	41171	Bank of America	Wix	16.56		16.56
Total 12-5402 - Wix Website Hosting				16.56	0.00	16.56
12-5403 - MS Office						
11/18/2025	41171	Bank of America	Microsoft Office	214.99		214.99
Total 12-5403 - MS Office				214.99	0.00	214.99
12-5404 - Tockify - Community Calendar						
11/18/2025	41171	Bank of America	Tockify	8.00		8.00
Total 12-5404 - Tockify - Community Calendar				8.00	0.00	8.00
12-5405 - Adobe - Licenced Images						
11/18/2025	41171	Bank of America	Adobe	29.99		29.99
Total 12-5405 - Adobe - Licenced Images				29.99	0.00	29.99
12-5406 - Mail Chimp Email Service						
11/18/2025	41171	Bank of America	Mail Chimp	79.50		79.50
Total 12-5406 - Mail Chimp Email Service				79.50	0.00	79.50
12-5408 - CorelDraw Graphics Software						
11/18/2025	41171	Bank of America	Corel Draw	192.43		192.43
Total 12-5408 - CorelDraw Graphics Software				192.43	0.00	192.43
Total 12-5400 - IT & Website Expenses				925.47	0.00	925.47
Total 12-Administration/Finance				5,593.65	0.00	5,593.65
12-5100 - Staff Expense Administration						
12-5110 - Salaries						
11/30/2025	EOMPRADJ			14,913.58		14,913.58
Total 12-5110 - Salaries				14,913.58	0.00	14,913.58
12-5140 - PR Tax Expense City Share						
11/30/2025	EOMPRADJ			1,136.34		1,136.34
Total 12-5140 - PR Tax Expense City Share				1,136.34	0.00	1,136.34
12-5150 - KPERS City Share						
11/30/2025	EOMPRADJ			1,547.82		1,547.82
Total 12-5150 - KPERS City Share				1,547.82	0.00	1,547.82
12-5160 - Health Ins. - City Share						
11/30/2025	EOMPRADJ			2,644.64		2,644.64
Total 12-5160 - Health Ins. - City Share				2,644.64	0.00	2,644.64
12-5161 - Adj - Payroll Liab. Differences						
11/30/2025	EOMLBCLNLP			2,079.17		2,079.17

City of Towanda, KS
Claims Report
November 2025

	Date	Num	Name	Memo	Debit	Credit	Balance
Total 12-5161 - Adj - Payroll Liab. Differences							
Total 12-5100 - Staff Expense Administration					2,079.17	0.00	2,079.17
12-5251 - Utilities					22,321.55	0.00	22,321.55
12-5261 - Utilities Reimbursed By BUFD#11							
	11/01/2025	41119	EVERGY	EVERGY UTILITY	189.89		189.89
	11/02/2025	41133	ACCENTLOGIC	Telephone NOV 1-NOV 30, 2025	32.94		222.83
	11/02/2025	41137	COX	COX UTILITY	44.91		267.74
	11/13/2025	41157	VERIZON WIRELESS	VERIZON UTILITY	41.55		309.29
	11/19/2025	41179	KANSAS GAS SERVICE	Kansas Gas Utility	194.16		503.45
	11/25/2025	41188	EVERGY	Evergy Utility	175.57		679.02
Total 12-5261 - Utilities Reimbursed By BUFD#11					679.02	0.00	679.02
12-5251 - Utilities - Other							
	11/01/2025	41119	EVERGY	EVERGY UTILITY	177.79		177.79
	11/01/2025	41127	BUTLER RURAL ELECTRIC	Light at Hunter Rd and 254	67.26		245.05
	11/01/2025	41128	EVERGY	Evergy Utility	35.32		280.37
	11/02/2025	41133	ACCENTLOGIC	Telephone NOV 1-NOV 30, 2025	65.88		346.25
	11/02/2025	41137	COX	COX UTILITY	27.52		373.77
	11/02/2025	41138	EVERGY	EVERGY UTILITY	1,475.16		1,848.93
	11/13/2025	41157	VERIZON WIRELESS	VERIZON UTILITY	41.55		1,890.48
	11/19/2025	41179	KANSAS GAS SERVICE	Kansas Gas Utility	237.92		2,128.40
	11/25/2025	41188	EVERGY	Evergy Utility	170.58		2,298.98
Total 12-5251 - Utilities - Other					2,298.98	0.00	2,298.98
12-5253 - Insurance					2,978.00	0.00	2,978.00
12-5260 - Insuranc C Hall & Fire Sta Bldg							
	11/13/2025	41155	EMC INSURANCE	EMC INSURANCE	881.73		881.73
Total 12-5260 - Insuranc C Hall & Fire Sta Bldg					881.73	0.00	881.73
12-5260 - Insuranc C Hall & Fire Sta Bldg					881.73	0.00	881.73
Total 12-5253 - Insurance							
12-5660 - Interfund Operate / TR Out							
12 - Transfer to Capital Improv							
	11/30/2025	EOMFT			750.00		750.00
Total 12 - Transfer to Capital Improv					750.00	0.00	750.00
12 - Transfer to Community Bldg							
	11/30/2025	EOMFT			833.33		833.33
Total 12 - Transfer to Community Bldg					833.33	0.00	833.33
12 - Transfer to Equipment Res							
	11/30/2025	EOMFT			833.34		833.34
Total 12 - Transfer to Equipment Res					833.34	0.00	833.34
12 - Transfer to Sewer Reserve							
	11/30/2025	EOMFT			0.00		0.00
Total 12 - Transfer to Sewer Reserve					0.00	0.00	0.00
12 - Transfer to Water Reserve							
	11/30/2025	EOMFT			0.00		0.00
Total 12 - Transfer to Water Reserve					0.00	0.00	0.00

City of Towanda, KS
Claims Report
November 2025

Date	Num	Name	Memo	Debit	Credit	Balance
11/30/2025	EOMFT			416.67		416.67
Total 12 - Transfer to Water Reserve						
12 - Transfer to Street Reserve						
11/30/2025	EOMFT			416.67	0.00	416.67
Total 12 - Transfer to Street Reserve						
Total 12 - Transfer to Street Reserve						
11/30/2025	EOMFT			625.00		625.00
Total 12-5650 - Interfund Operate / TR Out						
11/30/2025	EOMFT			625.00	0.00	625.00
Total 12 - ADMINISTRATION EXPENSES						
11/30/2025				3,458.34	0.00	3,458.34
Total 12 - ADMINISTRATION EXPENSES						
11/30/2025				35,233.27	0.00	35,233.27
13 - COURT						
13-Court General Expenses						
13-5251 - Utilities						
11/13/2025	41157	VERIZON WIRELESS	VERIZON UTILITY	81.56		81.56
Total 13-5251 - Utilities						
11/13/2025	41157	VERIZON WIRELESS	VERIZON UTILITY	81.56	0.00	81.56
Total 13-Court General Expenses						
11/13/2025	41157	VERIZON WIRELESS	VERIZON UTILITY	81.56	0.00	81.56
13-5100 - Staff Expense Court						
13-5110 - Salaries						
11/30/2025	EOMPRADJ			495.60		495.60
Total 13-5110 - Salaries						
11/30/2025	EOMPRADJ			495.60	0.00	495.60
13-5140 - PR Tax Expense City Share						
11/30/2025	EOMPRADJ			38.43		38.43
Total 13-5140 - PR Tax Expense City Share						
11/30/2025	EOMPRADJ			38.43	0.00	38.43
13-5150 - KPERS City Share						
11/30/2025	EOMPRADJ					0.00
Total 13-5150 - KPERS City Share						
11/30/2025	EOMPRADJ			0.00	0.00	0.00
13-5160 - Health Ins. - City Share						
11/30/2025	EOMPRADJ					0.00
Total 13-5160 - Health Ins. - City Share						
11/30/2025	EOMPRADJ			0.00	0.00	0.00
Total 13-5160 - Health Ins. - City Share						
11/30/2025	EOMPRADJ			534.03	0.00	534.03
Total 13 - COURT						
11/30/2025	EOMPRADJ			615.59	0.00	615.59
14 - LEGAL						
14-5110 - Salaries / Permanent						
11/01/2025	41121	Robert Lane	November 2025 Attorney Fees	1,200.00		1,200.00
Total 14-5110 - Salaries / Permanent						
11/01/2025	41121	Robert Lane	November 2025 Attorney Fees	1,200.00	0.00	1,200.00
Total 14 - LEGAL						
11/01/2025	41121	Robert Lane	November 2025 Attorney Fees	1,200.00	0.00	1,200.00
15 - PLANNING & ZONING						
15-5225 - Code Compliance Contract						
11/01/2025	41122	PIERCE CODE COMPLIANCE LLC	Nov 2025 Code Compliance	1,000.00		1,000.00
Total 15-5225 - Code Compliance Contract						
11/01/2025	41122	PIERCE CODE COMPLIANCE LLC	Nov 2025 Code Compliance	1,000.00	0.00	1,000.00
15-5252 - Communications						
11/19/2025	41172	LISA HAMILTON	Lisa Phone Bill 12/2025	59.71		59.71
Total 15-5252 - Communications						
11/19/2025	41172	LISA HAMILTON	Lisa Phone Bill 12/2025	59.71	0.00	59.71
Total 15 - PLANNING & ZONING						
11/19/2025	41172	LISA HAMILTON	Lisa Phone Bill 12/2025	59.71	0.00	59.71
21 - PARKS and GROUNDSKEEPING						
11/19/2025	41172	LISA HAMILTON	Lisa Phone Bill 12/2025	1,059.71	0.00	1,059.71

City of Towanda, KS
Claims Report
November 2025

	Date	Num	Name	Memo	Debit	Credit	Balance
21-5251 - Utilities							
	11/23/2025	41183	EVERGY	Electric Utility	30.44		30.44
Total 21-5251 - Utilities					30.44	0.00	30.44
21-5253 - Insurance							
	11/13/2025	41155	EMC INSURANCE	EMC INSURANCE	109.06		109.06
Total 21-5253 - Insurance					109.06	0.00	109.06
21-5319 - MISC SUPPLIES							
	11/15/2025	41161	SUTHERLANDS CREDIT	SHOVEL 1X6 WHITEWOOD	82.06		82.06
Total 21-5319 - MISC SUPPLIES					82.06	0.00	82.06
21-5332 - Building / Facility Parts							
	11/01/2025	41120	SHERWIN-WILLIAMS	PAINT FOR PAVILLION AT PARK	217.42		217.42
	11/15/2025	41161	SUTHERLANDS CREDIT	SHINGLES, STARTERSHINGLES, COIL ROOF NA	654.55		871.97
	11/15/2025	41161	SUTHERLANDS CREDIT	ROLLER 10 PACK	19.00		890.97
	11/15/2025	41162	BOMGAARS SUPPLY	HOG PANEL	139.95		1,030.92
Total 21-5332 - Building / Facility Parts					1,030.92	0.00	1,030.92
21-5420 - PORTA POTS							
	11/05/2025	41146	AAA PORTABLE SERVICES	FINAL BILL FOR 2025	143.75		143.75
Total 21-5420 - PORTA POTS					143.75	0.00	143.75
21-5550 - Groundkeeping							
21-5553 - Grass Seed, Plants & Supplies							
	11/15/2025	41161	SUTHERLANDS CREDIT	FESCUE GRASS SEED	38.00		38.00
Total 21-5553 - Grass Seed, Plants & Supplies					38.00	0.00	38.00
21-5554 - Mowing							
21-5555 - Mower Gas & Oil							
	11/02/2025	41131	WEX FLEET UNIVERSAL	Fuel Oct 2025	406.86		406.86
Total 21-5555 - Mower Gas & Oil					406.86	0.00	406.86
Total 21-5554 - Mowing					406.86	0.00	406.86
Total 21-5550 - Groundkeeping					444.86	0.00	444.86
Total 21 - PARKS and GROUNDSKEEPING					1,841.09	0.00	1,841.09
22 - POOL							
22-Pool General Expenses							
22-5251 - Utilities							
	11/01/2025	41128	EVERGY	Evergy Utility	56.26		56.26
	11/01/2025	41129	VERIZON WIRELESS	Verizon Utility	47.43		103.69
	11/25/2025	41188	EVERGY	Evergy Utility	34.72		138.41
Total 22-5251 - Utilities					138.41	0.00	138.41
22-5253 - Insurance							
	11/13/2025	41155	EMC INSURANCE	EMC INSURANCE	361.21		361.21
Total 22-5253 - Insurance					361.21	0.00	361.21
Total 22-Pool General Expenses					499.62	0.00	499.62
22-5100 - Staff Expense Pool							
22-5110 - Salaries							

City of Towanda, KS
Claims Report
November 2025

Date	Num	Name	Memo	Debit	Credit	Balance
11/30/2025	EOMPRADJ					
Total 22-5110 - Salaries						
				0.00	0.00	0.00
22-5140 - PR Tax Expense City Share						
11/30/2025	EOMPRADJ					
Total 22-5140 - PR Tax Expense City Share						
				0.00	0.00	0.00
Total 22-5100 - Staff Expense Pool						
				0.00	0.00	0.00
Total 22 POOL						
				499.62	0.00	499.62
24 - LIBRARY-BILLING						
24-5251 - Utilities						
11/01/2025	41119	EVERGY	EVERGY UTILITY	144.28		144.28
11/23/2025	41182	KANSAS GAS SERVICE	Gas Utility	119.38		263.66
11/23/2025	41183	EVERGY	Electric Utility	112.19		375.85
				375.85	0.00	375.85
Total 24-5251 - Utilities						
24-5253 - Insurance						
11/13/2025	41155	EMC INSURANCE	EMC INSURANCE	370.43		370.43
				370.43	0.00	370.43
Total 24-5253 - Insurance						
24-5319 - Misc. Supplies						
11/15/2025	41161	SUTHERLANDS CREDIT	EXPANSION JOINTS AND GRADE STAKES	158.02		158.02
11/18/2025	41167	Kansas Ready Mix	Concrete for Library	656.50		814.52
				814.52	0.00	814.52
				1,560.80	0.00	1,560.80
Total 24-5319 - Misc. Supplies						
Total 24 - LIBRARY-BILLING						
25 - SENIOR CENTER						
25-5251 - Utilities						
11/01/2025	41119	EVERGY	EVERGY UTILITY	95.25		95.25
11/13/2025	41153	COX	COX UTILITY	33.50		128.75
11/19/2025	41179	KANSAS GAS SERVICE	Kansas Gas Utility	88.80		217.55
11/25/2025	41188	EVERGY	Evergy Utility	113.97		331.52
				331.52	0.00	331.52
Total 25-5251 - Utilities						
25-5253 - Insurance						
11/13/2025	41155	EMC INSURANCE	EMC INSURANCE	322.46		322.46
				322.46	0.00	322.46
				653.98	0.00	653.98
Total 25-5253 - Insurance						
Total 25 - SENIOR CENTER						
26 - MUSEUM						
26-5253 - Insurance						
11/13/2025	41155	EMC INSURANCE	EMC INSURANCE	929.90		929.90
				929.90	0.00	929.90
				929.90	0.00	929.90
Total 26-5253 - Insurance						
Total 26 - MUSEUM						
31 - SHERIFF DEPARTMENT CONTRACT						
31-Police Genral Expenditures						
31-5251 - Utilities						
11/01/2025	41119	EVERGY	EVERGY UTILITY	135.59		135.59
11/02/2025	41136	COX	COX UTILITY	67.00		202.59

City of Towanda, KS
Claims Report
November 2025

Date	Num	Name	Memo	Debit	Credit	Balance
11/19/2025	41179	KANSAS GAS SERVICE	Kansas Gas Utility	83.53		286.12
11/25/2025	41188	EVERGY	Evergy Utility	78.11		364.23
Total 31-5251 - Utilities				364.23	0.00	364.23
31-5253 - Insurance						
11/13/2025	41155	EMC INSURANCE	EMC INSURANCE	376.40		376.40
Total 31-5253 - Insurance				376.40	0.00	376.40
31-5314 - Office Supplies						
11/02/2025	41139	League of Kansas Municipalities	1 UPOC HARD COPY, 2 STO HARD COPY	36.72		36.72
Total 31-5314 - Office Supplies				36.72	0.00	36.72
Total 31-Police General Expenditures				777.35	0.00	777.35
31-5243 - Contractual Services						
11/01/2025	41124	BUTLER COUNTY SHERIFF LE	Nov 2025 Sheriff x1 Chloe Walker	4,954.45		4,954.45
11/30/2025	41191	BUTLER COUNTY SHERIFF LE	December 2025 Sheriff Chloe Walker	4,954.45		9,908.90
Total 31-5243 - Contractual Services				9,908.90	0.00	9,908.90
Total 31-5243 - Contractual Services				10,686.25	0.00	10,686.25
Total 31 - SHERIFF DEPARTMENT CONTRACT						
34 - ANIMAL CONTROL						
34-5253 - Insurance						
11/13/2025	41155	EMC INSURANCE	EMC INSURANCE	12.96		12.96
Total 34-5253 - Insurance				12.96	0.00	12.96
34-5319 - Misc. Supplies						
11/15/2025	41161	SUTHERLANDS CREDIT	2X HEATER WALL MOUNT, 3X MEASURING TAPI	219.41		219.41
11/15/2025	41162	BOMGAARS SUPPLY	3X DOG FOOD, DISC SANDNET, SPONGE, SAND	114.94		334.35
11/15/2025	41162	BOMGAARS SUPPLY	FEED PAN	9.99		344.34
11/15/2025	41162	BOMGAARS SUPPLY	3X DOG FOOD	77.97		422.31
11/18/2025	41171	Bank of America	X-LG Animal Trap	195.13		617.44
11/18/2025	41171	Bank of America	Net Gun for Catching Animals	897.00		1,514.44
Total 34-5319 - Misc. Supplies				1,514.44	0.00	1,514.44
Total 34 - ANIMAL CONTROL				1,527.40	0.00	1,527.40
50 - PUBLIC WORKS SHOP						
50-Public Works General						
50-5210 - Training / Meetings						
11/15/2025	41165	KU PUBLIC MANAGEMENT CENTER	RYLAN ROSE LEARDERSHIP TRAINING	800.00		800.00
Total 50-5210 - Training / Meetings				800.00	0.00	800.00
50-5251 - Utilities						
11/01/2025	41119	EVERGY	EVERGY UTILITY	152.77		152.77
11/02/2025	41133	ACCENTLOGIC	Telephone NOV 1-NOV 30, 2025	65.87		218.64
11/02/2025	41137	COX	COX UTILITY	27.52		246.16
11/19/2025	41174	Robert Beard	Maintenance Phone 12/2025	30.00		276.16
11/19/2025	41175	RYLAN ROSE	Phone Bill 12/2025	30.00		306.16
11/19/2025	41176	Brenden Galloway	Phone Bill 12/2025	30.00		336.16
11/19/2025	41177	Smith, Joshua A	Phone Bill 12/2025	30.00		366.16
11/25/2025	41188	EVERGY	Evergy Utility	104.53		470.69

City of Towanda, KS
Claims Report
November 2025

Date	Nm	Name	Memo	Debit	Credit	Balance
Total 50-5251 - Utilities						
50-5253 - Insurance						
11/13/2025	41155	EMC INSURANCE	EMC INSURANCE	470.69	0.00	470.69
Total 50-5253 - Insurance						
50-5311 - Gasoline / Fuel / Lubricants						
11/02/2025	41131	WEX FLEET UNIVERSAL		860.52		860.52
11/02/2025	41131			860.52	0.00	860.52
Total 50-5311 - Gasoline / Fuel / Lubricants						
50-5314 - Office Supplies						
11/18/2025	41171	Bank of America	Binders for Shop	610.03		610.03
11/18/2025	41171			610.03	0.00	610.03
Total 50-5314 - Office Supplies						
50-5315 - Operating / Shop Supplies						
11/02/2025	41134	HIZEY SERVICE AND SUPPLY	TRAILER RAMP TUBING, METAL	37.04		37.04
11/15/2025	41162	BOMGAARS SUPPLY	4X BOTTLES OF ANTIFREEZE, AIR FRESHNER, ;	37.04	0.00	37.04
11/18/2025	41168	GRIFFIN MAX CONSTRUCTION INC	Welding Supply Line	100.00		100.00
11/18/2025	41171	Bank of America	making paint for utilities	72.93		172.93
11/18/2025	EXP MOVE AN	GRIFFIN MAX CONSTRUCTION INC	For CHK 41168 voided on 11/25/2025	0.00		172.93
11/25/2025	EXP MOVE AR	GRIFFIN MAX CONSTRUCTION INC	Reverse of GJE EXP MOVE AN -- For CHK 41168 voided on 11/25/2	125.68		298.61
11/25/2025	41189	MAX'S BREATHE EASY	Welding Lead	693.00	693.00	991.61
Total 50-5315 - Operating / Shop Supplies						
50-5319 - Misc. Supplies						
11/15/2025	41161	SUTHERLANDS CREDIT	TABLE GUYS BUILT IN SHOP BREAK ROOM	693.00	693.00	991.61
11/15/2025	41161	SUTHERLANDS CREDIT	2X BITS	1,684.61		
11/15/2025	41162	BOMGAARS SUPPLY	DRILL BITS	247.74		247.74
11/15/2025	41162	BOMGAARS SUPPLY	SHOP SUPPLIES	49.39		297.13
Total 50-5319 - Misc. Supplies						
50-5321 - Maintenance Uniforms						
11/03/2025	41140	UNIFIRST CORPORATION	11/03/2025 Maintenance Uniforms	80.98		378.11
11/11/2025	41152	UNIFIRST CORPORATION	Uniforms for Maintenance 11/10/2025	77.01		455.12
11/15/2025	41162	BOMGAARS SUPPLY	COAT AND OVERALLS ROBERT BEARD	455.12	0.00	455.12
11/18/2025	41166	UNIFIRST CORPORATION	Maintenance Uniforms 11/17/2025			
Total 50-5321 - Maintenance Uniforms						
50-5322 - Personal Protective Equip						
11/18/2025	41171	Bank of America	Waders for Maintenance x3	76.14		490.20
11/18/2025	41171			490.20	0.00	490.20
Total 50-5322 - Personal Protective Equip						
50-5325 - Tools						
11/05/2025	41148	BUMPER TO BUMPER OF EL DORADO	BUMPER TO BUMPER	99.33		99.33
11/15/2025	41161	SUTHERLANDS CREDIT	DRILL BIT	99.33	0.00	99.33
11/18/2025	41171	Bank of America	Painting Supplies Nail Gun, Spray gun Parts	157.51		157.51
11/18/2025	41171	Bank of America	Airless Paint Gun	25.65		183.16
Total 50-5325 - Tools						
50-5331 - Vehicle / Mobile Parts-Supplies						
11/01/2025	41125	DIRE TRUCK PARTS	Standard Black Ties X2	264.13		447.29
Total 50-5331 - Vehicle / Mobile Parts-Supplies						
				266.98		714.27
				714.27	0.00	714.27
Total 50-5331 - Vehicle / Mobile Parts-Supplies						
				10.96		10.96

City of Towanda, KS
Claims Report
November 2025

Date	Num	Name	Memo	Debit	Credit	Balance
11/01/2025	41126	DIRE TRUCK PARTS	2X Outer Cap nut, 2X Inner Cap Nut, Blue medium	27.03		37.99
11/02/2025	41135	O'REILLY AUTO PARTS	1 GAL BRAKE FLUID	55.98		93.97
11/25/2025	41190	Kansas Golf and Turf	FORWARD/REVERSE CABLE FOR GOLF CART E	168.73		262.70
11/30/2025	41192	TOWANDA BATTERY COMPANY	DRY0196 Battery for Shop	22.99		285.69
Total 50-5331 Vehicle / Mobile Parts-Supplies				285.69	0.00	285.69
Total 50-Public Works General				6,507.50	693.00	5,814.50
50-5100 - Staff Expense Public Works						
50-5110 - Salaries						
11/30/2025	EOMPRADJ			4,180.65		4,180.65
Total 50-5110 Salaries				4,180.65	0.00	4,180.65
50-5140 - PR Tax Expense City Share						
11/30/2025	EOMPRADJ			321.62		321.62
Total 50-5140 - PR Tax Expense City Share				321.62	0.00	321.62
50-5150 - KPERS City Share						
11/30/2025	EOMPRADJ			401.95		401.95
Total 50-5150 - KPERS City Share				401.95	0.00	401.95
50-5160 - Health Ins. - City Share						
11/30/2025	EOMPRADJ			805.80		805.80
Total 50-5160 Health Ins - City Share				805.80	0.00	805.80
Total 50-5100 Staff Expense Public Works						
Total 50 - PUBLIC WORKS SHOP				5,710.02	0.00	5,710.02
Total 100X - GENERAL FUND EXPENSES				12,217.52	693.00	11,524.52
66000 - Payroll Expenses				68,025.13	693.00	67,332.13
Total 66000 - Payroll Expenses						
Total Expense				42,738.03	42,738.03	0.00
Net Ordinary Income				110,763.16	43,431.03	67,332.13
Other Income/Expense				110,763.16	43,431.03	-67,332.13
Other Expense						
DESIGNATED FUND EXPENDITURES						
200X - Mayor/Council Fund Distribution						
2001225 - Trunk or Treat Exp						
11/18/2025	41171	Bank of America	Halloween Candy	313.71		313.71
Total 2001225 - Trunk or Treat Exp				313.71	0.00	313.71
Total 200X - Mayor/Council Fund Distribution						
220X - FIRE RESCUE EXPENSE						
2205100 - Staff Expense Fire Rescue						
2205110 - Salaries						
11/30/2025	EOMPRADJ			0.00	0.00	0.00
Total 2205110 - Salaries				0.00	0.00	0.00
2205140 - PR Tax Expense City Share						
11/30/2025	EOMPRADJ					
Total 2205140 - PR Tax Expense City Share				0.00	0.00	0.00

City of Towanda, KS
Claims Report
November 2025

Date	Num	Name	Memo	Debit	Credit	Balance
Total 2205100 - Staff Expense Fire Rescue						
Total 220X - FIRE RESCUE EXPENSE				0.00	0.00	0.00
240X - EQUIPMENT RESERVE				0.00	0.00	0.00
2405541 - Machinery / Equipment						
11/15/2025	41161	SUTHERLANDS CREDIT	CHAIN, SPRING SNAP, 5X CUT OFF DISC	66.69		66.69
11/15/2025	41163	FLEET PRIDE	AXLE SHAFT FOR DUMP TRUCK	340.00		406.69
Total 2405541 - Machinery / Equipment				406.69	0.00	406.69
Total 240X - EQUIPMENT RESERVE				406.69	0.00	406.69
250X - STREETS OM FUND EXPENSE						
2505100 - Staff Expense Streets				406.69	0.00	406.69
2505110 - Salaries						
11/30/2025	EOMPRADJ			1,286.35		1,286.35
Total 2505110 - Salaries				1,286.35	0.00	1,286.35
2505140 - PR Tax Expense City Share						
11/30/2025	EOMPRADJ			98.96		98.96
Total 2505140 - PR Tax Expense City Share				98.96	0.00	98.96
2505150 - KPERS City Share						
11/30/2025	EOMPRADJ			123.68		123.68
Total 2505150 - KPERS City Share				123.68	0.00	123.68
2505160 - Health Ins. - City Share						
11/30/2025	EOMPRADJ			247.94		247.94
Total 2505160 - Health Ins. - City Share				247.94	0.00	247.94
2505244 - Other Repair / Maintenance				1,756.93	0.00	1,756.93
11/01/2025	41130	MYERS AUTOMOTIVE	4X Tires for Trailer	553.40		553.40
Total 2505244 - Other Repair / Maintenance				553.40	0.00	553.40
2505253 - Insurance (WC)						
11/13/2025	41155	EMC INSURANCE	EMC INSURANCE	23.34		23.34
Total 2505253 - Insurance (WC)				23.34	0.00	23.34
2505310 - Fuel for Township-Exch for Rock						
11/02/2025	41131	WEX FLEET UNIVERSAL	Fuel Oct 2025	322.76		322.76
Total 2505310 - Fuel for Township-Exch for Rock				322.76	0.00	322.76
2505311 - Gasoline/ Fuel/ Lubricants						
11/02/2025	41131	WEX FLEET UNIVERSAL	Fuel Oct 2025	38.89		38.89
Total 2505311 - Gasoline/ Fuel/ Lubricants				38.89	0.00	38.89
2505315 - Operating Supplies						
11/02/2025	41134	HIZEY SERVICE AND SUPPLY	TRAILER RAMP TUBING, METAL	100.00		100.00
Total 2505315 - Operating Supplies				100.00	0.00	100.00
2505333 - Street Material / Supplies				2,795.32	0.00	2,795.32
11/05/2025	41142	PEARSON MATERIALS	5,300 Ton of Asphalt	352.46		352.46

City of Towanda, KS
Claims Report
November 2025

Date	Num	Name	Memo	Debit	Credit	Balance
11/05/2025	41143	PEARSON MATERIALS	7.63 Ton of Asphalt	507.40		859.86
11/11/2025	41151	PEARSON MATERIALS	10.24 and 4.130 Tons of Asphalt	955.61		1,815.47
11/15/2025	41161	SUTHERLANDS CREDIT	STREET BLOCKADES	58.81		1,874.28
11/15/2025	41161	SUTHERLANDS CREDIT	REBAR, 4X 2X4'S, WIRE CAGE 30X15	123.50		1,997.78
11/15/2025	41162	BOMGAARS SUPPLY	2X DRILL BIT, 4X PIPE NIPPLE, JACK, LED TRAIL	272.91		2,270.69
11/15/2025	41162	BOMGAARS SUPPLY	ENAMEL PAINT, LAQUER THIN, SLIP HOOK X2, C	161.81		2,432.50
11/15/2025	41164	PEARSON MATERIALS	ASPHALT 13.00 TONS	864.50		3,297.00
11/23/2025	41186	PEARSON MATERIALS	Asphalt at Clay Hill and 6th	1,128.80		4,425.80
Total 2515333 - Street Material / Supplies				4,425.80	0.00	4,425.80
Total 251X - STREET RESERVE				4,425.80	0.00	4,425.80
260X - COMMUNITY CENTER EXPENSE						
2605225 - Cleaning / Disposal Service						
11/19/2025	41173	Lisa K. Hamilton	Community Building Cleaning 11/2025	500.00		500.00
Total 2605225 - Cleaning / Disposal Service				500.00	0.00	500.00
2605251 - Utilities						
11/01/2025	41119	EVERGY	EVERGY UTILITY	183.38		183.38
11/13/2025	41153	COX	COX UTILITY	33.50		216.88
11/19/2025	41179	KANSAS GAS SERVICE	Kansas Gas Utility	75.09		291.97
11/25/2025	41188	EVERGY	Evergy Utility	126.78		418.75
Total 2605251 - Utilities				418.75	0.00	418.75
2605253 - Insurance						
11/13/2025	41155	EMC INSURANCE	EMC INSUANCE	677.13		677.13
Total 2605253 - Insurance				677.13	0.00	677.13
2605319 - Misc. Supplies						
11/19/2025	41171	Bank of America	Paper Towels	130.60		130.60
Total 2605319 - Misc. Supplies				130.60	0.00	130.60
Total 260X - COMMUNITY CENTER EXPENSE				1,726.48	0.00	1,726.48
611X - WATER FUND EXPENSE						
6115100 - Staff Expense Water						
6115110 - Salaries						
11/30/2025	EOMPRADJ			3,215.88		3,215.88
Total 6115110 - Salaries				3,215.88	0.00	3,215.88
6115140 - PR Tax Expense City Share						
11/30/2025	EOMPRADJ			247.40		247.40
Total 6115140 - PR Tax Expense City Share				247.40	0.00	247.40
6115150 - KPERS City Share						
11/30/2025	EOMPRADJ			309.19		309.19
Total 6115150 - KPERS City Share				309.19	0.00	309.19
6115160 - Health Ins. - City Share						
11/30/2025	EOMPRADJ			619.85		619.85
Total 6115160 - Health Ins. - City Share				619.85	0.00	619.85
Total 6115100 - Staff Expense Water				4,392.32	0.00	4,392.32

City of Towanda, KS
Claims Report
November 2025

Date	Num	Name	Memo	Debit	Credit	Balance
6115212 - Transportation / Mileage						
11/05/2025	41147	METRO COURIER	WATER SAMPLES MAILED 10/16/2025 TO 10/31/2	27.44		27.44
11/19/2025	41178	METRO COURIER	Water sample delivery 11/01/2025 to 11/15/2025	31.19		58.63
Total 6115212 - Transportation / Mileage				58.63	0.00	58.63
6115243 - Contractural Water R&M						
11/18/2025	41169	GRIFFIN MAX CONSTRUCTION INC	Water leak Repair 3rd and Mechanic 11/10/2025	180.00		180.00
Total 6115243 - Contractural Water R&M				180.00	0.00	180.00
6115244 - Other Repair / Maintenance						
11/15/2025	41161	SUTHERLANDS CREDIT	BULK FASTNERS, WATERBOARD, GROUND COI	209.91		209.91
Total 6115244 - Other Repair / Maintenance				209.91	0.00	209.91
6115251 - Utilities						
11/01/2025	41119	EVERGY	EVERGY UTILITY	29.00		29.00
11/25/2025	41188	EVERGY	Evergy Utility	37.52		66.52
Total 6115251 - Utilities				66.52	0.00	66.52
6115315 - Operating Supplies						
11/02/2025	41134	HIZEY SERVICE AND SUPPLY	TRAILER RAMP TUBING, METAL	100.00		100.00
Total 6115315 - Operating Supplies				100.00	0.00	100.00
6115334 - Materials / Supplies Stock						
11/05/2025	41144	Lampton Welding Supply	WELDING SUPPLIES	13.88		13.88
11/05/2025	41145	Lampton Welding Supply	WELDING SUPPLIES	144.11		157.99
Total 6115334 - Materials / Supplies Stock				157.99	0.00	157.99
6115341 - Water For Resale						
11/02/2025	41132	RURAL WATER DIST. NO. 5	Water Purchased 09/30/2025 to 10/31/2025 3,964.5	23,814.33		23,814.33
Total 6115341 - Water For Resale				23,814.33	0.00	23,814.33
6115420 - Contractual Services						
11/01/2025	41123	GRIFFIN MAX CONSTRUCTION INC	Nov 2025 Water	180.00		180.00
11/13/2025	41158	KANSAS ONE CALL SYSTEM	ONE CALL AUGUST AND SEPTEMBER 2025	65.17		245.17
Total 6115420 - Contractual Services				245.17	0.00	245.17
Total 611X - WATER FUND EXPENSE				29,224.87	0.00	29,224.87
613X - WATER TOWER EXPENSE						
6135253 - Insurance						
11/13/2025	41155	EMC INSURANCE	EMC INSURANCE	427.27		427.27
Total 6135253 - Insurance				427.27	0.00	427.27
6135301 - Tower Inspection						
11/13/2025	41159	UTILITY SERVICE COMPANY INC.	11/01/2025 ANNUAL TOWER INSPECTION	15,106.10		15,106.10
Total 6135301 - Tower Inspection				15,106.10	0.00	15,106.10
Total 613X - WATER TOWER EXPENSE				15,533.37	0.00	15,533.37
621X - SEWER FUND EXPENSE						
6215100 - Staff Expense Sewer						
6215110 - Salaries						
11/30/2025	EOMPRADJ			7,396.53		7,396.53
Total 6215110 - Salaries				7,396.53	0.00	7,396.53

City of Towanda, KS
Claims Report
November 2025

Date	Num	Name	Memo	Debit	Credit	Balance
6215140 - PR Tax Expense City Share						
11/30/2025	EOMPRADJ			569.02		569.02
Total 6215140 - PR Tax Expense City Share						
				569.02	0.00	569.02
6215150 - KPERS City Share						
11/30/2025	EOMPRADJ			711.15		711.15
Total 6215150 - KPERS City Share						
				711.15	0.00	711.15
6215160 - Health Ins. - City Share						
11/30/2025	EOMPRADJ			1,425.65		1,425.65
Total 6215160 - Health Ins. - City Share						
				1,425.65	0.00	1,425.65
Total 6215100 - Staff Expense Sewer						
				10,102.35	0.00	10,102.35
6215200 - Non-Material Expenditures						
11/30/2025	41195	AMERICAN MESSAGING	Sewer Messaging	65.84		65.84
Total 6215200 - Non-Material Expenditures						
				65.84	0.00	65.84
6215226 - Testing Services						
11/13/2025	41160	MERIDIAN ANALYTICAL LABS	11/04/2025 SEWER INFLUENT AND EFFLUENT T	485.50		485.50
Total 6215226 - Testing Services						
				485.50	0.00	485.50
6215251 - Utilities						
11/01/2025	41119	EVERGY	EVERGY UTILITY	229.62		229.62
11/02/2025	41138	EVERGY	EVERGY UTILITY	98.24		327.86
11/02/2025	41138	EVERGY	EVERGY UTILITY	41.53		369.39
11/23/2025	41181	LINGO	Sewer Generator Phone	136.63		506.02
11/23/2025	41183	EVERGY	Electric Utility	27.11		533.13
11/25/2025	41188	EVERGY	Evergy Utility	445.84		978.97
Total 6215251 - Utilities						
				978.97	0.00	978.97
6215253 - Insurance						
11/13/2025	41155	EMC INSURANCE	EMC INSURANCE	116.33		116.33
Total 6215253 - Insurance						
				116.33	0.00	116.33
6215315 - Operating Supplies						
11/02/2025	41134	HIZEY SERVICE AND SUPPLY	TRAILER RAMP TUBING, METAL	100.00		100.00
11/18/2025	41171	Bank of America	Dawn Soap for Sewer	83.11		183.11
Total 6215315 - Operating Supplies						
				183.11	0.00	183.11
6215334 - Materials / Supplies Stock						
11/05/2025	41144	Lamplon Welding Supply	WELDING SUPPLIES	13.87		13.87
11/05/2025	41145	Lamplon Welding Supply	WELDING SUPPLIES	144.11		157.98
Total 6215334 - Materials / Supplies Stock						
				157.98	0.00	157.98
6215542 - Loan Jetter Sewer Equipment						
11/01/2025	41118	EMPRISE BANK	LOAN FOR JETTER FOR SEWER	959.64		959.64
Total 6215542 - Loan Jetter Sewer Equipment						
				959.64	0.00	959.64
Total 6215542 - Loan Jetter Sewer Equipment						
				13,049.72	0.00	13,049.72
622X - SEWER RESERVE						
11/23/2025	41184	JEO CONSULTING GROUP	City of Towanda Sales Tax Initiative	1,824.00		1,824.00
Total 622X - SEWER RESERVE						
				1,824.00		1,824.00
6226000 - Wtr System & SaleTax						
11/23/2025	41184	JEO CONSULTING GROUP	City of Towanda Sales Tax Initiative	1,824.00		1,824.00
Total 6226000 - Wtr System & SaleTax						
				1,824.00		1,824.00

City of Towanda, KS
Claims Report
November 2025

Date	Num	Name	Memo	Debit	Credit	Balance
Total 6226000 - Wtr System & SaleTax						
Total 622X - SEWER RESERVE				1,824.00	0.00	1,824.00
630X - TRASH FUND EXPENSE				1,824.00	0.00	1,824.00
6305225 - Cleaning / Disposal Service						
11/13/2025	41154	WASTE CONNECTIONS OF KANSAS	10/01/2025 TO 10/31/2025	11,400.46		11,400.46
Total 6305225 Cleaning / Disposal Service				11,400.46	0.00	11,400.46
Total 630X TRASH FUND EXPENSE				11,400.46	0.00	11,400.46
Total DESIGNATED FUND EXPENDITURES				80,700.42	0.00	80,700.42
General Fund Expenditures						
Designated Fund Expenditures				\$	67,332.13	
				\$	80,700.42	
Section 1 Expenditures Other than Payroll						
Section 2 Payroll Expenditures				\$105,294.52		
				\$42,738.03		
Total this Ordinance				\$148,032.55		
Total Expenditures						



ANDY NEWBREY

Business Card

October 08, 2025 - November 07, 2025

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$5,544.89
Minimum Payment Due **\$55.45**
Payment Due Date **12/04/25**
Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
\$0.00 for balance less than \$100.01
\$29.00 for balance less than \$1,000.01
\$39.00 for balance less than \$5,000.01
\$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$7,215.97
Payments and Other Credits **-\$7,362.46**
Balance Transfer Activity \$0.00
Cash Advance Activity \$0.00
Purchases and Other Charges \$5,691.38
Fees Charged \$0.00
Finance Charge \$0.00
New Balance Total \$5,544.89
Credit Limit \$7,500
Credit Available \$1,955.11
Statement Closing Date 11/07/25
Days in Billing Cycle 31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
10/10	10/09	AMAZON RETA* 4F66G9YA3 SEATTLE WA	82305095283500018170875	- 83.99 ✓
10/31	10/30	PAYMENT - THANK YOU	30415300000000590896288	- 7,215.97
11/06	11/05	AMAZON MKTPLACE PMTS 8662161072 WA	55432865309201518556758	- 62.50 ✓
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				-\$7,362.46
Purchases and Other Charges				
10/08	10/07	TOCKIFY WEB CALENDAR POOLE LND <i>program</i>	89101785280500193130033	8.00
10/09	10/08	JUMP START #21 3163487005 KS <i>water</i>	22303795281001339581267	6.05
10/10	10/09	COLUMN PUBLIC NOTICE 2027135613 DC <i>public notice</i>	82305095283500005498651	175.10
10/10	10/10	TST* GAMBINO'S PIZZA - TOWANDA KS <i>Carnal Pizza</i>	02305375283500382089689	47.28



BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796



ANDY NEWBREY
THE CITY OF TOWANDA
PO BOX 160
TOWANDA, KS 67144-0160

**N0001356

Account Number: 5474 9706 9218 **1969**
October 08, 2025 - November 07, 2025

New Balance Total \$5,544.89
Minimum Payment Due **\$55.45**
Payment Due Date **12/04/25**

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to:
BUSINESS CARD,
or make your payment online at
www.bankofamerica.com

ANDY NEWBREY

October 08, 2025 - November 07, 2025

Page 3 of 4

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
10/13	10/10	AMAZON MKTPL*NF8AK3NE2 8662161072 WA	55432865283202452221854	62.50
10/14	10/13	Mailchimp 6789990141 GA	12302025286001402572077	20.00
10/14	10/13	Mailchimp 6789990141 GA	12302025286001103080073	20.00
10/14	10/13	AMAZON MARK* NM2RK7P70 SEATTLE WA	82305095286500048914190	99.33
10/15	10/14	AMAZON MARK* NM2PH4570 SEATTLE WA	82305095287500055399425	195.13
10/16	10/15	AMAZON RETA* NF9WL1Y12 SEATTLE WA	82305095288500015943840	159.58
10/16	10/15	HARBOR FREIGHT TOOLS35 8004443353 KS	55263525289516350117320	198.87
10/20	10/17	AMAZON RETA* NM4KD9RQ1 SEATTLE WA	82305095290500070635410	64.07
10/20	10/17	WM SUPERCENTER #186 EL DORADO KS	05436845291400067946690	313.11
10/20	10/19	AMAZON MARK* NU8X75150 SEATTLE WA	82305095292500045319452	37.04
10/20	10/20	INTUIT *QuickBooks 8004468848 CA	55432865293205786759042	384.00
10/21	10/21	AMAZON RETA* NU5EO3XA1 SEATTLE WA	82305095294500017400742	83.14
10/21	10/20	OFFICE DEPOT #2190 WITCHITA KS	02305375294500318537113	58.03
10/21	10/20	USPS PO 1989541202 TOWANDA KS	02305375294000540252755	185.99
10/22	10/21	Adobe 8008336687 CA	12302025294000301988087	29.99
10/23	10/22	WIX.COM 1204771831 4154494724 CA	82305095295500066650345	16.56
10/23	10/22	HARBOR FREIGHT TOOLS35 8004443353 KS	55263525296524154660413	266.98
10/23	10/22	OFFICE DEPOT #2190 WITCHITA KS	02305375296500341769871	77.29
10/27	10/24	AMAZON RETA* N47MC7ZO1 SEATTLE WA	82305095297500063721964	61.61
10/27	10/23	MISE BRANDED FOODS OF W 7708323301 KS	72706575297900014398879	15.24
10/27	10/27	AMAZON RETA* N43495561 SEATTLE WA	82305095300500019965066	130.80
10/27	10/27	AMAZON MARK* N482W0800 SEATTLE WA	82305095300500025622552	8.99
10/28	10/27	HARBOR FREIGHT TOOLS 8188365000 CA	55263525301529584595561	56.27
10/28	10/28	Mailchimp 6789990141 GA	12302025301000804346073	39.50
10/29	10/28	USPS PO 1989541202 TOWANDA KS	02305375302000619487092	1,170.00
10/30	10/29	AMAZON MARK* N45KC7YG1 SEATTLE WA	82305095302500069725533	98.99
11/04	11/03	CBI*COREL 1512289241 IL	12302025307001075724034	192.43
11/04	11/03	MBZ* LOYD GROUP, LLC NEW YORK NY	87021305307500227400649	242.00
11/04	11/03	SP THENETGUNSTORE TULSA OK	82305095308500006742439	897.00
11/05	11/04	Microsoft* Store 8006427676 WA	12302025308000812380083	214.99
11/06	11/06	TST* GAMBINO'S PIZZA - TOWANDA KS	02305375310500340895943	55.55
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$5,691.38

Refund

- 83.99

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	27.99% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages

We want to remind you of a few things you can do to help avoid late fees and finance charges:

- Schedule automatic payments to your corporate account, so they're not late.
- Create alerts to let you know when your payments are due or posted to your corporate account, and have them delivered to your phone or email.

Turn on automatic payments and alerts through Business Advantage 360 at Bankofamerica.com/SmallBusiness or our mobile app.

synchrony

Summary of Account Activity		Payment Information										
Previous Balance	\$1,359.14	New Balance	\$1,952.73									
+ New Purchases	\$2,053.43	Total Minimum Payment Due	\$69.00									
- Payments	\$1,359.14	Payment Due Date	11/27/2025									
+/- Credits, Fees & Adjustments (net)	(\$100.70)	PAYMENT DUE BY 5 P.M. EASTERN ON THE DUE DATE.										
+/- Interest Charge (net)	\$0.00	We may convert your payment into an electronic debit. See reverse side.										
New Balance	\$1,952.73	Late Payment Warning: If we do not receive your Total Minimum Payment Due by the Payment Due Date listed above, you may have to pay a late fee of up to \$41.00 and your APRs may be increased up to the Penalty APR of 39.990%.										
Credit Limit	\$5,000.00	Minimum Payment Warning: Making only the Total Minimum Payment Due will increase the amount of interest you pay and the time it takes to repay your balance. For example:										
Available Credit	\$3,047.00											
Days in Billing Period	32											
Pay online for free at: synchrony.com												
For Synchrony Bank customer service or to report your card lost or stolen, call 1-866-396-8254.												
Best times to call are Wednesday - Friday.												
		<table><tr><th>If you make no additional charges using this card and each month you pay ...</th><th>You will pay off the balance shown on this statement in about ...</th><th>And you will end up paying an estimated total of ...</th></tr><tr><td>Only the minimum payment</td><td>11 years</td><td>\$5,876.00</td></tr><tr><td>\$88.00</td><td>3 years</td><td>\$3,180.00 (Savings = \$2,696.00)</td></tr></table>		If you make no additional charges using this card and each month you pay ...	You will pay off the balance shown on this statement in about ...	And you will end up paying an estimated total of ...	Only the minimum payment	11 years	\$5,876.00	\$88.00	3 years	\$3,180.00 (Savings = \$2,696.00)
If you make no additional charges using this card and each month you pay ...	You will pay off the balance shown on this statement in about ...	And you will end up paying an estimated total of ...										
Only the minimum payment	11 years	\$5,876.00										
\$88.00	3 years	\$3,180.00 (Savings = \$2,696.00)										
		If you would like information about credit counseling services, call 1-877-302-8797.										

Transaction Summary					
Tran Date	Post Date	Reference Number	Description	Amount	
10/18/2025	10/18/2025	85348129500Y375EZ	SUTHERLANDS 2302 EL DORADO KS CREDIT	(\$100.70)	
			HOME IMPROVEMENT		
10/19/2025	10/19/2025	P9123009701MV6B6P	PAYMENT - THANK YOU	(\$1,359.14)	
10/03/2025	10/04/2025	85348128N010FN7FB	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE	\$58.81	
			HOME IMPROVEMENT		
10/06/2025	10/06/2025	85348128R010T4E16	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE	\$209.91	
			HOME IMPROVEMENT		
10/07/2025	10/07/2025	85348128T010623MQ	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE	\$123.50	
			HOME IMPROVEMENT		
10/13/2025	10/13/2025	85348128Z010T4LKD	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE	\$82.06	
			HOME IMPROVEMENT		
10/14/2025	10/14/2025	853481290010T4MLX	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE	\$305.23	
			HOME IMPROVEMENT		

Continued on next page

* NOTICE: See reverse side and additional pages (if any) for important information concerning your account.

Transaction Summary (Continued)

Tran Date	Post Date	Reference Number	Description	Amount
10/14/2025	10/14/2025	853481290011N8HAR 50-5319	TABLE SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Table in Shop HOME IMPROVEMENT breakroom	\$43.21
10/15/2025	10/15/2025	853481291010T4NL2 21-5332	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Shingles HOME IMPROVEMENT starter shingles LIBRARY Nail Roof nails	\$654.55
10/20/2025	10/20/2025	853481296010T4V7K 34-5319	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE 2x Heat Wail mant HOME IMPROVEMENT 3x measuring Tape	\$219.41
10/20/2025	10/20/2025	853481296010T4V9W 21-5332	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Roller 10PK HOME IMPROVEMENT for painting	\$19.00
10/23/2025	10/23/2025	8534812990112N4FH 50-5319	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE 2x Bits HOME IMPROVEMENT	\$49.39
10/27/2025	10/27/2025	85348129D010T5220 50-5325	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Bit Oni 11 HOME IMPROVEMENT	\$25.65
10/28/2025	10/28/2025	85348129E01062PGJ 240-5541	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Chain, spring HOME IMPROVEMENT Onop, 5x cutoff disc	\$66.69
10/29/2025	10/29/2025	85348129F010FKYDN 21-5553	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Fescue grass HOME IMPROVEMENT	\$38.00
11/03/2025	11/03/2025	85348129L00Y37M27 24-5319	SUTHERLANDS 2302 EL DORADO KS expansion STANDARD PURCHASE Library joints HOME IMPROVEMENT Reimbursement	\$19.92
11/03/2025	11/03/2025	85348129L010FL38G 24-5319	SUTHERLANDS 2302 EL DORADO KS Grade STANDARD PURCHASE Library stakes HOME IMPROVEMENT Reimbursement	\$138.10
FEES				
TOTAL FEES FOR THIS PERIOD				\$0.00
INTEREST CHARGED				
11/04/2025	11/04/2025		INTEREST CHARGE ON PURCHASES	\$0.00
TOTAL INTEREST FOR THIS PERIOD				\$0.00

2025 Totals Year-to-Date

Total Fees Charged in 2025	\$32.00
Total Interest Charged in 2025	\$52.36
Total Interest Paid in 2025	\$54.36

Interest Charge Calculation

Type of Balance	Expiration Date	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Purchases	NA	34.99%	\$0.00	\$0.00

When is interest charged on my account?

CITY OF TOWANDA

APPROPRIATION ORDINANCE NO. 11-2025

For period November 1st, 2025 through, November 30th, 2025

Be it ordained by the Governing Body of the City of Towanda that the above dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

<u>Section 1.</u>	Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.	\$105,294.52
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<u>Section 2.</u>	Payroll	\$42,738.03
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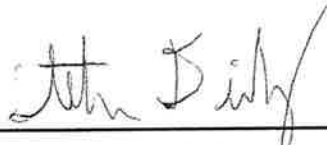
Total this Ordinance:	\$148,032.55
-----------------------	--------------

Stetson Diveley
Treasurer

Mike Hayes
Council President

Report Attestation for the Month of Novmeber 2025.

I have reviewed the Financial Statements and reports contained herein and, to the best of my knowledge, believe they present an accurate record of the City of Towanda's financial transactions for the indicated month.

A handwritten signature in cursive script, appearing to read "Stetson Diveley", written over a horizontal line.

Stetson Diveley

Treasurer, City of Towanda, KS

Date	Call Type	Location	Outcome	Deputy	Total Calls For Service Calls Handled by Officer Accident Reports Reports	Walker	District
11/4/2025	Past Disturbance	1200 Blk E Clay Hill Rd	HBO	District	9	9	34
11/4/2025	Theft	1200 Blk E Clay Hill Rd	HBO	District	4	4	27
11/5/2025	Runaway	800 Blk E Main St	HBO	District	0	0	0
11/6/2025	Traffic Stop	E Kechi & E Main	Warning	Walker	0	0	7
11/6/2025	Suspicious Activity	1200 Blk E Clay Hill Rd	HBO	Walker			
11/7/2025	Past Assault	600 Blk E High St	Report	District	0	0	0
11/7/2025	Assist Sedgwick Co	600 Blk E Mills Dr	HBO	District	5	5	0
11/8/2025	Custody Issue	200 Blk N 8th St	HBO	District	0	0	0
11/9/2025	Disturbance/DV	400 Blk N 11th St	HBO	District			
11/9/2025	Trespass Warning Issued	600 Blk E Mills Dr	HBO	District			
11/9/2025	Welfare Check	700 Blk E Bever Dr	HBO	District			
11/9/2025	Disturbance/ DV	200 Blk S 4th St	HBO	District			
11/10/2025	Animal Injured	900 Blk E Main St	HBO	District			
11/10/2025	Fraud/ Forgery	500 Blk N 8th St	HBO	District			
11/10/2025	Traffic Stop	N 3rd St & E Main St	Warning	Walker			
11/10/2025	Traffic Stop	N Lions Ave & E High St	Warning	Walker			
11/11/2025	Suspicious Activity	200 Blk N 3rd St	HBO	District			
11/12/2025	Welfare Check	200 Blk N 8th St	HBO	District			
11/12/2025	Suspicious Activity	300 Blk N 7th St	HBO	District			
11/13/2025	Fraud/ Forgery	600 Blk E North St	Report	District			
11/13/2025	Traffic Complaint	300 Blk N 7th St	HBO	District			
11/13/2025	Verbal Disturbance	300 Blk S 3rd St	Report	District			
11/15/2025	Suspicious Activity	900 Blk E Main St	HBO	Walker			
11/16/2025	Traffic Stop	E Main St & N 5th St	Warning	Walker			
11/17/2025	Fraud/ Forgery	600 Blk E North St	Report	District			
11/19/2025	Noise Complaint	600 Blk E Main St	HBO	Walker			
11/22/2025	Death	600 Blk E Mills Dr	Report	District			
11/23/2025	Welfare Check	700 Blk E Mills Dr	HBO	District			
11/23/2025	Assist Towanda Fire	600 Blk E North St	HBO	District			
11/23/2025	Follow Up	1200 Blk E Clay Hill Rd	HBO	District			
11/24/2025	Business Check	200 Blk E Main St	HBO	District			
11/24/2025	Fraud/ Forgery	1200 Blk E Clay Hill Rd	HBO	District			
11/24/2025	Lost Property	600 Blk E Main St	Report	District			
11/25/2025	Noise Complaint	600 Blk E Mechanic St	HBO	District			
11/25/2025	Noise Complaint	600 Blk E Main St	HBO	District			
11/25/2025	Check Shots	400 Blk N 6th St	HBO	District			
11/26/2025	Verbal Disturbance	200 Blk S 2nd St	HBO	District			
11/26/2025	Welfare Check	900 Blk E Main St	HBO	District			
11/26/2025	Past Theft	400 Blk N 6th St	Report	District			
11/27/2025	Animal at Large/ Domestic	500 Blk N 9th St	HBO	District			
11/29/2025	Miscellaneous	S 5th St & E Mechanic St	HBO	District			
11/29/2025	Traffic Stop	E Main St & N Lions Ave	Warning	Walker			
11/30/2025	Alarm	600 Blk E Main St	HBO	Walker			

MUNICIPAL COURT OF TOWANDA, KS
CASELOAD SUMMARY
For the Period November 1, 2025 through November 30, 2025

1. NUMBER OF OFFENSES WRITTEN DURING MONTH

*Fines/Court Costs listed in this section are often waived in dismissed cases.

		COURT COSTS
a. Speeding.....	0	\$0.00
b. No/Invalid Insurance.....	0	\$0.00
c. Invalid/Expired Registration.....	0	\$0.00
d. No/Invalid Driver's License/Improper Use of DL.....	0	\$0.00
e. Driving Under the Influence.....	0	\$0.00
f. FTY or Failure to Stop.....	0	\$0.00
g. Other Traffic Violations.....		
h. Crimes Against Persons/Property (e.g. assault, battery, theft, criminal damage, vandalism).....		
i. Other Crimes (e.g. tobacco infractions by minors, crimes against government, public safety, public morals).....		

[(i. Offense Breakdown)]

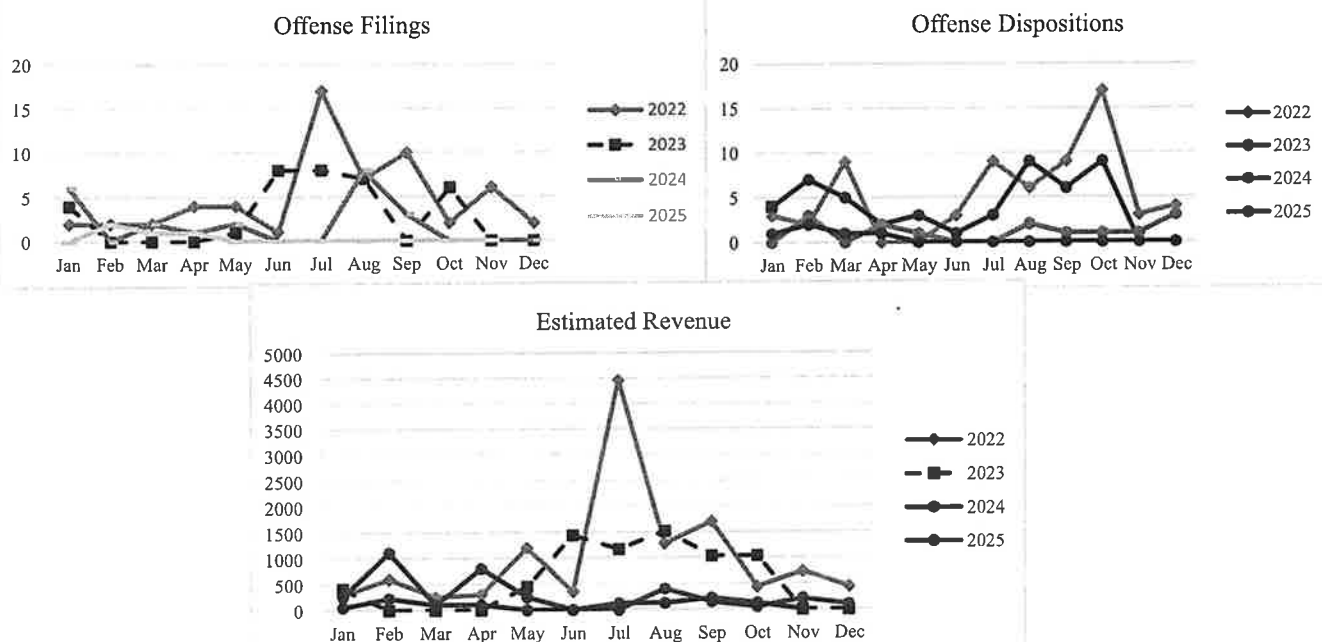
TOTAL THIS MONTH

*YTD: \$1676.00 collected of estimated annual revenue of \$

2. NUMBER OF OFFENSES DISPOSED OF DURING MONTH

a. Guilty Pleas.....	
b. Bond Forfeitures.....	
c. Dismissals.....	
Reason.....	
Reason.....	
Reason.....	
d. Guilty by Trial (on plea of not guilty).....	
e. Diversion Agreements.....	

TOTAL DISPOSITIONS THIS MONTH





TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long Hamilton

November 2025 Activity December 2, 2025 Report

What we have been doing:

Water Drought Ordinance sent to the State for final approval and signatures
Water Conservation Plan sent to the State for final approval and signatures
Capital Improvement Plan
Preparing for Hearing of Dilapidated Structure
Publish Ordinances and prepare forms to reflect new info
Monitoring City Nuisance Code Enforcement Activity
Preparing Ordinances and Resolutions
Monitoring dilapidated building on Main St-Plans approved- Engineering Fees Paid- Pending Permit Application
Processing Contractor Licensing Renewals for 2026
Monitor and Dispatch inspections
Processing Licensing/Permits
Providing Excellent Public Service
Research and prepare information as needed
Cemetery Lot Sales, Paperwork, Deeds, and Questions
Assisting with the prep of Ordinances and Resolutions
Assisting Residents/Contractors daily with building code questions and inspections
Working always to make the PZ Department more efficient

What we plan to do:

Capital Improvement Plan Work	Continue Serving Towanda Citizens
Continue Contractor Licensing and Permit Issuing	Continue with duties as listed above
Misc. other work as needed	
Research and Secretary duties for the Planning Board	
Cemetery -Selling Plots-Preparing paperwork and Deeds-Assisting residents with sales of plots and information	
Animal Control Records.	
Continue to follow Code Enforcement	
Continue to improve the efficiency of the PZ Department	

Permits

301 N 8th Roof
629 High Roof
1214 Willow Brook Roof
400 Main Building Stabilization and Repair
310 N 8th Shed

Statistics and Lists: Inspections Completed

1222 Rainbow- Roofing
1204 Briarwood Roofing
400 Main Inspection of New Construction - Research on Building Code
340 N 10th Deck
400 Main Initial view of Building Stabilization and Repair
1214 Willow Brook Roofing
629 High Roofing
400 Main Building and Safety Inspection walk-thru

New Contractors Licensed & Certificates Issued:

Erie Construction Mid-West – Roofing	Kruse Corporation- Wichita	Mark McCollom Const-Augusta
Mexus Construction- Wichita	All Pro Electrical- Wichita	
Masters Basement Repair- El Dorado	A&H Electrical- Wichita	

NTA Citations Issued/ Pending Court Action/Status: Continued to 12/9/2025 K. Otto 3 dogs at large (1 Vicious)
PZ Board Meeting/BZA November - Rezoning of 500 Main (Vacant lots) to R-2 Discussion– Regular Business 11/8/2025
Business Permit for Door-to-Door Sales: None

STATUS	STREET NUMBER	STREET NAME	LOCATION	VIOLATION	DELIVERY	1ST ATTEMPT	DELIVERY	2ND ATTEMPT	DELIVERY	3RD ATTEMPT	DELIVERY	4TH ATTEMPT	DELIVERY	5th ATTEMPT
Attorney Packet	700	W MECHANIC ST	700 BLOCK W MECHANIC ST	Junk	Mail	3/21/2025	Mail	4/18/2025	Cert Mail	6/17/2025				
Attorney Packet	314	4TH ST	300 BLOCK OF 4TH ST	Yard & Junk	Mail	7/30/2025	Mail	8/13/2025	Cert Mail	8/27/2025				
Attorney Packet	118	S 6TH ST	100 BLOCK OF S 6TH ST	Junk	Mail	6/16/2025	Cert Mail	7/17/2025						
Attorney Packet	208	4TH ST	200 BLOCK 4TH ST	Vehicle	Mail	8/9/2024	Mail	9/13/2024	Mail	11/14/2024	Cert Mail	6/16/2025	Letter on Door	9/25/2025
Attorney Packet	333	N 8TH ST	300 BLOCK OF N 8TH ST	Junk	Mail	12/20/2024	Mail	2/20/2025	Mail	7/7/2025	Cert Mail	7/18/2025	Letter on Door	11/5/2025
Attorney Packet	315	S 6TH	300 BLOCK OF S 6TH	Yard	Mail	5/28/2025	Cert Mail	6/7/2025	Letter on Door	9/25/2025				
Cert Mail Received	514	HIGH ST	500 BLOCK HIGH ST	Vehicle	Mail	3/21/2025	Mail	4/18/2025	Cert Mail	6/18/2025				
Cert Mail Received	635	HIGH ST	600 BLOCK OF HIGH ST	Yard	Cert Mail	9/29/2025		11/24/2025						
Complete	406	N 6TH ST	400 BLOCK OF N 6TH ST	Yard	Cert Mail	7/18/2025	Emailed	8/13/2025						
Complete	409	N 9TH ST	400 BLOCK OF N 9TH ST	Yard	Mail	7/18/2025	Cert Mail	7/30/2025						
Extension	301	CINCINNATI ST	300 BLOCK OF CINCINNATI ST	Yard	Mail	5/26/2025	Cert Mail	6/18/2025						
Extension	411	CINCINNATI ST	400 BLOCK OF CINCINNATI ST	Structure & Grass	Cert Mail	7/18/2025								
Extension	704	MAIN ST	700 BLOCK OF MAIN ST	Structure	Mail	9/15/2025								
Extension	412	N 8TH ST	400 BLOCK N 8TH ST	Structure	Mail	11/6/2024	Mail	12/20/2024	Cert Mail	6/18/2025				
Extension	206	S 5TH ST	200 BLOCK OF S 5TH	Yard & Junk	Cert Mail	7/18/2025								
Extension	217	S 5TH ST	200 BLOCK OF S 5TH ST	Junk & Vehicle	Mail	8/13/2025	Mail							
Extension	615	W MECHANIC ST	600 BLOCK OF MECHANIC ST	Yard & Junk	Cert Mail	8/27/2025								
Extension	618	W MECHANIC ST	600 BLOCK OF W MECHANIC	Vehicle & Junk	Cert Mail	9/15/2025								
Extension	309	4TH ST	300 BLOCK OF 4TH ST	Junk	Mail	7/29/2025	Phone Call	11/24/2025						
Not Complete	636	N MILLS DR	600 BLOCK N MILLS DR	Junk	Hand Delivery	7/29/2025	Hand Delivery	9/29/2025						
Not Complete	628	N MILLS DR	600 BLOCK OF MILLS DR	Structure	Mail	6/18/2025	Hand Delivered	7/23/2025	Hand Delivery	9/29/2025				
Returned Mail	223	6TH ST	200 BLOCK OF 6TH ST	Vehicle	Mail	8/27/2025	Mail	9/15/2025						
Returned Mail	210	S 5TH ST	200 BLOCK OF S 5TH	Yard & Vehicle	Cert Mail	7/18/2025	Letter on Door	9/25/2025	City Can Mow	11/23/2025				

CITY OF TOWANDA

November 2025 SUMMARIZED MAINTENANCE REPORT



WATER

In the month of November, Our city Maintenance crew has been pretty slow on the water side of things but only expects to get busier with the upcoming cold fronts. We are preparing to have to fix many leaks this winter and will be constantly checking for water seepage through roads and meter pits to catch leaks early.

- Took coliform samples
- Read meters
- Took HAA5 samples
- Installed blowout on well
- Fixed water leak 5th/high st
- Fixed water leak 3rd/ Mechanic

STREETS

As the streets are in poor condition the Maintenance crew has been monitoring/ keeping track of street conditions for repair. The city Maintenance crew has done a good majority of the patching from all the water leaks that were fixed and patched a few spots on clayhill rd. With the poor weather conditions we were not able to finish all the patching and will have to be continued in the spring. Clayhill rd is by far becoming the worst road in town due to a poor base and heavy truck traffic, Long term it would be best to concrete the whole road from hunter to the end of south 6th street. The major benefit to concrete is the lack of ever having to chip seal, crack seal, saving city dollars. Concrete would be best in my opinion because long term it would hold up better and 30 years down the road if it becomes bad enough that it starts needing repairs the city can just overlay it with asphalt and have a rock hard base for the asphalt to lay on.

- Patched 3 holes on clayhill rd

SEWERS/ DRAINAGE

The Maintenance crew experienced a few sewer backups, and will be continuing to check manholes for debris as we jet them.

- Took Lagoon Test

FACILITIES/ GENERAL MAINTENANCE

- Cleaned out lift station
- Clean shop on Fridays
- Pushed up burn pile
- Mowed
- Emptied trash cans
- Worked on library concrete forms
- Poured concrete at library
- Stood up pole at fulton valley farms
- Filled ruts on 5th/9th
- Hung banners
- Pulled concrete forms
- Set up dog trap
- Worked at burn pile
- Fixed community building sink
- Did 7 locates
- Fixed garage doors
- Came up with snow plowing route

EQUIPMENT MAINTENANCE

- Greased equipment
- Washed equipment
- Fixed dump truck axle
- Worked on fixing salt and sand truck
- Mounted tractor lights
- Mounted backhoe lights

Towanda Public Library – November 2025

Month	Patrons	Ref	Comp	Fax	B/W	Color	Board	Meeting	FOTL	Bk Club	ILL Out	ILL In	Member	Materials	Books	DVDs	Other	Door totals
Jan	95	48	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	95
Feb	58	18	0	1	0	0	7	0	18	5	10	13	1	1	1	0	0	88
Mar	212	77	0	2	8	0	11	0	27	0	23	37	10	92	78	14	0	250
Apr	116	43	0	3	6	0	10	41	166	0	10	6	10	56	37	19	0	333
May	636	176	5	0	3	2	13	0	0	3	8	8	42	288	288	0	0	652
Jun	232	58	1	1	6	0	5	84	17	6	15	18	5	292	292	0	0	344
Jul	211	47	7	0	13	0	6	59	0	4	31	20	2	131	97	33	1	280
Aug	199	60	3	1	11	2	5	4	6	3	29	29	6	200	163	10	27	217
Sep	163	41	1	0	5	1	8	8	6	4	34	22	1	81	81	0	0	181
Oct	254	73	1	0	2	0	7	162	9	0	48	38	3	352	343	9	0	270
Nov	190	56	0	0	4	2	8	4	17	0	44	32	1	25	7	6	12	215
Dec	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	2366	697	20	8	58	7	80	362	266	25	252	223	81	1518	1387	91	40	3099

As of November we have more than doubled the number of people that have come into the library at the end of 2024. We have also saved patrons nearly \$44,000 dollars so far this year. This number is obtained by totaling the cost of each item that is checked out and enjoyed by the patrons then returned. The library is preparing to host more public events in the coming years and is preparing with equipment and supplies.

Old
Business
12.10.2025

New
Business
12.10.2025

ORDINANCE NO 730

AN ORDINANCE OF THE CITY OF TOWANDA, KANSAS CONCERNING ADMINISTRATIVE POWERS AND AMENDING CHAPTER 1 ARTICLE 2, SECTION 1-204 OF THE CITY CODE OF TOWANDA AND ADDING CLARIFICATION OF GOVERNING BODY INVOLVEMENT REGARDING CITY DEPARTMENTS.

WHEREAS, the City of Towanda desires to make certain amendments to Chapter 1, Article 2, regarding administrative powers and clarification of City Council involvement regarding city departments.

NOW THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOWANDA, KANSAS:

CHAPTER 1 ARTICLE 2 GOVERNING BODY Section 1-204 (a) of the City Code of Towanda is hereby repealed.

CHAPTER 1 ARTICLE 2 GOVERNING BODY is amended to include:
(adapted from Revised Ordinances City of Towanda, Kansas 1955)

Members Not to Interfere. No member of the Governing Body shall directly interfere with the conduct of any department, except at the express direction of the Council.

This Ordinance shall take effect from and after its publication once in the official City newspaper.

ADOPTED AND APPROVED BY THE GOVERNING BODY of the City of Towanda, Kansas, on December 10th, 2025.

APPROVED BY THE MAYOR on December 10th, 2025.

(Seal)

Jennifer Shaults, Mayor

ATTEST:

Andrew Newbrey, City Clerk

Other
Business
12.10.2025