

Towanda's 1st Post Office?

"Mr. and Mrs. Ike Davis and Florence Bolton, who lived with them a few years. Isaac V. Davis was born in 1850 and died 1935. He was the 2nd mail carrier at Towanda. Chase Orban assisted by Ott Thomas being the 1st. The Davis house was built by Tucker, Hays, Huddleston and Davis. It housed the first Post Office in Towanda. The Davis's added the west part later. Ike was a school teacher and worked for Elmer Robison, then J.C. Robison before carrying the mail. He took the route in 1905 using horse and mail wagon." - Wilson Scrapbook.

It is our best guess this house still stands on 2nd street and has beautiful woodwork interior. TAHM has records indicating our first postmaster as Daniel Cupp, although he may not have been registered accordingly as they did at later dates. Mr. Cupp's service started prior to the founding of Towanda. [#storyoftowanda](#)



City of Towanda, KS
Regular Council Meeting
October 11th, 2023, 7 pm
City Hall, 110 S. 3rd, Towanda, KS

The City of Towanda

The City Council Regular Meeting Agenda

Wednesday, October 11th, 2023, 7:00 PM, City Hall – 110 S 3rd St., Towanda, KS

Regular Council Meeting

1. CALL TO ORDER

2. ROLL CALL

3. **CONSENT AGENDA** - *Consent agenda items will be acted on by one motion unless a majority of the City Council votes to remove an item for discussion and separate action.*

- Minutes of September 13th, 2023, Revenue Neutral Rate Hearing, 2024 Budget Hearing and Regular City Council Meeting
- Treasurer's Report
 - Statement of Activities
 - Fund Balance Report
 - Budget Execution Report
 - Claims Report
 - Appropriations Ordinance 08-2023
 - Sheriff Office Report
 - Court Clerk's Report

4. **PRESENTATIONS AND GUEST SPEAKERS**

- None Scheduled

5. **DEPARTMENT REPORTS**

- Planning and Zoning
- Towanda Fire Rescue
- Towanda Maintenance Department

Council Packet

6. **OLD BUSINESS**

- Pine Ridge Meter Update
- Sheriff's Contract Update
- School Zone Signs Update
- City/School Banners Update

7. **NEW BUSINESS**

- Revised Water & Trash Pricing for Mobile Home Communities
- Utility Bed for Truck

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

8. OTHER BUSINESS

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9. PUBLIC COMMENT TIME

10. EXECUTIVE SESSION

- 20 Minutes for Personnel Issues

11. ADJOURN

INTRODUCTION

Under the Kansas Open Meetings Act (KOMA), the public has the right to observe the meetings of the Towanda City Council, unless the City Council has recessed into a lawfully conducted executive session. The KOMA does not require the opportunity for public comment – that opportunity is provided at the discretion of the City Council, except as required by State law or City ordinance in certain specific circumstances. This policy outlines the various circumstances under which the City Council meets and elaborates on the City Council's Rules of Procedure by addressing the rules regarding the time, place, and manner of public participation in the City Council meetings from the standpoint of the participating member of the public. This policy is intended to strike a lawful balance between First Amendment protections and the substantial public interests of (1) assuring that meetings of the City Council can occur in an efficient, orderly, and safe manner and (2) promoting productive public discourse regarding the governance and administration of the City while maintaining decorum in an environment free from interference, distraction, or intimidation, whether real or perceived, by any person present in the meeting room toward the Council or members of the public.

SUBMISSION OF WRITTEN INFORMATION

Written information may be submitted to the City Clerk before noon on the Thursday prior to a City Council meeting for distribution to Council and key staff members or may be presented during the meeting upon recognition by the Mayor as a speaker in the manner described below. Ten (10) copies should be provided to ensure that all applicable parties are able to receive and review the information provided.

FORMS OF COMMUNICATION OR EXPRESSION NOT ALLOWED IN THE MEETING ROOM

To assure fulfillment of the substantial public interests outlined above, no member of the public attending the City Commission meeting shall in the meeting room engage in the following forms of communication or expression found by the City Council to be in conflict with the substantial public interests outlined above and, therefore, not allowed in the meeting room (the "disallowed conduct"):

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

Before, during, or after the meeting:

(1) Possessing, placing, or displaying a sign, placard, flag, or banner, regardless of its size, the material of which it is made, or its written, graphic, or symbolic content;

During the meeting:

(2) Audibly speaking, or making any sound or noise other than while speaking as a speaker recognized by the mayor;

(3) Applauding, whistling, cheering, clapping, or otherwise expressing agreement with a speaker recognized by the mayor;

(4) Booing, jeering, taunting, ridiculing, mocking or otherwise expressing disagreement with a speaker recognized by the mayor;

(5) Inaudibly mouthing or gesturing messages deemed to be distracting to other persons in the meeting room;

(6) Making available or distributing written materials to those in attendance.

Persons attending a City Commission meeting must turn off or set on vibrate all cellular telephones. Any person exhibiting any form of the disallowed conduct will first be warned by the Mayor to cease. If the person continues the disallowed conduct, the Mayor may ask the person to leave the meeting room. If the person does not promptly leave the meeting room, the Mayor may direct that the person be escorted from the meeting room.

AGENDA ITEMS

CONSENT AGENDA

The Consent Agenda assembles routine action items for collective approval in the interest of efficiency of the meeting. Any item may be removed from the Consent Agenda for separate consideration either (a) at the request of a Council Member or City staff, or (b) by a majority vote of the City Council upon request by a Towanda resident directed to City staff or to a Council Member prior to the start of the meeting without discussion.

PRESENTATIONS AND GUEST SPEAKERS

Presentations and Guest Speakers Time is an opportunity for organizations or citizens to make special presentations before the City Council. Such are scheduled in advance of the meeting by calling the City Clerk Andy Newbrey at (316) 536-2243 by 5:00 pm the Thursday preceding the meeting. Presentations are limited to ten minutes. Any presentation is for information purposes only; no action will be taken.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

PUBLIC HEARINGS AND REGULAR AGENDA ITEMS

Following the introduction of any public hearing or regular agenda item, consideration of the item will ordinarily begin with a staff report followed by Council Member questions of staff. If the matter involves an applicant, the applicant or the applicant's representative will be given the opportunity to address the City Council.

In the case of a public hearing, the public hearing shall be conducted in the manner required by State law or Towanda ordinance and any person entitled to address the City Council shall be provided that opportunity, regardless of his or her viewpoint on the matter, subject to the allowed time period.

In the case of a regular agenda item, subject to the discretion of the City Council, any interested persons wishing to address the City Council regarding the subject of the agenda item, regardless of his or her viewpoint on the matter, may be given the opportunity to do so, subject to the allowed time period.

In the case of either a public hearing or regular agenda item, those allowed to address the City Council may do so by, in turn, approaching the podium to be recognized by the mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the agenda item for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the public hearing or regular agenda item.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the agenda item to City Council Members, the City Administrator/City Clerk.
- The speaker should avoid repeating what has already been said and should feel free to simply state whether he or she is or is not in support of the matter being discussed.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.

PUBLIC COMMENT TIME

Public Comment Time provides an opportunity for Towanda citizens to address the City Council on a topic that is not on the meeting agenda.

After the Mayor announces the Public Comment Time:

- Any citizen wishing to address the City Council should, in turn, approach the podium to be recognized by the Mayor.
- There are no residency requirements.
- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the City Council for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the Public Comment Time.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information to Council Members, the City Manager, and the City Clerk.
- The City Council is not expected to take immediate action in response to the presentation.
- At the discretion of the City Council, subjects introduced under Public Comment Time may be referred to City staff for follow-up or may become an agenda item for a future meeting.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.
 - Comments or questions will be directed **only** to the City Council.
- Debate or arguments between parties in the audience is not allowed.
- Comments on personnel matters and matters pending in court are not permitted.

In order for the Council to have an opportunity to review comments in advance of the meeting, please email your comments or questions to administrator@cityoftowanda.com by 5:00 p.m. the Tuesday prior to the Wednesday meetings.

EXECUTIVE SESSION

The Kansas Open Meetings Act allows the City Council to recess into an executive session based upon certain justifications outlined in the act. The City Council may recess into executive session based upon a motion that includes (1) a statement describing the subjects to be discussed during the executive session, (2) the statutory justification for the executive session, and (3) the time and place at which the open meeting shall resume. Executive sessions are closed to the public, however, once the executive session has concluded, members of the public may return to the meeting room.

AGENDA INFORMATION

Copies of the agenda are available on the Friday afternoon preceding the regular meetings. Items for the agenda should be submitted to the Towanda City Clerk's office prior to noon on the Thursday preceding a regularly scheduled Wednesday meeting. Information regarding the agenda may be obtained from City Hall, 110 S. 3rd, Towanda, KS, or by visiting our website at:

www.cityoftowanda.com/agendas-minutes

OTHER ITEMS

STUDY/WORKSHOP SESSION

The City Council may meet in study session on topics determined by the City Administrator or the City Council on a specific date and time. As the name suggests, the study/workshop session is intended to provide a less formal opportunity for the City Council to study, discuss, and provide direction to City staff regarding the subject under study. Study sessions are open to the public; however, the extent of public participation is subject to the discretion of the City Council based upon available time during the study session and the need for public input in order to accomplish the objectives of the City Council in studying the subject of the study session.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

SPECIAL LIMITED PUBLIC FORUM

A special limited public forum may be called by the City Council for the purposes of

- (a) conducting public discussion and
- (b) seeking public comment and/or the submission of written information regarding a particular subject matter.

A special limited public forum may be convened in the City Council's regular meeting room or at an alternative, publicly accessible site suitable for the anticipated number of participants in the forum.

At the appointed time on the agenda, any persons wishing to address the City Council regarding the subject of the special limited public forum, regardless of their viewpoint on the matter, may do so by, in turn, approaching the podium or microphone to be recognized by the Mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the special limited public forum for no longer than the allowed time period determined and announced by the mayor based upon the number of persons expected to speak during the forum.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the special limited public forum to the City Council, the City Administrator, and the City Clerk.

Consent Agenda Items 10.11.2023

**The City of Towanda, Kansas
City Council Meeting Minutes**

**Towanda City Hall
110 S 3rd St.
September 13, 2023 at 7:00 PM**

Governing Body

Present

Mayor – Jennifer Shaults
Council President – Mike Hayes
Council Member – Darrell White
Council Member – Kendall Pierce
Council Member – Bill Wolf

Absent

Council Member – Jeff Banks

Staff

Present

City Administrator – Andy Newbrey
City Attorney – Rob Lane
Superintendent – Sam French
Fire Chief – TC Pyle
Planning/Zoning Administrator – Lisa Long
Court Administrator – Rachel Cain

Revenue Neutral Rate Hearing

1. Call To Order

- Mayor Jennifer Shaults, 7:01pm

2. Roll Call

3. Public Comment

- None

4. Roll Call Vote

- Signing of Resolution No. 10-2023
- *Mike Hayes: Yes. Kendall Pierce: Yes. Bill Wolf: Yes. Darrell White: Yes.*

5. Adjournment

- *Motion by Kendall Pierce to adjourn the revenue neutral rate hearing at 7:05pm. Second by Darrell White. Motion carried (4-0).*

Budget Hearing

1. Call To Order

- Mayor Jennifer Shaults, 7:05pm

2. Roll Call

3. Discussion

- Mike Hayes inquired into how the city would handle a scenario in which a certain fund exceeded its budgeted moneys, wondering if the moneys would be pulled from other funds, including possible scenarios with streets and the sheriff's contract. Mr. Hayes wondered if the city had planned updates or projects in certain departments that would suffer if moneys had to be pulled from those departments. City Administrator Andy Newbrey noted that such moneys would likely be pulled from the budgeted general fund end-of-year transfers, reducing or completely depleting those transfer amounts.

4. Roll Call Vote

- Signing of the Budget Certificate
- *Mike Hayes: Yes. Kendall Pierce: Yes. Bill Wolf: Yes. Darrell White: Yes.*

5. Adjournment

- *Motion by Mike Hayes to adjourn the budget hearing at 7:15pm. Second by Bill Wolf. Motion carried (4-0).*

Regular Council Meeting

1. Call To Order

- Mayor Jennifer Shaults, 7:15pm

2. Roll Call

3. Consent Agenda

- Including minutes of the August 9, 2023 regular council meeting, the treasurer's report, statement of activities, fund balance report, budget execution report, monthly claims report, Appropriations Ordinance 08-2023, sheriff office report, and court report.
- *Motion by Mike Hayes to approve the consent agenda. Second by Kendall Pierce. Motion carried (4-0).*

4. Presentations and Guest Speakers

- None

5. Department Reports

- Planning and Zoning
 - Mike Hayes inquired into the property at 525 N 8th, asking Zoning Administrator Lisa Long if she was aware that it had reverted to the bank. Ms. Long affirmed she was aware and of its subsequent sale. If any further code enforcement notices are necessary, they will be issued to the new owners.
- Towanda Fire Rescue
 - No questions or comments.
- Maintenance
 - Mike Hayes asked for an update on the investigations for a backflow valve for the Pine Ridge Estates Mobile Home Park LLC meter installation. City Superintendent Sam French noted the high cost of the valve and that upon discussions with a Kansas Rural Water Association (KRWA) representative, the valve may not be required. If it is not, they will not install one to save on costs.
 - Mr. French noted the expected date of October 1, 2023 for the Pine Ridge Estates Mobile Home Park master meter and that he intends to install it immediately, hopefully in time for the October 15, 2023 meter reading cycle.
 - Kendall Pierce asked if there was any update on the core sample testing at 322 Main St. No update has been received from the state.
 - Mayor Shauls inquired about the dark street light at SW River Valley Rd. and Highway 254. Mr. Newbrey noted that after months of efforts to fix the light, it was damaged by an accident this week. Discussion ensued concerning the safety concerns with that intersection and the K254 Corridor Development Association efforts into the entire corridor.
- TC Pyle was presented a plaque of gratitude and recognized for his 30 years of service as fire chief of Towanda Fire Rescue.

6. Old Business

- City Audit Update
 - Scot Loyd of Loyd Group, LLC introduced himself and spoke briefly to council about his firm.
 - *Motion by Kendall Pierce to use the Loyd Group as the city's certified accountant. Second by Darrell White. Motion carried (4-0).*
- Street Projects
 - Council reviewed two bids presented by Mr. Newbrey and Mr. French for street repairs for the 3rd St./Main St. intersection. Mayor Shauls requested a workshop for these and additional bids being submitted. Mr. Newbrey noted a likely spring timeframe for that.

- **School Zone Signs**
 - Council reviewed information presented by Mr. Newbrey concerning flashing school zone signs. Mayor Shaults requested this information be included in the street workshop.
- **Trash Contract and New Pricing**
 - Mike Hayes asked if the city did away with recycle and offered multiple trash carts per property, would one truck be able to do complete the city's load itself so only one truck would run on city streets each week. Mr. Newbrey responded he believed so.
 - Mayor Shaults noted that several constituents had conveyed their concerns about removing recycle service.
 - *Motion by Kendall Pierce to pass the trash contract with the recycle option. Second by Bill Wolf. Motion carried (3-1, Darrell White opposing).*
 - *Motion by Kendall Pierce to enter into a five-year trash contract with the same dollar margin as current. Second by Darrell White. Motion carried (4-0).*

7. New Business

- **Lead and Copper Plan**
 - Mr. Newbrey presented a draft letter that will be sent to all properties serviced by city water regarding the upcoming lead and copper survey. Mr. Newbrey noted that Rural Water #5 will be issuing a penalty fee for properties that do not complete the survey. Discussion ensued. Kendall Pierce conveyed that he was against a penalty fee for not completing the survey. All of council agreed they were not in favor of a reward for completing the survey. Council agreed the city will work a great deal with residents to complete the surveys.
- **Property Behind the Museum**
 - Mr. Newbrey informed council that decades ago, the masonic lodge had let the automotive repair shop use a portion of the museum's property for a fee of \$50.00/year.
 - Christopher Myers, current owner of Myers Automotive, presented a diagram of a planned renovation to the building and property, requesting continued use of the museum's portion for parking purposes.
 - Darrell White requested that when a contract is drafted there be a contingency included that would permit the museum provide a notice (perhaps 90 days) to reclaim use of the leased portion.
 - Representatives from the museum board conveyed their desire for the museum to keep ownership of the portion in order to possibly expand the museum to that area and that they desire monetary compensation as part of the lease of the portion of property. They noted that they have a meeting scheduled for October to discuss this subject further.
- **HVAC Units at the Library**
 - Mr. Newbrey presented bids for informational purposes only. The city is awaiting additional bids before requesting action by council.

8. Other Business

- TC Pyle and Linda Pyle updated council on the upcoming Towanda Fire Rescue Rocky Mountain Oyster Fry on September 16, 2023 from 5:00pm to 8:00pm, noting the event would span between the Community Building and the Fire Department and would include a silent auction.
- Museum board member Tricia Lee noted the museum's upcoming High Tea event and Cookie Decorating class, as well as Halloween and Christmas plans.
- Proposed land development workshop set for Wednesday, October 4, 2023 at 6:00pm at City Hall.
- Mr. Newbrey presented a proposed ordinance to cover loud noises.
 - Mayor Shauls noted that there were currently very few city codes or ordinances covering excessive noise, and therefore law enforcement has not been able to issue citations for reports of such.
 - Bill Wolf noted his concern with the included timeframes.
 - Darrell White noted that he believed this should pass through the Planning Commission first.
 - City Attorney Rob Lane conveyed that he believed he would have no issue prosecuting a proposed situation of loud dirt bikes under item 1. that did not include a timeframe.
 - *Motion by Mike Hayes to pass Ordinance 714 as proposed to the council. Second by Bill Wolf. Motion carried (4-0).*
 - City resident Sue Coble requested to address the council. She conveyed that she has allowed her grandchildren to create a type of track on her property to ride their dirt bikes as a recreation for them and with an intent to keep them safe with them at her property. She noted that she has them stop at a certain time in the evening, the riding is irregular, and that she allows other children to ride their bicycles there with extra precautions.
 - Mayor Shauls asked city resident Vanessa Hummel to confirm she had a petition in hand from others in the area that were bothered by the excessive noise at Ms. Coble's property.

9. Public Comment

- City resident Grant Smith thanked council for the new meeting format and public participation policy. He believed it seemed to help the flow of the meeting tonight. Mr. Smith also noted his concern about the Pine Ridge Estates Mobile Home Park backflow valve. He highly recommended and requested the city adhere to the state's (KDHE's) requirements and not KRWA's. Mr. Smith noted his professional experience in this area.

10. Executive Session

- *Motion by Darrell White to recess into executive session to discuss the police contract for 2024 for a length of thirty minutes. The session to include the Mayor and the Governing Body. Second by Bill Wolf. Motion carried (4-0).*
- Entered into executive session at 8:47pm.
- Resumed open meeting at 9:17pm.

11. Adjourn

- *Motion by Kendall Pierce to adjourn at 9:18pm. Second by Mike Hayes. Motion carried (4-0).*

Andrew Newbrey
City Clerk

Approved the 11th day of October 2023 by the City Council, City of Towanda, Kansas.

City of Towanda, KS
Statement of Activity
September 2023

Sep 23

100I - GENERAL FUND INCOME	
1004110 - General Prop. Tax / AD Valorem	11,760.74
1004120 - General Prop Tax / Delinquent	3,986.24
1004130 - Motor Vehicle Tax	19,487.44
1004140 - Franchise Fees	9,151.42
1004150 - Sales Tax Income	12,005.95
1004413 - Business / Contractor Licenses	1,535.00
1004421 - Building / Remodeling Permit	159.00
1004501 - Court Fines	1,260.00
1004610 - Interest Revenue	203.65
1004690 - Misc. Revenues	5.00
1004692 - Returned Check Fee	50.00
1004693 - Collections Fee	-54.17
Total 100I - GENERAL FUND INCOME	59,550.27
Total General Fund Income	59,550.27

100X - GENERAL FUND EXPENSES

12 - ADMINISTRATION EXPENSES

12-Administration/Finance

12-5200 - Non-Material Expenditures	323.50
12-5215 - Food For Meetings	94.71
12-5254 - Printing / Publications	179.69
12-5255 - Postage & Shipping Charges	250.00
12-5314 - Office Supplies	139.43
12-5319 - Misc. Supplies	168.50
12-5320 - Website and Related Fees	614.40
66900 - Reconciliation Discrepancies	-1,153.47

Total 12-Administration/Finance 616.76

12-5100 - Staff Expense Administration

12-5110 - Salaries	12,819.63
12-5140 - PR Tax Expense City Share	967.38
12-5150 - KPERS City Share	1,065.26
12-5160 - Health Ins. - City Share	2,622.45

Total 12-5100 - Staff Expense Administration 17,274.70

12-5251 - Utilities 473.52

12-5253 - Insurance 2,049.96

Total 12 - ADMINISTRATION EXPENSES 20,414.94

13 - COURT

13-Court General Expenses

13-5251 - Utilities 81.44

Total 13-Court General Expenses 81.44

13-5100 - Staff Expense Court

13-5110 - Salaries	1,403.61
13-5140 - PR Tax Expense City Share	117.21
13-5150 - KPERS City Share	0.00
13-5160 - Health Ins. - City Share	0.00

Total 13-5100 - Staff Expense Court 1,520.82

City of Towanda, KS
Statement of Activity
September 2023

	Sep 23
Total 13 · COURT	1,602.28
14 · LEGAL	
14-5110 · Salaries / Permanent	1,000.00
Total 14 · LEGAL	1,000.00
15 · PLANNING & ZONING	
15-5252 · Communications	59.71
15-5254 · Printing / Publications	27.72
Total 15 · PLANNING & ZONING	87.43
21 · PARKS	
21-5251 · Utilities	25.66
21-5253 · Insurance	40.63
Total 21 · PARKS	66.29
22 · POOL	
22-Pool General Expenses	
22-5244 · Other Repair / Maintenance	74.47
22-5251 · Utilities	79.73
22-5253 · Insurance	93.17
Total 22-Pool General Expenses	247.37
22-5100 · Staff Expense Pool	
22-5110 · Salaries	0.00
22-5140 · PR Tax Expense City Share	0.00
Total 22-5100 · Staff Expense Pool	0.00
Total 22 · POOL	247.37
24 · LIBRARY-BILLING	
24-5251 · Utilities	364.98
24-5253 · Insurance	175.37
Total 24 · LIBRARY-BILLING	540.35
25 · SENIOR CENTER	
25-5251 · Utilities	324.06
Total 25 · SENIOR CENTER	324.06
26 · MUSEUM	
26-5253 · Insurance	231.75
Total 26 · MUSEUM	231.75
31 · SHERIFF DEPARTMENT CONTRACT	
31-Police Genral Expenditures	
31-5200 · Non-Material Expenditures	18.50
31-5251 · Utilities	43.22
31-5253 · Insurance	94.33
Total 31-Police Genral Expenditures	156.05
Total 31 · SHERIFF DEPARTMENT CONTRACT	156.05

City of Towanda, KS
Statement of Activity
September 2023

	<u>Sep 23</u>
50 · PUBLIC WORKS SHOP	
50-Public Works General	
50-5200 · Non-Material Expenditures	18.50
50-5241 · Vehicle / Mobile Equipment R/M	87.98
50-5244 · Other Repair / Maintenance	3,617.21
50-5251 · Utilities	170.16
50-5311 · Gasoline / Fuel / Lubricants	600.08
50-5314 · Office Supplies	28.28
50-5319 · Misc. Supplies	1,000.48
50-5331 · Vehicle / Mobile Parts-Supplies	89.32
Total 50-Public Works General	<u>5,612.01</u>
50-5100 · Staff Expense Public Works	
50-5110 · Salaries	1,656.10
50-5140 · PR Tax Expense City Share	126.31
50-5150 · KPERS City Share	141.29
50-5160 · Health Ins. - City Share	546.85
Total 50-5100 · Staff Expense Public Works	<u>2,470.55</u>
Total 50 · PUBLIC WORKS SHOP	<u>8,082.56</u>
Total 100X · GENERAL FUND EXPENSES	<u>32,753.06</u>
Total General Fund Expense	<u>32,753.06</u>
Net Income vs Expenditures	<u>26,797.21</u>

City of Towanda, KS
Statement of Activity

September 2023

Sep 23

200 · DESIGNATED FUND INCOME

210I · LIBRARY COUNTY TAX INCOME	
2104110 · Gen. Property Tax / AD Valorem	1,510.08
2104120 · Gen. Property Tax / Delinquent	536.30
2104130 · Motor Vehicle Tax	2,667.40
Total 210I · LIBRARY COUNTY TAX INCOME	4,713.78
 210X · LIBRARY BLDG COUNTY TAX DIS	
2106610 · Appropriations	4,713.78
Total 210X · LIBRARY BLDG COUNTY TAX DIS	4,713.78

220I · FIRE INCOME	
2204331 · Fire Protection Services	6,373.59
2204342 · Income from Grants	15,000.00
Total 220I · FIRE INCOME	21,373.59
 220X · FIRE RESCUE EXPENSE	
2205100 · Staff Expense Fire Rescue	
2205110 · Salaries	888.12
2205140 · PR Tax Expense City Share	74.17
Total 2205100 · Staff Expense Fire Rescue	962.29
2205213 · Lodging / Meals	234.96
2205241 · Vehicle / Mobile Equip. R/M	858.75
2205242 · Building / Facilities R&M	100.53
2205251 · Utilities	211.59
2205253 · Insurance	631.72
2205314 · Office Supplies	10.31
2205315 · Operating Supplies	91.88
2205319 · Misc. Supplies	398.36
2205326 · Medical	804.63
Total 220X · FIRE RESCUE EXPENSE	4,305.02

250I · STREETS INCOME	
2504230 · City / County Highway Fund	1,581.94
2504690 · Misc. Revenues	112.96
Total 250I · STREETS INCOME	1,694.90
 250X · STREETS OM FUND EXPENSE	
2505100 · Staff Expense Streets	
2505110 · Salaries	1,656.10
2505140 · PR Tax Expense City Share	126.31
2505150 · KPERS City Share	141.29
2505160 · Health Ins. - City Share	546.85
Total 2505100 · Staff Expense Streets	2,470.55
2505251 · Utilities	41.43
2505253 · Insurance (WC)	80.55
2505254 · Printing / Publications	27.70
2505311 · Gasoline/ Fuel/ Lubricants	600.08
Total 250X · STREETS OM FUND EXPENSE	3,200.31

City of Towanda, KS
Statement of Activity
September 2023

Sep 23

251I · STREET RESERVE INCOME	
2514890 · Misc. Rev. / Street Impact Fee	5,167.40
Total 251I · STREET RESERVE INCOME	5,167.40

260I · COMMUNITY CENTER INCOME	
2604640 · Rents and Royalties	525.00
Total 260I · COMMUNITY CENTER INCOME	525.00
260X · COMMUNITY CENTER EXPENSE	
2605242 · Building / Facilities R&M	29.45
2605251 · Utilities	79.68
2605253 · Insurance	169.00
260X · COMMUNITY CENTER EXPENSE - Other	46.65
Total 260X · COMMUNITY CENTER EXPENSE	324.78

310I · BOND FUND INCOME	
3104261 · Special Assessments	270.55
Total 310I · BOND FUND INCOME	270.55

611I · WATER INCOME	
6114349 · Bad Debt Collected Post JH	196.97
6114350 · Water Revenue	35,871.64
6114351 · Water Bulk Sales	23.60
6114355 · Late Payment Charge	718.33
6114356 · Disconnect Fees	50.00
Total 611I · WATER INCOME	36,860.54
611X · WATER FUND EXPENSE	
6115100 · Staff Expense Water	
6115110 · Salaries	7,525.89
6115140 · PR Tax Expense City Share	572.57
6115150 · KPERS City Share	655.11
6115160 · Health Ins. - City Share	2,428.48
Total 6115100 · Staff Expense Water	11,182.05
6115200 · Non- Material Expenditures	17.14
6115212 · Transportation / Mileage	22.80
6115251 · Utilities	41.43
6115253 · Insurance	161.46
6115254 · Printing / Publications	27.70
6115255 · Shipping Charges	250.00
6115311 · Gasoline / Fuel / Lubricants	600.08
6115334 · Materials / Supplies Stock	26.80
6115341 · Water For Resale	32,770.38
Total 611X · WATER FUND EXPENSE	45,099.84

City of Towanda, KS
Statement of Activity
September 2023

Sep 23

613I · WATER TOWER INCOME	
6134691 · Water Tower Rental Fees	2,238.61
Total 613I · WATER TOWER INCOME	2,238.61
613X · WATER TOWER EXPENSE	
6135253 · Insurance	114.75
Total 613X · WATER TOWER EXPENSE	114.75

621I · SEWER INCOME	
6214350 · Sewer Revenue	544.87
6214355 · Late Payment Charge	454.04
6214685 · Sewer Lagoon Fee	7,778.52
Total 621I · SEWER INCOME	8,777.43
621X · SEWER FUND EXPENSE	
6215100 · Staff Expense Sewer	
6215110 · Salaries	1,656.10
6215140 · PR Tax Expense City Share	126.31
6215150 · KPERS City Share	141.29
6215160 · Health Ins. - City Share	546.85
Total 6215100 · Staff Expense Sewer	2,470.55
6215200 · Non-Material Expenditures	17.15
6215251 · Utilities	x
6215253 · Insurance	x
6215254 · Printing / Publications	x
6215255 · Shipping Charges	x
6215311 · Gasoline / Fuel / Lubricants	x
621X · SEWER FUND EXPENSE - Other	x
Total 621X · SEWER FUND EXPENSE	x

622I · SEWER RESERVE INCOME	
6224690 · Misc.. Revenues	x
Total 622I · SEWER RESERVE INCOME	x

630X · TRASH FUND EXPENSE	
6305225 · Cleaning / Disposal Service	x
6305254 · Printing / Publications	x
Total 630X · TRASH FUND EXPENSE	x
630I · TRASH REVENUE	
6304350 · Trash Service Revenue	x
6304355 · Late Payment Charge	x
Total 630I · TRASH REVENUE	x

City of Towanda, KS
Statement of Activity
September 2023

Sep 23

720I · CEMETERY INCOME	
7204687 · Deed Fees	30.00
7204689 · Cemetery Plot Income	600.00
Total 720I · CEMETERY INCOME	630.00

800X · ARPA Funds Expense	5,450.38
----------------------------------	----------

4:08 PM
10/06/23
Cash Basis

City of Towanda, KS
Fund Balance Report
As of September 30, 2023

	Sep 30, 23
ASSETS	
Current Assets	
Checking/Savings	
1000 · Vintage Bank	
100B · General Fund	
100PC · Change Fund	450.00
100B · General Fund - Other	249,878.23
Total 100B · General Fund	250,328.23
210B · Library Fund	204.74
220B · Fire Rescue Fund	140,217.17
221B · Fire Reserve Fund	356,701.53
230B · OLD Rec Fund	200.00
240B · Equipment Reserve Fund	18,789.90
250B · Streets O/M Fund	6,105.06
251B · Street Reserve Fund	175,270.35
260B · Community Center Fund	25,902.28
310B · Bond Fund	36,140.22
410B · Capitol Improvemnet Fund	76,990.62
611B · Water O/M Fund	37,496.43
612B · Water Reserve Fund	56,929.79
613B · Tower Fund	69,553.10
621B · Sewer O/M Fund	54,191.53
622B · Sewer Reserve Fund	171,537.19
624B · Sewer Debt Service Fund	11,837.77
630B · Trash and Refuse Fund	23,650.76
720B · Cemetery Fund	3,150.00
800B · ARPA Fund	213,656.83
1000 · Vintage Bank - Other	-2,355.76
Total 1000 · Vintage Bank	1,726,497.74
Total Checking/Savings	1,726,497.74
Total Current Assets	1,726,497.74
TOTAL ASSETS	1,726,497.74
LIABILITIES & EQUITY	0.00

Budget Execution Report 2023

Date **Saturday, September 30, 2023**

272 Days

75% % of year that has transpired

Fund		Budget	YTD	% Expended	%w/oTransfers	Projected Transfers	YTD w/Transfers	Remaining
General	100	\$827,001.00	\$496,531.06	60.04%	60.04%		\$496,531.06	\$330,469.94
Streets	250	\$71,739.00	\$36,562.11	50.97%	50.97%		\$36,562.11	\$35,176.89
Fire	220	\$232,850.00	\$91,962.83	39.49%	39.49%		\$91,962.83	\$140,887.17
Comm Cntr	260	\$29,825.00	\$3,547.04	11.89%	11.89%		\$3,547.04	\$26,277.96
Water	611	\$453,184.00	\$307,608.85	67.88%	67.88%		\$307,608.85	\$145,575.15
Sewer	621	\$162,271.00	\$55,989.05	34.50%	34.50%		\$55,989.05	\$106,281.95
Trash	630	\$132,313.00	\$73,007.38	55.18%	55.18%		\$73,007.38	\$59,305.62
Rec	230	\$73,717.00	\$80,217.45	108.82%	108.82%		\$80,217.45	(\$6,500.45)
Cemetery	720	\$10,899.00	\$3,860.00	35.42%	35.42%		\$3,860.00	\$7,039.00
Loan Pmt	310	\$81,805.00	\$22,327.50	27.29%	27.29%		\$22,327.50	\$59,477.50
Library	210	\$57,030.00	\$54,634.64	95.80%	95.80%		\$54,634.64	\$2,395.36
		\$2,132,634.00						

City of Towanda, KS Profit & Loss Detail

September 2023

Expense	Type	Date	Num	Name	Memo	Balance
100X · GENERAL FUND EXPENSES						
12 · ADMINISTRATION EXPENSES						
12-Administration/Finance						
12-5200 · Non-Material Expenditures						
Check		09/06/2023	38789	Culligan	Potable Water	\$18.50
Check		09/25/2023	38814	Bank of America	BACKGROUND CHECK	\$38.50
Check		09/25/2023	38814	Bank of America	KENNEL PERMIT	\$323.50
Total 12-5200 · Non-Material Expenditures						\$323.50
12-5215 · Food For Meetings						
Check		09/25/2023	38807	CAIN, RACHEL A	TC'S SPECIAL TREATS AT COUNCIL MEETING REIMBURSEMENT	\$29.01
Check		09/25/2023	38814	Bank of America	GAMBINOS FOOD FOR COUNCIL MEETING	\$94.71
Total 12-5215 · Food For Meetings						\$94.71
12-5254 · Printing / Publications						
Check		09/15/2023	Auto	Nexbill Pay	PAPERLESS E-BILL 9/05/2023	\$2.70
Check		09/25/2023	38804	CANON FINANCIAL SERVICES	COPIER/ PRINTER CONTRACT	\$30.40
Check		09/25/2023	38814	Bank of America	DOOR DIRECT	\$179.69
Total 12-5254 · Printing / Publications						\$179.69
12-5255 · Postage & Shipping Charges						
Check		09/05/2023	38779	TOWANDA POST OFFICE	Utility Billing Mailing	\$250.00
Total 12-5255 · Postage & Shipping Charges						\$250.00
12-5314 · Office Supplies						
Check		09/25/2023	38814	Bank of America	PACKING TAPE, PAPER, AND RECEIPT PAPER	\$139.43
Total 12-5314 · Office Supplies						\$139.43
12-5319 · Misc. Supplies						
Check		09/05/2023	38781	Seven K Company	30 Years of Service Tom C. Pyle Award	\$168.50
Total 12-5319 · Misc. Supplies						\$168.50
12-5320 · Website and Related Fees						
Check		09/25/2023	38814	Bank of America	WIX CHARGE FOR WEBSITE	\$360.00

City of Towanda, KS

Profit & Loss Detail

September 2023

Type	Date	Nam	Num	Name	Memo	Balance
Check	09/25/2023		38814	Bank of America	QUICKBOOKS	14.40
Total 12-5320 · Website and Related Fees						\$614.40
66900 · Reconciliation Discrepancies						
General Journal	09/30/2023		REC ADJ			53.47
Total 66900 · Reconciliation Discrepancies						53.47
Total 12-Administration/Finance						16.76
12-5100 · Staff Expense Administration						
12-5110 · Salaries						
General Journal	09/30/2023		EOMPRADJ			19.63
Total 12-5110 · Salaries						19.63
12-5140 · PR Tax Expense City Share						
General Journal	09/30/2023		EOMPRADJ			\$967.36
Total 12-5140 · PR Tax Expense City Share						\$967.36
12-5150 · KPERS City Share						
General Journal	09/30/2023		EOMPRADJ			65.26
Total 12-5150 · KPERS City Share						65.26
12-5160 · Health Ins. - City Share						
General Journal	09/30/2023		EOMPRADJ			\$2,622.45
Total 12-5160 · Health Ins. - City Share						22.45
Total 12-5100 · Staff Expense Administration						74.70
12-5251 · Utilities						
Check	09/05/2023		38778	BUTLER RURAL ELECTRIC	Electric Utility	\$62.63
Check	09/05/2023		38782	COX	Cox Utility	\$232.79
Check	09/15/2023		38796	VERIZON WIRELESS	Verizon Utility	\$250.79
Check	09/21/2023		38800	KANSAS GAS SERVICE	GAS UTILITY	61.01
Check	09/25/2023		38816	EVERGY	EVERGY UTILITY	88.36
Check	09/25/2023		38816	EVERGY	EVERGY UTILITY	73.52
Total 12-5251 · Utilities						\$473.52
12-5253 · Insurance						
Check	09/11/2023		38791	EMC INSURANCE	EMC INSURANCE	\$2,049.96
Total 12-5253 · Insurance						\$2,049.96

City of Towanda, KS

Profit & Loss Detail

September 2023

Type	Date	Num	Memo	Balance
Total 12 · ADMINISTRATION EXPENSES				\$20,414.94
13 · COURT				
13-Court General Expenses				
13-5251 · Utilities				
Check	09/15/2023	38796	VERIZON WIRELESS	\$81.44
Total 13-5251 · Utilities			Verizon Utility	\$81.44
Total 13-Court General Expenses				\$81.44
13-5100 · Staff Expense Court				
13-5110 · Salaries				
General Journal	09/30/2023	EOMPRADJ		\$1,403.61
Total 13-5110 · Salaries				\$1,403.61
13-5140 · PR Tax Expense City Share				
General Journal	09/30/2023	EOMPRADJ		\$117.21
Total 13-5140 · PR Tax Expense City Share				\$117.21
13-5150 · KPERS City Share				
General Journal	09/30/2023	EOMPRADJ		\$0.00
Total 13-5150 · KPERS City Share				\$0.00
13-5160 · Health Ins. - City Share				
General Journal	09/30/2023	EOMPRADJ		\$0.00
Total 13-5160 · Health Ins. - City Share				\$0.00
Total 13-5100 · Staff Expense Court				\$1,520.82
Total 13 · COURT				\$1,602.26
14 · LEGAL				
14-5110 · Salaries / Permanent				
Check	09/25/2023	38812	Robert Lane	\$1,000.00
Total 14-5110 · Salaries / Permanent			ATTORNEY OCT 2023	\$1,000.00
Total 14 · LEGAL				\$1,000.00
15 · PLANNING & ZONING				
15-5252 · Communications				
Check	09/25/2023	38811	LISA HAMILTON	\$59.71
Total 15-5252 · Communications			LISA PHONE OCT 2023	\$59.71
15-5254 · Printing / Publications				

City of Towanda, KS Profit & Loss Detail

September 2023

Type	Date	Numb	Name	Memo	Balance
Check	09/25/2023	38804	CANON FINANCIAL SERVICES	COPIER/ PRINTER CONTRACT	\$27.72
Total 15-5254 · Printing / Publications					
Total 15 · PLANNING & ZONING					
21 · PARKS					
21-5251 · Utilities					
Check	09/25/2023	38810	EVERGY	EVERGY UTILITY	\$25.66
Total 21-5251 · Utilities					
21-5253 · Insurance					
Check	09/11/2023	38791	EMC INSURANCE	EMC INSURANCE	\$40.63
Total 21-5253 · Insurance					
Total 21 · PARKS					
22 · POOL					
22-Pool General Expenses					
22-5244 · Other Repair / Maintenance					
Check	09/11/2023	38790	ANDOVER RENTAL CENTER	AIR COMPRESSOR AND HOSE TO BLOW OUT WATER FROM THE POOL	\$74.47
Total 22-5244 · Other Repair / Maintenance					
22-5251 · Utilities					
Check	09/25/2023	38816	EVERGY	EVERGY UTILITY	\$79.73
Total 22-5251 · Utilities					
22-5253 · Insurance					
Check	09/11/2023	38791	EMC INSURANCE	EMC INSURANCE	\$93.17
Total 22-5253 · Insurance					
Total 22-Pool General Expenses					
22-5100 · Staff Expense Pool					
22-5110 · Salaries					
General Journal	09/30/2023	EOMPRADJ			\$0.00
Total 22-5110 · Salaries					
22-5140 · PR Tax Expense City Share					
General Journal	09/30/2023	EOMPRADJ			\$0.00
Total 22-5140 · PR Tax Expense City Share					
Total 22-5100 · Staff Expense Pool					

City of Towanda, KS Profit & Loss Detail

September 2023

Type	Date	Num	Name	Memo	Balance
Total 22 · POOL					\$247.37
24 · LIBRARY-BILLING					
24-5251 · Utilities					
Check	09/25/2023	38815	KANSAS GAS SERVICE	GAS UTILITY	\$56.96
Check	09/25/2023	38816	EVERGY	EVERGY UTILITY	\$364.98
Total 24-5251 · Utilities					\$364.98
24-5253 · Insurance					
Check	09/11/2023	38791	EMC INSURANCE	EMC INSURANCE	\$94.33
Check	09/11/2023	38791	EMC INSURANCE	EMC INSURANCE	\$175.37
Total 24-5253 · Insurance					\$175.37
Total 24-5253 · Insurance					\$540.35
Total 24 · LIBRARY-BILLING					
25 · SENIOR CENTER					
25-5251 · Utilities					
Check	09/11/2023	38794	COX	COX UTILITY	\$280.84
Check	09/21/2023	38800	KANSAS GAS SERVICE	GAS UTILITY	\$324.06
Total 25-5251 · Utilities					\$324.06
Total 25 · SENIOR CENTER					\$324.06
26 · MUSEUM					
26-5253 · Insurance					
Check	09/11/2023	38791	EMC INSURANCE	EMC INSURANCE	\$231.75
Total 26-5253 · Insurance					\$231.75
Total 26 · MUSEUM					\$231.75
31 · SHERIFF DEPARTMENT CONTRACT					
31-Police Genral Expenditures					
31-5200 · Non-Material Expenditures					
Check	09/06/2023	38789	Culligan	Potable Water	\$18.50
Total 31-5200 · Non-Material Expenditures					\$18.50
31-5251 · Utilities					
Check	09/21/2023	38800	KANSAS GAS SERVICE	GAS UTILITY	\$43.22
Total 31-5251 · Utilities					\$43.22
31-5253 · Insurance					

City of Towanda, KS

Profit & Loss Detail

September 2023

Type	Date	Num	Name	Memo	Balance
Check	09/11/2023	38791	EMC INSURANCE	EMC INSURANCE	\$34.33
Total 31-5253 · Insurance					
Total 31-Police Genral Expenditures					
Total 31 · SHERIFF DEPARTMENT CONTRACT					
50 · PUBLIC WORKS SHOP					
50-Public Works General					
50-5200 · Non-Material Expenditures					
Check	09/06/2023	38789	Culligan	Potable Water	\$18.50
Total 50-5200 · Non-Material Expenditures					
50-5241 · Vehicle / Mobile Equipment R/M					
Check	09/11/2023	38795	MYERS AUTOMOTIVE	OIL FILTERS	\$12.74
Check	09/25/2023	38814	Bank of America	SKID STEER COUPLER	\$37.98
Total 50-5241 · Vehicle / Mobile Equipment R/M					
50-5244 · Other Repair / Maintenance					
Check	09/05/2023	38780	BUTLER COUNTY LANDFILL	Mixed Solid Waste to Dump	\$33.46
Deposit	09/11/2023	17482	EMC INSURANCE	DEDUCTIBLE REIMB FOR COLLISION DAMAGE TO STREET LIGHT	\$556.54
Check	09/25/2023	38805	UMB- KANSAS CITY	INSTALL STEET LIGHT POLE SW RIVER VALLEY RD AND 254	\$3,617.21
Total 50-5244 · Other Repair / Maintenance					
50-5251 · Utilities					
Check	09/05/2023	38782	COX	Cox Utility	\$170.16
Total 50-5251 · Utilities					
50-5311 · Gasoline / Fuel / Lubricants					
Check	09/05/2023	38785	SOUTHWIND OIL CORPORATION	431 Gallons Unleaded	\$600.08
Total 50-5311 · Gasoline / Fuel / Lubricants					
50-5314 · Office Supplies					
Check	09/25/2023	38814	Bank of America	FLY PAPER AND ADAPTER	\$28.28
Total 50-5314 · Office Supplies					
50-5319 · Misc. Supplies					
Total 50-5319 · Misc. Supplies					

City of Towanda, KS Profit & Loss Detail

September 2023

Type	Date	Num	Name	Memo	Balance
Check	09/11/2023	38793	SUTHERLANDS CREDIT	FIBERGLASS, HEX SCREWS, ROLLERS, TRAYS, BRUSHES, TORCH KIT, CONCRETE MIX, METAL WHEELS, STOP RUS...	\$628.23
Check	09/25/2023	38803	HOOVER MOWER SALES	3 BLADE BOLTS, AND 1 TUBE OF GREASE	\$664.61
Check	09/25/2023	38806	MAXIMUM OUTDOOR EQUIPMENT	CARBURETOR ASSEMBLY	\$744.57
Check	09/25/2023	38806	MAXIMUM OUTDOOR EQUIPMENT	IGNITION SWITCH	\$763.18
Check	09/25/2023	38806	MAXIMUM OUTDOOR EQUIPMENT	PUMP DRIVE BELT	\$813.86
Check	09/25/2023	38806	MAXIMUM OUTDOOR EQUIPMENT	ELECTRIC STARTER	\$891.64
Check	09/25/2023	38806	MAXIMUM OUTDOOR EQUIPMENT	FILTER HEAD, HYDRAULIC	\$935.60
Check	09/25/2023	38808	PROPANE CENTRAL	PROPANE	\$1,000.48
Total 50-5319 - Misc. Supplies					\$1,000.48
50-5331 - Vehicle / Mobile Parts-Supplies					
Check	09/05/2023	38777	O'REILLY AUTO PARTS	O'reilly purchase 8/23/2023 Rylan	\$8.81
Check	09/05/2023	38786	BUMPER TO BUMPER OF EL DORADO	Fuel Pump Filter and LED Tail Lights	\$89.32
Total 50-5331 - Vehicle / Mobile Parts-Supplies					\$89.32
Total 50-Public Works General					\$5,612.01
50-5100 - Staff Expense Public Works					
50-5110 - Salaries					
General Journal	09/30/2023	EOMPRADJ			\$1,656.10
Total 50-5110 - Salaries					\$1,656.10
50-5140 - PR Tax Expense City Share					
General Journal	09/30/2023	EOMPRADJ			\$126.31
Total 50-5140 - PR Tax Expense City Share					\$126.31
50-5150 - KPERS City Share					
General Journal	09/30/2023	EOMPRADJ			\$141.29
Total 50-5150 - KPERS City Share					\$141.29
50-5160 - Health Ins. - City Share					
General Journal	09/30/2023	EOMPRADJ			\$546.85
Total 50-5160 - Health Ins. - City Share					\$546.85

City of Towanda, KS Profit & Loss Detail

September 2023

Type	Date	Nam	Name	Memo	Balance
Total 50-5100 · Staff Expense Public Works					\$2,470.55
Total 50 · PUBLIC WORKS SHOP					\$8,082.56
Total 100X · GENERAL FUND EXPENSES					\$32,753.06
DESIGNATED FUND EXPENDITURES					
210X · LIBRARY BLDG COUNTY TAX DIS					
2105610 · Appropriations					
Check	09/25/2023	38813	TOWANDA LIBRARY BOARD	BUTLER COUNTY TREASURER 9/20/2023	\$4,713.76
Total 2105610 · Appropriations					\$4,713.76
Total 210X · LIBRARY BLDG COUNTY TAX DIS					\$4,713.76
220X · FIRE RESCUE EXPENSE					
2205100 · Staff Expense Fire Rescue					
2205110 · Salaries					
General Journal	09/30/2023	EOMPRADJ			\$888.12
Total 2205110 · Salaries					\$888.12
2205140 · PR Tax Expense City Share					
General Journal	09/30/2023	EOMPRADJ			\$74.17
Total 2205140 · PR Tax Expense City Share					\$74.17
Total 2205100 · Staff Expense Fire Rescue					\$962.29
2205213 · Lodging / Meals					
Check	09/21/2023	38798	Bank of America	MOTEL, POP AND WATERS	\$234.96
Total 2205213 · Lodging / Meals					\$234.96
2205241 · Vehicle / Mobile Equip. R/M					
Check	09/21/2023	38798	Bank of America	CAR WASH	\$11.94
Check	09/21/2023	38798	Bank of America	PUMPER 4 TRUCK REPAIR	\$858.75
Total 2205241 · Vehicle / Mobile Equip. R/M					\$858.75
2205242 · Building / Facilities R&M					
Check	09/11/2023	38793	SUTHERLANDS CREDIT	CDX 3-PLY, SLIDE BARS, HOOKS	\$100.53
Total 2205242 · Building / Facilities R&M					\$100.53
2205251 · Utilities					
Check	09/05/2023	38782	COX	Cox Utility	\$170.16

City of Towanda, KS Profit & Loss Detail

September 2023

Type	Date	Numb	Name	Memo	Balance
Check	09/15/2023	38796	VERIZON WIRELESS	Verizon Utility	\$211.59
Total 2205251 · Utilities					\$211.59
2205253 · Insurance					
Check	09/11/2023	38791	EMC INSURANCE	EMC INSURANCE	\$631.72
Total 2205253 · Insurance					\$631.72
2205314 · Office Supplies					
Check	09/14/2023	38797	Sam's Club	Paper and Painter Gold	\$10.31
Total 2205314 · Office Supplies					\$10.31
2205315 · Operating Supplies					
Check	09/14/2023	38797	Sam's Club	Battery Backup for computer and light bulbs for trucks	\$91.88
Total 2205315 · Operating Supplies					\$91.88
2205319 · Misc. Supplies					
Check	09/11/2023	38793	SUTHERLANDS CREDIT	HOSE, NOZZLE, BATTERIES	\$220.36
Check	09/21/2023	38798	Bank of America	2X CANOPY	\$398.36
Total 2205319 · Misc. Supplies					\$398.36
2205326 · Medical					
Check	09/21/2023	38798	Bank of America	KANSAS BOARD OF EMERGENCY MEDICAL SERVICES	\$120.00
Check	09/21/2023	38798	Bank of America	EXAM GLOVES, SHARPS CONTAINER, EMESIS BAGS, PENLIGHTS, MANUAL SUCTION CUP	\$804.63
Total 2205326 · Medical					\$804.63
250X · STREETS OM FUND EXPENSE					\$4,305.02
2505100 · Staff Expense Streets					
2505110 · Salaries					
General Journal	09/30/2023	EOMPRADJ			\$1,656.10
Total 2505110 · Salaries					\$1,656.10
2505140 · PR Tax Expense City Share					
General Journal	09/30/2023	EOMPRADJ			\$126.31
Total 2505140 · PR Tax Expense City Share					\$126.31
2505150 · KPERS City Share					
General Journal	09/30/2023	EOMPRADJ			\$141.29

City of Towanda, KS

Profit & Loss Detail

September 2023

Type	Date	Num	Name	Memo	Balance
Total 2505150 · KPERs City Share					\$141.29
2505160 · Health Ins. - City Share					
General Journal	09/30/2023	EOMPRADJ			\$546.85
Total 2505160 · Health Ins. - City Share					\$546.85
Total 2505100 · Staff Expense Streets					\$2,470.55
2505251 · Utilities					
Check	09/15/2023	38796	VERIZON WIRELESS	Verizon Utility	\$41.43
Total 2505251 · Utilities					\$41.43
2505253 · Insurance (WC)					
Check	09/11/2023	38791	EMC INSURANCE	EMC INSURANCE	\$60.55
Total 2505253 · Insurance (WC)					\$60.55
2505254 · Printing / Publications					
Check	09/25/2023	38804	CANON FINANCIAL SERVICES	COPIER/ PRINTER CONTRACT	\$27.70
Total 2505254 · Printing / Publications					\$27.70
2505311 · Gasoline/ Fuel/ Lubricants					
Check	09/05/2023	38785	SOUTHWIND OIL CORPORATION	431 Gallons Unleaded	\$600.08
Total 2505311 · Gasoline/ Fuel/ Lubricants					\$600.08
Total 250X · STREETS OM FUND EXPENSE					\$3,200.31
260X · COMMUNITY CENTER EXPENSE					
2605242 · Building / Facilities R&M					
Check	09/11/2023	38793	SUTHERLANDS CREDIT	EXV DOOR BOTTOMS	\$29.45
Total 2605242 · Building / Facilities R&M					\$29.45
2605251 · Utilities					
Check	09/25/2023	38809	COX	COX UTILITY	\$79.66
Total 2605251 · Utilities					\$79.66
2605253 · Insurance					
Check	09/11/2023	38791	EMC INSURANCE	EMC INSURANCE	\$169.00
Total 2605253 · Insurance					\$169.00
260X · COMMUNITY CENTER EXPENSE - Other					
Check	09/21/2023	38800	KANSAS GAS SERVICE	GAS UTILITY	\$46.65

City of Towanda, KS Profit & Loss Detail

September 2023

Type	Date	Num	Name	Memo	Balance
Total 260X · COMMUNITY CENTER EXPENSE · Other					\$46.65
Total 260X · COMMUNITY CENTER EXPENSE					\$324.76
611X · WATER FUND EXPENSE					
6115100 · Staff Expense Water					
6115110 · Salaries					
General Journal	09/30/2023	EOMPRADJ			\$7,525.89
Total 6115110 · Salaries					\$7,525.89
6115140 · PR Tax Expense City Share					
General Journal	09/30/2023	EOMPRADJ			\$572.57
Total 6115140 · PR Tax Expense City Share					\$572.57
6115150 · KPERS City Share					
General Journal	09/30/2023	EOMPRADJ			\$655.11
Total 6115150 · KPERS City Share					\$655.11
6115160 · Health Ins. - City Share					
General Journal	09/30/2023	EOMPRADJ			\$2,428.48
Total 6115160 · Health Ins. - City Share					\$2,428.48
Total 6115100 · Staff Expense Water					\$11,182.05
6115200 · Non- Material Expenditures					
Check	09/06/2023	38788	AMERICAN MESSAGING	Emergency System Call	\$17.14
Total 6115200 · Non- Material Expenditures					\$17.14
6115212 · Transportation / Mileage					
Check	09/11/2023	38792	METRO COURIER	WATER SAMPLE DELIVERY	\$22.80
Total 6115212 · Transportation / Mileage					\$22.80
6115251 · Utilities					
Check	09/15/2023	38796	VERIZON WIRELESS	Verizon Utility	\$41.43
Total 6115251 · Utilities					\$41.43
6115253 · Insurance					
Check	09/11/2023	38791	EMC INSURANCE	EMC INSURANCE	\$161.46
Total 6115253 · Insurance					\$161.46
6115254 · Printing / Publications					
Check	09/25/2023	38804	CANON FINANCIAL SERVICES	COPIER/ PRINTER CONTRACT	\$27.70

City of Towanda, KS Profit & Loss Detail

September 2023

Type	Date	Num	Name	Memo	Balance
Total 6115254 · Printing / Publications					\$27.70
6115255 · Shipping Charges					
Check	09/05/2023	38779	TOWANDA POST OFFICE	Utility Billing Mailing	\$250.00
Total 6115255 · Shipping Charges					\$250.00
6115311 · Gasoline / Fuel / Lubricants					
Check	09/05/2023	38785	SOUTHWIND OIL CORPORATION	279 Gallons Diesel	\$600.08
Total 6115311 · Gasoline / Fuel / Lubricants					\$600.08
6115334 · Materials / Supplies Stock					
Check	09/05/2023	38784	Lampton Welding Supply	Welding Supplies	\$26.80
Total 6115334 · Materials / Supplies Stock					\$26.80
6115341 · Water For Resale					
Check	09/05/2023	38776	RURAL WATER DIST. NO. 5	Water from 7/28/2023 to 8/30/2023	\$32,506.09
Check	09/05/2023	38776	RURAL WATER DIST. NO. 5	Customer Monthly Charge	\$32,573.60
Check	09/05/2023	38776	RURAL WATER DIST. NO. 5	Customer Monthly Charge	\$32,770.38
Total 6115341 · Water For Resale					\$32,770.38
6135253 · Insurance					
Check	09/11/2023	38791	EMC INSURANCE	EMC INSURANCE	\$114.75
Total 6135253 · Insurance					\$114.75
6215100 · Staff Expense Sewer					
General Journal	09/30/2023	EOMPRADJ			\$114.75
Total 6215100 · Staff Expense Sewer					\$114.75
6215110 · Salaries					
General Journal	09/30/2023	EOMPRADJ			\$1,656.10
Total 6215110 · Salaries					\$1,656.10
6215140 · PR Tax Expense City Share					
General Journal	09/30/2023	EOMPRADJ			\$126.31
Total 6215140 · PR Tax Expense City Share					\$126.31
6215150 · KPERS City Share					

City of Towanda, KS Profit & Loss Detail

September 2023

Type	Date	Num	Name	Memo	Balance
General Journal	09/30/2023	EOMPRADJ			\$141.29
Total 6215150 · KPERS City Share					\$141.29
6215160 · Health Ins. - City Share					
General Journal	09/30/2023	EOMPRADJ			\$546.85
Total 6215160 · Health Ins. - City Share					\$546.85
Total 6215100 · Staff Expense Sewer					\$2,470.55
6215200 · Non-Material Expenditures					
Check	09/06/2023	38788	AMERICAN MESSAGING	Emergency System Call	\$17.15
Total 6215200 · Non-Material Expenditures					\$17.15
6215251 · Utilities					
Check	09/21/2023	38799	LINGO	LINGO UTILITY	\$78.14
Total 6215251 · Utilities					\$78.14
6215253 · Insurance					
Check	09/11/2023	38791	EMC INSURANCE	EMC INSURANCE	\$64.67
Total 6215253 · Insurance					\$64.67
6215254 · Printing / Publications					
Check	09/25/2023	38804	CANON FINANCIAL SERVICES	COPIER/ PRINTER CONTRACT	\$27.70
Total 6215254 · Printing / Publications					\$27.70
6215255 · Shipping Charges					
Check	09/05/2023	38779	TOWANDA POST OFFICE	Utility Billing Mailing	\$250.00
Total 6215255 · Shipping Charges					\$250.00
6215311 · Gasoline / Fuel / Lubricants					
Check	09/05/2023	38785	SOUTHWIND OIL CORPORATION	279 Gallons Diesel	\$600.08
Total 6215311 · Gasoline / Fuel / Lubricants					\$600.08
621X · SEWER FUND EXPENSE - Other					
Check	09/15/2023	38796	VERIZON WIRELESS	Verizon Utility	\$41.43
Total 621X · SEWER FUND EXPENSE - Other					\$41.43
630X · TRASH FUND EXPENSE					
6305225 · Cleaning / Disposal Service					\$3,549.72

City of Towanda, KS Profit & Loss Detail

September 2023

Type	Date	Num	Name	Memo	Balance
Check	09/06/2023	38787	WASTE CONNECTIONS INC	August 2023 Trash Pickup	\$7,705.48
Check	09/06/2023	38787	WASTE CONNECTIONS INC	Dumpster for grass clippings was dumped 8/15/2023	\$7,816.68
Total 6305225 · Cleaning / Disposal Service					\$7,816.68
6305254 · Printing / Publications					
Check	09/05/2023	38779	TOWANDA POST OFFICE	Utility Billing Mailing	\$250.00
Check	09/25/2023	38804	CANON FINANCIAL SERVICES	COPIER/ PRINTER CONTRACT	\$277.70
Total 6305254 · Printing / Publications					\$277.70
Total 630X · TRASH FUND EXPENSE					\$8,094.38
800X · ARPA Funds Expense					
Check	09/05/2023	38783	Schulte Supply	200X Lids with 2" AMR Hole	\$5,163.82
Check	09/25/2023	38802	Schulte Supply	6 X 5/8" METER	\$5,318.38
Check	09/25/2023	38802	Schulte Supply	2X 1" METER	\$5,450.38
Total 800X · ARPA Funds Expense					\$5,450.38
Total DESIGNATED FUND EXPENDITURES					\$74,852.92
Total Other Expense					\$74,852.92
					-\$74,852.92
					-\$107,605.98
Total Expenditures Less Payroll					\$69,254.47
Payroll Expenditures					\$38,351.51
Total Expenditures					\$107,605.98

BANK OF AMERICA



T C PYLE

Business Card

August 08, 2023 - September 07, 2023

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$2,076.34

Minimum Payment Due \$25.00

Payment Due Date 10/04/23

Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay a fee based on the outstanding balance on the fee assessment date:
\$0.00 for balance less than \$100.01
\$29.00 for balance less than \$1,000.01
\$39.00 for balance less than \$5,000.01
\$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$2,440.09

Payments and Other Credits -\$2,706.09

Balance Transfer Activity \$0.00

Cash Advance Activity \$0.00

Purchases and Other Charges \$2,342.34

Fees Charged \$0.00

Finance Charge \$0.00

New Balance Total \$2,076.34

Credit Limit \$6,000

Credit Available \$3,923.66

Statement Closing Date 09/07/23

Days in Billing Cycle 31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
		Payments and Other Credits		
08/28	08/27	PAYMENT - THANK YOU	24015300000000512712701	- 2,440.09
09/07	09/06	RUSH TRUCK CENTER WICH 3162628413 KS	55263523250207000000021	- 266.00
		TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD		-\$2,706.09
		Purchases and Other Charges		
08/18	08/17	ARAMARK KANSAS CITY CC 8162212737 MO	55436873230122301405629	16.00
08/21	08/18	HOLIDAY INN KANSAS CIT 8164728808 MO	52704873231796863472993	218.96
		Arr: 08/17/23 Dep: 08/18/23 Inv: 48428		
08/21	08/19	WAL-MART #0186 EL DORADO KS	55483823232091007754918	178.00
08/24	08/23	KS BOARD OF EMS IT ATT 7852967296 KS	55460293235083782357686	120.00

Entered

water + pop
Drinks
motel
2 Canopy's
Kansas
certification

Account Number: [REDACTED]
August 08, 2023 - September 07, 2023

New Balance Total \$2,076.34

Minimum Payment Due \$25.00

Payment Due Date 10/04/23

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to:
BUSINESS CARD,
or make your payment online at
www.bankofamerica.com



BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796



T C PYLE
THE CITY OF TOWANDA
PO BOX 160
TOWANDA, KS 67144-0160

**N0006473

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
08/25	08/24	WM SUPERCENTER #186 EL DORADO KS	05436843237400078381012	11.94
08/28	08/25	AMZN MKTP US*T31TS3JL2 8007728574 WA	55310203237083385237003	36.48
09/01	08/30	EMERGENCY MEDICAL PROD 8005586270 OH	85353543243700080475226	684.63
09/01	08/31	RUSH TRUCK CENTER WICH 3162628413 KS	55263523244207000000061	1,076.33
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$2,342.34

Finance Charge Calculation

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	29.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages

TIP: Stay ahead of upcoming due dates by signing up for payment alerts.

You can get alerts about small business credit card payments five days before they're due to avoid any late fees and finance charges. They can be delivered by text, email or through Business Advantage 360 and our Mobile Banking app. Turn on alerts at bankofamerica.com/SmallBusiness by clicking on **Alerts** in the Activity Center.

BUSINESS ADVANTAGE

Get notified about
account activity
and more

Receive alerts about your account activity
online, by phone or by email.

Turn on alerts at
bankofamerica.com/SmallBusiness
by clicking on **Alerts** in the Activity Center.

You may elect to receive alerts via text or email. Bank of America does not charge for this service, but your mobile carrier's message and data rates may apply. Delivery of alerts may be affected or delayed by your mobile carrier's coverage.

SSM-01-23-2633C | 5421083

BANK OF AMERICA

ANDY NEWBREY

Business Card

August 08, 2023 - September 07, 2023

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$1,377.34

Minimum Payment Due \$25.00

Payment Due Date 10/04/23

Late Payment Warning: If we do not receive your minimum payment by the date listed above, You may have to pay a fee based on the outstanding balance on the fee assessment date:
\$0.00 for balance less than \$100.01
\$29.00 for balance less than \$1,000.01
\$39.00 for balance less than \$5,000.01
\$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$786.16

Payments and Other Credits -\$786.16

Balance Transfer Activity \$0.00

Cash Advance Activity \$0.00

Purchases and Other Charges \$1,377.34

Fees Charged \$0.00

Finance Charge \$0.00

New Balance Total \$1,377.34

Credit Limit \$7,500

Credit Available \$6,122.66

Statement Closing Date 09/07/23

Days in Billing Cycle 31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
08/28	08/27	Payments and Other Credits		
		PAYMENT - THANK YOU	2401530000000512712727	- 786.16
		TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD		-\$786.16
		Purchases and Other Charges		
08/09	08/09	AMZN MKTP US*TA3PT8HQ1 8007728574 WA	55310203221083723979181	8.59
08/10	08/09	SQ *GAMBINO'S PIZZA TO 8774174551 KS	55432863222201937355716	65.70
08/11	08/10	KS.GOV PAYMENT 8004526727 KS	55488723223091489006660	20.00
08/14	08/11	WIX.COM 1089970471 4154494724 CA	82305093223000015129014	360.00
08/21	08/20	INTUIT *QuickBooks 8004468848 CA	5543286322205097193716	254.40
08/22	08/21	BOMGAARS 133 7122265000 KS	55488723233258000107388	75.24

packing tape
Food
Background
Website
Financial
Skid steer
Coupler

12-5314
12-5213
12-5200
12-5320
12-5223
50-5241

Account Number [REDACTED]
August 08, 2023 - September 07, 2023

New Balance Total \$1,377.34

Minimum Payment Due \$25.00

Payment Due Date 10/04/23

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to:
BUSINESS CARD,
or make your payment online at
www.bankofamerica.com



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WILMINGTON, DE 19886-5796



ANDY NEWBREY
THE CITY OF TOWANDA
PO BOX 160
TOWANDA, KS 67144-0160

***N0000738

Transaction Date	Description	Reference Number	Amount
08/25	BOMGAARS 133 7122265000 KS 50-5314	55488723237258000149105	3.29
08/25	BOMGAARS 133 7122265000 KS 50-5314	55488723237258000149106	24.99
08/28	OFFICE DEPOT #2190 WICHITA KS 12-5314	02305373241100172332138	71.19
08/29	USPS PO 1989541202 TOWANDA KS 12-5254	02305373242000570798659	149.29
08/31	AMZN Mktg US*T35348DE1 8662161072 WA 12-5314	55432663243208460260523	59.65
09/01	AMZN Mktg US*T35348DE1 8662161072 WA 12-5314	55432663243208460260523	59.65
09/07	KSAG* PY00079228 MANHATTAN KS	82711163249000018816715	285.00
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD			\$1,377.34

Finance Charge Calculation

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	29.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages

TIP: Stay ahead of upcoming due dates by signing up for payment alerts.

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Get notified about account activity and more

Receive alerts about your account activity online, by phone or by email.

Turn on alerts at bankofamerica.com/SmallBusiness by clicking on **Alerts** in the Activity Center.

You may elect to receive alerts via text or email. Bank of America does not charge for this service, but your mobile carrier's message and data rates may apply. Delivery of alerts may be affected or delayed by your mobile carrier's coverage.

SSM-01-23-2633C | 5421083

CITY OF TOWANDA

APPROPRIATION ORDINANCE NO. 09-2023

For period September 1st, 2023 through, September 30st, 2023

Be it ordained by the Governing Body of the City of Towanda that the above dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

<u>Section 1.</u>	Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.	\$69,254.47
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<u>Section 2.</u>	Payroll	\$38,351.51
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Total this Ordinance:	\$107,605.98
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Paul Erickson
Treasurer

Jennifer Shaults
Mayor

MUNICIPAL COURT OF TOWANDA, KS

CASELOAD SUMMARY

For the Period September 1, 2023 through September 30, 2023

1. NUMBER OF OFFENSES WRITTEN DURING MONTH

*Fines/Court Costs listed in this section are often waived in dismissed cases.

		FINES + COURT COSTS
a. Speeding.....	1	\$150.00
b. No/Invalid Insurance.....	0	\$0.00
c. Invalid/Expired Registration.....	0	\$0.00
d. No/Invalid Driver's License/Improper Use of DL.....	1	\$150.00
e. Driving Under the Influence.....	0	\$0.00
f. FTY or Failure to Stop.....	4	\$735.00
g. Other Traffic Violations.....	0	\$0.00
h. Crimes Against Persons/Property (e.g. assault, battery, theft, criminal damage, vandalism).....	0	\$0.00
i. Other Crimes (e.g. tobacco infractions by minors, crimes against government, public safety, public morals).....	0	\$0.00

[(i. Offense Breakdown)]

TOTAL THIS MONTH

6

\$1,035.00

*YTD: \$4, 455.00 collected of estimated annual revenue of [Amount]: [%]

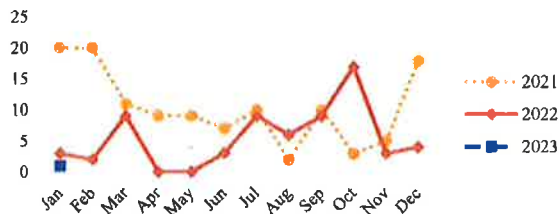
2. NUMBER OF OFFENSES DISPOSED OF DURING MONTH

a. Guilty Pleas.....	6
b. Bond Forfeitures.....	0
c. Dismissals.....	3
Reason.....	Valid Registration Provided (2)
Reason.....	Case Paid and Full (1)
Reason.....	
d. Guilty by Trial (on plea of not guilty).....	0
e. Diversion Agreements.....	0

TOTAL DISPOSITIONS THIS MONTH

9

Offense Filings



Offense Dispositions



Estimated Revenue



Towanda September, 2023 Calls for Service

Call Breakdown by Deputy

Date	Call Type	Location	Outcome	Deputy	Total Calls For Service	Open	Walker	Danninger	Open	District
9/1/2023	Noise Complaint	600 blk E Mills Dr	HBO	District	0	0	18	20	0	36
9/1/2023	Theft	1300 blk E Willowbrook Ln	Report	District	0	0	16	7	0	24
9/2/2023	Suspicious Activity	700 blk E Wilson Dr	HBO	District	0	0	0	0	0	1
9/2/2023	Traffic Hazard	HWY 254 & Ohio	HBO	District	0	0	1	1	0	4
9/2/2023	Disturbance	600 blk E Mills Dr	HBO	District						
9/2/2023	Animal at Large/ Domestic	700 blk E Mills Dr	HBO	District	0	0	0	0	0	1
9/2/2023	Traffic Stop	2400 SW River Valley Rd	Warning	District						
9/2/2023	Traffic Stop	Main and Hunter	Citation	District						
9/3/2023	Accident/ 10-47	300 blk N Main st	Accident	District						
9/3/2023	Traffic Hazard	HWY 254 & Ohio	HBO	District						
9/3/2023	Noise Complaint	600 blk E Mills Dr	HBO	Walker						
9/3/2023	School Check	900 E Main St	HBO	Walker						
9/4/2023	Check Welfare	Ohio and HWY 254	HBO	District						
9/5/2023	Traffic Stop	6th and Main	Warning	District						
9/5/2023	Animal/ Vicious	700 blk E Bever Dr	HBO	Danninger						
9/5/2023	Traffic Stop	Lions and Main	Warning	Danninger						
9/5/2023	Assist Towanda Fire	Rivervalley and 30th	HBO	Danninger						
9/6/2023	Motorist Assist	HWY 254 & Ohio	HBO	District						
9/8/2023	Green Tag	HWY 254 & Ohio	HBO	District						
9/8/2023	Motorist Assist	HWY 254 & Ohio	HBO	District						
9/8/2023	Traffic Stop	600 blk E Main	Warning	Danninger						
9/9/2023	Assist other	900 blk E Main	HBO	Walker						
9/9/2023	Disturbance	700 blk E Wilson Dr	Report	Danninger						
9/9/2023	Traffic Stop	900 E Main St	Warning	District						
9/10/2023	Suspicious Activity	300 blk S 6th	HBO	Walker						
9/10/2023	Traffic Stop	E Main and N 5th	Warning	Danninger						
9/10/2023	Traffic Stop	S 6th and E Main	Warning	Danninger						
9/10/2023	Suspicious Activity	700 blk E Bever Dr	HBO	Danninger						
9/11/2023	Runaway	300 blk S 3rd St	HBO	District						
9/12/2023	Suicide/ Threats	500 E Main St	HBO	District						
9/12/2023	Traffic Stop	3rd and Pool	Warning	District						
9/13/2023	Miscellaneous	600 blk E Mills Dr	HBO	Walker						
9/14/2023	Miscellaneous	600 blk E Mills Dr	Report	Walker						
9/14/2023	Arrest/ Warrant	600 blk E Mills Dr	Arrest	Walker						
9/14/2023	Traffic Stop	4th and Main	Warning	Danninger						
9/15/2023	Traffic Hazard	500 blk N 10th St	HBO	District						
9/16/2023	Suspicious Vehicle	600 E Mills Dr	HBO	District						
9/16/2023	Disturbance/ DV	500 blk N 10th St	Arrest	District						
9/16/2023	Sex Offense/ Juvenile	500 blk N 10th St	Report	District						
9/17/2023	Motorist Assist	Ohio and HWY 254	HBO	District						
9/18/2023	Miscellaneous	600 blk E High St	HBO	Walker						
9/18/2023	Miscellaneous	700 blk E Bever Dr	HBO	Danninger						
9/18/2023	Traffic Stop	900 blk E Main St	Warning	Danninger						
9/19/2023	Suspicious Vehicle	300 blk N 4th St	Report	District						
9/19/2023	Green Tag	Bever DR and SW Fulton	HBO	Walker						
9/19/2023	Green Tag	E Main and SW Hunter	HBO	District						

9/19/2023	Assist Other	500 blk N 6th St	HBO	Walker
9/19/2023	Assist Other	700 blk E Bever Dr	HBO	Walker
9/19/2023	Traffic Stop	6th and Cincinnati	Warning	Danninger
9/21/2023	Assist Other	100 blk N 3rd St	HBO	District
9/21/2023	Harassment	600 blk E North St	HBO	District
9/21/2023	Suicide/ Attempt	600 blk E Mills Dr	HBO	District
9/22/2023	Traffic Stop	HWY 254 & Ohio	District	Warning
9/22/2023	Traffic Stop	900 E Main St	Warning	Warning
9/22/2023	Suspicious Vehicle	500 N 11th St	HBO	Danninger
9/22/2023	Traffic Stop	400 E Main St	Warning	Danninger
9/22/2023	Traffic Stop	3rd and Main	Warning	Danninger
9/22/2023	Traffic Stop	700 blk E Main St	Warning	Danninger
9/23/2023	Green Tag	HWY 254 & Ohio	HBO	Danninger
9/23/2023	Disturbance	HWY 254 & Ohio	HBO	Danninger
9/23/2023	Miscellaneous	700 blk E Wilson Dr	Report	District
9/24/2023	Green Tag	500 blk E Main St	HBO	Walker
9/25/2023	Green Tag	700 blk E Cincinnati	HBO	District
9/25/2023	Suspicious Vehicle	E High St and N Lions Ave	HBO	District
9/26/2023	Suspicious Vehicle	300 blk N 9th St	HBO	District
9/27/2023	Motorist Assist	HWY 254 & Ohio	HBO	Walker
9/27/2023	Animal at Large/ Domestic	200 blk S 5th St	HBO	Walker
9/27/2023	Alarm/ Residence	500 blk E Mechanic St	HBO	Walker
9/27/2023	Miscellaneous	200 blk S 3rd St	HBO	Walker
9/27/2023	Drug Law Violation	500 blk N 8th St	Arrest	District
9/27/2023	Disturbance	500 blk N 8th St	Arrest	Danninger
9/27/2023	Criminal Damage	500 blk N 8th St	Arrest	Danninger
9/28/2023	Assist other	700 blk E Mechanic	HBO	Walker
9/28/2023	Miscellaneous	300 blk N 8th St	HBO	Walker
9/28/2023	Traffic Stop	4th St and E Main	Warning	Danninger
9/29/2023	Motorist Assist	HWY 254 & Ohio10/6/2023	HBO	District
9/30/2023	Animal Cruelty	3rd and Cincinnati	HBO	District

Department Reports 10.11.2023



TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long

September 2023 Activity **October 2, 2023 Report**

What we have been doing:

Coordinating inspections for projects	Providing Excellent Public Service
Numerous projects	Cemetery Lot Sales, Paperwork and Questions
Issuing Building Permits, Contractor Licensing	Code Enforcement/Court Cases
Assisting Residents/Contractors daily with Building Code questions	
Filing and cleaning out old paperwork and files	
Working always to make PZ Department more efficient and functional	

What we plan to do:

Continue Serving Towanda Citizens	Continue to improve the efficiency of PZ Department
Continue Contractor Licensing and Permit Issuing	Cemetery Paperwork
Code Enforcement processing cases	Continue work to update Comprehensive Plan
Continue with duties as listed above	Misc. other work as needed
Secretary duties for the Planning Board	Animal Control Records and Renewal/Licensing Shelter
Preparing Information for PZ Hearings	

Permits:

544 N 11 th Electrical	525 N 8 th Electrical
202 N 6 th Fencing	312 Mechanic Roofing
776 Wilson Electrical	905 Main Sports Field Conversion
760 Wilson Electrical	904 Main Electrical
303 N 3 rd Gazebo	

Statistics and Lists:

Inspections Completed

544 N 11 th Electrical for Service	525 N 8 th Electrical	760 Wilson Consult Elect
910 North Sewer Inspection	312 Mechanic	Dilap MFH Pine Ridge
New USD 375 Project Review	910 North Progress	525 N 8 th Electric
312 Mechanic Footing	214 N 3 rd View Demo Cleanup	Check progress of current jobs
776 Bever Electrical	904 Main View project	
760 Wilson Electrical Fail	904 Main Underground Electric	
904 Main Gas Test 312 Mechanic	904 Main Framing	
525 N 8 th Electrical Fail	904 Main Lean to Shed	
312 Mechanic Consult	814 High Remodel progress	

New Contractors Licensed & Certificate Issued:

McCullough Excavation Wichita KS
Apollo Electric Douglass KS
Dutch Creek Fence Atlanta KS
Mammoth Sports Meriden KS
3:16 Roofing & Construction Douglass KS

NTA Citations Issued/ Court October: N. 8th St. Tenant Violation of minimum housing code
N. 8th St Owner Violation of minimum housing code
S. 5th St. Tall grass & Junk
N. 3rd St. Demolition Debris

PZ Board Meeting/BZA September : No Meeting

Business Permit for Door-to-Door Sales: None

Fire Dept Report

September 2023

Membership: 17

YTD (as of 9/30/23) Calls: 243
Response Man Hours: 1199 Training Hours: 1155 Activity/Work Hours: 3657
Total Volunteer Hours 6011 YTD Staffed Station hours: 3658

Training:

- Medical Sep 1
- Driver Sep 6
- Apparatus Checks Sep 9
- EMT class begins (2 members are enrolled in the class that meets twice a week)
- Tanker Shuttle Sep 19
- Helicopter Landing Zone Sep 20 in Benton
- Tanker Shuttle Sep 23
- Medical Sep 26
- Officer Sep 26

Equipment:

- Engine 1: This truck still has electrical gremlins. Transportation to Benton for training was delayed due to a "Do not operate" warning when we were trying to depart the station. Air conditioning (and heating) has also been an on-going intermittent issue.
- Engine 3: No Change
- Pumper 4: Front tires ordered 8/11/23. Check engine light came on 8/26. Towed to IH dealer 9/6/23. Picked up Sep 7. Parts are ordered. Back to dealer for parts installation and tires 9/27.
- Pumper 5: No Change except for a tire losing air.
- Pumper 6 (out of service) Requested quotes for getting the truck back together and in service: \$64,000.
- Pickups: PU8 & PU9: Serviced at Myers
- Tanker 12:
- KSFM Grant. Submitted another grant application Sep. 6.
- Radios: The older XTS radios are obsolete. They may no longer function in 2 years when new standards come into effect. We currently have 8 portables (handhelds) and 11 mobile radios that will need replaced at some time in the fairly near future. Plan on spending about \$150,000.
- Formed a committee to determine specifications for new fire engines. Per the committee:
 - Engine 3 should be replaced first with a newer (used) Pumper/Tanker.
 - The next vehicle acquired should be a Command/Utility truck.
 - Specifications should be ready to replace Engine 1, knowing that a new fire engine is likely 24-36 months away once ordered.
 - Plan to purchase a "Rescue" truck to respond to medical calls. This truck will be easier on the streets and easier to maneuver. This truck would likely be equipped with scene lighting, extra SCBAs, vehicle extrication and other rescue equipment.

Fire Dept Report

September 2023

Building:

Due to lack of space and dilapidation, the emergency responders serving the Towanda and Fairview communities need a new facility in order to better serve.

September Calls: Number of calls 44 (5-yr avg. for Sep. calls: 29.2. Avg. Sep. calls since 1985-17.9)

8 – Fire calls: 3 structure, 3 grass, 2 other

17 – Medical

7 – Motor Vehicle Accidents with Injuries (one on fire)

2 – Hazardous Condition: 2 gas leaks, 1 CO alarm (low battery)

Response Man Hours: 188

Training Hours: 188.5

Activity/Work Hours: 582

Total Volunteer Hours 959 for September

Other:

- Potential grant writer visited station on Sep. 12. (He said we had pretty much exhausted the possibilities)
- Towanda Fire Dept. mountain oyster feed and silent auction September 16
- BCESA meeting Sep. 21 in Augusta
- FRA meeting Tuesday, Sep 26
- Home School Fire Station tour and fire safety lesson Oct. 3
- Chief Pyle attended the Task Force Chiefs meeting on Oct 5 in Douglass.

For Your Consideration

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Upcoming:

- Fire Hydrant Flow Testing complete
- Football Standbys through October
- Homecoming week (games, bonfire, parade, lots of people) Oct 9-13.
- Fire Prevention Week Oct 9-13.
- School program Oct 10.
- Wildfire conference in Wichita Oct. 10
- Live fire training Oct 28
- Trunk or Treat Oct 28
- Task Force Chiefs meeting on Nov 2

Fire Dept Report

September 2023

Activities: A glimpse of daily Fire Dept. activities. Signifies weekend or holiday
Included are Firefighter man hours for each day. Please consider the immense value of these volunteers to the community.

Date	Day	Activity	
Aug 27	Sun	Work, Training	Total man hours: 3
Aug 28	Mon	Work: Gear hanger name tags, breathing air cascade system, truck repair, t-shirts Grass fire in Twp at 5 PM, Pumper 4 limped along, Auxiliary meeting	Total man hours: 27
Aug 29	Tue	Medical call in City 3:30 AM Work: look for mechanic to repair Pumper 4, wash trucks, inventory PPE, reports Medical calls in City 5 PM & 7 PM FRA & FFA meetings, Officer training	Total man hours: 40.5
Aug 30	Wed	Work: still looking for mechanic to repair Pumper 4 wash truck, fill cascade to troubleshoot, ordered supplies E1 HVAC control head replaced, reports, files, clean	Total man hours: 23
Aug 31	Thu	Finally! A mechanic. Bad fuel pump. Located one in Wichita. High Life Fire Alarm at High School 11:30 AM Hazardous Materials call at 5:30 PM in Twp	Total man hours: 17.5
Sep 1	Fri	Mechanic returned on Friday to install. Issue was not resolved. Another part. Still not resolved. Ordered O-rings.	Total man hours: 12
Sep 2	Sat		Total man hours: 2
Sep 3	Sun	Grass Fire in Twp 7:30 PM	Total man hours: 3
Sep 4	Mon	Grass Fire in Twp 10 AM Football standby at Circle High School Medical in Fairview Twp at Midnight	Total man hours: 10
Sep 5	Tue	House Fire at 6 AM in Twp Mechanic returned to install O-rings. Per his suggestion, arranged to have the truck towed to the IH dealer for repairs. Due to high fire danger, restricted outdoor burning in our 54 square mile district. Medical call in Twp at 8 PM Fire Call in City at midnight (11:50 PM), brush pile	Total man hours: 42
Sep 6	Wed	Tow company arrived to take P4 to IH dealer Fueled Tanker 12 Submitted KSFM grant application for bunker gear Report work	Total man hours: 21.5
Sep 7	Thu	Task Force Chiefs meeting in Latham Picked up P4 from shop, refit to put back in service.	Total man hours: 22

Fire Dept Report

September 2023

Sep 8	Fri	Medical training at Fire Station Chief Pyle's 30 year anniversary of being sworn in. Medical call in City at noon MVA School bus in Twp 4 PM Total man hours: 25
Sep 9	Sat	Medical call in Twp at 3 AM Work day 7:30 AM to 12:30 PM Medical call in City at 10 AM Total man hours: 28.5
Sep 10	Sun	Structure Fire 6 AM in County Total man hours: 10
Sep 11	Mon	Rain! All day rain! Hooray! Motor vehicle accident on KTA at 2:45 PM Football standby at Circle High School Total man hours: 12
Sep 12	Tue	Medical call in City 4 AM Motor vehicle accident on K254 at 7:30 AM (School Zone) Allowing outdoor burning again. Medical call in City 8:30 AM (School Zone) Medical training 10 AM Lift assist in the Twp at 11 AM Chief Turner visit about grants. Prep meeting for Saturday event Motor vehicle accident on K254 at 7 PM Total man hours: 48
Sep 13	Wed	Clean Station, Wash trucks Council Meeting Total man hours: 20
Sep 14	Thu	Clean and wash trucks Draining water tower for cleaning and replacing gauge CO Alarm in Pine Ridge-bad battery Football standby at Circle High School Total man hours: 22.5
Sep 15	Fri	Funeral for former Towanda FF, business owner, council member & Mayor Ellis Riddle Preparation for event Football standby at Circle High School Motor vehicle accident in Twp at 9:30 PM Medical call in Twp at 10 PM Total man hours: 76.3
Sep 16	Sat	Work Day Mountain Oyster Feed Clean up Total man hours: 192
Sep 17	Sun	Clean up Debriefing Total man hours: 13
Sep 18	Mon	Training reports Work on breathing air compressor Total man hours: 8
Sep 19	Tue	Training reports Fire hydrant testing-spinning hydrant at Highland and 3rd Work on breathing air compressor-replaced 2 hoses Medical call in City at 12:30 PM Fire Training Medical call in Fairview Twp at 10:30 PM Total man hours: 34

Fire Dept Report

September 2023

Sep 20	Wed	Landing Zone training in Benton	Total man hours: 22
Sep 21	Thu	BCESA meeting in Augusta at 6:30 PM	Total man hours: 5.5
Sep 22	Fri	Hydrant testing Football standby at Circle High School	Total man hours: 27.5
Sep 23	Sat	Training 9 AM to 2 PM Medical call in City 11:30 PM	Total man hours: 35.5
Sep 24	Sun	Lift assist call 6:30 AM in City Work: reports, staff station, supply run	Total man hours: 11
Sep 25	Mon	Wash gear, admin stuff, medical supplies	Total man hours: 14.5
Sep 26	Tue	Medical training Pumper 4 to shop FRA/FFA meeting Officer training	Total man hours: 36
Sep 27	Wed	Personal vehicle to Hillsboro to pick up tires and deliver to Rush Truck Center for Pumper 4.	Total man hours: 11.5
Sep 28	Thu	Medical call in City at 8:20 AM (School Zone) Service pickup 8 Hydrant testing Grass fire in Benton Twp 2:30 PM Hazardous Material leak in City 4 PM Football standby at Circle High School Retrieved Pumper 4 from Park City after repairs, fueled and refit trucks	Total man hours: 46
Sep 29	Fri	Pickup 9 to shop for service Station staffed for "very high fire danger" Structure fire at college at 2:30 PM Another vehicle accident at K254 & River Valley Rd at 3 PM (School Zone!) Medical Call of KTA at 3 PM (School Zone!) Electrical Hazard in Twp at 3:30 (School Zone!) Refit and wash trucks	Total man hours: 52
Sep 30	Sat	Work Day/Apparatus Checks Medical call in Fairview Twp 3:30 PM	Total man hours: 36
Oct 1	Sun		Total man hours: 0!
Oct 2	Mon	Work on trucks Football standby at Circle High School	Total man hours: 19

Fire Dept Report

September 2023

Oct 3	Tue	Prep for Fire Station Tour (part of Museum Home School initiative) Lift assistance in City at 10 AM Station Tour and Fire Safety Lesson Medical call in City at 8:30 PM <div style="text-align: right;">Total man hours: 14</div>
Oct 4	Wed	Work resetting medical equipment Medical call in City at 10 AM Workshop <div style="text-align: right;">Total man hours:</div>
Oct 5	Thu	Task Force Chiefs meeting Football standby at Circle High School <div style="text-align: right;">Total man hours:</div>
Oct 6	Fri	<div style="text-align: right;">Total man hours:</div>
Oct 7	Sat	Fire School in Herington <div style="text-align: right;">Total man hours:</div>
Oct 8	Sun	Fire School in Herington <div style="text-align: right;">Total man hours:</div>
Oct 9	Mon	Football standby at Circle High School <div style="text-align: right;">Total man hours:</div>
Oct 10	Tue	Fire Safety Presentations Wildland Fire Seminar After Action Review for Sep 8 incident <div style="text-align: right;">Total man hours:</div>
Oct 11	Wed	Council Meeting Bonfire Standby <div style="text-align: right;">Total man hours:</div>
Oct 12	Thu	Football standby at Circle High School <div style="text-align: right;">Total man hours:</div>
Oct 10	Fri	Parade Football standby at Circle High School <div style="text-align: right;">Total man hours:</div>

September 2023

2023 Fire Dept Calls by Month

City of Towanda Maintenance Department
Council Report- 9/1/23-9/30/23

September 2023 Report:

Work Orders completed: 22

Water Distribution:

Read Water Meters

Daily water samples completed.

State Samples completed

Completed Quarterly haloacetic acids and TTHM test

Water tower was drained and cleaned

Repaired driveway around the water tower

Received 6" main meter for pine ridge

Spent last week of the month preparing for the installation of the main line meter at Pine Ridge.

Streets:

Trimmed trees along 6th

Crack sealed High, 8th, 9th, 11th

Fixed sink hole at 8th and Lyons

Crack sealed road patches

Working on install of new culvert at 10th and Highland

Facilities:

Fixed water leak on city hall roof

Prepared dog pound for another inspection

Mowed

More ground clean up at 5th and pool rd

Equipment:

Clean and greased equipment

Old
Business
10.11.2023

INTERLOCAL LAW ENFORCEMENT AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, _____, by and between the **Board of County Commissioners of Butler County, Kansas**, hereinafter referred to as the "County", and the **City of Towanda, Kansas**, hereinafter referred to as the "City".

WITNESSETH:

WHEREAS, the City is desirous of securing the assistance of trained law enforcement officers to serve on a regularly scheduled basis in the capacity of City Marshal to enforce city ordinances and serve municipal court process; and

WHEREAS, the Board of County Commissioners of Butler County, Kansas has agreed through its Sheriff's Office to provide such assistance upon terms negotiated between the parties; and

WHEREAS, it is the desire of all parties to reduce their agreement to writing;

NOW THEREFORE, it is agreed as follows:

- I. The County agrees through the Sheriff of the County, to provide police protection as prescribed in this agreement within the corporate limits of the City designated herein. Such police protection shall encompass the duties and functions of the type coming within the jurisdiction and customarily rendered by the Sheriff of a County and a City Marshal or Police Officer under statutes of this State and the ordinances of the City to this agreement. The County intends to perform its obligations to the City generally as follows:
 - A. The County shall designate and identify to the City, **TWO** Deputies whose job duties are essentially to be full-time to service the needs of the City participating in this agreement. The anticipated average hours per week that each Deputy shall work full-time to the services of such City is Forty-Two and one-half hours (42.50). The Deputies designated shall at all times remain the employees of the Sheriff and not the employees of the City.
 - B. Notwithstanding the obligations of the designated Deputies to the City of Towanda created herein, all parties agree that the Sheriff reserves the right to remove a designated Deputy from City service to County service in the event an emergency condition temporarily compels the return of the Deputy to County service. However, it is the expectation of both parties that Deputies assigned to patrol the City of Towanda shall remain in the City unless called out by a superior officer for emergencies. It is further the expectation of both parties that the Deputy would then return to the City when available and after the emergency has been stabilized.
 - C. The Deputies designated to fulfill the County's obligation herein shall devote such time to the affairs of the City as the Deputies, the County, and the governing body of the City deem necessary. In the event of dispute as to the adequacy of the Deputies service, the decision of the Butler County Sheriff shall control.
 - D. While on City patrol, the Deputies shall enforce the criminal and traffic statutes of the State of Kansas, the criminal and traffic ordinances of the City, and the City code enforcement when necessary. It shall be expectation of the parties that alleged misdemeanor matters of all levels as well as traffic infractions and code enforcement matters shall be processed through Municipal Court. Any incident that includes a felony shall be processed through the County Attorney's office.

- E. In addition to providing police and traffic/criminal enforcement, the designated Deputies shall serve summonses, warrants, and other process properly and legally issued by the City's municipal court. The Deputies shall attend municipal court sessions as needed and from time to time shall attend City Council meetings or as required.
 - F. The City of Towanda has previously transferred the titles of three (3) police vehicles over to Butler County. It is further agreed that in the event that this agreement is cancelled by either party, three (3) vehicles will be returned to the City of Towanda. The City of Towanda agrees to the maintenance and upkeep of any equipment purchased by the City of Towanda for the purpose of law enforcement and used by the Butler County Sheriff's Office. Otherwise, any equipment purchased by Butler County or the Butler County Sheriff's Office shall be maintained by said Office.
 - G. The City of Towanda will provide current police office space and office equipment contained within for the use of the designated Deputies. In addition the City will furnish citation (commonly known as "ticket") books, office supplies (i.e.: pens, pencils, paper), PBT's, as well as other items deemed necessary to conduct City business. In addition the designated Deputies will be allowed to use the City owned police equipment that is currently owned by the City. The City of Towanda agrees to the maintenance and upkeep of any equipment purchased by the City of Towanda for the purpose of law enforcement and used by the Butler County Sheriff's Office. In the event that this agreement is cancelled by either party, all City owned property will remain with the City. The Sheriff will provide uniforms, and such other equipment and support as may be necessary to fulfill the terms of this agreement.
2. The County Administrator will present an estimate of the next year's costs of TWO deputies. Using this estimate, the City will pay 100% of the salary of the TWO deputies and 70% of the costs of benefits. This will be the total estimated cost. In the event that less than TWO Deputies are scheduled/available, the City will pay the appropriate and proportional lesser percentage of the total estimated cost (e.g. if only one Deputy is scheduled/available, then City shall pay 50% less than the total estimated cost of TWO Deputies). The City shall be afforded the right to request special assignment of an extra Deputy or Deputies for special events or special circumstances with reasonable notice to the Sheriff. If the Sheriff is able to accommodate this request and assign the "plus Deputy or Deputies" then the compensation to be paid from the City to the County will be the equivalent of the hourly compensation for a Deputy only and will not include any consideration for partial benefits. Except in extreme emergencies, the Deputies will advise the City before performing any duties that would result in overtime pay. If a designated Deputy is requested for assistance in the County past his/her normal City shift, the County will be assessed the overtime for that Deputy. In the event that any designated officer is absent from City duty for any reason, any City emergency or complaint will be responded to by the closest Sheriff's Deputy.
3. The City through its officers, agents, and employees, agrees to give the Sheriff's Deputies its full cooperation, and to provide a municipal court system with a designated municipal Judge, a designated Attorney to prosecute all contested municipal cases, and a designated court clerk to supervise the court docket and to take responsibility for all court records. In the event of a lack of a municipal court system as agreed herein, it is agreed that City Ordinances will not be enforced by the Deputies. The City shall provide a designated space/building for the Sheriff's Department inside the city limits. Any and all costs for this space/building shall be equally divided between the Sheriff's Department and the City of Towanda (including but not limited to insurance, utilities, regular maintenance, etc.).
4. The City requiring the enforcement of its municipal ordinances, the governing body shall commission the designated Deputies as a City Police Officer.

5. The City shall not be called upon to assume any liability for direct payment of any salary, wage, or other compensation to any designated Deputy. The City shall not be liable for compensation or indemnity to any designated Deputy for injury or sickness arising out of his/her employment.
6. The County, through this agreement, shall not be deemed to assume any liability for intentional or negligent acts of the City, or of any officer or employee thereof other than the designated Deputy pursuant to this agreement.
7. All persons employed in the performance of such services and functions for said City under the terms of this agreement shall be County employees, and no person employed hereunder shall have any City pension, status, or right to City employment.
8. The cost to the City shall be paid out of that portion of the General Fund budgeted for police purposes and funded by the general levy of said City or other appropriate means of funding subject to the limitation of paragraph #9.
9. Any indebtedness or obligation of the City pursuant to this contract shall never exceed the amount of funds actually on hand in the treasurer of the City for such purpose. In addition, this agreement shall be construed to be in compliance with Article Eleven Chapter 10 of the Kansas Statutes Annotated, and any construction contrary to the provision of the above mentioned statutes shall make this agreement null and void.
10. This agreement shall take effect on the _____ day of _____, _____ after its execution by the City and the County and unless terminated shall automatically renew for successive periods of one (1) year with renewals being deemed to commence on January 1st. Either party may terminate this agreement by giving written notice to all parties by not later than June 1st in the year prior to termination (ex. June 1st termination notice will terminate the agreement at midnight, December 31st). Unless otherwise agreed through subsequent written agreement, the termination of this agreement by any party shall terminate the agreement as to all parties.
11. This agreement shall be collectively reviewed by the signatory parties, or their legal successors or agents, at least every two (2) years beginning no later than March 31st of 2025 and no later than March 31st of every odd year thereafter. The signatory parties may agree in writing that a collective review be waived in the event that no party has any requested modifications or concerns to be discussed and potentially addressed.

IN WITNESS WHEREOF, this agreement is signed by the Mayor of the City of Towanda Kansas and attested by the Clerk of the City of Towanda Kansas upon direction and approval of the Towanda City Council, and signed by the Chairman of the Board of County Commissioners, the Butler County Sheriff, and attested by the County Clerk by order of the Board of County Commissioners all on the day and year first written above.

BOARD OF COUNTY COMMISSIONERS
OF BUTLER COUNTY KANSAS

CITY OF TOWANDA KANSAS

By _____

By _____

ATTEST:

ATTEST:

County Clerk

City Clerk, Towanda Ks.

Butler County Sheriff

KANSAS TRAFFIC ENGINEERING SPEED ZONE ANALYSIS

MAIN STREET TOWANDA SCHOOL ZONE AREA

SIGN REPLACEMENT PROJECT

MAP SIGN ID#	7	18	19	20
	PEDESTRIAN			END OF SCHOOL
	CROSSING SYMBOL	DIAGONAL ARROW	AHEAD PLAQUE	SPEED LIMIT
	36X36	30"X18"	30X18	24"X30"
	MUTCD # S1-1	MUTCD # W16-7P	MUTCD # W16-9P	MUTCD # S5-3
	FLUORESCENT GREEN	FLUORESCENT GREEN	FLUORESCENT GREEN	B/W
NUMBER HAVE				
NUMBER NEED	12	6	2	4
SAFETY SIGN CO 800-274-52741				67
TAPCO	210			
MUNICIPAL SIGN & SUPPLY 800-329-5366		53		63
TRAFFIC SIGNS.COM 877-936-9998	140		65	70
SETON	135	95	95	110
DORNBOS SIGN & SAFETY MADE IN USA 60 YRS		53	65	
MAIN STREET SIGNS	130			70
BP Barco Products				
Traffic Safety Wearhouse				
Solar Traffic Systems MUTCD S5-1				

12@135 \$1620 6@53 \$318 2@65 \$130 4@63 \$252

\$2,320.00





City & 3765 School District Light Pole Banners

- Durable vinyl banners, 2-play, 18oz
- 30" W X 60" T
- Pole Sleeves top and bottom
- Grommets at each corner nearest pole
- Double-sided, full-color
- All needed mounting brackets
- All setup and shipping

3-Estimates:

1. Main Street Designs: \$246.13 per pole
2. Carrot-Top Industries, Inc.: \$250.64 per pole
3. Display Sales: \$202.27 per pole

Display Sales prices:

- Benton Banners: 15 X \$202.27 = \$3,034.05
- Towanda Banners: 34 X \$202.27 = \$6,877.18

New Business 10.11.2023

Resolution 2023-12

A RESOLUTION ESTABLISHING BILLING RATES FOR METERED SALES OF WATER FROM THE CITY OF TOWANDA WATER SYSTEM TO LICENSED MANUFACTURED HOME PARKS CONSISTING OF FOUR OR MORE LICENSED LOTS.

WHEREAS Ordinance 704 provides for the amending of established charges for the sales of metered water by the governing body of the City of Towanda.

WHEREAS the governing body of the City of Towanda has identified a need to update the pricing structure for licensed manufactured home parks consisting of four or more Licensed Lots.

NOW, THEREFORE BE IT RESOLVED that beginning November 5th, 2023:

1. The City shall read only the Park's single Master-Meter

2. Charges per month for master-metered residential water sales shall be as follows:

a. WA – Water:

i. For customers within the city limits:

1. \$11.30 base fee per Occupied Residential Structure
2. \$8.30 for every 1,000 gallons used

b. WP – Water Protection Fee

- i. \$.032 per 1,000 gallons (As Required by the Kansas Department of Revenue)

c. S1 – Sewer

i. Billed per water usage units as follows

1. \$5.75 base fee per Occupied Residential Structure
2. \$4.36 for every 1,000 gallons used

d. SL – Sewer Lagoon

- i. Billed at \$13.00 per Occupied Residential Structure (As per Resolution 2023-02)

e. SI – Street Impact

- i. Billed at \$8.25 per Occupied Residential Structure (As per Resolution 2009-05)

f. TR – Trash

i. Billed at \$21.00 per Occupied Residential

1. Provides one trash cart *and* one recycle cart per occupied residential structure.

2. No carts shall be left on vacant lots or unoccupied residential structures.

- ii. \$15.00 for each additional trash or recycle cart.

3. **Late Fees:** A late Fee of 10% of total outstanding amounts due shall be applied for payments received after the 20th of each month

4. **Service Disconnection:** The due amount must be paid by the last day of each month. If payment has not been received, service shall be disconnected on the first day of the following month.

ADOPTED BY THE GOVERNING BODY on October 11, 2023.

ATTEST:

Jennifer Shaults, Mayor

Andrew Newbrey, City Clerk



1521 S. TYLER RD
WICHITA, KS 67209

www.kansastruck.net

8846 W. MONROE CIRCLE
WICHITA, KS 67209

Tel: (316) 722-4291 • Toll Free (800) 365-0217 • Fax: (316) 722-5917

R# 00780		V# UNKNOWN		CITY OF TOWANDA 110 S 3RD ST TOWANDA KS 67144 C: () - H: (316) 218-3360 W: () -		DATE IN 10/05/23
YEAR 2009	MAKE FORD	MODEL F350	COLOR			TIME IN
MILES IN	MILES OUT	FIRST USE	USC			CLOSED
SEE ALSO				SUPER@CITYOFTOWANDA.COM		WRITER CHRIS R

(1) QUOTE PARTS AND LABOR TO INSTALL SERVICE BODY. TOTAL INCLUDES MOUNTING KIT AND HARNESS ADAPTOR. TRANSFER BACK-UP CAMERA IF EQUIPPED. TEST ALL DOORS. READING CLASSIC II, 8' BED DELETE SRW		Labor	QSERV	.00
SERVICE BODY AND MOUNT PARTS.....\$8,918.00				
WITH INSTALLATION.....\$10,348.00				
ALL ITEMS ARE CURRENTLY IN STOCK				
C		Total Repair (Customer)		.00
(2) QUOTE PARTS AND LABOR TO INSTALL SERVICE BODY. TOTAL INCLUDES MOUNTING KIT AND HARNESS ADAPTOR. TRANSFER BACK-UP CAMERA IF EQUIPPED. TEST ALL DOORS. READING STANDARD LINE, 8' BED DELETE SRW		Labor	QSERV	.00
SERVICE BODY AND MOUNT PARTS.....\$7,601.00				
WITH INSTALLATION.....\$9,284.00				
ALL ITEMS ARE CURRENTLY IN STOCK				
C		Total Repair (Customer)		.00

10/05/2023 4:48 PM		W/C	INT.	CUSTOMER	
Quote is valid for 90 days.		.00	.00	Labor	.00
		.00	.00	Parts	.00
		.00	.00	Sublet/Fees	.00
		.00	.00	Shp Supplies	.00
		.00	.00	Oil/Grease	.00
		.00	.00	Sub Total	.00
		.00	.00	Tax	.00
		.00	.00	Total	.00
<p>DISCLAIMER OF WARRANTIES</p> <p>Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose, and neither assumes nor authorizes any person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.</p> <p>X CUSTOMER SIGNATURE</p>					
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00780		Service Quote			



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