

# 1911

In the process of building the Towanda High School.  
Construction started in 1911, and was completed in 1914.



**City Of Towanda, KS**  
*Lovin' the Small Town Life!*

Regular Council Meeting July 9<sup>th</sup>, 2025  
7 pm at City Hall, 110 S. 3<sup>rd</sup>, Towanda, KS

# The City of Towanda

## City Council Regular Meeting Agenda

Wednesday, July 9<sup>th</sup>, 2025, 7:00 PM, City Hall, 110 S 3<sup>rd</sup>, Towanda, KS

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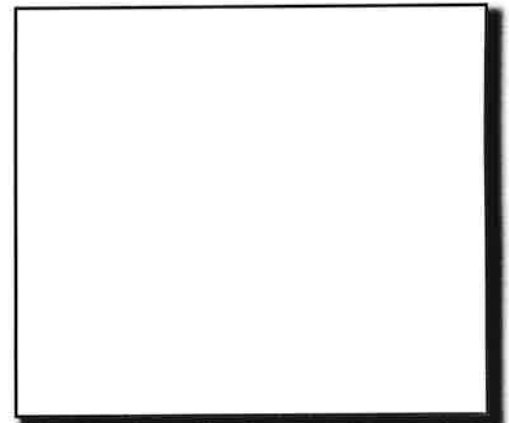
### Regular Council Meeting

#### 1. CALL TO ORDER

#### 2. ROLL CALL

#### 3. **CONSENT AGENDA** – *Consent agenda items will be acted on by one motion unless a majority of the City Council votes to remove an item for discussion and separate action.*

- **Minutes of June 11<sup>th</sup>, 2025 Council Meeting**
- **TREASURER’S INFORMATION REPORTS JUNE 2025**
  - i. Statement of Activities
  - ii. Fund Balance Report
  - iii. Budget Execution Report
  - iv. Water Loss Report
- **Claims**
  - i. Claims Reports
    - 1. Appropriations Ordinance 5-2025
- **STAFF/DEPARTMENT INFORMATION REPORTS**
  - i. Sheriff Office Report
  - ii. Court Clerk’s Report
  - iii. Planning and Zoning
  - iv. Code Compliance Report
  - v. Towanda Maintenance Department
  - vi. Towanda Public Library Report



**Council Packet**

#### 4. PRESENTATIONS AND GUEST SPEAKERS

i. .

#### 5. OLD BUSINESS

- **Main Street Building Demolition Hearing**
  - i. *Resolution information to be added and passed later in Old Business*
- **Update:** Capital Improvement Plan Progress
- **Update:** The Gas Station Lot
- **Update:** Water System Design Progress
  - i. Sales Tax Initiative
  - ii. Kansas State Revolving Loan Fund Update
    - 1. **New Business:** KDHE’s Required Water Conservation Plan
  - iii. Kansas Water Office Grant Part 2: Water Project Fund
- **Resolution for Main Street Building Demolition**
- Final 2026 Budget Discussion Prior to July 20<sup>th</sup> Deadline
- Safe Streets for All Grant **Update**

## CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

### 6. NEW BUSINESS

- Ordinance to Create a Water System Debt Service Fund
- New Water Rate Resolution
- New Sewer Rate Resolution
- New Mobile Home Park Rate Resolution
- Street Repair on Rainbow Dr.

### 7. OTHER NEW BUSINESS

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### 8. PUBLIC COMMENT TIME

### 9. EXECUTIVE SESSION

- None Scheduled

### 10. Adjourn

\* **“Discussion”** = No expectation of a final decision. The Council cannot discuss City issues as a group outside of a public meeting without violating the Kansas Open Meeting Act.

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### INTRODUCTION

Under the Kansas Open Meetings Act (KOMA), the public has the right to observe the meetings of the Towanda City Council unless the City Council has recessed into a lawfully conducted executive session. The KOMA does not require the opportunity for public comment – that opportunity is provided at the discretion of the City Council, except as required by State law or City ordinance in certain specific circumstances. This policy outlines the various circumstances under which the City Council meets and elaborates on the City Council’s Rules of Procedure by addressing the rules regarding the time, place, and manner of public participation in the City Council meetings from the standpoint of the participating member of the public. This policy is intended to strike a lawful balance between First Amendment protections and the substantial public interests of (1) assuring that meetings of the City Council can occur in an efficient, orderly, and safe manner and (2) promoting productive public discourse regarding the governance and administration of the City while maintaining decorum in an environment free from interference, distraction, or intimidation, whether real or perceived, by any person present in the meeting room toward the Council or members of the public.

### SUBMISSION OF WRITTEN INFORMATION

Written information may be submitted to the City Clerk before noon on Thursday prior to a City Council meeting for distribution to Council and key staff members or may be presented during the meeting upon recognition by the Mayor as a speaker in the manner described below. Ten (10) copies should be provided to ensure that all applicable parties are able to receive and review the information provided.

### FORMS OF COMMUNICATION OR EXPRESSION NOT ALLOWED IN THE MEETING ROOM

To assure fulfillment of the substantial public interests outlined above, no member of the public attending the City Commission meeting shall in the meeting room engage in the following forms of

## **CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY**

communication or expression found by the City Council to be in conflict with the substantial public interests outlined above and, therefore, not allowed in the meeting room (the “disallowed conduct”):

### **Before, during, or after the meeting:**

(1) Possessing, placing, or displaying a sign, placard, flag, or banner, regardless of its size, the material of which it is made, or its written, graphic, or symbolic content;

### **During the meeting:**

(2) Audibly speaking, or making any sound or noise other than while speaking as a speaker recognized by the mayor;

(3) Applauding, whistling, cheering, clapping, or otherwise expressing agreement with a speaker recognized by the mayor;

(4) Booing, jeering, taunting, ridiculing, mocking or otherwise expressing disagreement with a speaker recognized by the mayor;

(5) Inaudibly mouthing or gesturing messages deemed to be distracting to other persons in the meeting room;

(6) Making available or distributing written materials to those in attendance.

Persons attending a City Commission meeting must turn off or set on vibrate all cellular telephones. Any person exhibiting any form of the disallowed conduct will first be warned by the Mayor to cease. If the person continues the disallowed conduct, the Mayor may ask the person to leave the meeting room. If the person does not promptly leave the meeting room, the Mayor may direct that the person be escorted from the meeting room.

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## **AGENDA ITEMS**

### **CONSENT AGENDA**

The Consent Agenda assembles routine action items for collective approval in the interest of efficiency of the meeting. Any item may be removed from the Consent Agenda for separate consideration either (a) at the request of a Council Member or City staff, or (b) by a majority vote of the City Council upon request by a Towanda resident directed to City staff or to a Council Member prior to the start of the meeting without discussion.

### **PRESENTATIONS AND GUEST SPEAKERS**

Presentations and Guest Speakers Time is an opportunity for organizations or citizens to make special presentations before the City Council. Such are scheduled in advance of the meeting by calling the City Clerk Andy Newbrey at (316) 536-2243 by 5:00 pm the Thursday preceding the meeting. Presentations are limited to ten minutes. Any presentation is for information purposes only; no action will be taken.

## **CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY**

### **PUBLIC HEARINGS AND REGULAR AGENDA ITEMS**

Following the introduction of any public hearing or regular agenda item, consideration of the item will ordinarily begin with a staff report, followed by Council Member questions of staff. If the matter involves an applicant, the applicant or the applicant's representative will be given the opportunity to address the City Council.

In the case of a public hearing, the public hearing shall be conducted in the manner required by State law or Towanda ordinance, and any person entitled to address the City Council shall be provided that opportunity, regardless of his or her viewpoint on the matter, subject to the allowed time period.

In the case of a regular agenda item, subject to the discretion of the City Council, any interested persons wishing to address the City Council regarding the subject of the agenda item, regardless of his or her viewpoint on the matter, may be given the opportunity to do so, subject to the allowed time period.

In the case of either a public hearing or regular agenda item, those allowed to address the City Council may do so by, in turn, approaching the podium to be recognized by the mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the agenda item for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the public hearing or regular agenda item.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the agenda item to City Council Members, the City Administrator/City Clerk.
- The speaker should avoid repeating what has already been said and should feel free to simply state whether he or she is or is not in support of the matter being discussed.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.

### **PUBLIC COMMENT TIME**

Public Comment Time provides an opportunity for Towanda citizens to address the City Council on a topic that is not on the meeting agenda.

#### **After the Mayor announces the Public Comment Time:**

- Any citizen wishing to address the City Council should, in turn, approach the podium to be recognized by the Mayor.
- There are no residency requirements.
- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the City Council for no longer than the allowed time period which

## **CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY**

is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the Public Comment Time.

- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information to Council Members, the City Manager, and the City Clerk.
- The City Council is not expected to take immediate action in response to the presentation.
- At the discretion of the City Council, subjects introduced under Public Comment Time may be referred to City staff for follow-up or may become an agenda item for a future meeting.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.
  - Comments or questions will be directed **only** to the City Council.
- Debate or arguments between parties in the audience is not allowed.
- Comments on personnel matters and matters pending in court are not permitted.

In order for the Council to have an opportunity to review comments in advance of the meeting, please email your comments or questions to [administrator@cityoftowanda.com](mailto:administrator@cityoftowanda.com) by 5:00 p.m. the Tuesday prior to the Wednesday meetings.

### **EXECUTIVE SESSION**

The Kansas Open Meetings Act allows the City Council to recess into an executive session based upon certain justifications outlined in the act. The City Council may recess into executive session based upon a motion that includes (1) a statement describing the subjects to be discussed during the executive session, (2) the statutory justification for the executive session, and (3) the time and place at which the open meeting shall resume. Executive sessions are closed to the public, however, once the executive session has concluded, members of the public may return to the meeting room.

### **AGENDA INFORMATION**

Copies of the agenda are available on the Friday afternoon preceding the regular meetings. Items for the agenda should be submitted to the Towanda City Clerk's office prior to noon on the Thursday preceding a regularly scheduled Wednesday meeting. Information regarding the agenda may be obtained from City Hall, 110 S. 3<sup>rd</sup>, Towanda, KS, or by visiting our website at:  
[www.cityoftowanda.com/agendas-minutes](http://www.cityoftowanda.com/agendas-minutes)

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## **OTHER ITEMS**

### **STUDY/WORKSHOP SESSION**

The City Council may meet in study session on topics determined by the City Administrator or the City Council on a specific date and time. As the name suggests, the study/workshop session is intended to provide a less formal opportunity for the City Council to study, discuss, and provide direction to City staff regarding the subject under study. Study sessions are open to the public; however, the extent of public participation is subject to the discretion of the City Council based upon available time during the study session and the need for public input in order to accomplish the objectives of the City Council in studying the subject of the study session.

## **CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY**

### **SPECIAL LIMITED PUBLIC FORUM**

A special limited public forum may be called by the City Council for the purposes of

- (a) conducting public discussion and
- (b) seeking public comment and/or the submission of written information regarding a particular subject matter.

A special limited public forum may be convened in the City Council's regular meeting room or at an alternative, publicly accessible site suitable for the anticipated number of participants in the forum.

At the appointed time on the agenda, any persons wishing to address the City Council regarding the subject of the special limited public forum, regardless of their viewpoint on the matter, may do so by, in turn, approaching the podium or microphone to be recognized by the Mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the special limited public forum for no longer than the allowed time period determined and announced by the mayor based upon the number of persons expected to speak during the forum.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the special limited public forum to the City Council, the City Administrator, and the City Clerk.

# Consent Agenda Items 07.09.2025





# The City of Towanda

City Council Meeting Minutes

Towanda City Hall – 110 S 3<sup>rd</sup> St.

Wednesday, June 11, 2025, 7:00 PM

## Governing Body

Present Not Present

- |                                     |                          |                                   |
|-------------------------------------|--------------------------|-----------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Mayor – Jennifer Shaults          |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Council President – Mike Hayes    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Council Member – Jennifer Watkins |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Council Member – TC Pyle          |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Council Member – Chris Hunt       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Council Member – Kit Williams     |

## Staff

Present Not Present

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | City Administrator – Andy Newbrey        |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | City Attorney – Rob Lane                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Planning/Zoning Administrator -Lisa Long |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Court Administrator – Emelia Toney       |
| <input type="checkbox"/>            | <input type="checkbox"/> |  |

## REGULAR COUNCIL MEETING:

### 1 Call To Order

- 7:01 p.m. by Jennifer Shaults

### 2 Roll Call

### 3 Consent Agenda

- Minutes of the May 14, 2025 Council Meeting
- Treasure's Information Reports May 2025
  - Statement of Activities
  - Fund Balance Report
  - Budget Execution Report
  - Water Loss Report
- Claims
  - Claims Report
    - 1. Appropriations Ordinance 5-2025
- Staff/Development Information Reports
  - Sheriff's Office Report
  - Court Clerk's Report
  - Planning and Zoning
  - Code Compliance Report
    - 1. Examples to come in Council Meeting
  - Towanda Maintenance Department
  - Towanda Public Library Report
- *Motion by Mike Hayes to approve the consent agenda from May 14, 2025 in its entirety. Second by Kit Williams. Motion carried (5-0).*

### 4 Presentation and Guest Speakers

- **Christina Henson, CPA, Loyd Group, LLC-Presentation of Towanda's 2024 Financial Affidavit:** Reviewed the Financial Affidavit submitted by the Loyd Group, LLC
- **Kendal Pierce-Code Compliance Report:** At the end of May 2025, there were 43 active violations. He is willing to work with people if they reach out. Currently, there are six properties with extensions. Also, he has reduced his fee by \$400 for the remainder of the year to help with the budget cutbacks.

## 5 Old Business

- **Update: KDHE and the Next Steps for the Gas Station Lot**  
Andy spoke with the engineers at Larson and Associates. They are planning to start the soil removal in July, depending on the weather. It will take about a week to replace the contaminated soil.
- **Update: Water System Design Proposals:** The Council requested clarification from JEO regarding the reason for the prolonged design process. Their response was that it takes about 60 days for the topographical map and 60 days for the design. They cannot complete it any faster due to the work on the topographical map. It requires them to complete the survey and core drilling first, which takes about 6 weeks.
  - I. **Discussion: Sales Tax Initiative**  
This is still in the works
- **Update: Main Street Building Demolition**
  - I. **Demolition Hearing set for July**  
Lisa-Update: The hearing is set for the July Council Meeting. No engineered drawings have been received yet for the reconstruction.
- **Discussion: 2026 Budget –Closer to Final**  
Andy: We are continually seeking ways to reduce our budget and spending. If we are to have money for transfers, we probably need to implement a water rate increase. The Kansas Rural Water Association has conducted a water rate analysis for us and provided several proposals. These proposals include an amount that will let the City put \$60,000 into a Water Debt Service Fund.  
  
Additionally, increasing the sewer rate would enable more maintenance dollars to be allocated to the sewer fund. This would make more dollars available in the General Fund for street improvements, new equipment, and capital improvements.  
  
The Council's opinion was that we should look for ways to cut expenses, but preparing for the future is more important. We have streets to fix, buildings to maintain and equipment to replace.
- **Discussion: Safe Streets for All Grant**

The Safe Streets for All Grant is still available to us. Andy will ask for clarification on the benefits of conducting this study. More info at the next Council Meeting.

## 6 New Business

- **Appointment of New Library Board Member**

**Jennifer Shualts recommends appointing Allison Schulte to the library board.**

*Motion by Mike Hayes to approve the appointment of Allison Schulte to the Library Board. Second by Kit Williams. Motion carried (5-0).*

- **Water Rate Discussion**

Discussion took place during the 2026 Budget discussion in Old Business.

- **Butler Fire District #11 Fire Truck Sub Lease Agreement**

Attorney Rob Lane received the agreement prior to this meeting. Vintage Bank reviewed and approved the sublease agreement. The City's sublease to the Fire District for the new Fire Truck allows us to collect payment from the Fire District and continue making the Bank Payment.

*Motion by Chris Hunt to approve and accept the Butler County District #11 Truck Sublease agreement as presented. Second by Mike Hayes. Motion carried (5-0).*

- **Discussion: Creating a New Capital Improvement Plan (CIP)**

We are still collecting data and working to complete a Capital Improvement Plan.

## 7 Other New Business

- .

## 8 Public Comment Time

## 9 Other Business

- **Andy-update on pool: A major donation was received from White Eagle Credit Union, which helped to reduce the price of many season passes. The Towanda Lions Club and the Women's Methodist Group also donated funds for pool passes.**

## 10 Adjourn

- *Motion made by Kit Williams to adjourn at 8:04 p.m. Second by Jennifer Watkins. Motion carried (5-0).*

Andrew Newbrey  
City Administrator

*Approved the 9th day of July, 2025 by the City Council, City of Towanda, Kansas.*

**City of Towanda, KS**  
**Statement of Activities**  
**June 2025**

	<u>Jun 25</u>
<b>100I · GENERAL FUND INCOME</b>	
1004110 · General Prop. Tax / AD Valorem	107,187.23
1004120 · General Prop Tax / Delinquent	1,389.23
1004130 · Motor Vehicle Pers Prop Tax	20,573.71
1004140 · Franchise Fees	8,765.41
1004150 · Sales Tax Income	13,762.42
1004321 · Pool Parties / Lessons	1,350.00
1004327 · Pool Admissions / Passes	1,691.00
1004328 · Sales Tax Collected To Send On	106.45
1004413 · Business / Contractor Licenses	75.00
1004421 · Building / Remodeling Permit	328.75
1004501 · Court Fines	98.45
1004610 · Interest Revenue	2,413.06
1004689 · Bad Debt Coll. Prior to Jayhawk	91.98
1004690 · Misc. Revenues	25.98
1004692 · Returned Check Fee	25.00
1004693 · Collections Fee	41.28
1005254 · Newsletter Income	40.00
<b>Total 100I · GENERAL FUND INCOME</b>	<u>157,964.95</u>

**100X · GENERAL FUND EXPENSES**

**12 · ADMINISTRATION EXPENSES**

**12-Administration/Finance**

12-5210 · Training / Meetings	12.10
12-5215 · Food For Meettings	55.98
12-5227 · Audit Fees	2,441.74
12-5242 · Building / Facilities R&M	6.16
12-5254 · Printing / Publications	82.03
12-5314 · Office Supplies	386.77
12-5400 · IT & Website Expenses	
12-5401 · QuickBooks Software	384.00
12-5404 · Tockify - Community Calendar	8.00
12-5405 · Adobe - Licenced Images	29.99
12-5406 · Mail Chimp Email Service	33.00
12-5407 · TimeTrak GO - Time Card Mngmt	571.20

<b>Total 12-5400 · IT &amp; Website Expenses</b>	<u>1,026.19</u>
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<b>Total 12-Administration/Finance</b>	<u>4,010.97</u>
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**12-5100 · Staff Expense Administration**

12-5110 · Salaries	15,408.60
12-5140 · PR Tax Expense City Share	1,174.68
12-5150 · KPERS City Share	1,551.39
12-5160 · Health Ins. - City Share	3,434.54
12-5161 · Adj - Payroll Liab. Differences	467.92

# City of Towanda, KS Statement of Activities

June 2025

	Jun 25
Total 12-5100 · Staff Expense Administration	22,037.13
12-5251 · Utilities	
12-5261 · Utilities Reimbursed By BUFD#11	-803.37
12-5251 · Utilities - Other	3,580.35
Total 12-5251 · Utilities	2,776.98
12-5253 · Insurance	
12-5260 · Insuranc C Hall & Fire Sta Bldg	277.90
Total 12-5253 · Insurance	277.90
12-5650 · Interfund Operate / TR Out	
12 - Transfer to Capital Improv	750.00
12 - Transfer to Community Bldg	833.33
12 - Transfer to Equipment Res	833.34
12 - Transfer to Sewer Reserve	0.00
12 - Transfer to Water Reserve	416.67
12 -Transfer to Street Reserve	625.00
Total 12-5650 · Interfund Operate / TR Out	3,458.34
Total 12 · ADMINISTRATION EXPENSES	32,561.32
13 · COURT	
13-Court General Expenses	
13-5251 · Utilities	81.53
Total 13-Court General Expenses	81.53
13-5100 · Staff Expense Court	
13-5110 · Salaries	504.93
13-5140 · PR Tax Expense City Share	39.12
13-5150 · KPERS City Share	0.00
13-5160 · Health Ins. - City Share	0.00
Total 13-5100 · Staff Expense Court	544.05
Total 13 · COURT	625.58
14 · LEGAL	
14-5110 · Salaries / Permanent	1,200.00
Total 14 · LEGAL	1,200.00
15 · PLANNING & ZONING	
15-5200 · Non-Material Expenses	20.00
15-5225 · Code Compliance Contract	1,000.00
15-5252 · Communications	59.71
15-5254 · Printing / Publications	345.29
Total 15 · PLANNING & ZONING	1,425.00
21 · PARKS and GROUNDSKEEPING	
21-5251 · Utilities	28.55
21-5253 · Insurance	89.88
21-5420 · PORTA POTS	143.75
21-5550 · Groundkeeping	
21-5553 · Grass Seed, Plants & Supplies	516.33

# City of Towanda, KS Statement of Activities

June 2025

	<u>Jun 25</u>
<b>21-5554 · Mowing</b>	
21-5555 · Mower Gas & Oil	140.90
21-5556 · Mower Repairs & Maint	78.82
21-5554 · Mowing - Other	331.96
<b>Total 21-5554 · Mowing</b>	<u>551.68</u>
<b>Total 21-5550 · Groundkeeping</b>	<u>1,068.01</u>
<b>Total 21 · PARKS and GROUNDSKEEPING</b>	<u>1,330.19</u>
<b>22 · POOL</b>	
<b>22-Pool General Expenses</b>	
22-5242 · Building / Facilities R&M	26.47
22-5244 · Other Repair / Maintenance	1,987.32
22-5251 · Utilities	736.89
22-5253 · Insurance	297.67
22-5312 · Chemicals	3,406.31
22-5315 · Operating Supplies	1,172.31
22-5319 · Misc. Supplies	29.98
22-5332 · Building / Facility Parts	385.21
<b>Total 22-Pool General Expenses</b>	<u>8,042.16</u>
<b>22-5100 · Staff Expense Pool</b>	
22-5110 · Salaries	10,021.75
22-5140 · PR Tax Expense City Share	776.67
<b>Total 22-5100 · Staff Expense Pool</b>	<u>10,798.42</u>
<b>Total 22 · POOL</b>	<u>18,840.58</u>
<b>24 · LIBRARY-BILLING</b>	
24-5244 · Other Repair / Maintenance	126.85
24-5251 · Utilities	156.94
24-5253 · Insurance	305.26
<b>Total 24 · LIBRARY-BILLING</b>	<u>589.05</u>
<b>25 · SENIOR CENTER</b>	
25-5244 · Other Repair / Maintenance	14.18
25-5251 · Utilities	262.79
25-5253 · Insurance	265.74
<b>Total 25 · SENIOR CENTER</b>	<u>542.71</u>
<b>26 · MUSEUM</b>	
26-5253 · Insurance	766.32
<b>Total 26 · MUSEUM</b>	<u>766.32</u>
<b>31 · SHERIFF DEPARTMENT CONTRACT</b>	
<b>31-Police Genral Expenditures</b>	
31-5251 · Utilities	319.58
31-5253 · Insurance	310.19
<b>Total 31-Police Genral Expenditures</b>	<u>629.77</u>
<b>Total 31 · SHERIFF DEPARTMENT CONTRACT</b>	<u>629.77</u>
<b>34 · ANIMAL CONTROL</b>	

# City of Towanda, KS Statement of Activities

June 2025

	Jun 25
34-5253 · Insurance	10.68
34-5319 · Misc. Supplies	24.99
<b>Total 34 · ANIMAL CONTROL</b>	<b>35.67</b>
<b>50 · PUBLIC WORKS SHOP</b>	
50-Public Works General	
50-5212 · Transportation / Mileage	1.88
50-5251 · Utilities	593.68
50-5253 · Insurance	709.14
50-5311 · Gasoline / Fuel / Lubricants	458.84
50-5314 · Office Supplies	205.52
50-5315 · Operating / Shop Supplies	1,133.58
50-5319 · Misc. Supplies	171.44
50-5321 · Maintenance Uniforms	266.00
50-5322 · Personal Protective Equip	100.67
50-5325 · Tools	1,131.14
50-5331 · Vehicle / Mobile Parts-Supplies	24.99
<b>Total 50-Public Works General</b>	<b>4,796.88</b>
50-5100 · Staff Expense Public Works	
50-5110 · Salaries	2,743.70
50-5140 · PR Tax Expense City Share	210.78
50-5150 · KPERS City Share	198.58
50-5160 · Health Ins. - City Share	504.05
<b>Total 50-5100 · Staff Expense Public Works</b>	<b>3,657.11</b>
<b>Total 50 · PUBLIC WORKS SHOP</b>	<b>8,453.99</b>
<b>Total 100X · GENERAL FUND EXPENSES</b>	<b>67,000.18</b>

<b>210I · LIBRARY COUNTY TAX INCOME</b>	
2104110 · Gen. Property Tax / AD Valorem	16,055.74
2104120 · Gen. Property Tax / Delinquent	175.61
2104130 · Motor Vehicle Tax	2,609.74
<b>Total 210I · LIBRARY COUNTY TAX INCOME</b>	<b>18,841.09</b>
<b>210X · LIBRARY BLDG COUNTY TAX DIS</b>	
2105610 · Appropriations	18,841.09
<b>Total 210X · LIBRARY BLDG COUNTY TAX DIS</b>	<b>18,841.09</b>

# City of Towanda, KS Statement of Activities

June 2025

Jun 25

<b>220I · FIRE INCOME</b>	
2204331 · Fire Protection Services	-150.00
<b>Total 220I · FIRE INCOME</b>	<b>-150.00</b>
<b>220X · FIRE RESCUE EXPENSE</b>	
2205100 · Staff Expense Fire Rescue	
2205110 · Salaries	0.00
2205140 · PR Tax Expense City Share	0.00
<b>Total 2205100 · Staff Expense Fire Rescue</b>	<b>0.00</b>
<b>Total 220X · FIRE RESCUE EXPENSE</b>	<b>0.00</b>

<b>240I · EQUIPMENT RESERVE INCOME</b>	
2404750 · Interfund Operating TR In	833.34
<b>Total 240I · EQUIPMENT RESERVE INCOME</b>	<b>833.34</b>
<b>240X · EQUIPMENT RESERVE</b>	
2405227 · Audit Fees	69.51
<b>Total 240X · EQUIPMENT RESERVE</b>	<b>69.51</b>

<b>250I · STREETS INCOME</b>	
2504230 · City/County/State Highway Fund	1,387.36
<b>Total 250I · STREETS INCOME</b>	<b>1,387.36</b>
<b>250X · STREETS OM FUND EXPENSE</b>	
2505100 · Staff Expense Streets	
2505110 · Salaries	844.22
2505140 · PR Tax Expense City Share	64.86
2505150 · KPERS City Share	61.10
2505160 · Health Ins. - City Share	155.09
<b>Total 2505100 · Staff Expense Streets</b>	<b>1,125.27</b>
2505227 · Audit Fees	131.41
2505241 · Vehicle / Mobile Equip R&M	2,256.46
2505242 · STREET REPAIR AND MAINTENANCE	5,295.13
2505244 · Other Repair / Maintenance	12,202.09
2505253 · Insurance (WC)	19.24
2505254 · Printing / Publications	33.34
2505310 · Fuel for Township-Exch for Rock	327.39
2505311 · Gasoline/ Fuel/ Lubricants	33.90
2505315 · Operating Supplies	150.00
2505331 · Vehicle / Mobile Parts-Supplies	344.80
<b>Total 250X · STREETS OM FUND EXPENSE</b>	<b>21,919.03</b>



# City of Towanda, KS Statement of Activities

June 2025

Jun 25

<b>251I · STREET RESERVE INCOME</b>	
2514690 · Misc. Rev. / Street Impact Fee	148.89
2514750 · Interfund Operate Trans. In	625.00
Total 251I · STREET RESERVE INCOME	773.89
<b>251X · STREET RESERVE</b>	
2515227 · Audit Fees	171.88
Total 251X · STREET RESERVE	171.88

<b>260I · COMMUNITY CENTER INCOME</b>	
2604640 · Rents and Royalties	200.00
2604750 · Interfund Operating Tr. In	833.33
Total 260I · COMMUNITY CENTER INCOME	1,033.33
<b>260X · COMMUNITY CENTER EXPENSE</b>	
2605225 · Cleaning / Disposal Service	500.00
2605227 · Audit Fees	34.84
2605244 · Other Repair / Maintenance	91.47
2605251 · Utilities	399.25
2605253 · Insurance	558.02
Total 260X · COMMUNITY CENTER EXPENSE	1,583.58

<b>310I · BOND FUND INCOME</b>	
3104261 · Special Assessments	138.01
Total 310I · BOND FUND INCOME	138.01
<b>310X · BOND FUND EXPENSE</b>	
3105227 · Audit Fees	24.78
Total 310X · BOND FUND EXPENSE	24.78

<b>410I · CAPITAL IMPROVEMENT INCOME</b>	
4104750 · Interfund Operating Trans. In	750.00
Total 410I · CAPITAL IMPROVEMENT INCOME	750.00

<b>610I · Water Meter Replacement Fund</b>	
6104100 · Water Meter Replacement Income	1,764.00
Total 610I · Water Meter Replacement Fund	1,764.00

# City of Towanda, KS Statement of Activities

June 2025

Jun 25

<b>611I · WATER INCOME</b>	
6114350 · Water Revenue	28,404.73
6114355 · Late Payment Charge	314.34
6114356 · Disconnect Fees	75.00
6114358 · Water Protection Fee	77.23
<b>Total 611I · WATER INCOME</b>	<b>28,871.30</b>
<b>611X · WATER FUND EXPENSE</b>	
6115100 · Staff Expense Water	
6115110 · Salaries	2,110.54
6115140 · PR Tax Expense City Share	162.14
6115150 · KPERS City Share	152.75
6115160 · Health Ins. - City Share	387.73
<b>Total 6115100 · Staff Expense Water</b>	<b>2,813.16</b>
6115212 · Transportation / Mileage	82.32
6115221 · Membership Fees	706.00
6115226 · Testing Services	174.74
6115227 · Audit Fees	1,083.92
6115243 · Contractural Water R&M	267.00
6115251 · Utilities	27.70
6115254 · Printing / Publications	33.35
6115315 · Operating Supplies	30.00
6115334 · Materials / Supplies Stock	13.89
6115341 · Water For Resale	22,927.47
<b>Total 611X · WATER FUND EXPENSE</b>	<b>28,159.55</b>

<b>612I · WATER RESERVE INCOME</b>	
6124750 · Interfund Operating Trans. In	416.67
<b>Total 612I · WATER RESERVE INCOME</b>	<b>416.67</b>
<b>612X · WATER RESERVE EXPENSE</b>	
6125227 · Audit Fees	83.90
<b>Total 612X · WATER RESERVE EXPENSE</b>	<b>83.90</b>

<b>613I · WATER TOWER INCOME</b>	
6134691 · Water Tower Rental Fees	2,305.77
<b>Total 613I · WATER TOWER INCOME</b>	<b>2,305.77</b>
<b>613X · WATER TOWER EXPENSE</b>	
6135227 · Audit Fees	50.42
6135253 · Insurance	352.10
<b>Total 613X · WATER TOWER EXPENSE</b>	<b>402.52</b>

# City of Towanda, KS Statement of Activities

June 2025

Jun 25

<b>621I · SEWER INCOME</b>	
6214350 · Sewer Revenue	11,052.26
6214355 · Late Payment Charge	213.75
6214685 · Sewer Lagoon Fee	0.73
<b>Total 621I · SEWER INCOME</b>	<b>11,266.74</b>
<b>621X · SEWER FUND EXPENSE</b>	
6215100 · Staff Expense Sewer	
6215110 · Salaries	4,854.25
6215140 · PR Tax Expense City Share	372.92
6215150 · KPERs City Share	351.33
6215160 · Health Ins. - City Share	891.76
<b>Total 6215100 · Staff Expense Sewer</b>	<b>6,470.26</b>
6215200 · Non-Material Expenditures	36.11
6215227 · Audit Fees	508.55
6215241 · Vehicle / Mobile Equip. R&M	632.55
6215251 · Utilities	1,136.85
6215253 · Insurance	95.84
6215254 · Printing / Publications	33.35
6215315 · Operating Supplies	76.91
6215334 · Materials / Supplies Stock	13.90
6215542 · LOAN JETTER SEWER EQUIP EMPRISE	959.64
<b>Total 621X · SEWER FUND EXPENSE</b>	<b>9,963.96</b>
<b>622I · SEWER RESERVE INCOME</b>	
6224690 · Misc.. Revenues / SL Fees	7,472.91
6224750 · Interfund Operating Trans In	0.00
<b>Total 622I · SEWER RESERVE INCOME</b>	<b>7,472.91</b>
<b>622X · SEWER RESERVE</b>	
6225227 · Audit Fees	384.28
<b>Total 622X · SEWER RESERVE</b>	<b>384.28</b>
<b>630I · TRASH REVENUE</b>	
6304350 · Trash Service Revenue	12,478.36
6304355 · Late Payment Charge	142.45
<b>Total 630I · TRASH REVENUE</b>	<b>12,620.81</b>
<b>630X · TRASH FUND EXPENSE</b>	
6305225 · Cleaning / Disposal Service	10,676.85
6305254 · Printing / Publications	448.11
<b>Total 630X · TRASH FUND EXPENSE</b>	<b>11,124.96</b>

2:15 PM  
07/03/25  
Cash Basis

City of Towanda, KS  
**Fund Balance Report**  
As of June 30, 2025

	Jun 30, 25
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1000 · Vintage Bank	
100B · General Fund	
100PC · Change Fund	450.00
100B · General Fund - Other	184,871.60
Total 100B · General Fund	185,321.60
200B · Mayor/Council Fund	3,300.00
220B · Fire Rescue Fund	1,102.95
240B · Equipment Reserve Fund	24,152.76
250B · Streets O/M Fund	17,920.41
251B · Street Reserve Fund	201,964.00
260B · Community Center Fund	36,566.64
310B · Bond Fund	58,344.18
410B · Capital Improvemnet Fund	68,303.81
610B · Water Meter Replacement Fund	8,982.00
611B · Water O/M Fund	1,684.03
612B · Water Reserve Fund	15,263.08
613B · Tower Fund	87,917.38
621B · Sewer O/M Fund	19,915.87
622B · Sewer Reserve Fund	168,437.23
630B · Trash and Refuse Fund	40,309.70
720B · Cemetery Fund	4,090.00
Total 1000 · Vintage Bank	943,575.64
Total Checking/Savings	943,575.64
Total Current Assets	943,575.64
<b>TOTAL ASSETS</b>	<b>943,575.64</b>
<b>LIABILITIES &amp; EQUITY</b>	943,575.64

# Budget Execution Report 2025

Date

Monday, June 30, 2025

% of year

50%

Fund		Budget	YTD	% Used	Remaining
General	100	\$901,600.00	\$421,305.38	47%	\$480,294.62
Streets	250	\$47,393.00	\$17,748.86	37%	\$29,644.14
Fire	220	\$55,419.49	\$55,419.49	100%	\$0.00
Comm Cntr	260	\$36,604.00	\$10,870.25	30%	\$25,733.75
Water	611	\$435,890.00	\$168,799.09	39%	\$267,090.91
Sewer	621	\$201,745.00	\$84,393.93	42%	\$117,351.07
Trash	630	\$193,811.00	\$69,641.86	36%	\$124,169.14
Cemetery	720	\$10,000.00	\$3,460.00	35%	\$6,540.00
Loan Pmt	310	\$16,739.00	\$193.20	1%	\$16,545.80
Library	210	\$57,190.00	\$49,982.88	87%	\$7,207.12
		\$1,956,391.49	\$881,814.94		

## 2025

\*Consumption totals are for the **billed** month stated (readings from the end of the previous month).

Jayhawk Water \$ Amount	\$29,595.52	\$28,685.72	\$31,943.08	\$29,272.26	\$29,272.26	\$29,391.46	\$28,616.71	\$0.00	\$0.00	\$0.00	\$206,777.01
Rural Water \$ Billing Amount	\$22,550.38	\$22,684.53	\$22,343.79	\$22,194.94	\$20,781.63	\$22,927.47	\$24,457.69	\$0.00	\$0.00	\$0.00	\$157,940.43
Total Income from Water	\$7,045.14	\$6,001.19	\$9,599.29	\$7,077.32	\$8,490.63	\$6,463.99	\$4,159.02	\$0.00	\$0.00	\$0.00	\$48,836.58

City of Towanda, KS  
Claims Report  
June 2025

Date	Nrm	Name	Memo	Debit	Credit	Balance
100X - GENERAL FUND EXPENSES						
12 - ADMINISTRATION EXPENSES						
12-Administration/Finance						
12-5210 - Training / Meetings						
06/15/2025	40794	Bank of America	WATER FOR COUNCIL MEETING	12.10		12.10
Total 12-5210 - Training / Meetings				12.10	0.00	12.10
12-5215 - Food For Meetings						
06/15/2025	40794	Bank of America	COUNCIL FOOD	55.98		55.98
Total 12-5215 - Food For Meetings				55.98	0.00	55.98
12-5227 - Audit Fees						
06/22/2025	40813	LOYD GROUP LLC	AUDIT FEES 2025	2,441.74		2,441.74
Total 12-5227 - Audit Fees				2,441.74	0.00	2,441.74
12-5242 - Building / Facilities R&M						
06/10/2025	40786	SUTHERLANDS CREDIT	WALL OUTLET, WALL PLATE COUNCIL ROOM 01	6.16		6.16
Total 12-5242 - Building / Facilities R&M				6.16	0.00	6.16
12-5254 - Printing / Publications						
06/09/2025	ACH	Nexbill Pay	Paperless E-Bill QTY 83	8.30		8.30
06/09/2025	ACH	Nexbill Pay	Check Processing Fee Stacey Wiley Return 05/07/2	1.50		9.80
06/15/2025	40794	Bank of America	FED EX	38.89		48.69
06/17/2025	40804	CANON FINANCIAL SERVICES	COPIES FROM 05/01/2025 TO 05/31/2025	33.34		82.03
Total 12-5254 - Printing / Publications				82.03	0.00	82.03
12-5314 - Office Supplies						
06/03/2025	40774	STAPLES	PRINTING PAPER	37.06		37.06
06/15/2025	40794	Bank of America	SHIPPING TAPE, PAPER TOWELS, FILTERS FOR	49.75		86.81
06/15/2025	40794	Bank of America	TOILET PAPER	59.99		146.80
06/15/2025	40794	Bank of America	TV MOUNT AND TV FOR COUNCIL ROOM	239.97		386.77
Total 12-5314 - Office Supplies				386.77	0.00	386.77
12-5400 - IT & Website Expenses						
12-5401 - QuickBooks Software						
06/15/2025	40794	Bank of America	QUICKBOOKS	384.00		384.00
Total 12-5401 - QuickBooks Software				384.00	0.00	384.00
12-5404 - Tockify - Community Calendar						
06/15/2025	40794	Bank of America	TOCKIFY	8.00		8.00
Total 12-5404 - Tockify - Community Calendar				8.00	0.00	8.00
12-5405 - Adobe - Licenced Images						
06/15/2025	40794	Bank of America	ADOBE	29.99		29.99
Total 12-5405 - Adobe - Licenced Images				29.99	0.00	29.99
12-5406 - Mail Chimp Email Service						
06/15/2025	40794	Bank of America	MAIL CHIMP	33.00		33.00
Total 12-5406 - Mail Chimp Email Service				33.00	0.00	33.00
12-5407 - TimeTrak GO - Time Card Mngmt						
06/15/2025	40794	Bank of America	TIME CARDS FOR THE YEAR	571.20		571.20
Total 12-5407 - TimeTrak GO - Time Card Mngmt				571.20	0.00	571.20
12-5400 - IT & Website Expenses						
06/15/2025	40794	Bank of America		1,026.19	0.00	1,026.19
Total 12-Administration/Finance				4,010.97	0.00	4,010.97

City of Towanda, KS  
Claims Report  
June 2025

	Date	Nm	Name	Memo	Debit	Credit	Balance
12-5100 - Staff Expense Administration							
12-5110 - Salaries							
	06/30/2025	EOMPRADJ			15,408.60		15,408.60
Total 12-5110 - Salaries					15,408.60	0.00	15,408.60
12-5140 - PR Tax Expense City Share							
	06/30/2025	EOMPRADJ			1,174.68		1,174.68
Total 12-5140 - PR Tax Expense City Share					1,174.68	0.00	1,174.68
12-5150 - KPERS City Share							
	06/30/2025	EOMPRADJ			1,551.39		1,551.39
Total 12-5150 - KPERS City Share					1,551.39	0.00	1,551.39
12-5160 - Health Ins. - City Share							
	06/30/2025	EOMPRADJ			3,434.54		3,434.54
Total 12-5160 - Health Ins. - City Share					3,434.54	0.00	3,434.54
12-5161 - Adj. - Payroll Liab. Differences							
	06/30/2025	EOMBLCLNUP			467.92		467.92
Total 12-5161 - Adj. - Payroll Liab. Differences					467.92	0.00	467.92
Total 12-5100 - Staff Expense Administration							
					22,037.13	0.00	22,037.13
12-5251 - Utilities							
12-5261 - Utilities Reimbursed By BUFD#11							
	06/02/2025	40758	EVERGY	EVERGY UTILITY	170.16		170.16
	06/02/2025	40766	ACCENTLOGIC	TELEPHONE SERVICE	32.76		202.92
	06/03/2025	40776	COX	COX UTILITY	44.91		247.83
	06/12/2025	5017	Butler County Fire District #11	May 2025 Utilities		977.79	-729.96
	06/15/2025	40790	VERIZON WIRELESS	VERIZON UTILITY	41.52		-688.44
	06/22/2025	40808	EVERGY	EVERGY UTILITY	192.33		-496.11
	06/22/2025	40812	KANSAS GAS SERVICE	GAS UTILITY	57.83		-438.28
	06/26/2025	5030	Butler County Fire District #11	Check #5030 paid June 2025		365.08	-803.37
Total 12-5261 - Utilities Reimbursed By BUFD#11					539.51	1,342.88	-803.37
12-5251 - Utilities - Other							
	06/02/2025	40758	EVERGY	EVERGY UTILITY	1,648.10		1,648.10
	06/02/2025	40763	Butler Electric Cooperative	LIGHT AT 254 AND HUNTER RD	67.00		1,715.10
	06/02/2025	40766	ACCENTLOGIC	TELEPHONE SERVICE	98.30		1,813.40
	06/03/2025	40776	COX	COX UTILITY	27.52		1,840.92
	06/15/2025	40790	VERIZON WIRELESS	VERIZON UTILITY	41.52		1,882.44
	06/22/2025	40808	EVERGY	EVERGY UTILITY	208.41		2,090.85
	06/22/2025	40812	KANSAS GAS SERVICE	GAS UTILITY	35.43		2,126.28
	06/29/2025	40826	EVERGY	EVERGY UTILITY	1,454.07		3,580.35
Total 12-5251 - Utilities - Other					3,580.35	0.00	3,580.35
Total 12-5251 - Utilities					4,119.86	1,342.88	2,776.98
12-5253 - Insurance							
12-5260 - Insurance C Hall & Fire Sta Bldg							
	06/15/2025	40791	EMC INSURANCE	COMMERCIAL INSURANCE	726.62		726.62
	06/26/2025	5030	Butler County Fire District #11	Check #5030 paid June 2025		448.72	277.90
Total 12-5260 - Insurance C Hall & Fire Sta Bldg					726.62	448.72	277.90
Total 12-5253 - Insurance							
					726.62	448.72	277.90
12-5650 - Interfund Operate / TR Out							
12 - Transfer to Capital Improv							



City of Towanda, KS  
Claims Report  
June 2025

Date	Num	Name	Memo	Debit	Credit	Balance
06/30/2025	EOMFT			750.00		750.00
		Total 12 - Transfer to Capital Improv		750.00	0.00	750.00
		12 - Transfer to Community Bldg				
06/30/2025	EOMFT			833.33		833.33
		Total 12 - Transfer to Community Bldg		833.33	0.00	833.33
		12 - Transfer to Equipment Res				
06/30/2025	EOMFT			833.34		833.34
		Total 12 - Transfer to Equipment Res		833.34	0.00	833.34
		12 - Transfer to Sewer Reserve				
06/30/2025	EOMFT			0.00		0.00
		Total 12 - Transfer to Sewer Reserve		0.00	0.00	0.00
		12 - Transfer to Water Reserve				
06/30/2025	EOMFT			416.67		416.67
		Total 12 - Transfer to Water Reserve		416.67	0.00	416.67
		12 - Transfer to Street Reserve				
06/30/2025	EOMFT			625.00		625.00
		Total 12 - Transfer to Street Reserve		625.00	0.00	625.00
		Total 12-5650 - Interfund Operate / TR Out		3,458.34	0.00	3,458.34
		Total 12 - ADMINISTRATION EXPENSES		34,352.92	1,791.60	32,561.32
		13 - COURT				
		13-Court General Expenses				
		13-5251 - Utilities				
06/15/2025	40790	VERIZON WIRELESS	VERIZON UTILITY	81.53		81.53
		Total 13-5251 - Utilities		81.53	0.00	81.53
		Total 13-Court General Expenses		81.53	0.00	81.53
		13-5100 - Staff Expense Court				
		13-5110 - Salaries				
06/30/2025	EOMPRADJ			504.93		504.93
		Total 13-5110 - Salaries		504.93	0.00	504.93
		13-5140 - PR Tax Expense City Share				
06/30/2025	EOMPRADJ			39.12		39.12
		Total 13-5140 - PR Tax Expense City Share		39.12	0.00	39.12
		13-5150 - KPERS City Share				
06/30/2025	EOMPRADJ					0.00
		Total 13-5150 - KPERS City Share		0.00	0.00	0.00
		13-5160 - Health Ins. - City Share				
06/30/2025	EOMPRADJ			0.00		0.00
		Total 13-5160 - Health Ins. - City Share		0.00	0.00	0.00
		Total 13-5100 - Staff Expense Court		544.05	0.00	544.05
		Total 13 - COURT		625.58	0.00	625.58
		14 - LEGAL				
		14-5110 - Salaries / Permanent				
06/01/2025	40756	Robert Lane	ATTORNEY FEES 06/2025	1,200.00		1,200.00
		Total 14-5110 - Salaries / Permanent		1,200.00	0.00	1,200.00
		Total 14 - LEGAL		1,200.00	0.00	1,200.00
		15 - PLANNING & ZONING				

City of Towanda, KS  
Claims Report  
June 2025

Date	Nm	Name	Memo	Debit	Credit	Balance
15-5200 - Non-Material Expenses						
06/02/2025	40771	NATIONAL SCREENING BUREAU				
			CMB LICENSE THUNDERBIRD GRILL BACKGROU	20.00		20.00
Total 15-5200 - Non-Material Expenses				20.00	0.00	20.00
15-5225 - Code Compliance Contract						
06/01/2025	40755	PIERCE CODE COMPLIANCE LLC		1,000.00		1,000.00
			CODE COMPLIANCE 06/2025	1,000.00	0.00	1,000.00
Total 15-5225 - Code Compliance Contract						
15-5252 - Communications						
06/22/2025	40814	LISA HAMILTON		59.71		59.71
			Phone bill	59.71	0.00	59.71
Total 15-5252 - Communications						
15-5254 - Printing / Publications						
06/15/2025	40794	Bank of America		311.95		311.95
		CANON FINANCIAL SERVICES	COLUMN PUBLIC NOTICE	33.34		345.29
06/17/2025	40804		COPIES FROM 05/01/2025 TO 05/31/2025	345.29	0.00	345.29
				1,425.00	0.00	1,425.00
Total 15-5254 - Printing / Publications						
Total 15 - PLANNING & ZONING						
21 - PARKS and GROUNDSKEEPING						
21-5251 - Utilities						
06/22/2025	40808	EVERGY		28.55		28.55
			EVERGY UTILITY	28.55	0.00	28.55
Total 21-5251 - Utilities						
21-5253 - Insurance						
06/15/2025	40791	EMC INSURANCE		89.88		89.88
			COMMERCIAL INSURANCE	89.88	0.00	89.88
Total 21-5253 - Insurance						
21-5420 - PORTA POTS						
06/08/2025	40781	AAA PORTABLE SERVICES		143.75		143.75
			PORTA POT JUNE 2025	143.75	0.00	143.75
Total 21-5420 - PORTA POTS						
21-5550 - Groundkeeping						
21-5553 - Grass Seed, Plants & Supplies						
06/10/2025	40786	SUTHERLANDS CREDIT		446.35		446.35
		BOMGAARS SUPPLY	CEDAR MULCH, REBAR, OJACK TRAILER, LANDS	69.98		516.33
06/16/2025	40787		WATER HOSE X2	516.33	0.00	516.33
Total 21-5553 - Grass Seed, Plants & Supplies						
21-5554 - Mowing						
21-5555 - Mower Gas & Oil						
06/03/2025	40775	WEX FLEET UNIVERSAL		140.90		140.90
			FUEL FOR PARKS	140.90	0.00	140.90
Total 21-5555 - Mower Gas & Oil						
21-5556 - Mower Repairs & Maint						
06/10/2025	40786	SUTHERLANDS CREDIT		78.82		78.82
			16LB DRUM PREEN, TRIM LINE X2, EYEWEAR S	78.82	0.00	78.82
Total 21-5556 - Mower Repairs & Maint						
21-5554 - Mowing - Other						
06/16/2025	40797	BOMGAARS SUPPLY		299.98		299.98
		BOMGAARS SUPPLY	WEED EATER AND BATTERY	31.98		331.96
06/16/2025	40797		TRIMMER HEAD, TRIMMER LINE	331.96	0.00	331.96
				551.68	0.00	551.68
Total 21-5554 - Mowing - Other				1,068.01	0.00	1,068.01
Total 21-5554 - Mowing				1,330.19	0.00	1,330.19
Total 21-5550 - Groundkeeping						
Total 21 - PARKS and GROUNDSKEEPING						
22 - POOL						
22-Pool General Expenses						
22-5242 - Building / Facilities R&M						

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06/10/2025	40786	SUTHERLANDS CREDIT	FLOOR TUBE, 2X SHOWER HEAD, J BEND	26.47		26.47
				26.47	0.00	26.47
Total 22-5242 - Building / Facilities R&M						
22-5244 - Other Repair / Maintenance						
06/10/2025	40788	D. GERBER COMMERCIAL POOL PRODUCTS	100 1/2" POLYETHYLENE TUBING	125.00		125.00
06/17/2025	40805	HICKMAN ENVIRONMENTAL	SWIMMING POOL PUMP	1,862.32		1,987.32
				1,987.32	0.00	1,987.32
Total 22-5244 - Other Repair / Maintenance						
22-5251 - Utilities						
06/02/2025	40758	EVERGY	EVERGY UTILITY	48.65		48.65
06/02/2025	40765	VERIZON WIRELESS	VERIZON UTILITY	21.89		70.54
06/22/2025	40808	EVERGY	EVERGY UTILITY	601.31		671.85
06/29/2025	40827	VERIZON WIRELESS	VERIZON UTILITY	65.04		736.89
				736.89	0.00	736.89
Total 22-5251 - Utilities						
22-5253 - Insurance						
06/15/2025	40791	EMC INSURANCE	COMMERCIAL INSURANCE	297.67		297.67
				297.67	0.00	297.67
Total 22-5253 - Insurance						
22-5312 - Chemicals						
06/10/2025	40786	SUTHERLANDS CREDIT	CLX CLARIFIER GRN / ALG	68.37		68.37
06/10/2025	40786	SUTHERLANDS CREDIT	POOL SHOCK, GALV NIPPLE	37.94		106.31
06/10/2025	40788	D. GERBER COMMERCIAL POOL PRODUCTS	10X 50# PULSAR CALCIUM HYPOCHLORITE BRI	1,650.00		1,756.31
06/16/2025	40798	D. GERBER COMMERCIAL POOL PRODUCTS	50LB BRIQUETTES PULSAR PLUS CHLORINE	500.00		2,256.31
06/16/2025	40799	D. GERBER COMMERCIAL POOL PRODUCTS	50 LB BRIQUETTES PULSAR PLUS CHLORINE	500.00		2,756.31
06/27/2025	40824	D. GERBER COMMERCIAL POOL PRODUCTS	10X PULSAR CALCIUM HYPOCHLORITE BRIQUE	650.00		3,406.31
				3,406.31	0.00	3,406.31
Total 22-5312 - Chemicals						
22-5315 - Operating Supplies						
06/02/2025	40762	D. GERBER COMMERCIAL POOL PRODUCTS	TAYLOR SERVICE TEST KIT 20Z BOTTLES	220.00		220.00
06/15/2025	40794	Bank of America	HANDSOAP	57.55		277.55
06/15/2025	40794	Bank of America	LYSOL, TOILET PAPER, COMET	127.07		404.62
06/15/2025	40794	Bank of America	POOL SUPPLIES	341.64		746.26
06/15/2025	40794	Bank of America	TRASH BAGS	28.98		775.24
06/16/2025	40797	BOMGAARS SUPPLY	PAD LOCKS, SAFETY HASPS	43.56		818.80
06/16/2025	40797	BOMGAARS SUPPLY	BUSHING REDUCER PVC, WET/DRY CEMENT, F	23.97		842.77
06/16/2025	40797	BOMGAARS SUPPLY	LIGHT BULBS	11.99		854.76
06/16/2025	40797	BOMGAARS SUPPLY	COUPLING STRAIGHT. ELBOWS, TUBING PEX, K	243.95		1,098.71
06/16/2025	40797	BOMGAARS SUPPLY	DRILL BIT, SUPPLY TUBE TOILET, ANGEL STOP,	73.60		1,172.31
				1,172.31	0.00	1,172.31
Total 22-5315 - Operating Supplies						
22-5319 - Misc. Supplies						
06/15/2025	40794	Bank of America	FLAGS FOR POOL	29.98		29.98
				29.98	0.00	29.98
Total 22-5319 - Misc. Supplies						
22-5332 - Building / Facility Parts						
06/02/2025	40770	HIZEY SERVICE AND SUPPLY	6X SUCTION HOSE, QUICK COUPLER, KC HOSE	385.21		385.21
				385.21	0.00	385.21
				8,042.16	0.00	8,042.16
Total 22-5332 - Building / Facility Parts						
Total 22-Pool General Expenses						
22-5100 - Staff Expense Pool						
22-5110 - Salaries						
06/30/2025	EOMPRADJ			10,021.75		10,021.75
				10,021.75	0.00	10,021.75
Total 22-5110 - Salaries						
22-5140 - PR Tax Expense City Share						

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06/30/2025	EOMPRADJ					
Total 22-5140 - PR Tax Expense City Share						
				776.87		776.87
Total 22-5100 - Staff Expense Pool						
				776.87	0.00	776.87
				10,798.42	0.00	10,798.42
Total 22 - POOL						
				18,840.58	0.00	18,840.58
24 - LIBRARY-BILLING						
24-5244 - Other Repair / Maintenance						
06/10/2025	40784		B&C HEATING AIR CONDITIONING & ELECTRICA 4X FILTERS FOR THE LIBRARY HEATING AND AI	126.85		126.85
Total 24-5244 - Other Repair / Maintenance						
				126.85	0.00	126.85
24-5251 - Utilities						
06/22/2025	40808	EVERGY	EVERGY UTILITY	112.18		112.18
06/26/2025	40823	KANSAS GAS SERVICE	KS GAS UTILITY	44.76		156.94
Total 24-5251 - Utilities						
				156.94	0.00	156.94
24-5253 - Insurance						
06/15/2025	40791	EMC INSURANCE	COMMERCIAL INSURANCE	305.26		305.26
Total 24-5253 - Insurance						
				305.26	0.00	305.26
Total 24 - LIBRARY-BILLING						
				589.05	0.00	589.05
25 - SENIOR CENTER						
25-5244 - Other Repair / Maintenance						
06/15/2025	40794	Bank of America	FILETERS FOR AC/ HEATER	14.18		14.18
Total 25-5244 - Other Repair / Maintenance						
				14.18	0.00	14.18
25-5251 - Utilities						
06/02/2025	40758	EVERGY	EVERGY UTILITY	84.37		84.37
06/15/2025	40789	COX	Cox Utility	33.50		117.87
06/22/2025	40808	EVERGY	EVERGY UTILITY	99.13		217.00
06/22/2025	40812	KANSAS GAS SERVICE	GAS UTILITY	45.79		262.79
Total 25-5251 - Utilities						
				262.79	0.00	262.79
25-5253 - Insurance						
06/15/2025	40791	EMC INSURANCE	COMMERCIAL INSURANCE	265.74		265.74
Total 25-5253 - Insurance						
				265.74	0.00	265.74
Total 25 - SENIOR CENTER						
				542.71	0.00	542.71
26 - MUSEUM						
26-5253 - Insurance						
06/15/2025	40791	EMC INSURANCE	COMMERCIAL INSURANCE	766.32		766.32
Total 26-5253 - Insurance						
				766.32	0.00	766.32
Total 26 - MUSEUM						
				766.32	0.00	766.32
31 - SHERIFF DEPARTMENT CONTRACT						
31-Police Genral Expenditures						
31-5251 - Utilities						
06/02/2025	40758	EVERGY	EVERGY UTILITY	64.52		64.52
06/02/2025	40759	COX	COX UTILITY	67.00		131.52
06/22/2025	40808	EVERGY	EVERGY UTILITY	76.30		207.82
06/22/2025	40812	KANSAS GAS SERVICE	GAS UTILITY	44.76		252.58
06/29/2025	40829	COX	COX UTILITY	67.00		319.58
Total 31-5251 - Utilities						
				319.58	0.00	319.58
31-5253 - Insurance						
06/15/2025	40791	EMC INSURANCE	COMMERCIAL INSURANCE	310.19		310.19

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Date	Numb	Name	Memo	Debit	Credit	Balance
Total 31-5253 - Insurance						
Total 31 - Police General Expenditures						
Total 31 - SHERIFF DEPARTMENT CONTRACT						
34 - ANIMAL CONTROL						
34-5253 - Insurance						
06/15/2025	40791	EMC INSURANCE	COMMERCIAL INSURANCE	10.68		10.68
Total 34-5253 - Insurance						
34-5319 - Misc. Supplies						
06/16/2025	40797	BOMGAARS SUPPLY	DOG FOOD	24.99		24.99
Total 34-5319 - Misc. Supplies						
Total 34 - ANIMAL CONTROL						
50 - PUBLIC WORKS SHOP						
50-Public Works General						
50-5212 - Transportation / Mileage						
06/02/2025	40768	Kansas Turnpike Authority	TRAVELING ON PAY ROADS	1.88		1.88
Total 50-5212 - Transportation / Mileage						
50-5251 - Utilities						
06/02/2025	40758	EVERGY	EVERGY UTILITY	190.69		190.69
06/02/2025	40766	ACCENTLOGIC	TELEPHONE SERVICE	32.76		223.45
06/03/2025	40776	COX	COX UTILITY	27.52		250.97
06/22/2025	40808	EVERGY	EVERGY UTILITY	217.27		468.24
06/22/2025	40812	KANSAS GAS SERVICE	GAS UTILITY	35.44		503.68
06/23/2025	40815	RYLAN ROSE	PHONE BILL	30.00		533.68
06/23/2025	40816	KALEB MONEY	PHONE BILL	30.00		563.68
06/23/2025	40817	Smith, Joshua A	PHONE BILL	30.00		593.68
Total 50-5251 - Utilities						
50-5253 - Insurance						
06/15/2025	40791	EMC INSURANCE	COMMERCIAL INSURANCE	709.14		709.14
Total 50-5253 - Insurance						
50-5311 - Gasoline / Fuel / Lubricants						
06/03/2025	40775	WEX FLEET UNIVERSAL	FUEL FOR SHOP	458.84		458.84
Total 50-5311 - Gasoline / Fuel / Lubricants						
50-5314 - Office Supplies						
06/03/2025	40774	STAPLES	NOTEBOOKS FOR PAPERS IN SHOP	43.42		43.42
06/15/2025	40794	Bank of America	NOTEBOOKS	38.54		81.96
06/29/2025	40828	WALMART COMMUNITY BRC	7X 4" NOTEBOOKS	123.56		205.52
Total 50-5314 - Office Supplies						
50-5315 - Operating / Shop Supplies						
06/03/2025	40772	KIMBALL MIDWEST	Nuts, Screws, Hose Clamps x500	1,127.35		1,127.35
06/10/2025	40786	SUTHERLANDS CREDIT	7X MYLAR REFLECTORS	6.23		1,133.58
Total 50-5315 - Operating / Shop Supplies						
50-5319 - Misc. Supplies						
06/15/2025	40794	Bank of America	2X HITCHES, PIPE TUBE CLEANERS, MAINTENAN	165.86		165.86
06/16/2025	40797	BOMGAARS SUPPLY	WATER DRINKING	5.58		171.44
Total 50-5319 - Misc. Supplies						
50-5321 - Maintenance Uniforms						
06/02/2025	40764	UNIFIRST CORPORATION	Maintenance Uniforms 06/02/2025	53.20		53.20

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Date	Numb	Name	Memo	Debit	Credit	Balance
06/10/2025	40785	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS 06/09/2025	53.20		106.40
06/16/2025	40786	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS 06/16/2025	53.20		159.60
06/22/2025	40809	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS 06/23/2025	53.20		212.80
06/30/2025	40830	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS 06/30/2025	53.20		266.00
Total 50-5321 - Maintenance Uniforms				266.00	0.00	266.00
50-5322 - Personal Protective Equip						
06/10/2025	40786	SUTHERLANDS CREDIT	AM FM STEREO, CLEAR GLASSES, BOX OF GLO	100.67		100.67
Total 50-5322 - Personal Protective Equip				100.67	0.00	100.67
50-5325 - Tools						
06/15/2025	40794	Bank of America	2X WATER METER KEYS	131.14		131.14
06/27/2025	40825	DAVE WOHLGEMUTH	MAGNETIC DRILL, LARGE WRENCHES, HAMMER I	1,000.00		1,131.14
Total 50-5325 - Tools				1,131.14	0.00	1,131.14
50-5331 - Vehicle / Mobile Parts-Supplies						
06/16/2025	40797	BOMGAARS SUPPLY	RECEIVER TUBE FOR TRAILER	24.99		24.99
Total 50-5331 - Vehicle / Mobile Parts-Supplies				24.99	0.00	24.99
Total 50-Public Works General				4,796.88	0.00	4,796.88
50-5100 - Staff Expense Public Works						
50-5110 - Salaries						
06/30/2025	EOMPRADJ			2,743.70		2,743.70
Total 50-5110 - Salaries				2,743.70	0.00	2,743.70
50-5140 - PR Tax Expense City Share						
06/30/2025	EOMPRADJ			210.78		210.78
Total 50-5140 - PR Tax Expense City Share				210.78	0.00	210.78
50-5150 - KPERS City Share						
06/30/2025	EOMPRADJ			198.58		198.58
Total 50-5150 - KPERS City Share				198.58	0.00	198.58
50-5160 - Health Ins. - City Share						
06/30/2025	EOMPRADJ			504.05		504.05
Total 50-5160 - Health Ins. - City Share				504.05	0.00	504.05
Total 50-5100 - Staff Expense Public Works				3,657.11	0.00	3,657.11
Total 50 - PUBLIC WORKS SHOP				8,453.99	0.00	8,453.99
Total 100X - GENERAL FUND EXPENSES				66,791.78	1,791.60	67,000.18
Other Income/Expense						
Other Expense						
DESIGNATED FUND EXPENDITURES						
210X - LIBRARY BLDG COUNTY TAX DIS						
2105610 - Appropriations						
06/08/2025	40783	TOWANDA LIBRARY BOARD	Butler County Treasurer Taxes 06/09/2025	16,055.74		16,055.74
06/08/2025	40783	TOWANDA LIBRARY BOARD	Butler County Treasurer Taxes 06/09/2025	175.61		16,231.35
06/08/2025	40783	TOWANDA LIBRARY BOARD	Butler County Treasurer Taxes 06/09/2025	2,609.74		18,841.09
Total 2105610 - Appropriations				18,841.09	0.00	18,841.09
Total 210X - LIBRARY BLDG COUNTY TAX DIS				18,841.09	0.00	18,841.09
220X - FIRE RESCUE EXPENSE						
2205100 - Staff Expense Fire Rescue						
2205110 - Salaries						
06/30/2025	EOMPRADJ					0.00

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	Date	Nm	Name	Memo	Debit	Credit	Balance
Total 2205110 - Salaries					0.00	0.00	0.00
2205140 - PR Tax Expense City Share							
	06/30/2025	EOMPRADJ					
Total 2205140 - PR Tax Expense City Share					0.00	0.00	0.00
Total 2205100 - Staff Expense Fire Rescue					0.00	0.00	0.00
Total 220X - FIRE RESCUE EXPENSE					0.00	0.00	0.00
240X - EQUIPMENT RESERVE							
2405227 - Audit Fees							
	06/22/2025	40813	LOYD GROUP LLC	AUDIT FEES 2025	69.51		69.51
Total 2405227 - Audit Fees					69.51	0.00	69.51
Total 240X - EQUIPMENT RESERVE					69.51	0.00	69.51
250X - STREETS OM FUND EXPENSE							
2505100 - Staff Expense Streets							
2505110 - Salaries							
	06/30/2025	EOMPRADJ			844.22		844.22
Total 2505110 - Salaries					844.22	0.00	844.22
2505140 - PR Tax Expense City Share							
	06/30/2025	EOMPRADJ			64.86		64.86
Total 2505140 - PR Tax Expense City Share					64.86	0.00	64.86
2505150 - KPERS City Share							
	06/30/2025	EOMPRADJ			61.10		61.10
Total 2505150 - KPERS City Share					61.10	0.00	61.10
2505160 - Health Ins. - City Share							
	06/30/2025	EOMPRADJ			155.09		155.09
Total 2505160 - Health Ins. - City Share					155.09	0.00	155.09
Total 2505100 - Staff Expense Streets					1,125.27	0.00	1,125.27
2505227 - Audit Fees							
	06/22/2025	40813	LOYD GROUP LLC	AUDIT FEES 2025	131.41		131.41
Total 2505227 - Audit Fees					131.41	0.00	131.41
2505241 - Vehicle / Mobile Equip R&M							
	06/16/2025	40801	J&H FARM EQUIPMENT	CV DRIVE LINE AND BLADE KIT FOR TRACTOR	2,113.80		2,113.80
	06/19/2025	40807	EQUIPMENTSHARE	THERMOSTAT AND GASKET FOR BACKHOE	142.66		2,256.46
Total 2505241 - Vehicle / Mobile Equip R&M					2,256.46	0.00	2,256.46
2505242 - STREET REPAIR AND MAINTENANCE							
	06/15/2025	40792	PEARSON CONSTRUCTION	13.160 TONS OF ASPHALT	1,019.90		1,019.90
	06/16/2025	40795	PEARSON CONSTRUCTION	15.030 Ton of Asphalt	1,258.77		2,278.67
	06/16/2025	40797	BONGAARS SUPPLY	2X DRILL BIT, 2X DIAMOND SAW BLADE	233.96		2,512.63
	06/16/2025	40800	ANDOVER RENTAL CENTER	RENTED SKID STEER DITCH WITCH TO CLEAN C	170.50		2,683.13
	06/17/2025	40802	MCCONNELL & ASSOCIATES	56 BAGS OF COLD PATCH	812.00		3,495.13
	06/17/2025	40803	MCCONNELL & ASSOCIATES	2250 LB CRACK SEAL	1,800.00		5,295.13
Total 2505242 - STREET REPAIR AND MAINTENANCE					5,295.13	0.00	5,295.13
2505244 - Other Repair / Maintenance							
	06/10/2025	40787	Buller Electric Cooperative	HWY 254 AND HUNTER NEW LIGHT POLE	12,063.22		12,063.22
	06/16/2025	40797	BONGAARS SUPPLY	GALVANIZED NIPPLE X7, FLAT STEEL WELDABL	138.87		12,202.09
Total 2505244 - Other Repair / Maintenance					12,202.09	0.00	12,202.09
2505253 - Insurance (WC)							

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06/15/2025	40791	EMC INSURANCE	COMMERCIAL INSURANCE	19.24		19.24
				19.24	0.00	19.24
Total 2505253 - Insurance (WC)						
2505254 - Printing / Publications	40804	CANON FINANCIAL SERVICES	COPIES FROM 05/01/2025 TO 05/31/2025	33.34		33.34
				33.34	0.00	33.34
Total 2505254 - Printing / Publications						
2505310 - Fuel for Township-Exch for Rock	40775	WEX FLEET UNIVERSAL	FUEL FOR TOWNSHIP	327.39		327.39
				327.39	0.00	327.39
Total 2505310 - Fuel for Township-Exch for Rock						
2505311 - Gasoline/ Fuel/ Lubricants	40775	WEX FLEET UNIVERSAL	FUEL FOR DIRT MOVING MACHINES	33.90		33.90
				33.90	0.00	33.90
Total 2505311 - Gasoline/ Fuel/ Lubricants						
2505315 - Operating Supplies	40761	HIZEY SERVICE AND SUPPLY	3X CULVERTS FOR NORTH AND 3RD, NORTH 3R	150.00		150.00
				150.00	0.00	150.00
Total 2505315 - Operating Supplies						
2505331 - Vehicle / Mobile Parts-Supplies	40779	O'REILLY AUTO PARTS	BUCKET TRUCK REPAIRS- AIR FILTER, WATER F	344.80		344.80
				344.80	0.00	344.80
Total 2505331 - Vehicle / Mobile Parts-Supplies						
Total 250X - STREETS OM FUND EXPENSE				21,919.03	0.00	21,919.03
251X - STREET RESERVE						
2515227 - Audit Fees	40813	LOYD GROUP LLC	AUDIT FEES 2025	171.88		171.88
				171.88	0.00	171.88
Total 2515227 - Audit Fees						
Total 251X - STREET RESERVE						
260X - COMMUNITY CENTER EXPENSE						
2605225 - Cleaning / Disposal Service	40818	Lisa K. Hamilton	COMMUNITY BUILDING CLEANING	500.00		500.00
				500.00	0.00	500.00
Total 2605225 - Cleaning / Disposal Service						
2605227 - Audit Fees	40813	LOYD GROUP LLC	AUDIT FEES 2025	34.84		34.84
				34.84	0.00	34.84
Total 2605227 - Audit Fees						
2605244 - Other Repair / Maintenance	40786	SUTHERLANDS CREDIT	FILLER PLATE, GFCI, 2 IN 1 TESTER, CONNECTC	56.47		56.47
	40794	Bank of America	FILTERS FOR ACHEATER	35.00		91.47
				91.47	0.00	91.47
Total 2605244 - Other Repair / Maintenance						
2605251 - Utilities	40758	EVERGY	EVERGY UTILITY	146.57		146.57
	40789	COX	Cox Utility	33.50		180.07
	40808	EVERGY	EVERGY UTILITY	170.28		350.35
	40812	KANSAS GAS SERVICE	GAS UTILITY	48.90		399.25
				399.25	0.00	399.25
Total 2605251 - Utilities						
2605253 - Insurance	40791	EMC INSURANCE	COMMERCIAL INSURANCE	558.02		558.02
				558.02	0.00	558.02
Total 2605253 - Insurance						
Total 260X - COMMUNITY CENTER EXPENSE				1,583.56	0.00	1,583.56
310X - BOND FUND EXPENSE						
3105227 - Audit Fees						



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06/22/2025	40813	LOYD GROUP LLC	AUDIT FEES 2025	24.78		24.78
				24.78	0.00	24.78
				24.78	0.00	24.78
Total 3105227 - Audit Fees						
Total 310X - BOND FUND EXPENSE						
611X - WATER FUND EXPENSE						
6115100 - Staff Expense Water						
6115110 - Salaries						
06/30/2025	EOMPRADJ			2,110.54		2,110.54
				2,110.54	0.00	2,110.54
Total 6115110 - Salaries						
6115140 - PR Tax Expense City Share						
06/30/2025	EOMPRADJ			162.14		162.14
				162.14	0.00	162.14
Total 6115140 - PR Tax Expense City Share						
6115150 - KPERS City Share						
06/30/2025	EOMPRADJ			152.75		152.75
				152.75	0.00	152.75
Total 6115150 - KPERS City Share						
6115160 - Health Ins. - City Share						
06/30/2025	EOMPRADJ			387.73		387.73
				387.73	0.00	387.73
Total 6115160 - Health Ins. - City Share						
Total 6115100 - Staff Expense Water						
6115212 - Transportation / Mileage						
06/08/2025	40780	METRO COURIER	WATER SAMPLES TO KOHE 05/16/25025 TO 05/3	54.88		54.88
06/22/2025	40811	METRO COURIER	WATER SAMPLE SHIPPING	27.44		82.32
				82.32	0.00	82.32
Total 6115212 - Transportation / Mileage						
6115221 - Membership Fees						
06/02/2025	40767	Kansas Rural Water Association	KRWA MEMBERSHIP FROM 06/01/2025 TO 06/01/2	631.00		631.00
06/03/2025	40778	KRWA	POSTING OF CCR WATER REPORT	75.00		706.00
				706.00	0.00	706.00
Total 6115221 - Membership Fees						
6115226 - Testing Services						
06/02/2025	40769	WATERWISE ENTERPRISES	SAMPLE CELL W CAP 10/ML PK2	174.74		174.74
				174.74	0.00	174.74
Total 6115226 - Testing Services						
6115227 - Audit Fees						
06/22/2025	40813	LOYD GROUP LLC	AUDIT FEES 2025	1,083.92		1,083.92
				1,083.92	0.00	1,083.92
Total 6115227 - Audit Fees						
6115243 - Contractural Water R&M						
06/24/2025	40821	HIZEY SERVICE AND SUPPLY	WATER LEAK REPAIR OUT BY TOWER PARTS A	267.00		267.00
				267.00	0.00	267.00
Total 6115243 - Contractural Water R&M						
6115251 - Utilities						
06/29/2025	40826	EVERGY	EVERGY UTILITY	27.70		27.70
				27.70	0.00	27.70
Total 6115251 - Utilities						
6115254 - Printing / Publications						
06/17/2025	40804	CANON FINANCIAL SERVICES	COPIES FROM 05/01/2025 TO 05/31/2025	33.35		33.35
				33.35	0.00	33.35
Total 6115254 - Printing / Publications						
6115315 - Operating Supplies						
06/03/2025	40773	MUNICIPAL SUPPLY COMPANY	100X RUBBER METER GASKET	30.00		30.00
				30.00	0.00	30.00
Total 6115315 - Operating Supplies						
6115334 - Materials / Supplies Stock						
06/03/2025	40777	Lampson Welding Supply	WELDING SUPPLIES	13.89		13.89

City of Towanda, KS  
Claims Report  
June 2025

Date	Nm	Name	Memo	Debit	Credit	Balance
Total 6115334 - Materials / Supplies Stock				13.89	0.00	13.89
6115341 - Water For Resale	40760	RURAL WATER DIST, NO. 5				
06/02/2025			WATER FROM 04/30/2025 TO 05/30/2025	22,927.47		22,927.47
Total 6115341 - Water For Resale				22,927.47	0.00	22,927.47
Total 611X - WATER FUND EXPENSE				28,159.55	0.00	28,159.55
612X - WATER RESERVE EXPENSE						
6125227 - Audit Fees	40813	LOYD GROUP LLC	AUDIT FEES 2025	83.90		83.90
06/22/2025				83.90	0.00	83.90
Total 6125227 - Audit Fees				83.90	0.00	83.90
Total 612X - WATER RESERVE EXPENSE						
613X - WATER TOWER EXPENSE						
6135227 - Audit Fees	40813	LOYD GROUP LLC	AUDIT FEES 2025	50.42		50.42
06/22/2025				50.42	0.00	50.42
Total 6135227 - Audit Fees						
6135253 - Insurance	40791	EMC INSURANCE	COMMERCIAL INSURANCE	352.10		352.10
06/15/2025				352.10	0.00	352.10
Total 6135253 - Insurance				402.52	0.00	402.52
Total 613X - WATER TOWER EXPENSE						
621X - SEWER FUND EXPENSE						
6215100 - Staff Expense Sewer						
6215110 - Salaries	40820	AMERICAN MESSAGING	EMERGENCY SEWER ALERT	36.11		36.11
06/30/2025				36.11	0.00	36.11
Total 6215110 - Salaries						
6215140 - PR Tax Expense City Share	40786	LOYD GROUP LLC	AUDIT FEES 2025	508.55		508.55
06/30/2025				508.55	0.00	508.55
Total 6215140 - PR Tax Expense City Share						
6215150 - KPERS City Share	40819	SUTHERLANDS CREDIT EQUIPMENTSHARE	HYDRO VAC COUPLING AND COUPLER Backhoe Water Pump, Temp Sensor, and Seal Ring	17.85		17.85
06/30/2025				614.70	0.00	632.55
Total 6215150 - KPERS City Share				632.55	0.00	632.55
Total 6215150 - KPERS City Share						
6215160 - Health Ins. - City Share	40759	EVERGY	EVERGY UTILITY	352.49		352.49
06/30/2025				26.55		379.04
Total 6215160 - Health Ins. - City Share						
6215200 - Non-Material Expenditures	40820	LOYD GROUP LLC	AUDIT FEES 2025	508.55		508.55
06/23/2025				508.55	0.00	508.55
Total 6215200 - Non-Material Expenditures						
6215200 - Non-Material Expenditures	40820	AMERICAN MESSAGING	EMERGENCY SEWER ALERT	36.11		36.11
06/23/2025				36.11	0.00	36.11
Total 6215200 - Non-Material Expenditures						
6215227 - Audit Fees	40813	LOYD GROUP LLC	AUDIT FEES 2025	508.55		508.55
06/22/2025				508.55	0.00	508.55
Total 6215227 - Audit Fees						
6215241 - Vehicle / Mobile Equip. R&M	40786	SUTHERLANDS CREDIT EQUIPMENTSHARE	HYDRO VAC COUPLING AND COUPLER	17.85		17.85
06/10/2025				632.55		632.55
06/23/2025				632.55	0.00	632.55
Total 6215241 - Vehicle / Mobile Equip. R&M						
6215251 - Utilities	40759	EVERGY	EVERGY UTILITY	352.49		352.49
06/02/2025				26.55		379.04
06/22/2025						

City of Towanda, KS  
Claims Report  
June 2025

Date	Numb	Name	Memo	Debit	Credit	Balance
06/22/2025	40810	LINGO	SEWER EMERGENCY PHONE	96.03		475.07
06/29/2025	40826	EVERGY	EVERGY UTILITY	661.78		1,136.85
				1,136.85	0.00	1,136.85
Total 6215251 - Utilities						
06/15/2025	40791	EMC INSURANCE	COMMERCIAL INSURANCE	95.84		95.84
				95.84	0.00	95.84
Total 6215253 - Insurance						
06/17/2025	40804	CANON FINANCIAL SERVICES	COPIES FROM 05/01/2025 TO 05/31/2025	33.35		33.35
				33.35	0.00	33.35
Total 6215254 - Printing / Publications						
06/15/2025	40794	Bank of America	4 GALLONS OF DAWN	76.91		76.91
				76.91	0.00	76.91
Total 6215315 - Operating Supplies						
06/03/2025	40777	Lamplon Welding Supply	WELDING SUPPLIES	13.90		13.90
				13.90	0.00	13.90
Total 6215334 - Materials / Supplies Stock						
06/24/2025	40822	EMPRISE BANK	PAYMENT FOR LOAN JETTER TRAILER	959.64		959.64
				959.64	0.00	959.64
Total 6215542 - LOAN JETTER SEWER EQUIP EMPRISE						
06/21/2025				9,963.96	0.00	9,963.96
Total 621X - SEWER FUND EXPENSE						
06/22/2025	40813	LOYD GROUP LLC	AUDIT FEES 2025	384.28		384.28
				384.28	0.00	384.28
Total 6225227 - Audit Fees						
06/09/2025	40782	WASTE CONNECTIONS OF KANSAS	MAY 2025 TRASH PICKUP	10,676.85		10,676.85
				10,676.85	0.00	10,676.85
Total 6305225 - Cleaning / Disposal Service						
06/17/2025	40804	CANON FINANCIAL SERVICES	COPIES FROM 05/01/2025 TO 05/31/2025	33.34		33.34
06/22/2025	40813	LOYD GROUP LLC	AUDIT FEES 2025	414.77		448.11
				448.11	0.00	448.11
Total 6305254 - Printing / Publications						
06/22/2025				11,124.96	0.00	11,124.96
Total 630X - TRASH FUND EXPENSE						
				92,729.04	0.00	92,729.04
Total DESIGNATED FUND EXPENDITURES						
General Fund Expenditures				\$ 67,000.18		
Designated Fund Expenditures				\$ 92,729.04		
Section 1 Expenditures Other than Payroll				\$112,751.74		
Section 2 Payroll Expenditures				\$46,977.48		
Total this Ordinance				\$159,729.22		

ANDY NEWBREY

Business Card

May 08, 2025 - June 07, 2025

Cardholder Statement

Account Information:

www.bankofamerica.com

Mail Billing Inquiries to:

BANK OF AMERICA  
PO BOX 660441  
DALLAS, TX 75266-0441

Mail Payments to:

BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

Customer Service:

1.800.673.1044, 24 Hours

Outside the U.S.:

1.509.353.6656, 24 Hours

For Lost or Stolen Card:

1.800.673.1044, 24 Hours

Business Offers:

www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total ..... \$2,841.67

Minimum Payment Due ..... \$28.42

Payment Due Date ..... 07/03/25

**Late Payment Warning:** If we do not receive your minimum payment by the date listed above, You may have to pay a fee based on the outstanding balance on the fee assessment date:  
\$0.00 for balance less than \$100.01  
\$29.00 for balance less than \$1,000.01  
\$39.00 for balance less than \$5,000.01  
\$49.00 for balance equal to or greater than \$5,000.01

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance ..... \$1,570.36

Payments and Other Credits ..... -\$1,570.36

Balance Transfer Activity ..... \$0.00

Cash Advance Activity ..... \$0.00

Purchases and Other Charges ..... \$2,841.67

**Fees Charged** ..... \$0.00

**Finance Charge** ..... \$0.00

New Balance Total ..... \$2,841.67

Credit Limit ..... \$7,500

Credit Available ..... \$4,658.33

Statement Closing Date ..... 06/07/25

Days in Billing Cycle ..... 31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
05/20	05/19	Payments and Other Credits		
		PAYMENT - THANK YOU	1401530000000591418957	- 1,570.36
		<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>		<b>-\$1,570.36</b>
		Purchases and Other Charges		
05/08	05/07	TOCKIFY WEB CALENDAR BRIGHTON LND 12-5404	85383905127500019431118	8.00
05/08	05/07	AMAZON RETA* NB3ZIOYJO SEATTLE WA 12-5314	82305095128500006677625	13.88
05/08	05/07	AMAZON MARK* NB1LR1Y00 SEATTLE WA 50-5319	82305095128500006798405	99.98
05/09	05/08	JUMP START 21 3163487005 KS 12-5210	55506295129332782699625	12.10
05/13	05/12	AMAZON RETA* NI7I806W1 SEATTLE WA 50-5325	82305095133500000956226	131.14
05/14	05/13	AMAZON MKTPL* NI1MX2721 8662161072 WA 22-5315	55432865133203337492860	57.55

Account Number  
May 08, 2025 - June 07, 2025

New Balance Total ..... \$2,841.67

Minimum Payment Due ..... \$28.42

Payment Due Date ..... 07/03/25

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to:  
BUSINESS CARD,  
or make your payment online at  
www.bankofamerica.com



BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796



ANDY NEWBREY  
THE CITY OF TOWANDA  
PO BOX 160  
TOWANDA, KS 67144-0160

\*\*\*N0022209

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
05/14	05/13	AMAZON MKTPL*NI28P2S21 8662161072 WA 22-5315	55432865133203231013010	28.84
05/14	05/13	AMAZON MARK* NW7TX5RI2 SEATTLE WA 50-5319	82305095134500008897363	9.90
05/15	05/14	FEDEX881081268343 8004633339 TN 12-5254	05410195134741665836648	38.89
05/15	05/14	SQ *GAMBINO'S PIZZA TO 8774174551 KS 12-5215	55432865135203766383000	55.98
05/15	05/14	AMAZON MARK* NW24810I1 SEATTLE WA 22-5315	82305095135500009270833	341.64
05/16	05/15	AMAZON MARK* NZ7R46JE2 SEATTLE WA 50-5319	82305095136500003771488	56.95
05/19	05/16	AMAZON RETA* NZ2DF90R2 SEATTLE WA 12-5314	823050951365000048162750	22.86
05/19	05/16	AMAZON RETA* NW7DH2PZ0 SEATTLE WA 22-5315	82305095137500001263412	59.99
05/19	05/16	AMAZON RETA* NZ2HG2192 SEATTLE WA 12-5314	82305095137500001340830	59.99
05/19	05/17	AMAZON MKTPL*NZ6GV4MS2 8662161072 WA 22-5315	55432865137204748906130	38.44
05/19	05/17	AMAZON RETA* NW98Q7MS1 SEATTLE WA 621-5315	82305095137500052211534	76.91
05/20	05/19	AMAZON MARK* NZ5Z669C2 SEATTLE WA 22-5315	82305095140500005057922	28.98
05/20	05/19	COLUMN PUBLIC NOTICE WASHINGTON DC 15-5254	82305095140500006614945	56.10
05/21	05/20	INTUIT *QuickBooks 8004468848 CA 12-5401	55432865140205578482949	384.00
05/21	05/20	AMAZON MARK* NZ3VH0411 SEATTLE WA 12-5314	82305095141500006209810	39.98
05/22	05/21	AMAZON MKTPL*NZ4WW73G1 8662161072 WA 12-5314	55432865141205973363305	199.99
05/22	05/21	Adobe 8008336687 CA 12-5405	12302025141000603227031	29.99
05/22	05/22	AMAZON MARK* NZ2FC9JX0 SEATTLE WA 22-5319	82305095142500024492009	29.98
05/26	05/25	TIMETRAK SYSTEMS PORT HURON MI 12-5407	82117555145500005317314	571.20
05/28	05/28	Mailchimp 6789990141 GA 12-5406	12302025148001102199070	33.00
06/02	05/30	COLUMN PUBLIC NOTICE 2027135613 DC 15-5254	82305095151500009423803	96.05
06/02	05/30	COLUMN PUBLIC NOTICE 2027135613 DC 15-5254	82305095151500009285350	159.80
06/02	06/01	AMAZON RETA* NN9QH1YL0 SEATTLE WA 50-5319	82305095153500009599907	38.54
06/06	06/05	AMAZON RETA* N610Z78I0 SEATTLE WA 22-5314	823050951565000040586688	61.02
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$2,841.67

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	28.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

synchrony

Summary of Account Activity		Payment Information										
Previous Balance	\$3,115.47	New Balance	\$845.33									
+ New Purchases	\$845.33	Total Minimum Payment Due	\$30.00									
- Payments	\$3,115.47	Payment Due Date	06/27/2025									
+/- Credits, Fees & Adjustments (net)	\$0.00	<b>PAYMENT DUE BY 5 P.M. EASTERN ON THE DUE DATE.</b> We may convert your payment into an electronic debit. See reverse side.										
+/- Interest Charge (net)	\$0.00											
<b>New Balance</b>	<b>\$845.33</b>	<b>Late Payment Warning:</b> If we do not receive your Total Minimum Payment Due by the Payment Due Date listed above, you may have to pay a late fee of up to \$41.00 and your APRs may be increased up to the Penalty APR of 39.990%.  <b>Minimum Payment Warning:</b> Making only the Total Minimum Payment Due will increase the amount of interest you pay and the time it takes to repay your balance. For example:										
Credit Limit	\$5,000.00											
Available Credit	\$4,154.00											
Days in Billing Period	31	<table><tr><th>If you make no additional charges using this card and each month you pay ...</th><th>You will pay off the balance shown on this statement in about ...</th><th>And you will end up paying an estimated total of ...</th></tr><tr><td>Only the minimum payment</td><td>5 years</td><td>\$1,720.00</td></tr><tr><td>\$38.00</td><td>3 years</td><td>\$1,376.00 (Savings = \$344.00)</td></tr></table>		If you make no additional charges using this card and each month you pay ...	You will pay off the balance shown on this statement in about ...	And you will end up paying an estimated total of ...	Only the minimum payment	5 years	\$1,720.00	\$38.00	3 years	\$1,376.00 (Savings = \$344.00)
If you make no additional charges using this card and each month you pay ...	You will pay off the balance shown on this statement in about ...			And you will end up paying an estimated total of ...								
Only the minimum payment	5 years			\$1,720.00								
\$38.00	3 years	\$1,376.00 (Savings = \$344.00)										
<b>Pay online for free at: <a href="http://synchrony.com">synchrony.com</a></b> <b>For Synchrony Bank customer service or to report your card lost or stolen, call 1-866-396-8254.</b>  Best times to call are Wednesday - Friday.		If you would like information about credit counseling services, call 1-877-302-8797.										

Transaction Summary				
Tran Date	Post Date	Reference Number	Description	Amount
05/19/2025	05/19/2025	P9123004E00Z7EG49	PAYMENT - THANK YOU	(\$3,115.47)
05/05/2025	05/05/2025	85348123Y010FL2EF	SUTHERLANDS 2302 EL DORADO KS	\$19.91
			STANDARD PURCHASE 21-	
			HOME IMPROVEMENT	
			GROUNDS KEEPING	
05/05/2025	05/05/2025	85348123Y010FL2E7	SUTHERLANDS 2302 EL DORADO KS	\$158.55
			STANDARD PURCHASE 21-	
			HOME IMPROVEMENT	
			GROUNDS KEEPING	
05/05/2025	05/05/2025	85348123Y011N9LF8	SUTHERLANDS 2302 EL DORADO KS	\$267.89
			STANDARD PURCHASE 21-	
			HOME IMPROVEMENT	
05/07/2025	05/07/2025	853481240011MRVMB	SUTHERLANDS 2302 EL DORADO KS	\$17.85
			STANDARD PURCHASE 21-	
			HOME IMPROVEMENT	
05/13/2025	05/13/2025	853481246010T5H7J	SUTHERLANDS 2302 EL DORADO KS	\$62.70
			STANDARD PURCHASE 260- 56.47	
			HOME IMPROVEMENT 50- 6.23	
05/21/2025	05/21/2025	85348124E0129Q5X3	SUTHERLANDS 2302 EL DORADO KS	\$26.47
			STANDARD PURCHASE 22-	
			HOME IMPROVEMENT	

Continued on next page

\* NOTICE: See reverse side and additional pages (if any) for important information concerning your account.

### Transaction Summary (Continued)

Tran Date	Post Date	Reference Number	Description	Amount
05/23/2025	05/23/2025	85348124H010T5WP4	POOL SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE 22- HOME IMPROVEMENT	\$68.37
05/27/2025	05/27/2025	85348124L00ZWJET1	Am & m Stereo, Clear Glasses, Gloves, Folding Utility Knife SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE 50 HOME IMPROVEMENT	\$100.67
06/02/2025	06/02/2025	85348124S01063SQA	Pool Shock, Nipple Guard SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE 22- HOME IMPROVEMENT	\$37.94
06/02/2025	06/02/2025	85348124S0112PBE4	16lb Drum Green, Trimmer X2, Eyewear safety SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE 21- HOME IMPROVEMENT	\$78.82
06/03/2025	06/03/2025	85348124V00ZWJMNH	wall outlet, wall plate SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE 12- HOME IMPROVEMENT COUNSEL ROOM	\$6.16
<b>FEES</b>				
<b>TOTAL FEES FOR THIS PERIOD</b>				<b>\$0.00</b>
<b>INTEREST CHARGED</b>				
06/04/2025	06/04/2025		INTEREST CHARGE ON PURCHASES	\$0.00
<b>TOTAL INTEREST FOR THIS PERIOD</b>				<b>\$0.00</b>

#### 2025 Totals Year-to-Date

Total Fees Charged in 2025	\$0.00
Total Interest Charged in 2025	\$0.00
Total Interest Paid in 2025	\$0.00

### Interest Charge Calculation

Type of Balance	Expiration Date	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Purchases	NA	34.99%	\$0.00	\$0.00

### When is interest charged on my account?

If you make a **purchase**, generally we charge interest from the day you make the purchase until you pay it in full.

- You can avoid interest on new purchases (except some promotional purchases) if you have no balance at the start of your billing cycle or you pay your balance in full each month.
- If you did not pay your balance in full in the prior billing cycle, interest will be calculated on your balance from the first day of the current billing cycle until we receive your payment in full, even if you pay your balance in full and on time and make no new charges in the current billing cycle. This interest, plus interest on that interest, will be reflected on your next billing statement.

### New Promotional Financing Plans

Eligible card purchases may be billed under the following promotion: No Interest if Paid in Full within 6, 12, 18, or 24 months. Under this promotion, if the promotional balance is not paid in full within the promotional period, interest will be imposed from the date of purchase at a rate of 34.99%. If a (v) is shown after your APR in the Interest Charge Calculation section of this billing statement, the APR is a variable rate and will vary with the market based on the Prime Rate. Regular account terms apply to non-promotional purchases and, after promotion ends, to promotional purchase. Minimum monthly payments are required. See promotional advertising for further details.

### Cardholder News & Information

If you are charged interest, the charge will never be less than the minimum interest charge disclosed in your terms and conditions. If you incurred interest less than this amount (please see above in the Interest Charge Calculation section), the charge will be the minimum interest charge.

# CITY OF TOWANDA

## APPROPRIATION ORDINANCE NO. 5-2025

For period June 1<sup>st</sup>, 2025 through, June 30<sup>th</sup>, 2025

Be it ordained by the Governing Body of the City of Towanda that the above dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

<b><u>Section 1.</u></b>	<b>Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.</b>	<b>\$112,751.74</b>
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<b><u>Section 2.</u></b>	<b>Payroll</b>	<b>\$46,977.48</b>
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<b>Total this Ordinance:</b>	<b>\$159,729.22</b>
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**Stetson Diveley**  
**Treasurer**


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**Jennifer Shaults**  
**Council President**



**Report Attestation for the Month of June 2025.**

I have reviewed the Financial Statements and reports contained herein and, to the best of my knowledge, believe they present an accurate record of the City of Towanda's financial transactions for the indicated month.



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Stetson Diveley

Treasurer, City of Towanda, KS

Date	Call Type	Location	Outcome	Deputy	Total Calls For Service Calls Handled by Officer	Walker	District
6/1/2025	Miscellaneous	600 blk E Mills Dr	HBO	Walker	9		25
6/2/2025	Welfare Check	300 blk E Mechanic St	Report	District	6		13
6/4/2025	Traffic Stop	400 blk N 9th St	Warning	District	0		0
6/5/2025	Vacation Watch	500 blk N 3rd St	HBO	Walker	1		3
6/5/2025	Welfare Check	200 blk N 4th St	HBO	Walker			
6/6/2025	Civil	200 blk S 3rd St	HBO	Walker	0		1
6/6/2025	Civil Stand By	200 blk S 3rd St	HBO	District	1		2
6/6/2025	Assist Other Agency	600 blk E Main St	HBO	District	0		0
6/6/2025	Civil	E Circle Dr	HBO	District			
6/6/2025	Noise Complaint	600 blk E Mills Dr	HBO	District			
6/8/2025	Noise Complaint	600 blk E Mills Dr	HBO	District			
6/11/2025	Warrant Arrest	100 blk S 2nd St	Arrest	District			
6/11/2025	Vacation Watch	500 blk N 3rd St	HBO	District			
6/12/2025	PFS/PFA Service	400 blk E Main St	HBO	District			
6/12/2025	Assist Towanda Fire	900 blk E Main St	HBO	District			
6/14/2025	Traffic Stop	SW Old Hwy 254 & SW Hunter Rd	Warning	District			
6/14/2025	Traffic Stop	N 2nd St & E Main St	Citation	District			
6/15/2025	Animal	600 blk E Mills Dr	HBO	District			
6/16/2025	Miscellaneous	600 blk E Main St	HBO	District			
6/18/2025	Recovered Property	500 blk N 8th St	Report	District			
6/19/2025	PFA Violation	300 blk N 10th St	Report	District			
6/19/2025	Miscellaneous	300 blk S 3rd St	HBO	District			
6/20/2025	Suicide / Attempt	200 blk S 4th St	Report	District			
6/21/2025	Past Hit and Run	600 blk E Mills Dr	Report	District			
6/21/2025	Suspicious Activity	200 blk N 3rd St	HBO	District			
6/23/2025	Buisness Check	1000 blk SW Hunter RD	HBO	District			
6/23/2025	Miscellaneous	400 blk N 9th St	HBO	District			
6/23/2025	Welfare Check	200 blk S 3rd St	HBO	Walker			
6/26/2025	Harassment	300 blk S 3rd St	Report	District			
6/26/2025	Civil	400 blk N 10th St	HBO	District			
6/28/2025	Accident 10/47	300 blk S 2nd St	Report	Walker			
6/29/2025	Traffic Stop	E Main St & N 4th St	Warning	Walker			
6/29/2025	Animal at Large/ Domestic	N 3rd St & E Main St	HBO	Walker			
6/29/2025	Accident/ 10-47	100 blk N 2nd St	Report	Walker			

**MUNICIPAL COURT OF TOWANDA, KS**  
**CASELOAD SUMMARY**  
**For the Period June 1, 2025 to June 30, 2025**

**1. NUMBER OF OFFENSES WRITTEN DURING MONTH**

\*Fines/Court Costs listed in this section are often waived in dismissed cases.

		COURT COSTS
a. Speeding.....	0	\$0.00
b. No/Invalid Insurance.....	0	\$0.00
c. Invalid/Expired Registration.....	0	\$0.00
d. No/Invalid Driver's License/Improper Use of DL.....	0	\$0.00
e. Driving Under the Influence.....	0	\$0.00
f. FTY or Failure to Stop.....	0	\$0.00
g. Other Traffic Violations.....		
h. Crimes Against Persons/Property (e.g. assault, battery, theft, criminal damage, vandalism).....		
i. Other Crimes (e.g. tobacco infractions by minors, crimes against government, public safety, public morals).....		

[(i. Offense Breakdown)]

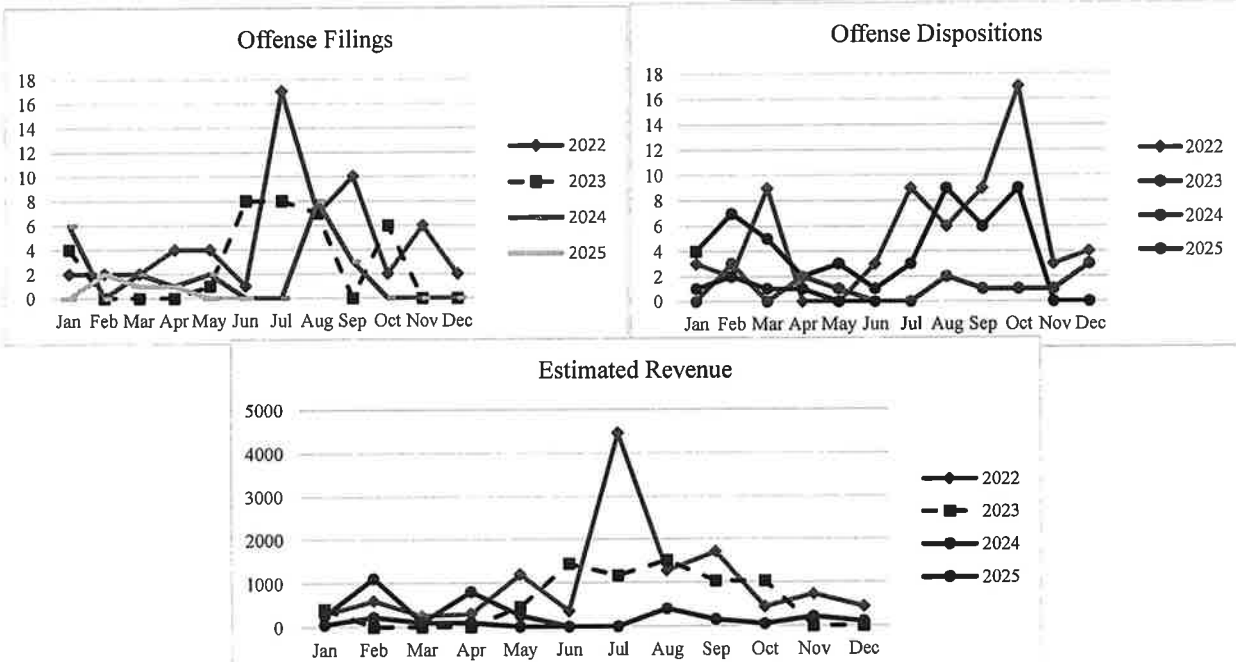
**TOTAL THIS MONTH**

\*YTD: \$1079.50 collected of estimated annual revenue of \$

**2. NUMBER OF OFFENSES DISPOSED OF DURING MONTH**

a. Guilty Pleas.....	
b. Bond Forfeitures.....	
c. Dismissals.....	
Reason.....	
Reason.....	
Reason.....	
d. Guilty by Trial (on plea of not guilty).....	
e. Diversion Agreements.....	

**TOTAL DISPOSITIONS THIS MONTH**





## **TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long Hamilton**

### **June 2025 Activity July 1, 2025 Report**

#### **What we have been doing:**

Processing Dilapidation Case on Main St.	Monitor and Dispatch inspections
Publish Ordinances and Preparing Forms to reflect new info	Processing Licensing/Permits
Preparing Ordinances and Resolutions	Providing Excellent Public Service
Capital Improvement Plan Intro	Following Code Enforcement
Monitoring Jones dilapidated building on Main St	Research and prepare information as needed
Processing Contractor Licensing Renewals for 2025	
Cemetery Lot Sales, Paperwork, Deeds, and Questions	
Assisting with the prep of Ordinances and Resolutions	
Assisting Residents/Contractors daily with building code questions and inspections	
Working always to make the PZ Department more efficient	

#### **What we plan to do:**

Prepare for renewal of Animal Shelter	Continue Contractor Licensing and Permit Issuing
Otto Code Enforcement case Aug Municipal Court	Misc. other work as needed
Capital Improvement Plan Work	Continue Serving Towanda Citizens
Water Conservation Plan	Continue with duties as listed above
Research and Secretary duties for the Planning Board	Continue to improve the efficiency of the PZ Department
Cemetery -Selling Plots-Preparing paperwork and Deeds-Assisting residents with sales of plots and information	
Animal Control Records.	
Continue to follow Code Enforcement	

#### **Permits**

121 S 2 <sup>nd</sup> Garage Demolition	317 Sunrise Fence
720 High Shed	401 Main Electrical
405 Highland Fence	691 Mills MFH
309 N 4 <sup>th</sup> Roof	438 North Foundation/Basement Repair
621 North Roof	1318 Willow brook Roof
1226 Willow brook Ln HVAC	

#### **Statistics and Lists: Inspections Completed**

438 N 9<sup>th</sup> Basement Foundation Repair

#### **New Contractors Licensed & Certificates Issued:**

J & N Mobile Home Service- Douglass KS  
Larsen & Associates Inc - Lawrence KS

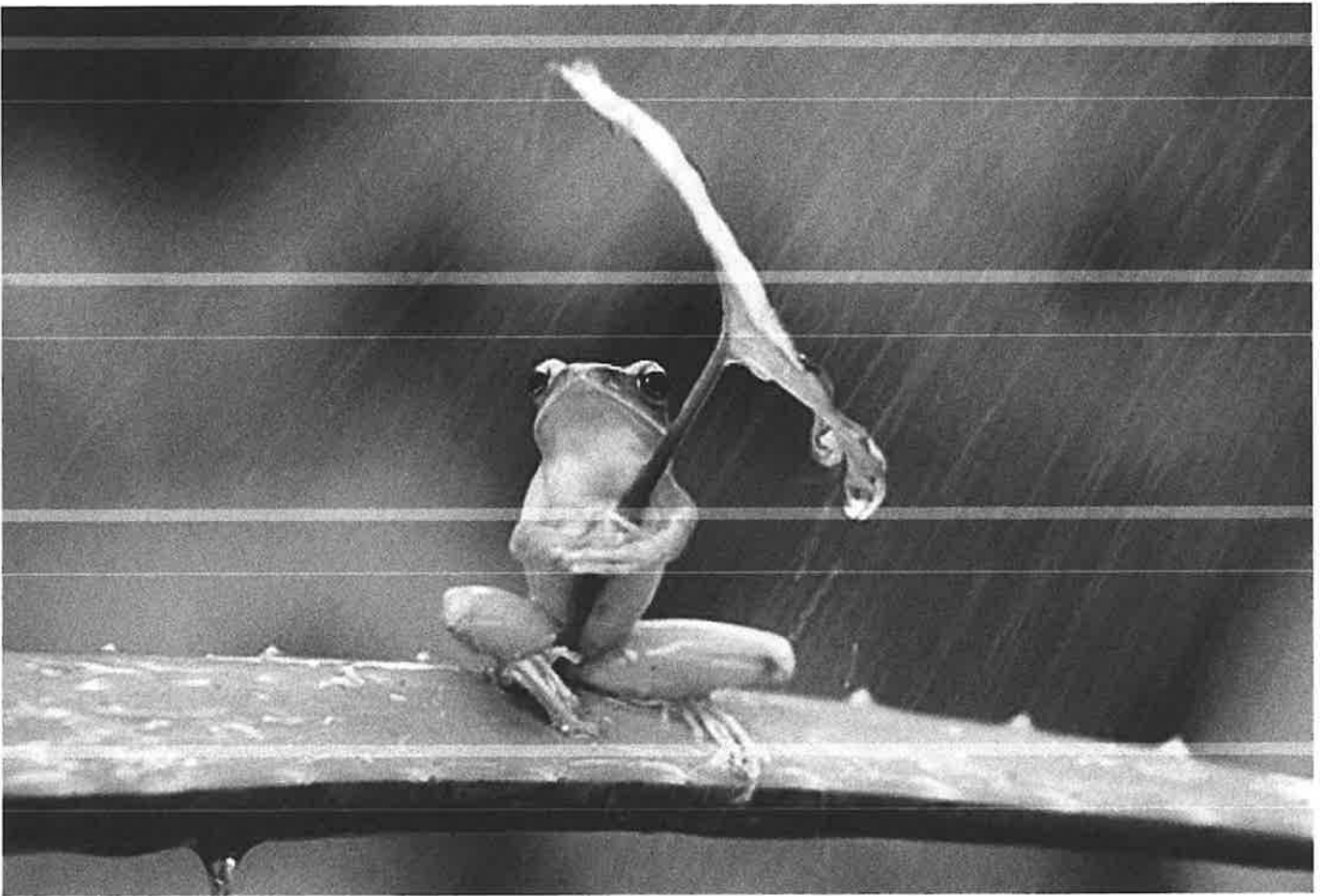
**NTA Citations Issued/ Pending Court Action/Status** #16587 315 S. 5<sup>th</sup>

Towanda Case to District Court returned to Towanda Municipal Court for July compliance or Resolution for Abatement.

**PZ Board Meeting/BZA July- No Business Scheduled – Business Permit for Door-to-Door Sales: None**

# CITY OF TOWANDA

JUNE 2025 SUMMARIZED MAINTENANCE REPORT



## **WATER**

In the month of June, the City Of Towanda had an annual inspection done on the water tower, one of the hot topics of the inspection was the paint job that had been done previously. The inspectors said it will need redone and that it may be under warranty so they turned it into their boss to see if we could get it repainted.

- Took coliform samples
- Read meters
- Primed pool
- Checked chlorine in pool
- Fixed pressure reducing valve

## **STREETS**

As the streets are in poor condition the Maintenance crew has been monitoring/ keeping track of street conditions for repair. This month we replaced the intersection of 3<sup>rd</sup>/ North St. as we were installing a new culvert. Clay hill rd. is going to have to be patched and replaced ASAP, with as little help as I am going to have the rest of the summer it would be wise to contract it out.

## **SEWERS/ DRAINAGE**

The Maintenance crew experienced a tremendous amount of rainfall this last month and began to identify major problems with our drainage systems. The ditches ran great and hardly had any problems at all, on the other hand the lift station experienced massive amounts of inflow increased by probably 150% of the normal rate. The sewer manhole lids will all need to be replaced if the city investigates expanding anytime soon so we don't end up with a boil over effect and overflow the lift station.

- Replaced 2 culverts
- Took Lagoon Test
- Fixed N 7<sup>th</sup> st ditch
- Cleaned ditch from 3<sup>rd</sup> to 5th

## **FACILITIES/ GENERAL MAINTENANCE**

- Cleaned out lift station
- Clean shop on Fridays
- Pushed up burn pile
- Blocked off flooded roads
- Weedeated water tower
- Mowed
- Fixed stop light

- Fixed garbage disposal in senior center
- Put in leaf bin driveway at burn pile
- Cleaned ditches
- Cut trees on pool rd
- Picked up trees on 5<sup>th</sup> st
- Fixed ladder at pool

## **EQUIPMENT MAINTENANCE**

- Greased equipment
- Put water pump in backhoe
- Put the thermostat in backhoe
- Fixed Ferris mower tire
- Put tailgate on dump truck
- Fixed tractor mower

# June 2025 Library Report

June brought 343 people through the library doors, with 101 of them being for our various events. Our events in June included 2 Story Times, Family Fun Night with the Fire Dept, Hometown Action Committee meeting, Author Reading, and the Jigsaw Puzzle Race! We added 292 more titles to our collection and hired a new head librarian. We also had nearly 70 people begin the Summer Reading Program. After the first half of this year, we have already had over 400 more people come through our doors than for the entirety of 2024.

[illegible]



Old  
Business  
07.09.2025

City of Towanda, KS  
2026 Budget Worksheets  
v. 06.10.2025

General Fund		2024 Actuals	2025 Budget	VS 2025 Estimates	2026 Budget
Opening Bank Balance		\$166,214.00	\$146,885.00	\$99,554.43	\$49,557.36
1001 - GENERAL FUND INCOME					
1004110 - General Prop. Tax / AD Valorem		\$319,683.68	\$314,484.00	\$314,484.00	XXX
1004120 - General Prop Tax / Delinquent		\$10,739.68		\$10,739.68	XXX
1004130 - Motor Vehicle Tax		\$67,726.07		\$59,708.00	\$59,708.00
1004140 - Franchise Fees		\$110,010.04		\$118,000.00	\$118,000.00
1004150 - Sales Tax Income		\$184,949.76		\$180,000.00	\$180,000.00
1004160 - Liquor Tax Revenue		\$150.00		\$150.00	\$150.00
1004314 - Zoning Fees		\$225.00		\$225.00	\$225.00
1004321 - Pool Parties / Lessons		\$1,800.00		\$1,800.00	\$1,800.00
1004327 - Pool Admissions / Passes		\$5,511.00		\$5,511.00	\$5,511.00
1004328 - Sales Tax Collected To Send On		\$610.91		\$610.91	\$610.91
1004413 - Business / Contractor Licenses		\$3,097.00		\$3,097.00	\$3,097.00
1004420 - MHP License		\$2,125.00		\$2,125.00	\$2,125.00
1004421 - Building / Remodeling Permit		\$8,504.22		\$14,833.00	\$14,833.00
1004422 - Dog Tag Income		\$115.00		\$115.00	\$115.00
1004501 - Court Fines		\$4,024.50		\$4,024.50	\$4,024.50
1004610 - Interest Revenue		\$1,839.40		\$15,000.00	\$15,000.00
1004640 - Land Rent Income		\$1,654.67		\$1,654.67	\$1,654.67
1004689 - Bad Debt Coll. Prior to Jayhawk		\$71.74		\$71.74	\$71.74
1004690 - Misc. Revenues					
1004699 - Reconciliation Income		\$12,433.94		\$2,500.00	\$2,500.00
1004690 - Misc. Revenues - Other		\$8,062.92			
Total 1004690 - Misc. Revenues		\$20,496.86		\$2,500.00	\$2,500.00
1004692 - Returned Check Fee		\$125.00		\$125.00	\$125.00
1004693 - Collections Fee		-\$2,633.52		\$0.00	\$0.00
1004694 - EMC Dividend Income		\$5,226.34		\$6,000.00	\$6,000.00
1004695 - Donations for Banners		\$124.00		\$124.00	\$124.00
1005254 - Newsletter Income		\$240.00		\$240.00	\$240.00
Transfer From Refuse		\$0.00		\$42,000.00	\$28,000.00
Total 1001 - GENERAL FUND INCOME		\$746,416.35	\$440,231.00	\$783,138.50	\$443,914.82
Resources Available		\$912,630.35	\$901,600.00	\$882,692.93	\$493,472.18
100X - GENERAL FUND EXPENSES					
11 - Mayor & Council Fund DNU					
11-5440 - Dntions frm Mayor / Council DNU		\$300.00			
Total 11 - Mayor & Council Fund DNU		\$300.00	\$1,000.00		
12 - ADMINISTRATION EXPENSES					
12-Administration/Finance					
00 - Non Departemental					
00-5118 - Sales Tax Sent On to State		\$695.10			
00-5661 - Late Fees Paid		\$256.51			
Total 00 - Non Departemental		\$951.61		\$0.00	\$0.00
10 - GENERAL GOVERNMENT					
105315 - Late Fee Expense		-\$43.99			
Total 10 - GENERAL GOVERNMENT		-\$43.99		\$0.00	\$0.00
12-5200 - Non-Material Expenditures		\$811.41		\$835.75	\$835.75
12-5207 - Fees Paid to Collection Agency		\$443.83		\$457.14	\$457.14
12-5209 - Bank Fees		\$1.50		\$1.55	\$1.55
12-5210 - Training / Meetings		\$1,051.01		\$210.00	\$210.00
12-5211 - Registration Fees		-\$125.00			\$0.00
12-5212 - Transportation / Mileage		\$20.00		\$20.60	\$20.60
12-5213 - Lodging/Meals		\$70.46		\$72.57	\$72.57
12-5215 - Food For Meettings		\$793.56		\$270.70	\$0.00
12-5221 - Membership Fees		\$3,011.50		\$3,101.85	\$3,101.85
12-5222 - Intergovernment / Permit Fees		\$1,075.50		\$1,107.77	\$1,107.77
12-5223 - State Audit Reporting Fees		\$300.00		\$309.00	\$309.00
12-5224 - Consulting Services		\$200.00		\$206.00	\$206.00
12-5227 - Audit Fees		\$4,301.92		\$4,430.98	\$4,430.98
12-5242 - Building / Facilities R&M		\$1,298.68		\$2,564.71	\$2,000.00
12-5244 - Other Repair / Maintenance		\$1,797.80		\$0.00	\$0.00
12-5252 - Communications		\$71.20		\$73.34	\$73.34
12-5254 - Printing / Publications		\$1,399.94		\$1,441.94	\$1,441.94
12-5255 - Postage & Shipping Charges		\$829.61		\$854.70	\$854.70
12-5259 - Miscellaneous Services		\$1,718.15		\$1,769.69	\$1,061.82
12-5314 - Office Supplies		\$3,410.64		\$3,512.96	\$2,107.78
12-5315 - Operating Supplies		\$1,367.15		\$1,408.16	\$844.90
12-5319 - Misc. Supplies		\$1,134.24		\$1,168.27	\$700.96
12-5323 - Office Equipment		\$2,706.91		\$2,788.12	\$2,788.12
12-5324 - Office Furniture		\$823.80		\$848.51	\$0.00
12-5400 - IT & Website Expenses					
12-5401 - QuickBooks Software		\$8,437.91		\$4,008.00	\$4,008.00
Monthly IT Fees				\$1,000.00	\$1,000.00
Other Software Fees				\$1,685.07	\$850.00
12-5402 - Wix Website Hosting		\$1,560.22		\$1,560.00	\$1,560.00
Total 12-5400 - IT & Website Expenses		\$9,998.13		\$8,253.07	\$7,418.00
12-5441 - PURCHASES WITH DONATED FUNDS		\$258.70		\$0.00	
66900 - Reconciliation Discrepancies		\$310.63		\$500.00	\$500.00
Total 12-Administration/Finance		\$39,989.09	\$45,000.00	\$36,207.38	\$30,544.75
12-5100 - Staff Expense Administration					
12-5110 - Salaries		\$173,582.47		\$214,732.91	\$216,644.96
12-5140 - PR Tax Expense City Share		\$12,699.83		\$16,427.07	\$16,573.34
12-5150 - KPERS City Share		\$15,955.50		\$65,411.76	\$65,685.71
12-5160 - Health Ins. - City Share		\$37,608.96			

City of Towanda, KS  
2026 Budget Worksheets  
v. 06.10.2025

General Fund	2024 Actuals	2025 Budget	VS 2025 Estimates	2026 Budget
12-5161 · Adj - Payroll Liab. Differences	\$-4,514.94			
Total 12-5100 · Staff Expense Administration	\$235,331.82	\$290,322.62	\$296,571.74	\$298,904.01
12-5251 · Utilities	\$29,844.93	\$36,000.00	\$30,000.00	\$30,000.00
12-5253 · Insurance	\$35,274.58	\$36,500.00	\$10,521.55	\$12,000.00
12-5650 · Interfund Operate / TR Out				
12-Transfer to Mayor/Counc Fund	\$3,200.00		\$924.00	\$3,500.00
12 - Transfer to Capital Improv	\$5,000.00	\$27,000.00	\$15,000.00	\$25,000.00
12 - Transfer to Community Bldg	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
12 - Transfer to Equipment Res	\$17,500.00	\$25,000.00	\$15,000.00	\$35,000.00
12 - Transfer to Fire/Rescue	\$44,181.00			\$10,000.00
12 - Water Reserve		\$5,000.00	\$5,000.00	
12 - Sewer Reserve		\$2,000.00	\$0.00	
12 -Transfer to Street Reserve	\$17,500.00	\$30,000.00	\$15,000.00	\$65,000.00
Total 12-5650 · Interfund Operate / TR Out	\$97,381.00	\$99,000.00	\$60,924.00	\$148,500.00
12 · ADMINISTRATION EXPENSES - Other	\$41.45			
Total 12 · ADMINISTRATION EXPENSES	\$437,862.87	\$506,822.62	\$434,224.67	\$519,948.76
13 · COURT				
13-Court General Expenses				
13-5221 · Membership Fees	\$50.00		\$50.00	\$50.00
13-5251 · Utilities	\$977.65		\$1,026.53	\$1,026.53
13-5254 · Printing / Publications	\$60.00		\$60.00	\$60.00
13-5400 · Computer Software	\$1,755.49		\$1,755.49	\$1,755.49
13-Court General Expenses - Other	\$34.38		\$34.38	\$34.38
Total 13-Court General Expenses	\$2,877.52	\$2,500.00	\$2,926.40	\$2,926.40
13-5100 · Staff Expense Court				
13-5110 · Salaries	\$8,170.52		\$8,427.20	\$5,000.00
13-5140 · PR Tax Expense City Share	\$659.46		\$700.00	\$400.00
13-5150 · KPERS City Share	\$0.00			
13-5160 · Health Ins. - City Share	\$0.00			
Total 13-5100 · Staff Expense Court	\$8,829.98	\$11,795.00	\$9,127.20	\$5,400.00
13-5120 · Bond Fee Administration	\$0.00			
Total 13 · COURT	\$11,707.50	\$14,295.00	\$12,053.60	\$8,326.40
14 · LEGAL				
14-5110 · Salaries / Permanent	\$13,400.00		\$14,400.00	\$14,400.00
14-5221 · Membership Fees	\$25.00		\$25.00	\$25.00
Total 14 · LEGAL	\$13,425.00	\$14,850.00	\$14,425.00	\$14,425.00
15 · PLANNING & ZONING				
15-5210 · Training / Meetings	\$67.26		\$100.00	\$100.00
15-5222 · Intergovernment / Permit Fees	\$64.13		\$100.00	\$100.00
15-5224 · Consulting Services	\$60.00		\$4,500.00	\$4,500.00
15-5225 · Code Compliance Contract	\$8,400.00	\$16,800.00	\$14,000.00	\$14,000.00
15-5252 · Communications	\$716.52		\$500.00	\$500.00
15-5254 · Printing / Publications	\$1,628.56		\$1,500.00	\$1,500.00
15-5255 · Shipping Charges	\$789.49		\$800.00	\$800.00
15-5259 · Misc. Services	\$1,340.00		\$0.00	\$0.00
15-5319 · Misc. Supplies	\$223.52		\$225.00	\$225.00
Total 15 · PLANNING & ZONING	\$13,289.48	\$27,500.00	\$21,725.00	\$21,725.00
21 · PARKS and GROUNDSKEEPING				
21-5251 · Utilities	\$285.63		\$285.63	\$285.63
21-5253 · Insurance	\$610.43		\$1,301.32	\$1,301.32
21-5319 · MISC SUPPLIES	\$606.04		\$606.04	\$606.04
21-5325 · Tools	\$167.10		\$167.10	\$167.10
21-5332 · Building / Facility Parts	\$680.63		\$680.63	\$680.63
21-5420 · Porta Pots	\$1,360.45		\$715.00	\$715.00
21-5550 · Groundkeeping				\$0.00
21-5551 · Greenhouse Supplies & Parts	\$2,184.27		\$600.00	\$0.00
21-5552 · Fertilizer & Chemicals	\$893.53		\$1,202.10	\$1,202.10
21-5553 · Grass Seed, Plants & Supplies	\$840.63		\$840.63	\$840.63
21-5554 · Mowing				
21-5555 · Mower Gas & Oil	\$307.98		\$307.98	\$307.98
21-5554 · Mowing - Other	\$599.71		\$599.71	\$599.71
Total 21-5554 · Mowing	\$907.69		\$907.69	\$907.69
21-5550 · Groundkeeping - Other	\$853.37		\$0.00	\$0.00
Total 21-5550 · Groundkeeping	\$5,679.49		\$3,550.42	\$2,950.42
Total 21 · PARKS and GROUNDSKEEPING	\$9,389.77	\$4,000.00	\$7,306.14	\$6,706.14
22 · POOL				
22-Pool General Expenses				
22-5200 · Non-Material Expenses	\$750.00		\$750.00	\$750.00
22-5222 · Intergovernment / Permit Fees	\$250.00		\$250.00	\$250.00
22-5242 · Building / Facilities R&M	\$1,460.38		\$1,460.38	\$1,460.38
22-5244 · Other Repair / Maintenance	\$1,408.68		\$1,408.68	\$1,408.68
22-5251 · Utilities	\$3,936.28		\$3,936.28	\$3,936.28
22-5253 · Insurance	\$1,952.91		\$4,310.32	\$4,500.00
22-5312 · Chemicals	\$8,927.17		\$8,927.17	\$8,927.17
22-5314 · Office Supplies	\$150.00		\$150.00	\$150.00
22-5315 · Operating Supplies	\$1,082.96		\$1,082.96	\$1,082.96
22-5319 · Misc. Supplies	\$91.30		\$91.30	\$91.30
22-5332 · Building / Facility Parts	\$89.10		\$89.10	\$89.10
22-Pool General Expenses - Other	\$64.77		\$64.77	\$64.77
Total 22-Pool General Expenses	\$20,163.55	\$15,700.00	\$22,520.96	\$22,710.64
22-5100 · Staff Expense Pool				
22-5110 · Salaries	\$38,948.52		\$25,000.00	\$25,000.00
22-5140 · PR Tax Expense City Share	\$5,594.36		\$2,333.25	\$2,333.25
Total 22-5100 · Staff Expense Pool	\$44,542.88	\$26,912.50	\$27,333.25	\$27,333.25

City of Towanda, KS  
2026 Budget Worksheets  
v. 06.10.2025

General Fund	2024 Actuals	2025 Budget	VS 2025 Estimates	2026 Budget
Total 22 · POOL	\$64,706.43	\$42,612.50	\$49,854.21	\$50,043.89
24 · LIBRARY-BILLING				
24-5242 · Building / Facilities R&M	\$620.63		\$1,000.00	\$1,000.00
24-5244 · Other Repair / Maintenance	\$848.81		\$1,000.00	\$1,000.00
24-5251 · Utilities	\$3,027.93		\$3,000.00	\$3,000.00
24-5253 · Insurance	\$2,117.17		\$4,420.24	\$4,500.00
24-5319 · Misc. Supplies	\$101.70		\$200.00	\$200.00
Total 24 · LIBRARY-BILLING	\$6,716.24	\$7,600.00	\$9,620.24	\$9,700.00
25 · SENIOR CENTER				
25-5242 · Building / Facilities R&M	\$1,284.68		\$1,284.68	\$1,500.00
25-5244 · Other Repair / Maintenance	\$664.17		\$664.17	\$500.00
25-5251 · Utilities	\$4,986.53		\$4,986.53	\$5,000.00
25-5253 · Insurance	\$1,767.57		\$3,847.90	\$4,100.00
Total 25 · SENIOR CENTER	\$8,702.95	\$8,000.00	\$10,783.28	\$11,100.00
26 · MUSEUM				
26-5253 · Insurance	\$3,481.88		\$6,532.31	\$7,000.00
26-5430 · Community- Projects	\$5,000.00		\$5,000.00	\$5,000.00
Total 26 · MUSEUM	\$8,481.88	\$7,600.00	\$11,532.31	\$12,000.00
27 · City Gas Station Property				
27-5000 · Property Taxes	\$3,623.28		\$1,803.51	\$1,803.51
Total 27 · City Gas Station Property	\$3,623.28		\$1,803.51	\$1,803.51
31 · SHERIFF DEPARTMENT CONTRACT				
31-Police Genral Expenditures				
31-5200 · Non-Material Expenditures	\$211.40		\$211.40	
31-5251 · Utilities	\$4,929.59		\$4,929.59	
31-5253 · Insurance	\$2,586.42		\$4,491.55	
31-5327 · Law Enforcement Housing	\$315.00		\$315.00	
31-Police Genral Expenditures - Other	\$130.75		\$130.75	
Total 31-Police Genral Expenditures	\$8,173.16	\$10,000.00	\$10,078.29	\$10,000.00
31-5243 · Contractural Services	\$115,839.96	\$120,000.00	\$129,864.00	\$135,000.00
Total 31 · SHERIFF DEPARTMENT CONTRACT	\$124,013.12	\$130,000.00	\$139,942.29	\$145,000.00
34 · ANIMAL CONTROL				
34-5222 · Intergovernmental & Permit Fees	\$285.00		\$285.00	
34-5253 · Insurance	\$0.00		\$154.61	
34-5259 · Misc. Services	\$50.00		\$50.00	
34-5319 · Misc. Supplies	\$513.95		\$513.95	
Total 34 · ANIMAL CONTROL	\$848.95	\$350.00	\$1,003.56	\$1,000.00
50 · PUBLIC WORKS SHOP				
50-Public Works General				
50-5200 · Non-Material Expenditures	\$333.64			
50-5210 · Training / Meetings	\$1,870.00			
50-5213 · Lodging / Meals	\$166.08			
50-5214 · Training Supplies	\$64.48			
50-5241 · Vehicle / Mobile Equipment R/M	\$15,370.45			
50-5242 · Building / Facilities R&M	\$761.36			
50-5244 · Other Repair / Maintenance	\$47.05			
50-5251 · Utilities	\$4,446.78			
50-5253 · Insurance	\$0.00		\$10,268.44	
50-5259 · Misc. Services	\$531.56			
50-5311 · Gasoline / Fuel / Lubricants	\$7,055.59			
50-5312 · Chemicals	\$902.97			
50-5314 · Office Supplies	\$533.60			
50-5315 · Operating / Shop Supplies	\$6,515.93		\$34,300.00	
50-5319 · Misc. Supplies	\$4,043.98		\$8,800.00	
50-5320 · City Signs and Banners	\$9,007.35		\$200.00	
50-5321 · Maintenance Uniforms	\$3,628.65			
50-5322 · Personal Protective Equip	\$465.98			
50-5325 · Tools	\$4,503.91			
50-5331 · Vehicle / Mobile Parts-Supplies	\$2,207.22			
50-5541 · Machinery / Equipment	\$1,808.71			
Total 50-Public Works General	\$64,265.29	\$46,250.00	\$53,568.44	\$60,000.00
50-5100 · Staff Expense Public Works				
50-5110 · Salaries	\$22,363.93		\$44,416.88	\$13,830.61
50-5140 · PR Tax Expense City Share	\$1,760.09		\$3,397.89	\$1,058.04
50-5150 · KPERS City Share	\$2,028.95		\$17,478.55	\$1,162.36
50-5160 · Health Ins. - City Share	\$6,855.62			\$4,224.34
50-6000 · Payroll Reallocation Adj	\$12,734.57			
Total 50-5100 · Staff Expense Public Works	\$45,743.16	\$90,719.88	\$65,293.32	\$20,275.35
Total 50 · PUBLIC WORKS SHOP	\$110,008.45	\$136,969.88	\$118,861.76	\$80,275.35
Total 100X · GENERAL FUND EXPENSES	\$813,075.92	\$901,600.00	\$833,135.57	\$882,054.05
Ending Bank Balance Calculated	\$99,554.43	\$0.00	\$49,557.36	(\$398,901.87)
Ending Bank Balance Book	\$99,554.43			

Increased City Expenses for the Year
84,417.87

2025 \$'s Per Mill  
\$9,151.32

Mills  
9.2

Appraised Value      Assessment Rate      Assessed Value  
less \$663.00      Mil Levey      Div. by 1000  
School Exemption

\$175,000.00      11.5%      \$19,462.00      X 149.277      \$2,905.23      Less \$172.50      Why???

	2024		What if?		Annual Dif	Monthly Dif
			2024			
Total Mills			29.88	\$581.52		
Butler County	29.88	\$581.52	29.88	\$581.52		
Kansas	1.5	\$29.19	1.5	\$29.19		
Towanda	36.963	\$719.37	46.188	\$898.90		
District 375	61.264	\$1,192.32	61.264	\$1,192.32		
Towanda Township	1.882	\$36.63	1.882	\$36.63		
BCCC	13.239	\$257.66	13.239	\$257.66		
FD#11	4.549	\$88.53	4.549	\$88.53		
Less \$172.50		(\$172.50)		(\$172.50)		
Total Mills	149.277	\$2,732.73	158.5017	\$2,912.26	\$179.53	\$14.96

Mayor / Council Fund		2024 Actuals	2025 Estimates	2026 Budget
	Opening Bank Balance	\$0.00	\$2,576.00	\$0.00
200I · Mayor/Council Fund Income				
2004750 · Transfer from General Fund**		\$3,200.00	\$924.00	\$3,500.00
Total 200I · Mayor/Council Fund Income		\$3,200.00	\$924.00	\$3,500.00
200X · Mayor/Council Fund Distribution				
2001220 · Donation to Fire Department A		\$300.00		
2001225 · Trunk or Treat Exp		\$324.00	\$400.00	
Donation to After Prom			\$200.00	
Various Donations			\$2,900.00	\$3,500.00
Total 200X · Mayor/Council Fund Distribution		\$624.00	\$3,500.00	\$3,500.00
	Ending Bank Balance Calculated	\$2,576.00	\$0.00	\$0.00
	Ending Bank Balance Book	\$2,576.00		

\*\*This Transfer Happens at the Beginning of Each Year

Towanda Library		2024 Actuals	2025 Budget	VS	2025 Estimates	2026 Budget
	Opening Bank Balance	\$5.46	\$5.00		\$1,609.57	\$1,604.57
<b>210I · LIBRARY COUNTY TAX INCOME</b>						
	2104110 · Gen. Property Tax / AD Valorem	\$40,550.34	\$47,112.00		\$47,112.00	\$57,432.00
	2104120 · Gen. Property Tax / Delinquent	\$997.55	\$2,500.00		\$2,500.00	\$2,500.00
	2104130 · Motor Vehicle Tax	\$8,117.42	\$7,573.00		\$7,573.00	\$6,779.00
	210I · LIBRARY COUNTY TAX INCOME - Other	\$312.56				
	Total 210I · LIBRARY COUNTY TAX INCOME	\$49,977.87	\$57,185.00		\$57,185.00	\$66,711.00
<b>210X · LIBRARY BLDG COUNTY TAX DIS</b>						
	2105610 · Appropriations	\$24,629.48				\$66,711.00
	210X · LIBRARY BLDG COUNTY TAX DIS - Other	\$23,744.28				\$1,604.57
	Total 210X · LIBRARY BLDG COUNTY TAX DIS	\$48,373.76	\$57,190.00		\$57,190.00	\$68,315.57
	Ending Bank Balance Calculated	\$1,609.57	\$0.00		\$1,604.57	\$0.00
	Ending Bank Balance Book	\$1,609.57				

	2024 Actuals	2025 Estimates	2026 Budget
Opening Bank Balance	\$67,694.84	\$56,522.44	
220CDI · Fire Fund CD			
220CD40 · CD Interest	\$2,160.67	\$0.00	
Total 220CDI · Fire Fund CD	\$2,160.67	\$0.00	
220I · FIRE INCOME			
2204331 · Fire Protection Services	\$195,526.32		
2204340 · Fireworks Permit Income	\$5,000.00		
2204690 · Misc. Revenues	\$12.65		
2204750 · TR In from General Fund	\$44,181.00		
Total 220I · FIRE INCOME	\$244,719.97	\$0.00	
220X · FIRE RESCUE EXPENSE			
2205100 · Staff Expense Fire Rescue			
2205110 · Salaries	\$10,279.98		
2205140 · PR Tax Expense City Share	\$828.82		
Total 2205100 · Staff Expense Fire Rescue	\$11,108.80		
2205101 · Volunteer Fire Run Fund Payment	\$5,000.00		
2205200 · Non-Material Expenditures	\$156.94		
2205210 · Training / Meetings	\$1,190.61		
2205211 · Registration Fees	\$265.00		
2205213 · Lodging / Meals	\$421.00		
2205214 · Training Supplies	\$3,772.15		
2205221 · Membership Fees	\$49.00		
2205226 · Testing Services	\$1,385.50		
2205227 · Audit Fees	\$1,127.13		
2205241 · Vehicle / Mobile Equip. R/M	\$26,712.65		
2205242 · Building / Facilities R&M	\$5,449.38		
2205243 · NEW EQUIPMENT	\$15,500.00		
2205244 · Other Repair / Maintenance	\$950.88		
2205251 · Utilities	\$4,055.09		
2205252 · Communications	\$10,855.88		
2205253 · Insurance	\$10,612.11		
2205254 · Printing / Publications	\$887.87		
2205255 · Shipping Charges	\$108.60		
2205259 · Misc. Services	\$1,111.00		
2205311 · Gasoline / Fuel / Lubricants	\$5,110.98		
2205314 · Office Supplies	\$2,744.49		
2205315 · Operating Supplies	\$1,129.98		
2205316 · ESO Subscription	\$1,633.00		
2205319 · Misc. Supplies	\$720.41		
2205321 · Uniforms	\$1,430.55		
2205322 · Personal Protective Equip	\$5,082.43		
2205325 · Tools	\$2,915.80		
2205326 · Medical	\$3,091.23		
2205540 · Fire Dept. Events and Promotion	\$278.35		
2205542 · Grant Eligible Items	\$6,649.86		
2205650 · Interfund Operate / TR Out			
220 - TFR To Fire District #11	\$125,600.00	\$55,420.00	
Total 2205650 · Interfund Operate / TR Out	\$125,600.00	\$55,420.00	
220X · FIRE RESCUE EXPENSE - Other	\$946.53		
Total 220X · FIRE RESCUE EXPENSE	\$258,053.20	\$55,420.00	
Ending Bank Balance Calculated	\$56,522.28	\$1,102.44	
Ending Bank Balance Book	\$56,522.44		

This Fund Will Closed Out at the End of 2025



	<u>2024 Actuals</u>	<u>2025 Estimates</u>	<u>2026 Budget</u>
Opening Bank Balance	\$431,701.53	\$0.00	
221CDI · Fire Reseve CD Income			
221CD40 · Fire Reserve CD Interest	\$6,546.83		
Total 221CDI · Fire Reseve CD Income	\$6,546.83		
221X · FIRE RESEVE FUND			
2215227 · AUDIT FEES	\$1,000.00		
2215541 · Fire Machine & Equipment			
2215542 · 2024 Fire Truck	\$127,349.80		
Total 2215541 · Fire Machine & Equipment	\$127,349.80		
2215650 · Interfund Operate / TR Out			
2215543 · TRF To Fire District #11	\$309,898.56		
Total 2215650 · Interfund Operate / TR Out	\$309,898.56		
Total 221X · FIRE RESEVE FUND	\$438,248.36		
Ending Bank Balance Calculated	\$0.00		
Ending Bank Balance Book	\$0.00		

This Fund is Closed Out

	2024 Actuals	2025 Estimates	2026 Budget
<b>Equipment Fund</b>			
Opening Bank Balance	\$23,255.64	\$17,608.21	\$17,408.21
<b>240I · EQUIPMENT RESERVE INCOME</b>			
2404750 · Interfund Operating TR In	\$17,500.00	\$15,000.00	\$35,000.00
<b>Total 240I · EQUIPMENT RESERVE INCOME</b>	\$17,500.00	\$15,000.00	\$35,000.00
<b>240X · EQUIPMENT RESERVE</b>			
2405227 · Audit Fees	\$113.68	\$200.00	\$200.00
2405541 · Machinery / Equipment	\$23,033.75	\$15,000.00	???
<b>Total 240X · EQUIPMENT RESERVE</b>	\$23,147.43	\$15,200.00	\$200.00
Ending Bank Balance Calculated	\$17,608.21	\$17,408.21	\$52,208.21
Ending Bank Balance Book	\$17,608.21		

How Much to Put Into Reserves from the General Fund?

What's the Plan for it?

Streets Fund		2024 Actuals	2025 Budget VS	2025 Estimates	2026 Budget
Opening Bank Balance		\$11,999.31	\$1,301.00	\$14,250.40	\$24,921.59
250I · STREETS INCOME					
2504230 · City/County/State Highway Fund		\$45,012.69		\$47,000.00	\$47,000.00
2504690 · Misc. Revenues		\$997.30			
Total 250I · STREETS INCOME		\$46,009.99	\$46,092.00	\$47,000.00	\$47,000.00
250X · STREETS OM FUND EXPENSE					
2505100 · Staff Expense Streets					
2505110 · Salaries		\$22,363.93		\$13,666.73	\$13,830.61
2505140 · PR Tax Expense City Share		\$1,760.10		\$1,045.51	\$1,058.04
2505150 · KPERS City Share		\$2,028.95		\$1,153.68	\$5,386.69
2505160 · Health Ins. - City Share		\$6,855.62		\$4,224.34	
2506000 · Payroll Reallocation Adj		-\$4,854.32			
Total 2505100 · Staff Expense Streets		\$28,154.28		\$20,090.26	\$20,275.34
2505227 · Audit Fees		\$51.39		\$60.00	\$60.00
2505241 · Vehicle / Mobile Equip R&M		\$4,483.22		\$4,500.00	\$4,500.00
2505242 · STREET REPAIR AND MAINTENANCE		\$4,372.65		\$0.00	\$0.00
2505244 · Other Repair / Maintenance		-\$8,898.16		\$0.00	\$0.00
2505251 · Utilities		\$456.26		\$600.00	\$600.00
2505253 · Insurance (WC)		\$909.69		\$278.55	\$400.00
2505254 · Printing / Publications		\$645.95		\$700.00	\$800.00
2505310 · Fuel for Township-Exch for Rock		\$3,119.89		\$4,000.00	\$4,000.00
2505311 · Gasoline/ Fuel/ Lubricants		\$1,239.57		\$1,300.00	\$1,300.00
2505312 · Chemicals		\$232.05		\$200.00	\$200.00
2505315 · Operating Supplies		\$2,825.80		\$1,500.00	\$1,500.00
2505319 · Misc. Supplies		\$1,079.42		\$900.00	\$900.00
2505331 · Vehicle / Mobile Parts-Supplies		\$618.83		\$700.00	\$700.00
2505334 · Materials / Supplies Stock		\$2,809.40		\$1,000.00	\$1,000.00
2505420 · Contractural Services		\$1,200.00		\$0.00	\$0.00
2505541 · Machinery / Equipment		\$458.66		\$500.00	\$500.00
Total 250X · STREETS OM FUND EXPENSE		\$43,758.90	\$47,393.00	\$36,328.81	\$36,735.34
Ending Bank Balance Calculated		\$14,250.40	\$0.00	\$24,921.59	\$35,186.25
Ending Bank Balance Book		\$14,250.40			

Streets Reserve Fund		2024 Actuals	2025 Estimates	2026 Budget
Opening Bank Balance		\$171,884.91	\$195,770.38	\$194,705.96
<b>251I · STREET RESERVE INCOME</b>				
2514690 · Misc. Rev. / Street Impact Fee		\$63,620.83	\$595.33	
2514750 · Interfund Operate Trans. In		\$17,500.00	\$15,000.00	\$65,000.00
Total 251I · STREET RESERVE INCOME		\$81,120.83	\$15,595.33	\$65,000.00
<b>251X · STREET RESERVE</b>				
2515227 · Audit Fees		\$1,659.75	\$1,659.75	\$1,659.75
2515231 · Bond Princ. Clay Hill A 2009		\$35,000.00		
2515233 · Interest & Fiscal Charges		\$1,210.00		
2515333 · Street Material / Supplies		\$10,195.61	\$15,000.00	?
2515420 · Contractural Services		\$9,170.00		?
Total 251X · STREET RESERVE		\$57,235.36	\$16,659.75	\$1,659.75
Ending Bank Balance Calculated		\$195,770.38	\$194,705.96	\$258,046.21
Ending Bank Balance Book		\$195,770.38		

How Much to Put Into Reserves from the General Fund?

What's the Plan for it?

Community Center Fund

	2024 Actuals	2025 Budget	VS	2025 Estimates	2026 Budget
Opening Bank Balance	\$36,249.61	\$22,404.00		\$40,411.91	\$34,830.42
<b>260I · COMMUNITY CENTER INCOME</b>					
2604640 · Rents and Royalties	\$5,762.50	\$4,200.00		\$5,500.00	\$8,000.00
2604750 · Interfund Operating Tr. In	\$10,000.00	\$10,000.00		\$10,000.00	\$10,000.00
<b>Total 260I · COMMUNITY CENTER INCOME</b>	<b>\$15,762.50</b>	<b>\$14,200.00</b>		<b>\$15,500.00</b>	<b>\$18,000.00</b>
<b>260X · COMMUNITY CENTER EXPENSE</b>					
2605225 · Cleaning / Disposal Service	\$4,000.00			\$6,000.00	\$6,000.00
2605227 · Audit Fees	\$321.07			\$350.00	\$350.00
2605242 · Building / Facilities R&M	\$1,644.75			\$1,000.00	\$1,000.00
2605244 · Other Repair / Maintenance	\$760.69			\$500.00	\$500.00
2605251 · Utilities	\$2,027.09			\$3,500.00	\$4,000.00
2605253 · Insurance	\$2,539.04			\$8,731.49	\$9,000.00
2605319 · Misc. Supplies	\$307.56			\$1,000.00	\$1,000.00
<b>Total 260X · COMMUNITY CENTER EXPENSE</b>	<b>\$11,600.20</b>	<b>\$36,604.00</b>		<b>\$21,081.49</b>	<b>\$21,850.00</b>
Ending Bank Balance Calculated	\$40,411.91	\$0.00		\$34,830.42	\$30,980.42
Ending Bank Balance Book	\$40,411.91				

Bond Fund		2024 Actuals	2025 Budget	VS	2025 Estimates	2026 Budget
	Opening Bank Balance	\$36,344.96	\$14,139.00		\$58,399.37	
310I · BOND FUND INCOME						
3104261 · Special Assessments		\$12,494.84	\$2,600.00		\$0.00	
Total 310I · BOND FUND INCOME		\$12,494.84	\$2,600.00		\$0.00	
310X · BOND FUND EXPENSE						
3105227 · Audit Fees		\$245.43				
3105231 · Bond Principal 11th St B 2009		-\$10,000.00	\$5,000.00		\$10,000.00	
3105233 · Interest & Fiscal Charges		\$195.00	\$262.00		\$262.50	
Cash Basis Reserves			\$11,477.00		\$6,476.50	
Total 310X · BOND FUND EXPENSE		-\$9,559.57	\$16,739.00		\$16,739.00	
	Ending Bank Balance Calculated	\$58,399.37	\$0.00		\$41,660.37	
	Ending Bank Balance Book	\$58,399.37				

Series B 2009 BI #4360110409374

To finish on 9/1/2025

Do we transfer the remaining to General Fund?

If so, we need to do another Budget Amendment .

Capital Improvement		2024 Actuals	2025 Estimates	2026 Budget
	Opening Bank Balance	\$81,490.62	\$78,238.52	\$98,486.42
410I · CAPITAL IMPROVEMENT INCOME				
	Income from KDHE Gas Station		\$6,000.00	
	4104750 · Interfund Operating Trans. In	\$5,000.00	\$15,000.00	\$25,000.00
Total 410I · CAPITAL IMPROVEMENT INCOME		\$5,000.00	\$21,000.00	\$25,000.00
410X · CAPITAL IMPROVEMENT				
	4105227 · Audit Fees	\$752.10	\$752.10	\$752.10
	4105521 · Buildings	\$7,500.00	???	???
Total 410X · CAPITAL IMPROVEMENT		\$8,252.10	\$752.10	\$752.10
	Ending Bank Balance Calculated	\$78,238.52	\$98,486.42	\$122,734.32
	Ending Bank Balance Book	\$78,238.52		

Water Fund		2024 Actuals	2025 Budget	VS 2025 Estimates	2026 Budget
Opening Bank Balance		(\$10,904.43)	\$7,590.00	(\$501.75)	\$23,377.62
<b>611I · WATER INCOME</b>					
6114348 · Bad Debt Collected Post JH		\$726.58			\$726.58
6114350 · Water Revenue		\$361,190.76			\$454,600.00
6114351 · Water Bulk Sales		\$744.13			\$744.13
6114355 · Late Payment Charge		\$6,484.94			\$8,660.00
6114356 · Disconnect Fees		\$1,205.85			\$1,205.85
6114358 · Water Protection Fee		\$984.69			\$984.69
Total 611I · WATER INCOME		\$371,336.95	\$428,300.00	\$375,000.00	\$466,921.25
<b>611X · WATER FUND EXPENSE</b>					
6115100 · Staff Expense Water					
6115110 · Salaries		\$103,617.41		\$34,166.83	\$43,220.66
6115140 · PR Tax Expense City Share		\$8,135.36		\$2,613.76	\$3,306.38
6115150 · KPERS City Share		\$9,608.94		\$2,884.20	\$16,833.42
6115160 · Health Ins. - City Share		\$31,292.37		\$10,560.84	
6116000 · Payroll Reallocation Adj.		(\$94,119.32)			
Total 6115100 · Staff Expense Water		\$58,534.76		\$50,225.63	\$63,360.46
6115200 · Non- Material Expenditures		\$227.31		\$225.00	
6115212 · Transportation / Mileage		\$737.58			
6115222 · Intergovernment / Permit Fees		\$2,008.48		\$2,100.00	\$2,100.00
6115226 · Testing Services		\$2,119.00		\$2,200.00	\$2,200.00
6115227 · Audit Fees		\$115.95		\$120.00	\$120.00
6115241 · Vehicle / Mobile Equip R&M		\$1,235.19		\$1,300.00	\$1,300.00
6115244 · Other Repair / Maintenance		\$255.65		\$0.00	\$0.00
6115251 · Utilities		\$1,246.79		\$1,300.00	\$1,300.00
6115253 · Insurance		\$4,406.76			
6115254 · Printing / Publications		\$1,329.22		\$1,500.00	\$1,500.00
6115311 · Gaoline / Fuel / Lubricants		\$1,242.56		\$1,300.00	\$1,300.00
6115315 · Operating Supplies		\$2,958.77		\$1,200.00	\$1,200.00
6115319 · Misc. Supplies		\$2,870.88		\$1,600.00	\$1,600.00
6115334 · Materials / Supplies Stock		\$202.47			
6115341 · Water For Resale		\$279,050.84		\$285,000.00	\$290,000.00
6115400 · Computer Software		\$5.60		\$2,050.00	\$2,200.00
6115420 · Contractual Services		\$817.80		\$0.00	
6115541 · Machinery / Equipment		\$1,568.66		\$1,000.00	\$1,000.00
TFR to Water Reserve					\$30,000.00
TFR To Water Debt Service Fund					\$60,000.00
Total 611X · WATER FUND EXPENSE		\$360,934.27	\$435,890.00	\$351,120.63	\$459,180.46
Ending Bank Balance Calculated		(\$501.75)	\$0.00	\$23,377.62	\$31,118.41
Ending Bank Balance Book		(\$501.75)			



Water Reserve Fund		2024 Actuals	2025 Estimates	2026 Budget
	Opening Bank Balance	\$56,577.90	\$28,639.10	\$12,583.98
612I - Water Reserve Income				
	6124750 - Interfund Operating Trans. In	\$0.00	\$5,000.00	\$30,000.00
	612I - Water Reserve Income	\$0.00	\$5,000.00	\$30,000.00
612X - WATER RESERVE EXPENSE				
	6125227 - Audit Fees	\$455.12	\$455.12	\$455.12
	6125319 - Water Infrastructure Parts	\$20,916.95	\$15,000.00	\$15,000.00
	6125320 - Water Well	\$5,800.00	\$5,000.00	
	6125400 - COMPUTER SOFTWARE	\$766.67	\$600.00	\$600.00
Total 612X - WATER RESERVE EXPENSE		\$27,938.74	\$21,055.12	\$16,055.12
Ending Bank Balance Calculated		\$28,639.16	\$12,583.98	\$26,528.86
Ending Bank Balance Book		\$28,639.10		

Water Debt Serviec Fund	2024 Actuals	2025 Estimates	2026 Budget
Opening Bank Balance		\$0.00	\$20,000.00
???I - Water Debt Service Fund Income			
Sales Tax Income			\$180,000.00
Transfer In From Warer O/M		\$20,000.00	\$60,000.00
612I - Water Reserve Income		\$20,000.00	\$240,000.00
???X · WATER Debt Service Expense			
Debt Service Expenes		\$0.00	\$0.00
Total ???X · WATER Debt Service Expense		\$0.00	\$0.00
Ending Bank Balance Calculated		\$20,000.00	\$260,000.00
Ending Bank Balance Book			

Potential New Fund

Water Meter Fund	2024 Actuals	2025 Estimates	2026 Budget
Opening Bank Balance		\$0.00	\$16,000.00
610I - Water Meter Replacement Fund			
6104100 - Water Meter Replacement Income		\$19,000.00	\$21,600.00
610I - Water Meter Replacement Income		\$19,000.00	\$21,600.00
610X - WATER METER REPLACEMENT EXPENSE			
6107?? - Perlacement Meters		\$3,000.00	\$6,000.00
Total 612X - WATER RESERVE EXPENSE		\$3,000.00	\$6,000.00
Ending Bank Balance Calculated		\$16,000.00	\$31,600.00
Ending Bank Balance Book			

New Fund for 2025

Water Tower Fund		2024 Actuals	2025 Estimates	2026 Budget
	Opening Bank Balance	\$66,330.94	\$76,739.25	\$81,226.70
613I · WATER TOWER INCOME				
	6134691 · Water Tower Rental Fees	\$27,199.12	\$27,200.00	\$27,200.00
Total 613I · WATER TOWER INCOME		\$27,199.12	\$27,200.00	\$27,200.00
613X · WATER TOWER EXPENSE				
	6135227 · Audit Fees	\$658.18	\$658.18	\$658.18
	6135253 · Insurance	\$1,543.06	\$7,054.37	\$7,054.37
	6135301 · Tower Inspection	\$14,589.63	\$15,000.00	\$15,000.00
Total 613X · WATER TOWER EXPENSE		\$16,790.87	\$22,712.55	\$22,712.55
Ending Bank Balance Calculated		\$76,739.19	\$81,226.70	\$85,714.15
Ending Bank Balance Book		\$76,739.25		

Sewer Fund		2024 Actuals	2025 Budget	VS	2025 Estimates	2026 Budget
	Opening Bank Balance	\$52,843.66	\$45,245.00		\$32,620.12	
<b>621I · SEWER INCOME</b>						
	6214350 · Sewer Revenue	\$45,655.73			\$120,000.00	\$185,000.00
	6214355 · Late Payment Charge	\$5,549.62			\$5,549.62	\$6,000.00
	6214357 · Service Tapping Fees	\$500.00			\$500.00	\$500.00
	6214685 · Sewer Lagoon Fee	\$97,413.86			\$9,305.20	
	<b>Total 621I · SEWER INCOME</b>	<b>\$149,119.21</b>	<b>\$156,500.00</b>		<b>\$135,354.82</b>	<b>\$191,500.00</b>
<b>621X · SEWER FUND EXPENSE</b>						
	6215100 · Staff Expense Sewer					
	6215110 · Salaries	\$22,363.93			\$78,583.71	\$102,000.76
	6215140 · PR Tax Expense City Share	\$1,760.11			\$6,011.65	\$7,803.06
	6215150 · KPERS City Share	\$2,028.95			\$30,923.59	\$39,726.86
	6215160 · Health Ins. - City Share	\$6,855.62				
	6216000 · Payroll Reallocation Adj.	\$86,239.07				
	<b>Total 6215100 · Staff Expense Sewer</b>	<b>\$119,247.68</b>			<b>\$115,518.95</b>	<b>\$149,530.68</b>
	6215200 · Non-Material Expenditures	\$227.39			\$230.00	\$230.00
	6215222 · Intergovernment / Permit Fees	\$954.02			\$1,000.00	\$1,000.00
	6215226 · Testing Services	\$1,191.80			\$2,000.00	\$2,000.00
	6215227 · Audit Fees	\$504.97			\$500.00	\$500.00
	6215241 · Vehicle / Mobile Equip. R&M	\$2,618.82			\$1,200.00	\$1,200.00
	6215243 · Contractural Sewer R&M	\$2,636.60			\$4,000.00	\$1,500.00
	Jetter Lease				\$11,520.00	\$11,520.00
	6215251 · Utilities	\$6,381.22			\$6,500.00	\$7,000.00
	6215253 · Insurance	\$2,771.51			\$3,346.76	\$3,600.00
	6215254 · Printing / Publications	\$1,499.65			\$1,500.00	\$1,500.00
	6215259 · Misc. Services	\$1,727.59				
	6215311 · Gasoline / Fuel / Lubricants	\$1,236.58			\$1,300.00	\$1,300.00
	6215312 · Chemicals	\$19,595.91			\$7,000.00	\$2,000.00
	6215315 · Operating Supplies	\$2,248.38				
	6215331 · Vehicle / Mobile Parts-Supplies	\$1,125.80			\$1,200.00	\$1,200.00
	6215334 · Materials / Supplies Stock	\$2,066.66				
	6215400 · Computer Software	\$3,266.66			\$1,150.00	\$1,300.00
	621X · SEWER FUND EXPENSE - Other	\$41.51				
	<b>Total 621X · SEWER FUND EXPENSE</b>	<b>\$169,342.75</b>	<b>\$201,745.00</b>		<b>\$157,965.71</b>	<b>\$185,380.68</b>
	Ending Bank Balance Calculated	\$32,620.12	\$0.00		\$10,009.23	\$6,119.32
	Ending Bank Balance Book	\$32,620.12				

Sewer Reserve Fund		2024 Actuals	2025 Estimates	2026 Budget
	Opening Bank Balance	\$206,699.89	\$179,373.64	\$195,914.18
622I · SEWER RESERVE INCOME				
	6224690 · Misc.. Revenues	\$99,632.31	\$30,000.00	
	6224685 - Sewer Lagoon Fee		\$88,107.80	\$97,413.00
	6224750 · Interfund Operating Trans In	\$1,003.42	\$0.00	\$10,000.00
Total 622I · SEWER RESERVE INCOME		\$100,635.73	\$118,107.80	\$107,413.00
622X · SEWER RESERVE				
	6225227 · Audit Fees	\$1,994.35	\$1,994.35	\$1,994.35
	6225232 · Contract Principal Lagoon Loan	\$70,113.16	\$71,891.00	\$73,714.00
	6225233 · Interest & Fiscal Charges	\$8,854.88	\$6,375.00	\$4,732.00
	6225243 · Contractual Sewer R&M	\$5,485.59	\$10,531.91	???
	6226000 · Water System Eval 2024	\$41,514.00	\$10,000.00	
	6225400 - Computer Software		\$775.00	\$800.00
Total 622X · SEWER RESERVE		\$127,961.98	\$101,567.26	\$81,240.35
Ending Bank Balance Calculated		\$179,373.64	\$195,914.18	\$222,086.83
Ending Bank Balance Book		\$179,373.64		

	2024 Actuals	2025 Estimates	2026 Budget
Opening Bank Balance	\$1,056.92	\$0.00	
624X · Sewer Debt Service			
6245227 · Audit Fees	\$53.50		
6245650 · Interfund Operate / TR Out	\$1,003.42		
Total 624X · Sewer Debt Service	\$1,056.92	\$0.00	
Ending Bank Balance Calculated	\$0.00	\$0.00	
Ending Bank Balance Book	\$0.00		

Refuse Fund		2024 Actuals	2025 Budget	VS	2025 Estimates	2026 Budget
	Opening Bank Balance	\$10,155.12	\$27,281.00		\$31,454.18	\$10,823.66
630I · TRASH REVENUE						
	6304350 · Trash Service Revenue	\$156,867.02				
	6304355 · Late Payment Charge	\$2,538.21				
Total 630I · TRASH REVENUE		\$159,405.23	\$166,530.00		\$160,146.08	\$166,530.00
630X · TRASH FUND EXPENSE						
	6305225 · Cleaning / Disposal Service	\$135,854.47			\$135,854.47	\$136,000.00
	6305227 · Audit Fees	\$145.46			\$622.13	\$622.13
	6305254 · Printing / Publications	\$1,339.57			\$1,400.00	\$1,400.00
	6305400 · Computer Software	\$766.67			\$900.00	\$1,100.00
	Transfer to General Fund	\$0.00			\$42,000.00	\$28,000.00
Total 630X · TRASH FUND EXPENSE		\$138,106.17	\$193,811.00		\$180,776.60	\$167,122.13
	Ending Bank Balance Calculated	\$31,454.18	\$0.00		\$10,823.66	\$10,231.53
	Ending Bank Balance Book	\$31,454.18				



Cemetery Fund		2024 Actuals	2025 Budget	VS	2025 Estimates	2026 Budget
	Opening Bank Balance	\$2,290.00	\$2,290.00		\$1,060.00	\$0.00
720I · CEMETERY INCOME						
	7204687 · Deed Fees	\$180.00				
	7204689 · Cemetery Plot Income	\$5,100.00	\$10,000.00		\$8,940.00	\$20,000.00
	7204690 · Misc. Revenues	\$930.00				
Total 720I · CEMETERY INCOME		\$6,210.00	\$10,000.00		\$8,940.00	\$20,000.00
720X · CEMETERY FUND EXPENSE						
	7205200 · Funds Sent to Towanda Township	\$7,440.00				
Total 720X · CEMETERY FUND EXPENSE		\$7,440.00	\$10,000.00		\$10,000.00	\$20,000.00
	Ending Bank Balance Calculated	\$1,060.00	\$2,290.00		\$0.00	\$0.00
	Ending Bank Balance Book	\$1,060.00				

ARPA Fund	<u>2024 Actuals</u>	<u>2025 Estimates</u>	<u>2026 Budget</u>
Opening Bank Balance	\$69,199.18	\$0.00	
800X · ARPA Funds Expense	\$69,199.18	\$0.00	
Ending Bank Balance Calculated	<u>\$0.00</u>	<u></u>	
Ending Bank Balance Book	<u>\$0.00</u>	<u>\$0.00</u>	

This Fund is Closed Out

Circle Rec Fund		<u>2024 Actuals</u>	<u>2025 Estimates</u>	<u>2026 Budget</u>
Opening Bank Balance		\$37,700.59		
REC INCOME		\$44,576.68		
Total · REC INCOME		<u>\$44,576.68</u>		
REC EXPENSE		\$82,277.27		
Total · REC FUND EXPENSE		<u>\$82,277.27</u>		
Ending Bank Balance Calculated		<u>\$0.00</u>		
Ending Bank Balance Book		<u>\$0.00</u>		

| This Fund is Closed Out

New  
Business  
07.09.2025

ORDINANCE 725

**AN ORDINANCE OF THE CITY OF TOWANDA KANSAS, TO CREATE A WATER DEBT SERVICE FUND AND TO ESTABLISH THE FEE.**

**WHEREAS**, the City requires a fund to cover debt incurred in replacing and repairing failing water infrastructure.

**WHEREAS**, the Governing Body realizes it is in the best interest of the city to set aside funds to cover current debt and future debt by creating a Water Debt Service Fund.

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOWANDA, KANSAS;**

**SECTION 1: CREATING A WATER DEBT SERVICE FUND**

1. There is hereby created a Water Debt Service Fund
2. Said fund shall be for immediate and future use only for water debt service.
3. Said fund may be used to reimburse another fund where Water Debt Service was paid from up to the amount of \$60,000. Currently, this includes the Sewer Reserve Fund which was assessed the expense of the Water System Evaluation of 2024 and the Sales Tax Initiative of 2025.
4. Revenue collected and deposited in said fund shall not be used for purposes other than those designated in this article.
5. At the end of any fiscal year, the fund balance, if any, shall be carried over to the subsequent fiscal year and shall be used for no other purpose than that designated above for this account.

**SECTION 2: ASSESSING THE FEE**

A fee of **\$8.50** shall be included in the base rate of the monthly utility billing to be deposited into the Water Debt Service Fund. These fees may be amended by Resolution. Fees for the Manufactured Home Parks consisting of more than 4 (four) licensed residential lots that have one master meter in place as per Ordinance 710 will be set by a separate fee Resolution.

**SECTION 3: EFFECTIVE DATE**

**This Ordinance shall take effect and be in force** from and after its passage, approval, and publication in the Official City Newspaper and be reflected in the next utility billing cycle.

**PASSED** by the Governing Body of the City of Towanda on this 9<sup>th</sup> day of July 2025.

\_\_\_\_\_  
Jennifer Shaults, Mayor

**ATTEST:**

\_\_\_\_\_  
Andrew Newbrey, City Clerk

**RESOLUTION 2025-\_\_\_\_\_**

**A RESOLUTION AMENDING BILLING RATES FOR METERED SALES OF WATER  
FROM THE CITY OF TOWANDA WATER SYSTEM**

**WHEREAS** Ordinance 704 provides for the amending of established charges for the sales of metered water by the governing body of the City of Towanda.

**WHEREAS** the governing body of the City of Towanda has identified a need to increase the amount currently being charged for water, both monthly billing and bulk sales. Effective immediately with the next utility billing.

**BE IT RESOLVED** that previous Water Rate Resolutions 2025-07 is repealed and the charges for metered water sales shall be as follows:

- a. For customers within the city limits:  
\$25.05 Base Fee  
\$10.90 for each 1,000 gallons used
- b. For customers outside the city limits:  
\$25.10 Base Fee  
\$16.10 for each 1,000 gallons used
- c. For bulk water purchases  
\$25.00 Base Fee  
9.44 for each 1,000 gallons used

**ADOPTED BY THE GOVERNING BODY on July 9<sup>th</sup>, 2025.**

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Jennifer Shaults, Mayor

**ATTEST:**

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Andy Newbrey, City Clerk

# RESOLUTION NO. 2025- \_\_\_\_\_

## A RESOLUTION AMENDING THE MONTHLY BILLING OF SEWER CHARGES

**WHEREAS**, Ordinance No. 411 provides for the amending of established charges for the expenses associated with the City sewer operations; and

**WHEREAS**, the governing body of the city of Towanda has identified a need to increase the monthly sewer charges to cover the expense of sewer operations.

**BE IT RESOLVED** that all previous Resolutions setting sewer charges are repealed and that effective August 1<sup>st</sup>, 2025 sewer charges shall be as follows:

The Sewer charge is based on the gallons of water used.

For the months of January, February and March the sewer charge is calculated based on the actual gallons of water ran thru the utility account.

For April thru December the sewer charge is calculated using an average of the gallons ran thru the utility account in January, February and March.

Residential Customer Sewer Charge \$12.75 First 1,000 gallons used plus  
4.36 per thousand gallons thereafter.

Commercial Customer Sewer Charge \$12.75 First 1,000 gallons used plus  
4.36 per thousand gallons thereafter

**EXCEPTION:** Any customer who has experienced a water leak in any of the months used to calculate the sewer charge can, after notifying the city office and showing a receipt for repairs, have the leak month usage reduced to an average.

**ADOPTED BY THE GOVERNING BODY** on July 9<sup>th</sup>, 2025.

\_\_\_\_\_  
Jennifer Shaults, Mayor

**ATTEST:**

\_\_\_\_\_  
Andy Newbrey, City Clerk

## Resolution 2025-\_\_

### A RESOLUTION ESTABLISHING BILLING RATES FOR METERED SALES OF WATER FROM THE CITY OF TOWANDA WATER SYSTEM TO LICENSED MANUFACTURED HOME PARKS CONSISTING OF FOUR OR MORE LICENSED LOTS.

**WHEREAS** Ordinance 704 provides for the amending of established charges for the sales of metered water by the governing body of the City of Towanda.

**WHEREAS** the governing body of the City of Towanda has identified a need to update the pricing structure for licensed manufactured home parks consisting of four or more Licensed Lots.

**NOW, THEREFORE BE IT RESOLVED** that beginning with August 5<sup>th</sup>, 2025 billing:

1. **The City shall read only the Park's single Master-Meter**
2. **Charges per month for master-metered residential water sales shall be as follows:**
  - a. **WA – Water:**
    - i. For customers within the city limits:
      1. \$22.00 base fee per Occupied Residential Structure
      2. \$10.80 for every 1,000 gallons used
  - b. **WP – Water Protection Fee**
    - i. \$.032 per 1,000 gallons (As Required by the Kansas Department of Revenue)
  - c. **S1 – Sewer**
    - i. Billed per water usage units as follows
      1. \$10.00 base fee per Occupied Residential Structure
      2. \$4.36 for every 1,000 gallons used
  - d. **SL – Sewer Lagoon**
    - i. Billed at \$13.00 per Occupied Residential Structure (As per Resolution 2023-02)
  - e. **TR – Trash**
    - i. Billed at \$22.00 per Occupied Residential
      1. Provides one trash cart *and* one recycle cart per occupied residential structure.
      2. No carts shall be left on vacant lots or unoccupied residential structures.
    - ii. \$15.00 for each additional trash or recycle cart.
3. **Late Fees:** A late Fee of 10% of total outstanding amounts due shall be applied for payments received after the 20<sup>th</sup> of each month
4. **Service Disconnection:** The due amount must be paid by the last day of each month. If payment has not been received, service shall be disconnected on the first day of the following month.

ADOPTED BY THE GOVERNING BODY on July 9, 2025.

ATTEST:

\_\_\_\_\_  
Jennifer Shaults, Mayor

\_\_\_\_\_  
Andrew Newbrey, City Clerk



Other  
Business  
07.09.2025