

The City of Towanda

City Council Regular Meeting Agenda

Wednesday, February 11, 2026, 7:00 PM, City Hall, 110 S 3rd, Towanda, KS

Regular Council Meeting

1. CALL TO ORDER

2. ROLL CALL

3. CONSENT AGENDA – *Consent agenda items will be acted on by one motion unless a majority of the City Council votes to remove an item for discussion and separate action.*

- **JANUARY 2026 REPORTS**

- i. **Minutes of January 14, 2026 Council Meeting**

- ii. **TREASURERS' INFORMATION REPORTS JANUARY 2026**

- 1. Statement of Activities
 - 2. Fund Balance Report
 - 3. Budget Execution Report
 - 4. Water Loss Report

- iii. **Claims**

- 1. Claims Reports
 - a. Appropriations Ordinance 01-2026

- iv. **STAFF/DEPARTMENT INFORMATION REPORTS**

- 1. Sheriff's Office Report
 - 2. Court Clerk's Report
 - 3. Planning and Zoning
 - 4. Code Compliance Report
 - 5. Towanda Maintenance Department
 - 6. Towanda Public Library Report



Council Packet

4. PRESENTATIONS AND GUEST SPEAKERS

- i. Brad Shores – JEO Consulting Group:
K-254 and Water System Design Project Updates

5. PUBLIC COMMENT TIME

6. OLD BUSINESS

- Main Street Building Progress Update
- Capital Improvement Plan Draft Presentation
- Swimming Pool Filter – Updated Quotes

7. NEW BUSINESS

- Master Street Maintenance Plan
- Kansas Gas Service Ordinance
- Resolution for Cash Basis Compliance

**CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND
PUBLIC PARTICIPATION POLICY**

8. OTHER NEW BUSINESS

- Council Vacancy
- Planning Commission Appointments
- Appoint Kansas Rural Water Association Voting Delegate
- Reminder: Council Workshop with Kathy Sexton on March 4, 2026

9. EXECUTIVE SESSION

- None Scheduled

10. ADJOURN

* **“Discussion”** = No expectation of a final decision. The Council cannot discuss City issues as a group outside of a public meeting without violating the Kansas Open Meeting Act.

INTRODUCTION

Under the Kansas Open Meetings Act (KOMA), the public has the right to observe the meetings of the Towanda City Council unless the City Council has recessed into a lawfully conducted executive session. The KOMA does not require public comment; the opportunity is provided at the City Council's discretion, except as required by State law or City ordinance in specific circumstances. This policy outlines the various circumstances under which the City Council meets and elaborates on the City Council's Rules of Procedure by addressing the rules regarding the time, place, and manner of public participation in the City Council meetings from the standpoint of the participating member of the public. This policy is intended to strike a lawful balance between First Amendment protections and the substantial public interests of (1) assuring that meetings of the City Council can occur in an efficient, orderly, and safe manner and (2) promoting productive public discourse regarding the governance and administration of the City while maintaining decorum in an environment free from interference, distraction, or intimidation, whether real or perceived, by any person present in the meeting room toward the Council or members of the public.

SUBMISSION OF WRITTEN INFORMATION

Written information may be submitted to the City Clerk before noon on Thursday prior to a City Council meeting for distribution to Council and key staff members or may be presented during the meeting upon recognition by the Mayor as a speaker in the manner described below. Ten (10) copies should be provided to ensure that all applicable parties are able to receive and review the information provided.

FORMS OF COMMUNICATION OR EXPRESSION NOT ALLOWED IN THE MEETING ROOM

To assure fulfillment of the substantial public interests outlined above, no member of the public attending the City Commission meeting shall in the meeting room engage in the following forms of communication or expression found by the City Council to be in conflict with the substantial public interests outlined above and, therefore, not allowed in the meeting room (the “disallowed conduct”):

Before, during, or after the meeting:

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

(1) Possessing, placing, or displaying a sign, placard, flag, or banner, regardless of its size, the material of which it is made, or its written, graphic, or symbolic content;

During the meeting:

(2) Audibly speaking, or making any sound or noise other than while speaking as a speaker recognized by the mayor;

(3) Applauding, whistling, cheering, clapping, or otherwise expressing agreement with a speaker recognized by the mayor;

(4) Booing, jeering, taunting, ridiculing, mocking or otherwise expressing disagreement with a speaker recognized by the mayor;

(5) Inaudibly mouthing or gesturing messages deemed to be distracting to other persons in the meeting room;

(6) Making available or distributing written materials to those in attendance.

Persons attending a City Commission meeting must turn off or set on vibrate all cellular telephones. Any person exhibiting any form of the disallowed conduct will first be warned by the Mayor to cease. If the person continues the disallowed conduct, the Mayor may ask the person to leave the meeting room. If the person does not promptly leave the meeting room, the Mayor may direct that the person be escorted from the meeting room.

AGENDA ITEMS

CONSENT AGENDA

The Consent Agenda assembles routine action items for collective approval in the interest of efficiency of the meeting. Any item may be removed from the Consent Agenda for separate consideration either (a) at the request of a Council Member or City staff, or (b) by a majority vote of the City Council upon request by a Towanda resident directed to City staff or to a Council Member prior to the start of the meeting without discussion.

PRESENTATIONS AND GUEST SPEAKERS

Presentations and Guest Speakers Time is an opportunity for organizations or citizens to make special presentations before the City Council. Such are scheduled in advance of the meeting by calling the City Clerk Andy Newbrey at (316) 536-2243 by 5:00 pm the Thursday preceding the meeting. Presentations are limited to ten minutes. Any presentation is for information purposes only; no action will be taken.

PUBLIC HEARINGS AND REGULAR AGENDA ITEMS

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

Following the introduction of any public hearing or regular agenda item, consideration of the item will ordinarily begin with a staff report, followed by Council Member questions of staff. If the matter involves an applicant, the applicant or the applicant's representative will be given the opportunity to address the City Council.

In the case of a public hearing, the public hearing shall be conducted in the manner required by State law or Towanda ordinance, and any person entitled to address the City Council shall be provided that opportunity, regardless of his or her viewpoint on the matter, subject to the allowed time period.

In the case of a regular agenda item, subject to the discretion of the City Council, any interested persons wishing to address the City Council regarding the subject of the agenda item, regardless of his or her viewpoint on the matter, may be given the opportunity to do so, subject to the allowed time period.

In the case of either a public hearing or regular agenda item, those allowed to address the City Council may do so by, in turn, approaching the podium to be recognized by the mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the agenda item for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the public hearing or regular agenda item.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the agenda item to City Council Members, the City Administrator/City Clerk.
- The speaker should avoid repeating what has already been said and should feel free to simply state whether he or she is or is not in support of the matter being discussed.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.

PUBLIC COMMENT TIME

Public Comment Time provides an opportunity for Towanda citizens to address the City Council on a topic that is not on the meeting agenda.

After the Mayor announces the Public Comment Time:

- Any citizen wishing to address the City Council should, in turn, approach the podium to be recognized by the Mayor.
- There are no residency requirements.
- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the City Council for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the Public Comment Time.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information to Council Members, the City Manager, and the City Clerk.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

- The City Council is not expected to take immediate action in response to the presentation.
- At the discretion of the City Council, subjects introduced under Public Comment Time may be referred to City staff for follow-up or may become an agenda item for a future meeting.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.
 - Comments or questions will be directed **only** to the City Council.
- Debate or arguments between parties in the audience is not allowed.
- Comments on personnel matters and matters pending in court are not permitted.

In order for the Council to have an opportunity to review comments in advance of the meeting, please email your comments or questions to administrator@cityoftowanda.com by 5:00 p.m. the Tuesday prior to the Wednesday meetings.

EXECUTIVE SESSION

The Kansas Open Meetings Act allows the City Council to recess into an executive session based upon certain justifications outlined in the act. The City Council may recess into executive session based upon a motion that includes (1) a statement describing the subjects to be discussed during the executive session, (2) the statutory justification for the executive session, and (3) the time and place at which the open meeting shall resume. Executive sessions are closed to the public, however, once the executive session has concluded, members of the public may return to the meeting room.

AGENDA INFORMATION

Copies of the agenda are available on the Friday afternoon preceding the regular meetings. Items for the agenda should be submitted to the Towanda City Clerk's office prior to noon on the Thursday preceding a regularly scheduled Wednesday meeting. Information regarding the agenda may be obtained from City Hall, 110 S. 3rd, Towanda, KS, or by visiting our website at: www.cityoftowanda.com/agendas-minutes

OTHER ITEMS

STUDY/WORKSHOP SESSION

The City Council may meet in study session on topics determined by the City Administrator or the City Council on a specific date and time. As the name suggests, the study/workshop session is intended to provide a less formal opportunity for the City Council to study, discuss, and provide direction to City staff regarding the subject under study. Study sessions are open to the public; however, the extent of public participation is subject to the discretion of the City Council based upon available time during the study session and the need for public input in order to accomplish the objectives of the City Council in studying the subject of the study session.

SPECIAL LIMITED PUBLIC FORUM

A special limited public forum may be called by the City Council for the purposes of

**CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND
PUBLIC PARTICIPATION POLICY**

(a) conducting public discussion and

(b) seeking public comment and/or the submission of written information regarding a particular subject matter.

A special limited public forum may be convened in the City Council's regular meeting room or at an alternative, publicly accessible site suitable for the anticipated number of participants in the forum.

At the appointed time on the agenda, any persons wishing to address the City Council regarding the subject of the special limited public forum, regardless of their viewpoint on the matter, may do so by, in turn, approaching the podium or microphone to be recognized by the Mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the special limited public forum for no longer than the allowed time period determined and announced by the mayor based upon the number of persons expected to speak during the forum.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the special limited public forum to the City Council, the City Administrator, and the City Clerk.

Consent
Agenda
Items

02.11.2026



The City of Towanda

City Council Meeting Minutes
Towanda City Hall – 110 S 3rd St.
Wednesday, January 14, 2026, 7:00 PM

Governing Body

Present Not Present

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mayor – Mike Hayes
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council President – Jennifer Watkins
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Kit Williams
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Drew Shaults
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Chris Hunt
<input type="checkbox"/>	<input type="checkbox"/>	Council Member –

Staff

Present Not Present

<input checked="" type="checkbox"/>	<input type="checkbox"/>	City Administrator – Sarah Gooding
<input checked="" type="checkbox"/>	<input type="checkbox"/>	City Attorney @ 7:19 pm– Rob Lane
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Planning/Zoning Administrator -Lisa Long
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Court Administrator – Emelia Toney
<input type="checkbox"/>	<input type="checkbox"/>	

REGULAR COUNCIL MEETING:

1 Call To Order

- 7:00 pm by Mike Hayes

2 Oath of Office

Administered by Deputy City Clerk Cami Jones for Mayor Mike Hayes and Council Members Jennifer Watkins and Drew Shaults.

3 Roll Call

Mayor and all Council members were present.

4 Election of Council President

Vote to designate Jennifer Watkins as Council President. Motion made by Chris Hunt. Second by Kit Williams. Carried 4-0.

5 Consent Agenda

- **December 2025 Reports**
 - Minutes of the December 10th, 2025 Council Meeting
 - Treasure’s Information Reports December 2025
 - Statement of Activities
 - Fund Balance Report
 - Budget Execution Report
 - Water Loss Report
 - Claims
 - Claims Report
 - Appropriations Ordinance 12-2025
- Staff/Development Information Reports

- Sheriff's Office Report
- Court Clerk's Report
- Planning and Zoning
- Code Compliance Report
- Towanda Maintenance Department
- Towanda Public Library Report

Motion by Jen Watkins to approve the consent agenda from December 10, 2025, in its entirety. Second by Kit Williams. Motion carried 4-0.

6 Presentation and Guest Speakers

None

7 Old Business

A. Main Street Building Progress Update

Lisa Long: Waiting on trusses. Staff will seek documentation that trusses have been ordered and will an additional update for the next meeting.

B. Safe Streets for All Grant Update

Sarah Gooding: This is an opportunity to look at master planning for multimodal transportation, especially walking. In May 2024, Towanda was selected for an award of \$140,000 in Federal funding to develop a Safe Streets for All plan. The total cost of that plan is \$175,000, including a \$35,000 match by the City. Since that time, staff have worked with the Federal Highway Administration to develop and finalize the grant agreement. There were some hurdles with Federal shutdowns and changes to terms and conditions that required resigning documents, but that document has been signed and the City has a fully executed agreement. A Request For Proposals (RFP) was published in December. The RFP will be open through the end of March, when proposals are due. Staff expect to bring a recommendation to Council for approval in the spring. Once a contract is signed, we expect it to take about a year to complete the planning process.

C. Capital Improvement Plan Update

Sarah Gooding: The Capital Improvement Plan is a multi-year strategic document that outlines anticipated future spending needs, costs, and timelines. It also provides legal authorization for the city to spend out of its capital improvement fund. A capital improvement plan, or CIP, is maintained and updated annually as part of the budget process. The last CIP covered the years 2020-2025 and is due for an update. Staff are outlining proposed projects and equipment across the organization, creating a document that functions both as an inventory and an opportunity to evaluate lifespan of equipment and other capital needs. Staff plan to have the document ready for Council in early February and will complete additional prioritization of that plan between now and budget season to help firm up planned expenditures in 2027, 2028, and beyond.

D. Discussion: Circle Rec’s Use of the South Ball Fields

Sarah Gooding: The Circle Recreation Commission was formed in summer 2024 with a mission to foster community unity, support youth development, and uphold the school district’s values of excellence in teamwork through programs and activities. In 2025, the City of Towanda and Circle Recreation discussed potential use of the city's baseball fields for recreation team practices. At the time, there was some question of how best to balance the interests of both entities in a way that was fair and appropriate. We were unable to come to terms at that time. Circle Recreation’s 2026 season is coming soon, and use of the City of Towanda’s ballfields for practices would alleviate scheduling congestion at the district ballfields. Negotiations have not yet taken place on this, but staff are seeking Council feedback on priorities as we work on contract development.

8. New Business

A. 2026 New Mayoral Appointments:

- Sarah Gooding - City Administrator/Clerk
Motion by Chris Hunt to appoint Sarah Gooding as the City Administrator/Clerk. Second by Kit Williams. Motion carried 4-0.
- Rylan Rose – Public Works Foreman
Motion by Chris Hunt to appoint Rylan Rose as the Public Works Foreman. Second by Jennifer Watkins. Motion carried 4-0.
- Continue all other appointments to May, per City Code
Motion by Chris Hunt to continue all other appointments to May, per City Code. Second by Kit Williams. Motion carried 4-0.

B. Appointment of Library Board Member – Anjie Harrison:

Motion by Jen Watkins to appoint Anjie Harrison as a Library Board Member. Second by Drew Shaults. Motion carried 4-0.

C. Zoning Change for 500 Main 2026-01

This property was originally zoned as B1 and then rezoned in 2022 as a B2 downtown business district. There is a request to rezone to R2, which is compatible with the area and opens up potential for low density, multiple-family dwelling units, and compatible community facilities. It is coming to the board for its final decision. The planning board has served its purpose as an advisory board by reviewing the proposal, holding the public hearing, and analyzing the staff reports. The planning board is making its formal recommendation to the city council to approve this project. There have been no protest petitions submitted and there is a request to approve the rezoning for 500 Main 2026-01.

Motion by Drew Shaults to approve 2026-01 Zoning to 500 Main as presented. Second by Kit Williams. Motion carried 3-0, with Chris Hunt abstaining.

D. Approval of Cereal Malt Beverage License – Thunderbird Grill

Motion by Chris Hunt to approve the renewal of the Cereal Malt Beverage License for Thunderbird Grill. Second by Kit Williams. Motion carried (4-0)

E. Close out Bond Fund – Reallocate Reserves:

Motion by Jen Watkins to close out the Bond Fund with the balance of \$41,735.93 and reallocate it to the Street Reserve Fund. Second by Chris Hunt. Motion carried 4-0.

Staff noted that this transfer could be a resource to pay for a Master Street Maintenance Plan that would guide maintenance planning, street investments, and budgeting in upcoming years.

F. Discussion: Sales Tax to Expire in 2026 – What Next?

The City has had a 1% sales tax in place since 2017 that will sunset next year. Staff recommend considering renewal, as that diversifies City revenue sources. Midterm elections for state and national offices take place in 2026, including primaries scheduled in August and general elections in November. Staff would recommend aligning a sales tax question with an existing election to save on the cost of a special election. Sarah reached out to the county clerk and found that deadlines for the resolution in question would be June 1 if we look at an August election or August 1 if we look at the November election. August is a pretty quick timeline to develop this and share communication, but would allow us to know the results as our budget is finalized. A November election is a little bit more lead time, but we take a risk that if it were not to pass, it could really create some challenges with budget, leading to some significant service or staffing cuts in 2027.

G. Discussion: 2027 Budget

Past spending is being reviewed by staff as we enter the 2026 budget year and prepare to develop the 2027 budget. Staff will discuss further with Council throughout the budget development process.

9. Other New Business

- Council Workshop with Kathy Sexton – Workshop set for 6:30 p.m. Wednesday, March 4.
- Pool Issues: The swimming pool’s filters are approaching a point of failure, which could impact this year’s swim season. Staff presented a quote for \$30,669 for filter replacement.

Motion by Chris Hunt to approve update the pool filter system to a modern filter, not to exceed \$30,699. Second by Kit Williams. Motion carried 4-0.

10. Public Comment Time

- Dave Saylor expressed concerns about redistricting and the use of variances versus votes in these processes.

11. Executive Session

- None Scheduled

12. Adjourn

- Motion by Drew Shaults to adjourn at 8:07 p.m. Seconded by Kit Williams. Motion carried 4-0.

Sarah Gooding
City Administrator/City Clerk

Approved the 11th day of February, 2026 by the City Council, City of Towanda, Kansas.

City of Towanda, KS
Statement of Activities
 January 2026

Jan 26

100I · GENERAL FUND INCOME		
1004110 · General Prop. Tax / AD Valorem		201,320.02
1004120 · General Prop Tax / Delinquent		5,320.93
1004130 · Motor Vehicle Pers Prop Tax		2,062.00
1004140 · Franchise Fees		3,979.53
1004150 · Sales Tax Income		14,212.49
1004328 · Sales Tax Collected To Send On		75.90
1004413 · Business / Contractor Licenses		500.00
1004420 · MHP License		10.00
1004421 · Building / Remodeling Permit		380.25
1004501 · Court Fines		516.00
1004610 · Interest Revenue		1,664.83
1004692 · Returned Check Fee		25.00
1004693 · Colletions Fee		48.07
1005254 · Newsletter Income		0.00
Total 100I · GENERAL FUND INCOME		<u>230,115.02</u>
Total Income		<u>230,115.02</u>
Gross Profit		230,115.02
Expense		
100X · GENERAL FUND EXPENSES		
12 · ADMINISTRATION EXPENSES		
12-Administration/Finance		
00 · Non Departmental		
00-5118 · Sales Tax Sent On to State		325.69
Total 00 · Non Departmental		325.69
12-5200 · Non-Material Expenditures		78.70
12-5211 · Registration Fees		100.00
12-5215 · Food For Meettings		158.59
12-5221 · Membership Fees		650.00
12-5222 · Intergovernment / Permit Fees		112.44
12-5227 · Audit Fees		3,662.62
12-5242 · Building / Facilities R&M		1,915.34
12-5254 · Printing / Publications		391.81
12-5314 · Office Supplies		157.07
12-5319 · Misc. Supplies		-212.56
12-5400 · IT & Website Expenses		
12-5401 · QuickBooks Software		364.00
12-5402 · Wix Website Hosting		1,092.00
12-5403 · MS Office		139.74
12-5404 · Tockify - Community Calendar		8.00
12-5405 · Adobe - Licenced Images		29.99
12-5406 · Mail Chimp Email Service		39.50

City of Towanda, KS
Statement of Activities
January 2026

	Jan 26
12-5408 · CorelDraw Grafics Software	289.18
12-5409 · Gramerly	144.00
12-5411 · ReStream.io Meeting Broadcast	190.00
Total 12-5400 · IT & Website Expenses	2,296.41
Total 12-Administration/Finance	9,636.11
12-5100 · Staff Expense Administration	
12-5110 · Salaries	22,832.34
12-5140 · PR Tax Expense City Share	1,764.41
12-5150 · KPERS City Share	2,037.18
12-5160 · Health Ins. - City Share	3,647.66
12-5161 · Adj - Payroll Liab. Differences	160.00
Total 12-5100 · Staff Expense Administration	30,441.59
12-5251 · Utilities	
12-5261 · Utilities Reimbursed By BUFD#11	69.84
12-5251 · Utilities - Other	2,155.89
Total 12-5251 · Utilities	2,225.73
12-5253 · Insurance	
12-5260 · Insuranc C Hall & Fire Sta Bldg	337.22
Total 12-5253 · Insurance	337.22
12-5650 · Interfund Operate / TR Out	
12-Transfer to Mayor/Counc Fund	513.71
Total 12-5650 · Interfund Operate / TR Out	513.71
Total 12 · ADMINISTRATION EXPENSES	43,154.36
13 · COURT	
13-Court General Expenses	
13-5221 · Membership Fees	50.00
13-5251 · Utilities	81.56
Total 13-Court General Expenses	131.56
13-5100 · Staff Expense Court	
13-5110 · Salaries	686.03
13-5140 · PR Tax Expense City Share	53.17
13-5150 · KPERS City Share	0.00
13-5160 · Health Ins. - City Share	0.00
Total 13-5100 · Staff Expense Court	739.20
Total 13 · COURT	870.76
14 · LEGAL	
14-5110 · Salaries / Permanent	1,200.00
Total 14 · LEGAL	1,200.00
15 · PLANNING & ZONING	
15-5225 · Code Compliance Contract	1,000.00
15-5252 · Communications	59.71
15-5259 · Misc. Services	1,250.00
Total 15 · PLANNING & ZONING	2,309.71

City of Towanda, KS
Statement of Activities
January 2026

	Jan 26
21 · PARKS and GROUNDSKEEPING	
21-5251 · Utilities	31.13
21-5253 · Insurance	109.06
21-5319 · MISC SUPPLIES	120.85
21-5550 · Groundkeeping	
21-5554 · Mowing	
21-5555 · Mower Gas & Oil	50.11
Total 21-5554 · Mowing	50.11
Total 21-5550 · Groundkeeping	50.11
Total 21 · PARKS and GROUNDSKEEPING	311.15
22 · POOL	
22-Pool General Expenses	
22-5253 · Insurance	361.15
Total 22-Pool General Expenses	361.15
22-5100 · Staff Expense Pool	
22-5110 · Salaries	0.00
22-5140 · PR Tax Expense City Share	0.00
Total 22-5100 · Staff Expense Pool	0.00
Total 22 · POOL	361.15
24 · LIBRARY-BILLING	
24-5251 · Utilities	375.99
24-5253 · Insurance	370.43
24-5319 · Misc. Supplies	4,463.99
Total 24 · LIBRARY-BILLING	5,210.41
25 · SENIOR CENTER	
25-5251 · Utilities	205.24
25-5253 · Insurance	322.46
Total 25 · SENIOR CENTER	527.70
26 · MUSEUM	
26-5253 · Insurance	929.90
Total 26 · MUSEUM	929.90
31 · SHERIFF DEPARTMENT CONTRACT	
31-Police Genral Expenditures	
31-5251 · Utilities	146.22
31-5253 · Insurance	376.40
Total 31-Police Genral Expenditures	522.62
31-5243 · Contractural Services	10,802.12
Total 31 · SHERIFF DEPARTMENT CONTRACT	11,324.74
34 · ANIMAL CONTROL	
34-5253 · Insurance	12.96
34-5319 · Misc. Supplies	60.37
Total 34 · ANIMAL CONTROL	73.33
50 · PUBLIC WORKS SHOP	

City of Towanda, KS
Statement of Activities
January 2026

	Jan 26
50-Public Works General	
50-5200 · Non-Material Expenditures	822.88
50-5210 · Training / Meetings	1,860.00
50-5221 · Membership Fees	321.00
50-5241 · Vehicle / Mobile Equipment R/M	552.07
50-5242 · Building / Facilities R&M	176.80
50-5251 · Utilities	654.37
50-5253 · Insurance	860.51
50-5311 · Gasoline / Fuel / Lubricants	300.39
50-5315 · Operating / Shop Supplies	917.48
50-5319 · Misc. Supplies	278.95
50-5321 · Maintenance Uniforms	252.76
50-5322 · Personal Protective Equip	636.54
50-5325 · Tools	953.32
50-5331 · Vehicle / Mobile Parts-Supplies	497.24
Total 50-Public Works General	9,084.31
50-5100 · Staff Expense Public Works	
50-5110 · Salaries	4,297.83
50-5140 · PR Tax Expense City Share	333.08
50-5150 · KPERS City Share	359.71
50-5160 · Health Ins. - City Share	1,071.16
Total 50-5100 · Staff Expense Public Works	6,061.78
Total 50 · PUBLIC WORKS SHOP	15,146.09
Total 100X · GENERAL FUND EXPENSES	81,419.30
Total Expense	81,419.30

200I · Mayor/Council Fund Income	
2004750 · Transfer from General Fund	513.71
Total 200I · Mayor/Council Fund Income	513.71

210I · LIBRARY COUNTY TAX INCOME	
2104110 · Gen. Property Tax / AD Valorem	28,846.04
2104120 · Gen. Property Tax / Delinquent	1,034.70
Total 210I · LIBRARY COUNTY TAX INCOME	29,880.74
210X · LIBRARY BLDG COUNTY TAX DIS	
2105610 · Appropriations	29,880.74
Total 210X · LIBRARY BLDG COUNTY TAX DIS	29,880.74

240X · EQUIPMENT RESERVE	
2405227 · Audit Fees	104.27

City of Towanda, KS
Statement of Activities
January 2026

	Jan 26
2405541 · Machinery / Equipment	226.32
Total 240X · EQUIPMENT RESERVE	330.59

250I · STREETS INCOME	
2504230 · City/County/State Highway Fund	9,639.46
2504690 · Misc. Revenues	5.53
Total 250I · STREETS INCOME	9,644.99
250X · STREETS OM FUND EXPENSE	
2505100 · Staff Expense Streets	
2505110 · Salaries	1,322.41
2505140 · PR Tax Expense City Share	102.49
2505150 · KPERS City Share	110.68
2505160 · Health Ins. - City Share	329.59
Total 2505100 · Staff Expense Streets	1,865.17
2505227 · Audit Fees	197.12
2505241 · Vehicle / Mobile Equip R&M	780.96
2505242 · Street Reapir and Maintenance	1,652.00
2505253 · Insurance (WC)	23.34
2505310 · Fuel for Township-Exch for Rock	172.98
2505311 · Gasoline/ Fuel/ Lubricants	148.73
Total 250X · STREETS OM FUND EXPENSE	4,840.30

251I · STREET RESERVE INCOME	
2514690 · Misc. Rev. / Street Impact Fee	59.12
2514750 · Interfund Operate Trans. In	41,798.38
Total 251I · STREET RESERVE INCOME	41,857.50
251X · STREET RESERVE	
2515227 · Audit Fees	257.82
2515333 · Street Material / Supplies	-400.00
Total 251X · STREET RESERVE	-142.18

260I · COMMUNTIY CENTER INCOME	
2604640 · Rents and Royalties	500.00
Total 260I · COMMUNTIY CENTER INCOME	500.00
260X · COMMUNITY CENTER EXPENSE	
2605225 · Cleaning / Disposal Service	500.00
2605227 · Audit Fees	52.25
2605251 · Utilities	181.84
2605253 · Insurance	677.19
2605319 · Misc. Supplies	53.17

City of Towanda, KS
Statement of Activities
January 2026

	Jan 26
Total 260X · COMMUNITY CENTER EXPENSE	1,464.45
310X · BOND FUND EXPENSE	
3105200 · Transfers Out	41,798.38
Total 310X · BOND FUND EXPENSE	41,798.38
410X · CAPITAL IMPROVEMENT	
4105227 · Audit Fees	37.17
Total 410X · CAPITAL IMPROVEMENT	37.17
609I · Water Debt Service Income	
6094100 · WDS Fund Income	5,193.50
Total 609I · Water Debt Service Income	5,193.50
610I · Water Meter Replacement Fund	
6104100 · Water Meter Replacement Income	1,833.00
Total 610I · Water Meter Replacement Fund	1,833.00
611I · WATER INCOME	
6114350 · Water Revenue	28,599.29
6114355 · Late Payment Charge	512.85
6114356 · Disconnect Fees	143.34
6114358 · Water Protection Fee	61.89
Total 611I · WATER INCOME	29,317.37
611X · WATER FUND EXPENSE	
6115100 · Staff Expense Water	
6115110 · Salaries	1,331.34
6115140 · PR Tax Expense City Share	256.22
6115150 · KPERS City Share	276.70
6115160 · Health Ins. - City Share	823.97
Total 6115100 · Staff Expense Water	2,688.23
6115212 · Transportation / Mileage	62.38
6115221 · Membership Fees	321.00
6115222 · Intergovernment / Permit Fees	389.73
6115226 · Testing Services	-180.00
6115227 · Audit Fees	1,625.88
6115241 · Vehicle / Mobile Equip R&M	780.95
6115243 · Contractural Water R&M	225.00
6115244 · Other Repair / Maintenance	-7,594.26
6115251 · Utilities	167.73
6115334 · Materials / Supplies Stock	13.89

City of Towanda, KS
Statement of Activities
January 2026

	Jan 26
6115341 · Water For Resale	21,272.57
6115400 · Computer Software	122.50
6115420 · Contractual Services	180.00
6115550 · Water System Design KWO Grant	-118,040.00
Total 611X · WATER FUND EXPENSE	-97,964.40

612X · WATER RESERVE EXPENSE	
6125227 · Audit Fees	125.85
6125319 · Water Infrastructure Parts	-810.00
Total 612X · WATER RESERVE EXPENSE	-684.15

613I · WATER TOWER INCOME	
6134691 · Water Tower Rental Fees	2,374.95
Total 613I · WATER TOWER INCOME	2,374.95
 613X · WATER TOWER EXPENSE	
6135227 · Audit Fees	75.64
6135253 · Insurance	427.27
Total 613X · WATER TOWER EXPENSE	502.91

621I · SEWER INCOME	
6214350 · Sewer Revenue	13,164.28
6214355 · Late Payment Charge	321.38
Total 621I · SEWER INCOME	13,485.66
 621X · SEWER FUND EXPENSE	
6215100 · Staff Expense Sewer	
6215110 · Salaries	7,603.85
6215140 · PR Tax Expense City Share	589.30
6215150 · KPERS City Share	636.41
6215160 · Health Ins. - City Share	1,895.14
Total 6215100 · Staff Expense Sewer	10,724.70
6215200 · Non-Material Expenditures	32.92
6215221 · Membership Fees	321.00
6215241 · Vehicle / Mobile Equip. R&M	780.95
6215251 · Utilities	411.82
6215253 · Insurance	116.33
6215319 · Misc. Supplies	51.13
6215334 · Materials / Supplies Stock	65.92
6215400 · Computer Software	122.50
6215542 · Loan Jetter Sewer Equipment	959.64
Total 621X · SEWER FUND EXPENSE	13,586.91

City of Towanda, KS
Statement of Activities
January 2026

Jan 26

622I · SEWER RESERVE INCOME	
6224690 · Misc.. Revenues / SL Fees	7,746.09
Total 622I · SEWER RESERVE INCOME	7,746.09
622X · SEWER RESERVE	
6225227 · Audit Fees	1,339.25
6225400 · Computer Software	122.50
Total 622X · SEWER RESERVE	1,461.75

630I · TRASH REVENUE	
6304350 · Trash Service Revenue	13,176.06
6304355 · Late Payment Charge	212.41
Total 630I · TRASH REVENUE	13,388.47
630X · TRASH FUND EXPENSE	
6305225 · Cleaning / Disposal Service	11,322.90
6305227 · Audit Fees	622.13
6305400 · Computer Software	122.50
Total 630X · TRASH FUND EXPENSE	12,067.53

720X · CEMETERY FUND EXPENSE	
7205200 · Funds Sent to Towanda Township	1,430.00
Total 720X · CEMETERY FUND EXPENSE	1,430.00

City of Towanda, KS
Fund Balance Report
As of January 31, 2026

	<u>Jan 31, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Vintage Bank	
100B · General Fund	
100PC · Change Fund	450.00
100B · General Fund - Other	149,527.60
	<hr/>
Total 100B · General Fund	149,977.60
200B · Mayor/Council Fund	3,500.00
240B · Equipment Reserve Fund	27,617.52
250B · Streets O/M Fund	18,528.65
251B · Street Reserve Fund	246,742.04
260B · Community Center Fund	33,087.41
410B · Capital Improvememt Fund	84,766.64
609B · Water Debt Service Fund	25,644.50
610B · Water Meter Replacement Fund	16,513.10
611B · Water O/M Fund	134,393.91
612B · Water Reserve Fund	10,843.92
613B · Tower Fund	86,166.20
621B · Sewer O/M Fund	33,425.70
622B · Sewer Reserve Fund	172,645.06
630B · Trash and Refuse Fund	52,074.02
	<hr/>
Total 1000 · Vintage Bank	1,095,926.27
Total Checking/Savings	1,095,926.27
Total Current Assets	1,095,926.27
TOTAL ASSETS	1,095,926.27
	<hr/> <hr/>
LIABILITIES & EQUITY	
Equity	1,095,926.27
TOTAL LIABILITIES & EQUITY	1,095,926.27
	<hr/> <hr/>

Budget Execution Report 2026

Date Saturday, January 31, 2026

30 Days
8% % of year

Fund		Budget	YTD	% Used	Remaining
General	100	\$882,054.00	\$81,419.30	9.23%	\$800,634.70
Streets	250	\$71,922.00	\$4,840.30	6.73%	\$67,081.70
Comm Cntr	260	\$52,831.00	\$1,464.45	2.77%	\$51,366.55
Water	611	\$490,299.00	(\$97,964.40)	-19.98%	\$588,263.40
Sewer	621	\$201,509.00	\$13,586.91	6.74%	\$187,922.09
Trash	630	\$177,353.00	\$12,067.53	6.80%	\$165,285.47
Cemetery	720	\$20,000.00	\$1,430.00	7.15%	\$18,570.00
Loan Pmt	310	\$41,660.00	\$41,798.38	100.33%	(\$138.38)
Library	210	\$68,316.00	\$29,880.74	43.74%	\$38,435.26
		\$2,005,944.00			

Notes:

Water fund includes grant funds in for system design project. These funds will be paid out in February.

Loan Pmt includes closeout of current balance of Bond Fund.

1/1/2026 Starting Date

City of Towanda, KS
Claims Report
January 2026

Date	Num	Name	Memo	Debit	Credit	Balance
100X · GENERAL FUND EXPENSES						
12 · ADMINISTRATION EXPENSES						
12-Administration/Finance						
00 · Non Departmental						
00-5118 · Sales Tax Sent On to State						
01/31/2026	EOMLBCLNUP			325.69		325.69
Total 00-5118 · Sales Tax Sent On to State				325.69	0.00	325.69
Total 00 · Non Departmental				325.69	0.00	325.69
12-5200 · Non-Material Expenditures						
01/06/2026	41272	NATIONAL SCREENING BUREAU	BACKGROUND CHECK FOR TODD HARRISON	78.70		78.70
Total 12-5200 · Non-Material Expenditures				78.70	0.00	78.70
12-5211 · Registration Fees						
01/06/2026	41277	League of Kansas Municipalities	KANSAS ASSOCIATION OF CITY/COUNTY MGMT	100.00		100.00
Total 12-5211 · Registration Fees				100.00	0.00	100.00
12-5215 · Food For Meetings						
01/14/2026	41307	Bank of America	WATER, FOOD	158.59		158.59
Total 12-5215 · Food For Meetings				158.59	0.00	158.59
12-5221 · Membership Fees						
01/06/2026	41278	WICHITA STATE UNIVERSITY	LOCAL GOVERNMENT NETWORK 2026 MEMBER	650.00		650.00
Total 12-5221 · Membership Fees				650.00	0.00	650.00
12-5222 · Intergovernment / Permit Fees						
01/08/2026	EPAY	KDOL Unemployment Tax	QTR 4 2025 Unemployment	112.44		112.44
Total 12-5222 · Intergovernment / Permit Fees				112.44	0.00	112.44
12-5227 · Audit Fees						
01/06/2026	41279	LOYD GROUP LLC	AUDIT 2025 FEES	3,662.62		3,662.62
Total 12-5227 · Audit Fees				3,662.62	0.00	3,662.62
12-5242 · Building / Facilities R&M						
01/08/2026	41289	SHEREWIN-WILLIAMS	Paint for Lisa's office	189.04		189.04
01/11/2026	41298	SHEREWIN-WILLIAMS	SUPPLIES FOR LISA'S OFFICE	25.04		214.08
01/12/2026	41299	SUTHERLANDS CREDIT	LISA OFFICE BUILT	1,229.63		1,443.71
01/14/2026	41307	Bank of America	BARN DOOR HANGER	55.69		1,499.40
01/14/2026	41307	Bank of America	NETWORK CABLES	62.02		1,561.42
01/14/2026	41307	Bank of America	MONITOR HOLDER	19.97		1,581.39
01/14/2026	41308	MORROW EXTERIORS	PEXI GLASS FOR FRONT WINDOW	288.00		1,869.39
01/19/2026	41318	BOMGAARS SUPPLY	Lisa's Office Sandpaper and Stain	45.95		1,915.34
Total 12-5242 · Building / Facilities R&M				1,915.34	0.00	1,915.34
12-5254 · Printing / Publications						
01/12/2026	AUTO	Nexbill Pay	98 EBILL 01/10/2026	9.80		9.80
01/12/2026	AUTO	Nexbill Pay	Check Processing Fee Autumn Hutchinson	1.50		11.30
01/14/2026	41307	Bank of America	COLUMN PUBLIC NOTICE	136.00		147.30

City of Towanda, KS
Claims Report
January 2026

Date	Num	Name	Memo	Debit	Credit	Balance
01/14/2026	41307	Bank of America	MAIL	14.90		162.20
01/14/2026	41307	Bank of America	COLUMN PUBLIC NOTICE	51.00		213.20
01/19/2026	41319	CANON FINANCIAL SERVICES	Printing from 12-01-2025 to 12/31/2025	178.61		391.81
Total 12-5254 · Printing / Publications				391.81	0.00	391.81
12-5314 · Office Supplies						
01/11/2026	41297	Culligan	3X WATER DELIVERED 12/02/2025	35.05		35.05
01/14/2026	41307	Bank of America	DAILY CALENDERS, POST IT NOTES AND WHITE	122.02		157.07
01/15/2026	EPAY	WALMART COMMUNITY BRC		43.81		200.88
01/15/2026	138373	WALMART COMMUNITY BRC	Refund for online payment		43.81	157.07
Total 12-5314 · Office Supplies				200.88	43.81	157.07
12-5319 · Misc. Supplies						
01/13/2026	5154	Towanda Museum	Pay back for Ink and Velvet Ropes for blocking off		356.71	-356.71
01/14/2026	41309	Seven K Company	NAME PLATES AND NEW PLATES FOR THE LIBR	144.15		-212.56
Total 12-5319 · Misc. Supplies				144.15	356.71	-212.56
12-5400 · IT & Website Expenses						
12-5401 · QuickBooks Software						
01/14/2026	41307	Bank of America	QUICKBOOKS	364.00		364.00
Total 12-5401 · QuickBooks Software				364.00	0.00	364.00
12-5402 · Wix Website Hosting						
01/14/2026	41307	Bank of America	WIX	1,092.00		1,092.00
Total 12-5402 · Wix Website Hosting				1,092.00	0.00	1,092.00
12-5403 · MS Office						
01/14/2026	41307	Bank of America	MICROSOFT OFFICE	139.74		139.74
Total 12-5403 · MS Office				139.74	0.00	139.74
12-5404 · Tockify - Community Calendar						
01/14/2026	41307	Bank of America	TOCKIFY	8.00		8.00
Total 12-5404 · Tockify - Community Calendar				8.00	0.00	8.00
12-5405 · Adobe - Licenced Images						
01/14/2026	41307	Bank of America	ADOBE	29.99		29.99
Total 12-5405 · Adobe - Licenced Images				29.99	0.00	29.99
12-5406 · Mail Chimp Email Service						
01/14/2026	41307	Bank of America	MAILCHIMP	39.50		39.50
Total 12-5406 · Mail Chimp Email Service				39.50	0.00	39.50
12-5408 · CorelDraw Grafics Software						
01/14/2026	41307	Bank of America	COREL DRAW	289.18		289.18
Total 12-5408 · CorelDraw Grafics Software				289.18	0.00	289.18
12-5409 · Gramerly						
01/14/2026	41307	Bank of America	GRAMMERLY	144.00		144.00
Total 12-5409 · Gramerly				144.00	0.00	144.00
12-5411 · ReStream.io Meeting Broadcast						
01/14/2026	41307	Bank of America	RESTREAM	190.00		190.00

City of Towanda, KS
Claims Report
January 2026

Date	Num	Name	Memo	Debit	Credit	Balance
Total 12-5411 · ReStream.io Meeting Broadcast				190.00	0.00	190.00
Total 12-5400 · IT & Website Expenses				2,296.41	0.00	2,296.41
Total 12-Administration/Finance				10,036.63	400.52	9,636.11
12-5100 · Staff Expense Administration						
12-5110 · Salaries						
01/31/2026	EOMPRADJ			22,832.34		22,832.34
Total 12-5110 · Salaries				22,832.34	0.00	22,832.34
12-5140 · PR Tax Expense City Share						
01/31/2026	EOMPRADJ			1,764.41		1,764.41
Total 12-5140 · PR Tax Expense City Share				1,764.41	0.00	1,764.41
12-5150 · KPERS City Share						
01/31/2026	EOMPRADJ			2,037.18		2,037.18
Total 12-5150 · KPERS City Share				2,037.18	0.00	2,037.18
12-5160 · Health Ins. - City Share						
01/31/2026	EOMPRADJ			3,647.66		3,647.66
Total 12-5160 · Health Ins. - City Share				3,647.66	0.00	3,647.66
12-5161 · Adj - Payroll Liab. Differences						
01/31/2026	EOMLCLNUP			160.00		160.00
Total 12-5161 · Adj - Payroll Liab. Differences				160.00	0.00	160.00
Total 12-5100 · Staff Expense Administration				30,441.59	0.00	30,441.59
12-5251 · Utilities						
12-5261 · Utilities Reimbursed By BUFD#11						
01/06/2026	41270	ACCENTLOGIC	Phone Utility	32.90		32.90
01/08/2026	41292	COX		44.91		77.81
01/12/2026	41301	VERIZON WIRELESS	Verizon Utility	41.55		119.36
01/26/2026	5102	Butler County Fire District #11	JAN 2026 FIRE DEPT BILL		769.37	-650.01
01/27/2026	41339	KANSAS GAS SERVICE	KS GAS UTILITY	719.85		69.84
Total 12-5261 · Utilities Reimbursed By BUFD#11				839.21	769.37	69.84
12-5251 · Utilities - Other						
01/06/2026	41270	ACCENTLOGIC	Phone Utility	65.80		65.80
01/08/2026	41285	EVERGY	Street Lights Utility	1,512.98		1,578.78
01/08/2026	41290	BUTLER RURAL ELECTRIC	Electric at Hunter and 254 light	67.00		1,645.78
01/08/2026	41292	COX		27.52		1,673.30
01/12/2026	41301	VERIZON WIRELESS	Verizon Utility	41.55		1,714.85
01/27/2026	41339	KANSAS GAS SERVICE	KS GAS UTILITY	441.04		2,155.89
Total 12-5251 · Utilities - Other				2,155.89	0.00	2,155.89
Total 12-5251 · Utilities				2,995.10	769.37	2,225.73
12-5253 · Insurance						
12-5260 · Insuranc C Hall & Fire Sta Bldg						
01/19/2026	41310	EMC INSURANCE	January 2026	881.73		881.73
01/26/2026	5102	Butler County Fire District #11	JAN 2026 FIRE DEPT BILL		544.51	337.22

City of Towanda, KS
Claims Report
January 2026

Date	Num	Name	Memo	Debit	Credit	Balance
Total 12-5260 · Insuranc C Hall & Fire Sta Bldg				881.73	544.51	337.22
Total 12-5253 · Insurance				881.73	544.51	337.22
12-5650 · Interfund Operate / TR Out						
12-Transfer to Mayor/Counc Fund						
01/01/2026	BOYTFRs			513.71		513.71
Total 12-Transfer to Mayor/Counc Fund				513.71	0.00	513.71
Total 12-5650 · Interfund Operate / TR Out				513.71	0.00	513.71
Total 12 · ADMINISTRATION EXPENSES				44,868.76	1,714.40	43,154.36
13 · COURT						
13-Court General Expenses						
13-5221 · Membership Fees						
01/22/2026	41324	Kansas Mayor Association	Membership for Mayor 2026	50.00		50.00
Total 13-5221 · Membership Fees				50.00	0.00	50.00
13-5251 · Utilities						
01/12/2026	41301	VERIZON WIRELESS	Verizon Utility	81.56		81.56
Total 13-5251 · Utilities				81.56	0.00	81.56
Total 13-Court General Expenses				131.56	0.00	131.56
13-5100 · Staff Expense Court						
13-5110 · Salaries						
01/31/2026	EOMPRADJ			686.03		686.03
Total 13-5110 · Salaries				686.03	0.00	686.03
13-5140 · PR Tax Expense City Share						
01/31/2026	EOMPRADJ			53.17		53.17
Total 13-5140 · PR Tax Expense City Share				53.17	0.00	53.17
13-5150 · KPERS City Share						
01/31/2026	EOMPRADJ					0.00
Total 13-5150 · KPERS City Share				0.00	0.00	0.00
13-5160 · Health Ins. - City Share						
01/31/2026	EOMPRADJ					0.00
Total 13-5160 · Health Ins. - City Share				0.00	0.00	0.00
Total 13-5100 · Staff Expense Court				739.20	0.00	739.20
Total 13 · COURT				870.76	0.00	870.76
14 · LEGAL						
14-5110 · Salaries / Permanent						
01/01/2026	41268	Robert Lane	January 2026 Attorney Fees	1,200.00		1,200.00
Total 14-5110 · Salaries / Permanent				1,200.00	0.00	1,200.00
Total 14 · LEGAL				1,200.00	0.00	1,200.00
15 · PLANNING & ZONING						
15-5225 · Code Compliance Contract						
01/01/2026	41267	PIERCE CODE COMPLIANCE LLC	January 2026 Code Compliance	1,000.00		1,000.00
Total 15-5225 · Code Compliance Contract				1,000.00	0.00	1,000.00

City of Towanda, KS
Claims Report
January 2026

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
15-5252 · Communications							
	01/19/2026	41311	LISA HAMILTON	February 2026 Phone Bill	59.71		59.71
Total 15-5252 · Communications					59.71	0.00	59.71
15-5259 · Misc. Services							
	01/25/2026	41325	CITYCODE FINANCIAL LLC	2026 Annual Fee for always up to date code	1,250.00		1,250.00
Total 15-5259 · Misc. Services					1,250.00	0.00	1,250.00
Total 15 · PLANNING & ZONING					2,309.71	0.00	2,309.71
21 · PARKS and GROUNDSKEEPING							
21-5251 · Utilities							
	01/25/2026	41328	EVERGY	EVERGY UTILITY	31.13		31.13
Total 21-5251 · Utilities					31.13	0.00	31.13
21-5253 · Insurance							
	01/19/2026	41310	EMC INSURANCE	January 2026	109.06		109.06
Total 21-5253 · Insurance					109.06	0.00	109.06
21-5319 · MISC SUPPLIES							
	01/19/2026	41318	BOMGAARS SUPPLY	2x Snap Spring Locking, 2x Cable Block, Rope	120.85		120.85
Total 21-5319 · MISC SUPPLIES					120.85	0.00	120.85
21-5550 · Groundkeeping							
21-5554 · Mowing							
21-5555 · Mower Gas & Oil							
	01/06/2026	41271	WEX FLEET UNIVERSAL	GAS FOR MOWER	50.11		50.11
Total 21-5555 · Mower Gas & Oil					50.11	0.00	50.11
Total 21-5554 · Mowing					50.11	0.00	50.11
Total 21-5550 · Groundkeeping					50.11	0.00	50.11
Total 21 · PARKS and GROUNDSKEEPING					311.15	0.00	311.15
22 · POOL							
22-Pool General Expenses							
22-5253 · Insurance							
	01/19/2026	41310	EMC INSURANCE	January 2026	361.15		361.15
Total 22-5253 · Insurance					361.15	0.00	361.15
Total 22-Pool General Expenses					361.15	0.00	361.15
22-5100 · Staff Expense Pool							
22-5110 · Salaries							
	01/31/2026	EOMPRADJ					0.00
Total 22-5110 · Salaries					0.00	0.00	0.00
22-5140 · PR Tax Expense City Share							
	01/31/2026	EOMPRADJ					0.00
Total 22-5140 · PR Tax Expense City Share					0.00	0.00	0.00
Total 22-5100 · Staff Expense Pool					0.00	0.00	0.00
Total 22 · POOL					361.15	0.00	361.15
24 · LIBRARY-BILLING							

City of Towanda, KS
Claims Report
January 2026

Date	Num	Name	Memo	Debit	Credit	Balance
24-5251 · Utilities						
01/26/2026	41336	EVERGY	EVERGY UTILITY	124.44		124.44
01/27/2026	41339	KANSAS GAS SERVICE	KS GAS UTILITY	251.55		375.99
Total 24-5251 · Utilities				375.99	0.00	375.99
24-5253 · Insurance						
01/19/2026	41310	EMC INSURANCE	January 2026	370.43		370.43
Total 24-5253 · Insurance				370.43	0.00	370.43
24-5319 · Misc. Supplies						
01/08/2026	41281	Shideler IT LLC	Library install cables and 8 cameras	1,729.51		1,729.51
01/08/2026	41282	IT HALOS, LLC	Purchase of 8 cameras, video storage, POE Switch, \$	2,734.48		4,463.99
Total 24-5319 · Misc. Supplies				4,463.99	0.00	4,463.99
Total 24 · LIBRARY-BILLING				5,210.41	0.00	5,210.41
25 · SENIOR CENTER						
25-5251 · Utilities						
01/12/2026	41300	COX	Cox Utility	33.50		33.50
01/27/2026	41339	KANSAS GAS SERVICE	KS GAS UTILITY	171.74		205.24
Total 25-5251 · Utilities				205.24	0.00	205.24
25-5253 · Insurance						
01/19/2026	41310	EMC INSURANCE	January 2026	322.46		322.46
Total 25-5253 · Insurance				322.46	0.00	322.46
Total 25 · SENIOR CENTER				527.70	0.00	527.70
26 · MUSEUM						
26-5253 · Insurance						
01/19/2026	41310	EMC INSURANCE	January 2026	929.90		929.90
Total 26-5253 · Insurance				929.90	0.00	929.90
Total 26 · MUSEUM				929.90	0.00	929.90
31 · SHERIFF DEPARTMENT CONTRACT						
31-Police Genral Expenditures						
31-5251 · Utilities						
01/27/2026	41339	KANSAS GAS SERVICE	KS GAS UTILITY	146.22		146.22
Total 31-5251 · Utilities				146.22	0.00	146.22
31-5253 · Insurance						
01/19/2026	41310	EMC INSURANCE	January 2026	376.40		376.40
Total 31-5253 · Insurance				376.40	0.00	376.40
Total 31-Police Genral Expenditures				522.62	0.00	522.62
31-5243 · Contractural Services						
01/06/2026	41273	BUTLER COUNTY SHERIFF LE	JANUARY 2026 SHERIFF DRAKE HALL	5,401.06		5,401.06
01/27/2026	41337	BUTLER COUNTY SHERIFF LE	DEPUTY DRAKE HALL FEBRUARY 2026	5,401.06		10,802.12
Total 31-5243 · Contractural Services				10,802.12	0.00	10,802.12
Total 31 · SHERIFF DEPARTMENT CONTRACT				11,324.74	0.00	11,324.74
34 · ANIMAL CONTROL						

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Date	Num	Name	Memo	Debit	Credit	Balance
34-5253 · Insurance						
01/19/2026	41310	EMC INSURANCE	January 2026	12.96		12.96
Total 34-5253 · Insurance				12.96	0.00	12.96
34-5319 · Misc. Supplies						
01/14/2026	41307	Bank of America	CO2 FOR NET GUN	29.39		29.39
01/19/2026	41318	BOMGAARS SUPPLY	Dog Food	30.98		60.37
Total 34-5319 · Misc. Supplies				60.37	0.00	60.37
Total 34 · ANIMAL CONTROL				73.33	0.00	73.33
50 · PUBLIC WORKS SHOP						
50-Public Works General						
50-5200 · Non-Material Expenditures						
01/08/2026	41288	Butler County Health Department	Shots for Robert, Josh, and Todd 2025	822.88		822.88
Total 50-5200 · Non-Material Expenditures				822.88	0.00	822.88
50-5210 · Training / Meetings						
01/12/2026	41302	KANSAS MUNICIPAL UTILITIES	Safety Training for QTR 1 2026	1,860.00		1,860.00
Total 50-5210 · Training / Meetings				1,860.00	0.00	1,860.00
50-5221 · Membership Fees						
01/08/2026	41295	KANSAS MUNICIPAL UTILITIES	KMU Membership Fees	321.00		321.00
Total 50-5221 · Membership Fees				321.00	0.00	321.00
50-5241 · Vehicle / Mobile Equipment R/M						
01/12/2026	41304	O'REILLY AUTO PARTS	Fuel Filter, Fuel Water Separater, Oil Filter	111.58		111.58
01/12/2026	41305	BUMPER TO BUMPER OF EL DORADO	Hydraulic Fitting	29.18		140.76
01/19/2026	41317	T&D TIRE AND AUTO REPAIR	dismount and mount tire, balance and disposal Picku	29.00		169.76
01/19/2026	41318	BOMGAARS SUPPLY	Oil Pliers, filter wrench, diesel hot shot, oil filter, stop	138.34		308.10
01/19/2026	41320	HIZEY SERVICE AND SUPPLY	FLOOR PLATE, 20X FLAT STRAP, 20X ANGLE IRC	190.07		498.17
01/19/2026	41321	O'REILLY AUTO PARTS	FUEL FILTER, FUEL/WTR SEPARATOR	53.90		552.07
Total 50-5241 · Vehicle / Mobile Equipment R/M				552.07	0.00	552.07
50-5242 · Building / Facilities R&M						
01/12/2026	41303	HIZEY SERVICE AND SUPPLY	40ft Square Tubing	176.80		176.80
Total 50-5242 · Building / Facilities R&M				176.80	0.00	176.80
50-5251 · Utilities						
01/06/2026	41270	ACCENTLOGIC	Phone Utility	65.80		65.80
01/08/2026	41292	COX		27.52		93.32
01/19/2026	41313	RYLAN ROSE	Phone Bill Reimbursement Jan 2026	30.00		123.32
01/19/2026	41314	Robert Beard	Jan 2026 Phone Bill Reimbursement	30.00		153.32
01/19/2026	41315	Todd Harrison	Jan 2026 Phone Bill Reimbursement	30.00		183.32
01/19/2026	41316	Josh Smith	Jan 2026 Phone Bill Reimbursement	30.00		213.32
01/27/2026	41339	KANSAS GAS SERVICE	KS GAS UTILITY	441.05		654.37
Total 50-5251 · Utilities				654.37	0.00	654.37
50-5253 · Insurance						
01/19/2026	41310	EMC INSURANCE	January 2026	860.51		860.51

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Date	Num	Name	Memo	Debit	Credit	Balance
Total 50-5253 · Insurance				860.51	0.00	860.51
50-5311 · Gasoline / Fuel / Lubricants						
01/06/2026	41271	WEX FLEET UNIVERSAL	FUEL FOR TRUCKS	300.39		300.39
Total 50-5311 · Gasoline / Fuel / Lubricants				300.39	0.00	300.39
50-5315 · Operating / Shop Supplies						
01/12/2026	41299	SUTHERLANDS CREDIT	STRINGLINE, WELDABLE FLAT, EXPOXY COATIN	260.46		260.46
01/14/2026	41307	Bank of America	EQUIPMENT FOR GASES THAT ARE DANGEROUS	97.02		357.48
01/14/2026	41307	Bank of America	SINGLE HUNG UTILITY	77.39		434.87
01/19/2026	41318	BOMGAARS SUPPLY	2x Tube Receiver and 2x Pin Hitch with clip	51.96		486.83
01/19/2026	41318	BOMGAARS SUPPLY	Receiver Tube, 3x Hinge, 24 inch Blk Dewalt	77.65		564.48
01/25/2026	41327	HIZEY SERVICE AND SUPPLY	10X FLAT STRAP 8"X1/2"	149.00		713.48
01/25/2026	41330	HIZEY SERVICE AND SUPPLY	20X FLAT STRAP 10"X 1/4"	204.00		917.48
Total 50-5315 · Operating / Shop Supplies				917.48	0.00	917.48
50-5319 · Misc. Supplies						
01/12/2026	41299	SUTHERLANDS CREDIT	MISC SUPPLIES	168.25		168.25
01/14/2026	41307	Bank of America	ODDS AND ENDS	110.70		278.95
Total 50-5319 · Misc. Supplies				278.95	0.00	278.95
50-5321 · Maintenance Uniforms						
01/06/2026	41274	UNIFIRST CORPORATION	MAINTENANCE UNIFORMS 01/05/2026	63.19		63.19
01/12/2026	41306	UNIFIRST CORPORATION	Maintenance Uniforms 01/12/2026	63.19		126.38
01/19/2026	41322	UNIFIRST CORPORATION	MAINTENANCE UNIFORM 01/19/2026	63.19		189.57
01/26/2026	41333	UNIFIRST CORPORATION	Maintenance Uniforms 01/26/2026	63.19		252.76
Total 50-5321 · Maintenance Uniforms				252.76	0.00	252.76
50-5322 · Personal Protective Equip						
01/12/2026	41299	SUTHERLANDS CREDIT	PPE EQUIPMENT	356.62		356.62
01/14/2026	41307	Bank of America	HEATED BEANIES FOR MAINTENANCE, WADER:	257.43		614.05
01/19/2026	41318	BOMGAARS SUPPLY	Gloves	22.49		636.54
Total 50-5322 · Personal Protective Equip				636.54	0.00	636.54
50-5325 · Tools						
01/14/2026	41307	Bank of America	DRUM CAN OPENER	209.99		209.99
01/14/2026	41307	Bank of America	DRUM HEATER	429.19		639.18
01/19/2026	41318	BOMGAARS SUPPLY	2x Tow Chain, Binder Chain, and 2x Binder Ratchet	289.15		928.33
01/19/2026	41318	BOMGAARS SUPPLY	Receiver Tube	24.99		953.32
Total 50-5325 · Tools				953.32	0.00	953.32
50-5331 · Vehicle / Mobile Parts-Supplies						
01/06/2026	41275	MYERS AUTOMOTIVE	FUEL FILTER, AIR FILTER, OIL FILTER, AIR FILTE	281.34		281.34
01/06/2026	41276	TOWANDA BATTERY COMPANY	31-MHD	174.95		456.29
01/19/2026	41318	BOMGAARS SUPPLY	2x Kevlar Belts, 2x Oil Filters, Oil Stabilizer	40.95		497.24
Total 50-5331 · Vehicle / Mobile Parts-Supplies				497.24	0.00	497.24
Total 50-Public Works General				9,084.31	0.00	9,084.31
50-5100 · Staff Expense Public Works						

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Date	Num	Name	Memo	Debit	Credit	Balance
50-5110 · Salaries						
01/31/2026	EOMPRADJ			4,297.83		4,297.83
Total 50-5110 · Salaries				4,297.83	0.00	4,297.83
50-5140 · PR Tax Expense City Share						
01/31/2026	EOMPRADJ			333.08		333.08
Total 50-5140 · PR Tax Expense City Share				333.08	0.00	333.08
50-5150 · KPERS City Share						
01/31/2026	EOMPRADJ			359.71		359.71
Total 50-5150 · KPERS City Share				359.71	0.00	359.71
50-5160 · Health Ins. - City Share						
01/31/2026	EOMPRADJ			1,071.16		1,071.16
Total 50-5160 · Health Ins. - City Share				1,071.16	0.00	1,071.16
Total 50-5100 · Staff Expense Public Works				6,061.78	0.00	6,061.78
Total 50 · PUBLIC WORKS SHOP				15,146.09	0.00	15,146.09
Total 100X · GENERAL FUND EXPENSES				83,133.70	1,714.40	81,419.30
66000 · Payroll Expenses						
Total Expense				137,469.05	56,049.75	81,419.30
				137,469.05	56,049.75	-81,419.30
DESIGNATED FUND EXPENDITURES						
210X · LIBRARY BLDG COUNTY TAX DIS						
2105610 · Appropriations						
01/25/2026	41332	TOWANDA LIBRARY BOARD	BUTLER COUNTY TAX DISBURSEMENT 01-2026	28,846.04		28,846.04
01/25/2026	41332	TOWANDA LIBRARY BOARD	BUTLER COUNTY TAX DISBURSEMENT 01-2026	725.81		29,571.85
01/25/2026	41332	TOWANDA LIBRARY BOARD	BUTLER COUNTY TAX DISBURSEMENT 01-2026	308.89		29,880.74
Total 2105610 · Appropriations				29,880.74	0.00	29,880.74
Total 210X · LIBRARY BLDG COUNTY TAX DIS				29,880.74	0.00	29,880.74
220X · FIRE RESCUE EXPENSE						
2205100 · Staff Expense Fire Rescue						
2205110 · Salaries						
01/31/2026	EOMPRADJ					0.00
Total 2205110 · Salaries				0.00	0.00	0.00
2205140 · PR Tax Expense City Share						
01/31/2026	EOMPRADJ					0.00
Total 2205140 · PR Tax Expense City Share				0.00	0.00	0.00
Total 2205100 · Staff Expense Fire Rescue				0.00	0.00	0.00
Total 220X · FIRE RESCUE EXPENSE				0.00	0.00	0.00
240X · EQUIPMENT RESERVE						
2405227 · Audit Fees						
01/06/2026	41279	LOYD GROUP LLC	AUDIT 2025 FEES	104.27		104.27

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Total 2405227 · Audit Fees				104.27	0.00	104.27
2405541 · Machinery / Equipment						
01/08/2026	41284	EQUIPMENTSHARE	Case Ring, Case Nut Flange	58.76		58.76
01/25/2026	41326	EQUIPMENTSHARE	CAB GLASS	167.56		226.32
Total 2405541 · Machinery / Equipment				226.32	0.00	226.32
Total 240X · EQUIPMENT RESERVE				330.59	0.00	330.59
250X · STREETS OM FUND EXPENSE						
2505100 · Staff Expense Streets						
2505110 · Salaries						
01/31/2026	EOMPRADJ			1,322.41		1,322.41
Total 2505110 · Salaries				1,322.41	0.00	1,322.41
2505140 · PR Tax Expense City Share						
01/31/2026	EOMPRADJ			102.49		102.49
Total 2505140 · PR Tax Expense City Share				102.49	0.00	102.49
2505150 · KPERS City Share						
01/31/2026	EOMPRADJ			110.68		110.68
Total 2505150 · KPERS City Share				110.68	0.00	110.68
2505160 · Health Ins. - City Share						
01/31/2026	EOMPRADJ			329.59		329.59
Total 2505160 · Health Ins. - City Share				329.59	0.00	329.59
Total 2505100 · Staff Expense Streets				1,865.17	0.00	1,865.17
2505227 · Audit Fees						
01/06/2026	41279	LOYD GROUP LLC	AUDIT 2025 FEES	197.12		197.12
Total 2505227 · Audit Fees				197.12	0.00	197.12
2505241 · Vehicle / Mobile Equip R&M						
01/22/2026	41323	EQUIPMENTSHARE	Rubber Track Solutions RTS Track X2	780.96		780.96
Total 2505241 · Vehicle / Mobile Equip R&M				780.96	0.00	780.96
2505242 · Street Repair and Maintenance						
01/11/2026	41296	MCCONNELL & ASSOCIATES	COLD PATCH 50 LB BAG X 112	1,652.00		1,652.00
Total 2505242 · Street Repair and Maintenance				1,652.00	0.00	1,652.00
2505253 · Insurance (WC)						
01/19/2026	41310	EMC INSURANCE	January 2026	23.34		23.34
Total 2505253 · Insurance (WC)				23.34	0.00	23.34
2505310 · Fuel for Township-Exch for Rock						
01/06/2026	41271	WEX FLEET UNIVERSAL	FUEL FOR TOWNSHIP	172.98		172.98
Total 2505310 · Fuel for Township-Exch for Rock				172.98	0.00	172.98
2505311 · Gasoline/ Fuel/ Lubricants						
01/06/2026	41271	WEX FLEET UNIVERSAL	FUEL FOR EQUIPMENT	148.73		148.73
Total 2505311 · Gasoline/ Fuel/ Lubricants				148.73	0.00	148.73
Total 250X · STREETS OM FUND EXPENSE				4,840.30	0.00	4,840.30
251X · STREET RESERVE						

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Date	Num	Name	Memo	Debit	Credit	Balance
2515227 · Audit Fees						
01/06/2026	41279	LOYD GROUP LLC	AUDIT 2025 FEES	257.82		257.82
Total 2515227 · Audit Fees				257.82	0.00	257.82
2515333 · Street Material / Supplies						
01/25/2026	153614291	Sedgwick Claims Management Services	8" Water Main Damage on 10/08/2025 UES		400.00	-400.00
Total 2515333 · Street Material / Supplies				0.00	400.00	-400.00
Total 251X · STREET RESERVE				257.82	400.00	-142.18
260X · COMMUNITY CENTER EXPENSE						
2605225 · Cleaning / Disposal Service						
01/19/2026	41312	Lisa K. Hamilton	January 2026 Community Building Cleaning	500.00		500.00
Total 2605225 · Cleaning / Disposal Service				500.00	0.00	500.00
2605227 · Audit Fees						
01/06/2026	41279	LOYD GROUP LLC	AUDIT 2025 FEES	52.25		52.25
Total 2605227 · Audit Fees				52.25	0.00	52.25
2605251 · Utilities						
01/12/2026	41300	COX	Cox Utility	33.50		33.50
01/27/2026	41339	KANSAS GAS SERVICE	KS GAS UTILITY	148.34		181.84
Total 2605251 · Utilities				181.84	0.00	181.84
2605253 · Insurance						
01/19/2026	41310	EMC INSURANCE	January 2026	677.19		677.19
Total 2605253 · Insurance				677.19	0.00	677.19
2605319 · Misc. Supplies						
01/12/2026	41299	SUTHERLANDS CREDIT	TRASH CAN, BULB	53.17		53.17
Total 2605319 · Misc. Supplies				53.17	0.00	53.17
Total 260X · COMMUNITY CENTER EXPENSE				1,464.45	0.00	1,464.45
310X · BOND FUND EXPENSE						
3105200 · Transfers Out						
01/21/2026	FDNTR			41,798.38		41,798.38
Total 3105200 · Transfers Out				41,798.38	0.00	41,798.38
Total 310X · BOND FUND EXPENSE				41,798.38	0.00	41,798.38
410X · CAPITAL IMPROVEMENT						
4105227 · Audit Fees						
01/06/2026	41279	LOYD GROUP LLC	AUDIT 2025 FEES	37.17		37.17
Total 4105227 · Audit Fees				37.17	0.00	37.17
Total 410X · CAPITAL IMPROVEMENT				37.17	0.00	37.17
611X · WATER FUND EXPENSE						
6115100 · Staff Expense Water						
6115110 · Salaries						
01/25/2026	153614291	Sedgwick Claims Management Services	8" Water Main Damage on 10/08/2025 UES		1,974.68	-1,974.68
01/31/2026	EOMPRADJ			3,306.02		1,331.34
Total 6115110 · Salaries				3,306.02	1,974.68	1,331.34

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6115140 · PR Tax Expense City Share						
01/31/2026	EOMPRADJ			256.22		256.22
Total 6115140 · PR Tax Expense City Share				256.22	0.00	256.22
6115150 · KPERS City Share						
01/31/2026	EOMPRADJ			276.70		276.70
Total 6115150 · KPERS City Share				276.70	0.00	276.70
6115160 · Health Ins. - City Share						
01/31/2026	EOMPRADJ			823.97		823.97
Total 6115160 · Health Ins. - City Share				823.97	0.00	823.97
Total 6115100 · Staff Expense Water				4,662.91	1,974.68	2,688.23
6115212 · Transportation / Mileage						
01/08/2026	41294	METRO COURIER	Water Sample Delivery from 12-15-2025 to 12-31-20	31.19		31.19
01/25/2026	41331	METRO COURIER	WATER SAMPLE DELIVERT TO KDHE 01/01/2026	31.19		62.38
Total 6115212 · Transportation / Mileage				62.38	0.00	62.38
6115221 · Membership Fees						
01/08/2026	41295	KANSAS MUNICIPAL UTILITIES	KMU Membership Fees	321.00		321.00
Total 6115221 · Membership Fees				321.00	0.00	321.00
6115222 · Intergovernment / Permit Fees						
01/08/2026	EPAY	KDOR MISCELLANEOUS TAX	QTR 4 2025 Clean Drinking Water Fee	389.73		389.73
Total 6115222 · Intergovernment / Permit Fees				389.73	0.00	389.73
6115226 · Testing Services						
01/25/2026	153614291	Sedgwick Claims Management Services	8" Water Main Damage on 10/08/2025 UES		180.00	-180.00
Total 6115226 · Testing Services				0.00	180.00	-180.00
6115227 · Audit Fees						
01/06/2026	41279	LOYD GROUP LLC	AUDIT 2025 FEES	1,625.88		1,625.88
Total 6115227 · Audit Fees				1,625.88	0.00	1,625.88
6115241 · Vehicle / Mobile Equip R&M						
01/22/2026	41323	EQUIPMENTSHARE	Rubber Track Solutions RTS Track X2	780.95		780.95
Total 6115241 · Vehicle / Mobile Equip R&M				780.95	0.00	780.95
6115243 · Contractural Water R&M						
01/27/2026	41338	GRIFFIN MAX CONSTRUCTION INC	MAN AND PICKUP FOR WATER LEAK 01/28/2026	225.00		225.00
Total 6115243 · Contractural Water R&M				225.00	0.00	225.00
6115244 · Other Repair / Maintenance						
01/12/2026	41299	SUTHERLANDS CREDIT	WELDABLE STEEL TUBING X5	87.36		87.36
01/19/2026	41318	BOMGAARS SUPPLY	3x Nipples, Coupler, Valve Ball, Tee Pipe, Fastners	67.13		154.49
01/25/2026	153614291	Sedgwick Claims Management Services	8" Water Main Damage on 10/08/2025 UES		2,386.00	-2,231.51
01/25/2026	153614291	Sedgwick Claims Management Services	8" Water Main Damage on 10/08/2025 UES		1,118.00	-3,349.51
01/25/2026	153614291	Sedgwick Claims Management Services	8" Water Main Damage on 10/08/2025 UES		1,050.00	-4,399.51
01/25/2026	153614291	Sedgwick Claims Management Services	8" Water Main Damage on 10/08/2025 UES		404.80	-4,804.31
01/25/2026	153614291	Sedgwick Claims Management Services	8" Water Main Damage on 10/08/2025 UES		425.25	-5,229.56
01/25/2026	153614291	Sedgwick Claims Management Services	8" Water Main Damage on 10/08/2025 UES		119.70	-5,349.26

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01/25/2026	153614291	Sedgwick Claims Management Services	8" Water Main Damage on 10/08/2025 UES		2,245.00	-7,594.26
Total 6115244 · Other Repair / Maintenance				154.49	7,748.75	-7,594.26
6115251 · Utilities						
01/08/2026	41291	EVERGY	Evergy Utility	167.73		167.73
Total 6115251 · Utilities				167.73	0.00	167.73
6115334 · Materials / Supplies Stock						
01/08/2026	41287	Lampton Welding Supply	Welding Supplies	13.89		13.89
Total 6115334 · Materials / Supplies Stock				13.89	0.00	13.89
6115341 · Water For Resale						
01/01/2026	41266	RURAL WATER DIST. NO. 5	Water for Resale 11/30/2025 to 12/31/2025	21,272.57		21,272.57
Total 6115341 · Water For Resale				21,272.57	0.00	21,272.57
6115400 · Computer Software						
01/07/2026	41280	JAYHAWK SOFTWARE	Receipt Printer up front	122.50		122.50
Total 6115400 · Computer Software				122.50	0.00	122.50
6115420 · Contractual Services						
01/01/2026	41269	GRIFFIN MAX CONSTRUCTION INC	January 2026 Water Operator	180.00		180.00
Total 6115420 · Contractual Services				180.00	0.00	180.00
6115550 · Water System Design KWO Grant						
01/28/2026			Deposit		118,040.00	-118,040.00
Total 6115550 · Water System Design KWO Grant				0.00	118,040.00	-118,040.00
Total 611X · WATER FUND EXPENSE				29,979.03	127,943.43	-97,964.40
612X · WATER RESERVE EXPENSE						
6125227 · Audit Fees						
01/06/2026	41279	LOYD GROUP LLC	AUDIT 2025 FEES	125.85		125.85
Total 6125227 · Audit Fees				125.85	0.00	125.85
6125319 · Water Infrastructure Parts						
01/25/2026	153614291	Sedgwick Claims Management Services	8" Water Main Damage on 10/08/2025 UES		810.00	-810.00
Total 6125319 · Water Infrastructure Parts				0.00	810.00	-810.00
Total 612X · WATER RESERVE EXPENSE				125.85	810.00	-684.15
613X · WATER TOWER EXPENSE						
6135227 · Audit Fees						
01/06/2026	41279	LOYD GROUP LLC	AUDIT 2025 FEES	75.64		75.64
Total 6135227 · Audit Fees				75.64	0.00	75.64
6135253 · Insurance						
01/19/2026	41310	EMC INSURANCE	January 2026	427.27		427.27
Total 6135253 · Insurance				427.27	0.00	427.27
Total 613X · WATER TOWER EXPENSE				502.91	0.00	502.91
621X · SEWER FUND EXPENSE						
6215100 · Staff Expense Sewer						
6215110 · Salaries						
01/31/2026	EOMPRADJ			7,603.85		7,603.85

City of Towanda, KS
Claims Report
January 2026

Date	Num	Name	Memo	Debit	Credit	Balance
Total 6215110 · Salaries				7,603.85	0.00	7,603.85
6215140 · PR Tax Expense City Share						
01/31/2026	EOMPRADJ			589.30		589.30
Total 6215140 · PR Tax Expense City Share				589.30	0.00	589.30
6215150 · KPERS City Share						
01/31/2026	EOMPRADJ			636.41		636.41
Total 6215150 · KPERS City Share				636.41	0.00	636.41
6215160 · Health Ins. - City Share						
01/31/2026	EOMPRADJ			1,895.14		1,895.14
Total 6215160 · Health Ins. - City Share				1,895.14	0.00	1,895.14
Total 6215100 · Staff Expense Sewer				10,724.70	0.00	10,724.70
6215200 · Non-Material Expenditures						
01/26/2026	41334	AMERICAN MESSAGING	Sewer Emergency Call	32.92		32.92
Total 6215200 · Non-Material Expenditures				32.92	0.00	32.92
6215221 · Membership Fees						
01/08/2026	41295	KANSAS MUNICIPAL UTILITIES	KMU Membership Fees	321.00		321.00
Total 6215221 · Membership Fees				321.00	0.00	321.00
6215241 · Vehicle / Mobile Equip. R&M						
01/22/2026	41323	EQUIPMENTSHARE	Rubber Track Solutions RTS Track X2	780.95		780.95
Total 6215241 · Vehicle / Mobile Equip. R&M				780.95	0.00	780.95
6215251 · Utilities						
01/08/2026	41291	EVERGY	Evergy Utility	247.51		247.51
01/25/2026	41329	LINGO	SEWER PHONE LINE	136.63		384.14
01/26/2026	41336	EVERGY	EVERGY UTILITY	27.68		411.82
Total 6215251 · Utilities				411.82	0.00	411.82
6215253 · Insurance						
01/19/2026	41310	EMC INSURANCE	January 2026	116.33		116.33
Total 6215253 · Insurance				116.33	0.00	116.33
6215319 · Misc. Supplies						
01/12/2026	41299	SUTHERLANDS CREDIT	MSNRY HISPD CO, METAL HISPD CO	51.13		51.13
Total 6215319 · Misc. Supplies				51.13	0.00	51.13
6215334 · Materials / Supplies Stock						
01/08/2026	41286	HIZEY SERVICE AND SUPPLY	2x Flex Coupling 8" Clay	52.02		52.02
01/08/2026	41287	Lampton Welding Supply	Welding Supplies	13.90		65.92
Total 6215334 · Materials / Supplies Stock				65.92	0.00	65.92
6215400 · Computer Software						
01/07/2026	41280	JAYHAWK SOFTWARE	Receipt Printer up front	122.50		122.50
Total 6215400 · Computer Software				122.50	0.00	122.50
6215542 · Loan Jetter Sewer Equipment						
01/26/2026	41335	EMPRISE BANK	JETTER SEWER EQUIPMENT 01/20/2026	959.64		959.64
Total 6215542 · Loan Jetter Sewer Equipment				959.64	0.00	959.64

City of Towanda, KS
Claims Report
January 2026

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
Total 621X · SEWER FUND EXPENSE					13,586.91	0.00	13,586.91
622X · SEWER RESERVE							
6225227 · Audit Fees							
01/06/2026	41279	LOYD GROUP LLC	AUDIT 2025 FEES		762.83		762.83
01/06/2026	41279	LOYD GROUP LLC	AUDIT 2025 FEES		576.42		1,339.25
Total 6225227 · Audit Fees					1,339.25	0.00	1,339.25
6225400 · Computer Software							
01/07/2026	41280	JAYHAWK SOFTWARE	Receipt Printer up front		122.50		122.50
Total 6225400 · Computer Software					122.50	0.00	122.50
Total 622X · SEWER RESERVE					1,461.75	0.00	1,461.75
630X · TRASH FUND EXPENSE							
6305225 · Cleaning / Disposal Service							
01/08/2026	41293	WASTE CONNECTIONS OF KANSAS	Trash Service from 12-01-2025 to 12/31/2025		11,322.90		11,322.90
Total 6305225 · Cleaning / Disposal Service					11,322.90	0.00	11,322.90
6305227 · Audit Fees							
01/06/2026	41279	LOYD GROUP LLC	AUDIT 2025 FEES		622.13		622.13
Total 6305227 · Audit Fees					622.13	0.00	622.13
6305400 · Computer Software							
01/07/2026	41280	JAYHAWK SOFTWARE	Receipt Printer up front		122.50		122.50
Total 6305400 · Computer Software					122.50	0.00	122.50
Total 630X · TRASH FUND EXPENSE					12,067.53	0.00	12,067.53
720X · CEMETERY FUND EXPENSE							
7205200 · Funds Sent to Towanda Township							
01/08/2026	41283	TOWANDA TOWNSHIP	QTR 4 2025 Cemetery Fees brought in		1,430.00		1,430.00
Total 7205200 · Funds Sent to Towanda Township					1,430.00	0.00	1,430.00
Total 720X · CEMETERY FUND EXPENSE					1,430.00	0.00	1,430.00
Total DESIGNATED FUND EXPENDITURES					137,763.43	129,153.43	8,610.00

General Fund Expenditures \$ 81,419.30
Designated Fund Expenditures \$ 8,610.00

Section 1 Expenditures Other than Payroll \$35,693.95

Section 2 Payroll Expenditures \$54,335.35

Total this Ordinance Total Expenditures \$90,029.30

CITY OF TOWANDA

APPROPRIATION ORDINANCE NO. 01-2026

For period January 1st, 2026 through, January 31st, 2026

Be it ordained by the Governing Body of the City of Towanda that the above dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

<u>Section 1.</u>	Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.	\$35,693.95
<u>Section 2.</u>	Payroll	\$54,335.35
	Total this Ordinance:	\$90,029.30

Stetson Diveley
Treasurer

Mike Hayes
Mayor

Report Attestation for the Month of January 2026.

I have reviewed the Financial Statements and reports contained herein and, to the best of my knowledge, believe they present an accurate record of the City of Towanda's financial transactions for the indicated month.



Stetson Diveley

Treasurer, City of Towanda, KS

Towanda January 2026

<u>Date</u>	<u>Call Type</u>	<u>Location</u>	<u>Outcome</u>	<u>Deputy</u>
1/1/2026	Disturbance	600 Blk E Mills DR	HBO	District
1/1/2026	Traffic Stop	600 Blk E Main St	Warning	Walker
1/1/2026	Traffic Stop	400 Blk E North St	Warning	Walker
1/2/2026	Traffic Stop	600 Blk E Main St	Warning	Walker
1/4/2026	Alarm/ Business	1200 Blk E Kechi RD	HBO	District
1/5/2026	CINC	700 E Bever DR	HBO	District
1/6/2026	Traffic Stop	500 Blk E Main St	Warning	Hall
1/6/2026	Traffic Stop	400 Blk E Main St	NTA/ M	Hall
1/6/2026	Traffic Stop	1200 Blk E Main St	Warning	Hall
1/6/2026	Motorist Assist	River Valley & Main St	No Report	Hall
1/9/2026	Traffic Stop	500 Blk E Main St	Warning	Hall
1/9/2026	Traffic Stop	200 Blk E Main St	Warning	Hall
1/10/2026	Traffic Stop	400 Blk N 8 th St	Warning	Hall
1/10/2026	Welfare Check	600 Blk E Mills Dr	HBO	District
1/11/2026	Traffic Complaint	E North St & N 8 th St	HBO	District
1/12/2026	Traffic Stop	SW Hunter & E Main St	Warning	Hall
1/13/2026	Welfare Check	400 Blk N 10 th St	HBO	District
1/13/2026	Disturbance	800 Blk E North St	HBO	District
1/13/2026	Fraud	400 Blk E North St	HBO	District
1/13/2026	Outside Agency Assist	300 Blk N 6 th St	HBO	District
1/13/2026	Outside Agency Assist	Towanda City	HBO	District
1/14/2026	Suicide Attempt	600 Blk E High St	HBO	District
1/14/2026	Traffic Stop	1200 Blk E Clay Hill Rd	Arrest	Hall
1/15/2026	Past Theft	600 Blk E High St	HBO	District
1/15/2026	Housing Issue	400 Blk E North St	HBO	Hall
1/15/2026	Traffic Stop	600 Blk E High St	Warning	Hall
1/15/2026	Traffic Stop	600 Blk E Clay Hill Rd	Warning	Hall
1/15/2026	Traffic Stop	400 Blk E Main St	Warning	Hall
1/15/2026	Traffic Stop	400 Blk N 11th St	Warning	Hall
1/16/2026	Traffic Stop	500 Blk E Main St	Warning	Hall
1/16/2026	Disturbance	E Mechanic St & E Poplar Dr	HBO	District
1/16/2026	Traffic Stop	1200 Blk E Main St	Warning	District
1/17/2026	Non-Injury Accident	400 Blk E Highland St	HBO	District
1/17/2026	Noise Complaint	700 Blk E Bever Dr	HBO	District
1/19/2026	Civil Stand By	1200 E Clay Hill Rd	No Report	Hall
1/19/2026	Suspicious Activities	200 Blk N 4 th St	No Report	Hall
1/19/2026	Warrant Arrest	700 Blk E Bever Dr	HBO	District
1/20/2026	Suspicious activity	500 Blk N 8 th St	Transported	Hall
1/20/2026	Traffic Stop	700 Blk E Main St	Warning	Hall
1/20/2026	Suspicious activity	City Hall	No Report	Hall

1/20/2026	Traffic Stop	600 Blk E Main St	Warning	Hall
1/20/2026	Traffic Stop	1200 Blk E Clay Hill Rd	Warning	Hall
1/21/2026	Traffic Stop	6 th St & Pool St	Warning	Hall
1/23/2026	Animal Cruelty	700 Blk Cincinnati St	No Report	Hall
1/25/2026	Harassment	300 Blk S 3 rd St	HBO	District
1/25/2026	Driving Complaint	600 Blk E Main St	HBO	District
1/25/2026	Criminal Threat/ Fraud	400 Blk E North St	No Report	Hall
1/25/2026	Verbal Disturbance	400 Blk E North St	No Report	Hall
1/27/2026	Eviction	400 Blk N 8 th St	HBO	District
1/27/2026	Found Juvenile	600 Blk E Main St	HBO	District
1/28/2026	Sexual Assault	N 8 th St & E Clay Hill Rd	HBO	District
1/28/2026	Found Juvenile	5 th St & E Mechanic St	No Report	Hall
1/28/2026	Domestic Disturbance	700 Blk E Bever Dr	Report Taken	Hall
1/28/2026	Traffic Stop	1100 Blk E Main St	Warning	District/ Hall
1/28/2026	Traffic Stop	Hunter Rd & Rainbow Dr	Warning	Hall
1/29/2026	Traffic Stop	100 Blk E Main St	Warning	Hall
1/30/2026	Welfare Check	500 Blk N 10 th St	HBO	District
1/30/2026	Traffic Stop	1200 E Main	HBO	District
1/31/2026	Past Harassment	300 Blk S 3 rd St	HBO	District

Call Breakdown by Deputy

	<u>Towanda</u>	<u>District</u>
Total Calls For Service	10	22
Calls Handled by Officer	0	22
Accident Reports	0	1
Reports	2	
Traffic Citations	1	0
Traffic Warnings	24	0
Arrests	1	1



TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long Hamilton January 2026 Activity February 2 , 2026 Report

What we have been doing:

- Capital Improvement Plan
- Processing Contractor Licensing Renewals for 2026
- Department of Commerce Annual 2025 Report of Building/ Zoning Permits
- Publish Ordinances
- Monitoring City Nuisance Code Enforcement Activity
- Preparing Ordinances and Resolutions and assisting with the prep of Ordinances and Resolutions
- Monitoring dilapidated building on Main St- Project waiting on Trusses to be delivered (UPDATE)
- Monitor and Dispatch inspections
- Processing Licensing/ Permits
- Providing Excellent Public Service
- Research and prepare information as needed
- Cemetery Lot Sales, Paperwork, Deeds, and Questions
- Assisting Residents/ Contractors daily with building code questions and inspections
- Working always to make the PZ Department more efficient

What we plan to do:

- Capital Improvement Plan Work
- Continue Contractor Licensing and Permit Issuing
- Misc. other work as needed
- Research and Secretary duties for the Planning Board
- Cemetery -Selling Plots-Preparing paperwork and Deeds-Assisting residents with sales of plots and information
- Continue to follow Code Enforcement
- Continue to improve the efficiency of the PZ Department

- Animal Control Records.
- Continue Serving Towanda Citizens
- Continue with duties as listed above

Permits

- | | | |
|-------------------------------|-------------------------------|---------------------------------|
| 301 N 8 TH Roofing | 642 North Electric | 525 N 11 th Plumbing |
| 610 Mills Plumbing | 1100 Rainbow CT HVAC | |
| 407 N 8 th Roofing | 218 N 8 th Roofing | |

Statistics and Lists: Inspections Completed

- Circle Rec- Consult
- 525 N 11th Sewer

New Contractors Licensed:

- | | |
|---|--|
| Premier Roofing Wichita KS | Stanfield Roofing El Dorado KS |
| Erie Construction MW- Toledo OH | M&J Electric LLC Wichita KS |
| Mark McCollom Augusta KS | Rocky Ford Electric LLC El Dorado KS |
| Kihle Roofing & Const Wichita KS | His Light Electric LLC Valley Center KS |
| Fahnestock LLC Wichita KS | Beran Concrete Wichita KS |
| Roth Heating & Air Conditioning Wichita KS | Central Consolidated Inc Wichita KS |
| DCS Services Wichita KS | Eaton Roofing & Exteriors Inc Wichita KS |
| Klein Construction Inc Park City KS | The Fenix Company LLC Wichita KS |
| Hanna Heating & Air Conditioning Wichita KS | Kruse Corporation Wichita KS |
| Epic Heating and Cooling Wichita KS | Brand Plumbing Inc Wichita KS |
| Apollo Electric Douglass KS | |
| Karlowski Plumbing LLC El Dorado KS | |

MFH Park Dimick MFH Park 607 Highland Licensed

NTA Citations Issued/ Pending Court Action/ Status: Fines and Action ordered K. Otto

PZ Board Meeting/ BZA February - Discussion on R-2 Residential Districts Business Permit for Door-to-Door Sales: None



**CITY OF TOWANDA, KS
CODE VIOLATION REPORT
JANUARY 2026**

STATUS	STREET NUMBER	STREET NAME	LOCATION	VIOLATION	DELIVERY	1ST ATTEMPT	DELIVERY	2ND ATTEMPT	DELIVERY	3RD ATTEMPT	DELIVERY	4TH ATTEMPT	DELIVERY	5th ATTEMPT
Attorney Packet	314	4TH ST	300 BLOCK OF 4TH ST	Yard & Junk	Mail	7/30/2025	Mail	8/13/2025	Cert Mail	8/27/2025				
Attorney Packet	208	4TH ST	200 BLOCK 4TH ST	Vehicle	Mail	8/9/2024	Mail	9/13/2024	Mail	11/14/2024	Cert Mail	6/18/2025	Letter on Door	9/25/2025
Attorney Packet	333	N 8TH ST	300 BLOCK OF N 8TH ST	Junk	Mail	12/20/2024	Mail	2/20/2025	Mail	7/7/2025	Cert Mail	7/18/2025	Letter on Door	11/5/2025
Attorney Packet	315	S 6TH	300 BLOCK OF S 6TH	Yard	Mail	5/28/2025	Cert Mail	6/7/2025	Letter on Door	9/25/2025				
Attorney Packet	514	HIGH ST	500 BLOCK HIGH ST	Vehicle	Mail	3/21/2025	Mail	4/18/2025	Cert Mail	6/18/2025				
Attorney Packet	301	CINCINNATI ST	300 BLOCK OF CINCINNATI ST	Yard	Mail	5/26/2025	Cert Mail	6/18/2025						
Cert Mail Sent	443	N 8TH ST	400 BLOCK OF N 8TH ST	Vehicle	Mail	1/13/2026	Cert Mail	1/29/2026						
Complete	118	S 6TH ST	100 BLOCK OF S 6TH ST	Junk	Mail	6/16/2025	Cert Mail	7/17/2025	Letter on Door	12/19/2025				
Complete	704	MAIN ST	700 BLOCK OF MAIN ST	Structure	Mail	9/15/2025								
Complete	217	S 5TH ST	200 BLOCK OF S 5TH ST	Junk & Vehicle	Mail	8/13/2025	Mail	8/27/2025						
Complete	618	W MECHANIC ST	600 BLOCK OF W MECHANIC	Vehicle & Junk	Cert Mail	9/15/2025	Letter on Door	12/19/2025						
Complete	628	N MILLS DR	600 BLOCK OF MILLS DR	Structure	Mail	6/18/2025	Hand Delivered	7/23/2025	Hand Delivery	9/29/2025				
Extension	411	CINCINNATI ST	400 BLOCK OF CINCINNATI ST	Structure & Grass	Cert Mail	7/18/2025								
Extension	412	N 8TH ST	400 BLOCK N 8TH ST	Structure	Mail	11/6/2024	Mail	12/20/2024	Cert Mail	6/18/2025				
Extension	206	S 5TH ST	200 BLOCK OF S 5TH	Yard & Junk	Cert Mail	7/18/2025								
Extension	615	W MECHANIC ST	600 BLOCK OF MECHANIC ST	Yard & Junk	Cert Mail	8/27/2025								
Extension	309	4TH ST	300 BLOCK OF 4TH ST	Junk	Mail	7/29/2025	Phone Call	11/24/2025	Mail	1/29/2026				
Not Complete	636	N MILLS DR	600 BLOCK N MILLS DR	Junk	Hand Delivery	7/29/2025	Hand Delivery	9/29/2025	Hand Delivery	1/29/2026				
Not Complete	415	CINCINNATI ST	400 BLOCK OF CINCINNATI ST	Junk & Vehicle	Mail	1/29/2026								
Returned Mail	223	6TH ST	200 BLOCK OF 6TH ST	Vehicle	Mail	8/27/2025	Mail	9/15/2025						
Returned Mail	210	S 5TH ST	200 BLOCK OF S 5TH	Yard & Vehicle	Cert Mail	7/18/2025	Letter on Door	9/25/2025	City Can Mow	11/23/2025				

CITY OF TOWANDA

January 2026 SUMMARIZED MAINTENANCE REPORT



WATER

In the month of January, your maintenance crew tackled a 4 inch main break. For most of the crew it was the first time doing so, but we managed to get it under control and get it fixed. The crew learned lots of valuable lessons and will continue to apply those lessons to future emergency incidents as we continue to serve our community.

- Took coliform samples
- Read meters
- Tackled 4 inch main break
- Unfroze a meter

STREETS

As the streets are in poor condition the Maintenance crew has been monitoring/ keeping track of street conditions for repair. As we continue to fix major infrastructure flaws and failures of our streets are going back to gravel where we replaced or fixed pipes until there is a definite answer on how we are going to fix them going forward and/or it warms up to lay asphalt on our salvageable streets.

- Patched 8 potholes
- Pulled out 5 patches on Clayhill Rd
- Hung banners

SEWERS/ DRAINAGE

The Maintenance crew experienced a few sewer backups and will be continuing to check manholes for debris as we jet them. Your maintenance crew has been working on training up our new employees on jetting procedures and operation and has jetted out 4 sewers in the month of January.

- Took Lagoon Test
- Jetted out 4 sewers

FACILITIES/ GENERAL MAINTENANCE

- Cleaned out lift station
- Clean shop on Fridays
- Pushed up burn pile
- Emptied trash cans
- Worked on garage doors
- Built barrel heater
- Fixed welder
- Got 2 pallets of pothole patch
- Put up reflectors on guard rails
- Fire hydrant tear down training
- Water main tapping training
- Worked on extension for welding table
- Cut down tree in lift station
- Fixed black dump truck
- Cleaned up lift station
- Cut trees at library
- Built saw horses for bucket truck
- Fixed 2 garage doors
- Fixed salt bin

- Fixed snow plow
- Built water meter pit heater
- Fixed chains and box on trailer
- Plowed 20 hrs worth of snow
- Painted office
- Salted streets
- Organized shop
- Built hose defroster
- Put down 3 dogs
- Dug holes for dogs

EQUIPMENT MAINTENANCE

- Greased equipment
- Washed equipment
- Fixed backhoe window
- Serviced equipment
- Fixed excavator pin
- Mounted tool boxes on 09 ford pickup
- Fixed dump truck rails
- Put new tracks on mini x
- Fixed skid steer hydraulic leak
- Fixed hydrovac

Old
Business
02.11.2026

CAPITAL IMPROVEMENT PLAN 2027-2031



**CAPITAL
IMPROVEMENT
PLAN
FY 2026-2031**



CAPITAL IMPROVEMENT PLAN 2027-2031



This document serves as the Capital Improvement Plan for the City of Towanda. Capital Improvements, for the purpose of this plan, refer to major, non-recurring physical expenditures such as land, public buildings, and public infrastructure with a value exceeding \$5,000. It may also include large recurring physical expenditures such as road maintenance.

WHAT IS THE CAPITAL IMPROVEMENT PLAN?

- A five-year plan that serves as a guide for the proposed timing and financing schedule of capital projects.
- A working document to be updated annually and used in preparation as part of the budget process while reflecting any changing community needs, priorities, and funding opportunities.

HOW IS THE CAPITAL IMPROVEMENT PLAN FUNDED?

- The Capital Improvement Plan accompanies the operating budget. The first year of the program is considered part of the funding approval for the upcoming year.

HOW IS THE CAPITAL IMPROVEMENT PLAN FORMULATED?

- Suggestions and input from City Staff and Citizens of the Community are gathered, and projects are prioritized and allocated to future years as funds are available.
- Once a composite list of capital improvement requests has been created and the administrative recommendations submitted, the Governing Body is responsible for prioritizing projects from a budgetary standpoint as well as examining the need and priority of the projects. and affordability.
- Funds are forecast for each year of the Plan
- Annually, it shall be reviewed by all City Departments as part of the budget process. Cost estimates, proposed project years, and potential funding sources are reviewed and updated as appropriate.
- The Planning Commission is responsible for reviewing all proposed projects and determining whether the plan is in compliance with the City's Comprehensive Plan. A public hearing will be conducted before final approval by the Planning Commission and, subsequently, the City Council.

WHY HAVE A CURRENT AND UP TO DATE CAPITAL IMPROVEMENT PLAN?

- It eliminates sharp increases in tax rates, user fees, and debt levels to cover unexpected capital improvements.
- Prepares and plans for the impact Capital Improvement projects will have on the budget
- Guides budget development and helps the City Council and Staff better prepare for the future needs of the community while providing an organized approach to financing those needs.
- Represents a schedule of major public improvement projects and expenditures and assures the timely repair and replacement of aging infrastructure.
- It balances desired public improvements with the community's financial resources.

CAPITAL IMPROVEMENT PLAN 2027-2031



CITY HALL BUILDING ROOF, MAINTENANCE & FACELIFT



Department: Community Facilities

Timeline: 3-5 Years

Cost Estimate: TBD. Multiple Projects & Considerations.

Funding Sources: General Fund or TBD

Description/Condition: Need to take a comprehensive look at City Hall Building with age and deterioration, in light of future City goals and needs.

- Roof coating planned for this year. Roof replacement needed in the near future.
- Façade needs a facelift. Paint and possibly a partial veneer front
- Interior walls and doors of the building suffered from the leaking roof and water infiltration from the rear parking lot.

Future City Hall Issues/Needs: Potential Police Department and expanded office space. Also consider structural needs for secure storage, IT equipment, possible FEMA-rated storm shelter space, and other community needs that may be identified.

Funding by the Years

	Roof	Facelift
2027 \$	_____	_____
2028 \$	_____	_____
2029 \$	_____	_____
2030 \$	_____	_____
2031 \$	_____	_____

CAPITAL IMPROVEMENT PLAN 2027-2031



WILBUR WIENS COMMUNITY BUILDING ROOF

Department: Community Facilities - Wilbur Wiens Community Building

Timeline: Estimated 1-5 years

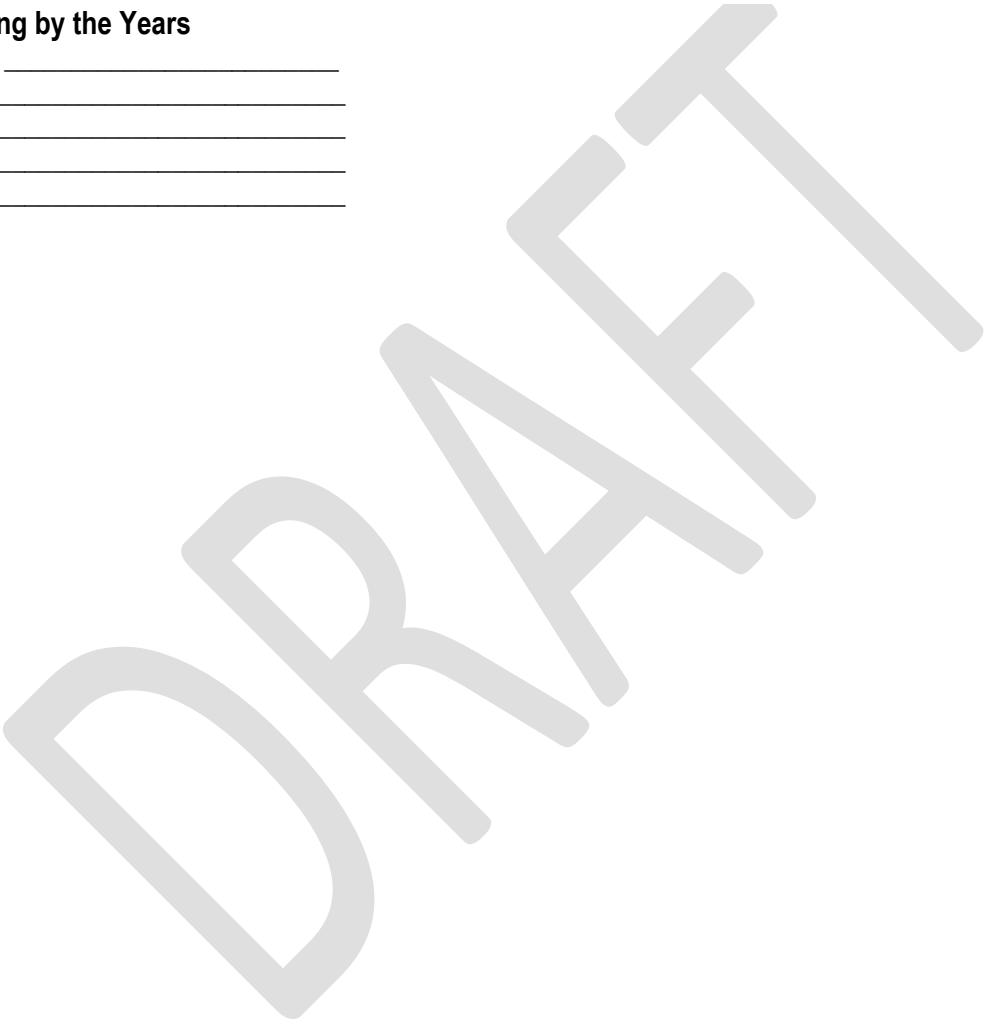
Cost: Estimates range from \$37,600-\$43,500 (2025)

Funding Sources: General Fund or TBD

Description/Condition: 3,950 sq ft roof likely will need to be replaced within the next 1-5 years.

Funding by the Years

- 2027 \$ _____
- 2028 \$ _____
- 2029 \$ _____
- 2030 \$ _____
- 2031 \$ _____



CAPITAL IMPROVEMENT PLAN 2027-2031



TOWANDA MUSEUM BUILDING ROOF

Department: Community Facilities - Towanda Museum

Timeline: To Be Determined

Cost: Estimate requested (2026)

Funding Sources: General Fund or TBD

Description/Condition: TBD

Funding by the Years

2027 \$ _____

2028 \$ _____

2029 \$ _____

2030 \$ _____

2031 \$ _____

DRAFT

CAPITAL IMPROVEMENT PLAN 2027-2031



TOWANDA SENIOR CENTER ROOFING

Department: Community Facilities - Towanda Senior Center

Timeline: TBD

Cost: Estimates range from \$29,760 to \$34,850 (2025)

Funding Sources: General Fund or TBD

Description/Condition: 3,100 sq ft roof likely will need to be replaced within the next 1-5 years.

Funding by the Years

2027 \$ _____

2028 \$ _____

2029 \$ _____

2030 \$ _____

2031 \$ _____



CAPITAL IMPROVEMENT PLAN 2027-2031



TOWANDA LIBRARY BUILDING

Department: Community Facilities - Towanda Library

Timeline: TBD

Cost: TBD

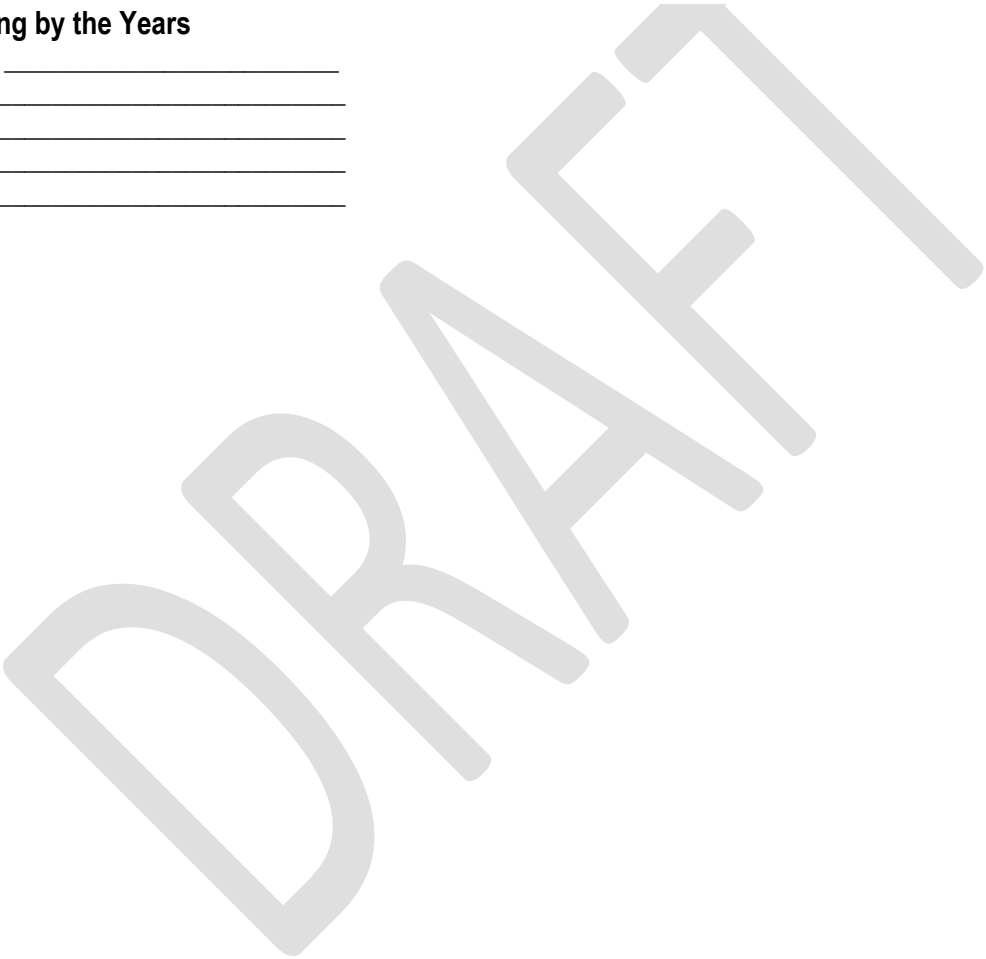
Funding Sources: TBD

Description/Condition:

- **Exterior Restrooms at Public Library:** The addition of exterior restrooms at the Public Library would provide an amenity that could benefit visitors to the park

Funding by the Years

2027 \$ _____
 2028 \$ _____
 2029 \$ _____
 2030 \$ _____
 2031 \$ _____



CAPITAL IMPROVEMENT PLAN 2027-2031



PARKS – POOL FILTER REPLACEMENT



Department: Parks & Recreation – Swimming Pool
Timeline: 2026 – before pool season
Cost: \$30,669 (Estimate from D. GERBER COMMERCIAL POOL PRODUCTS)
Funding Sources: Capital Improvement Fund
Description: Pool Filter Replacement - 78" VERTICAL SAND FILTER

Funding by the Years
2026 \$ \$30,669
2027 \$ _____
2028 \$ _____
2029 \$ _____
2030 \$ _____
2031 \$ _____

CAPITAL IMPROVEMENT PLAN 2027-2031



PARKS – MASTER PLAN

Department: Parks & Recreation

Timeline: 2-3 Years

Cost: \$50,000 Estimate (2025)

Funding Sources: General Fund or Capital Improvement Fund

Description: Master Plan to guide investment in upkeep and new development of City park properties.

Funding by the Years

- 2027 \$ _____
- 2028 \$ _____
- 2029 \$ _____
- 2030 \$ _____
- 2031 \$ _____

DRAFT

CAPITAL IMPROVEMENT PLAN 2027-2031



WASTEWATER LAGOON Aeration & Future Evaluation for Expansion



Department: Sewer

Timeline: 3-5 years

Lifespan of lagoon: 30 Years (16 years old in 2025)

Cost to add aeration for expanded use: \$70,000 (2026) to add LiquidTEK Sunflow 2

The City's lagoon system is designed for an average daily flow of 0.295 million gallons per day using a natural biochemical process for treatment. The system includes a lift station and outfall line to discharge treated water into a tributary of the Whitewater River.

Kansas municipal wastewater lagoon maintenance involves vegetation control, sludge management, maintaining adequate water depth above the sludge, and prohibiting harmful substances such as chemicals, excessive bleach, and other debris from entering the lagoon.

Condition: At this time, the sludge level is satisfactory and continues to be monitored. The addition of aeration will assist in maintaining satisfactory sludge levels. At this time, City population growth within the next four years could require an evaluation of lagoon capacity. Otherwise, an evaluation is recommended in 2035.

Additional Comments: Reevaluate in 2035

Funding Sources: TBD

Funding by the Years

2027 \$ _____
2028 \$ _____
2029 \$ _____
2030 \$ _____
2031 \$ _____

CAPITAL IMPROVEMENT PLAN 2027-2031



LIFT STATION- RELINING

Department: Sewer

Timeline: 2026 or ASAP

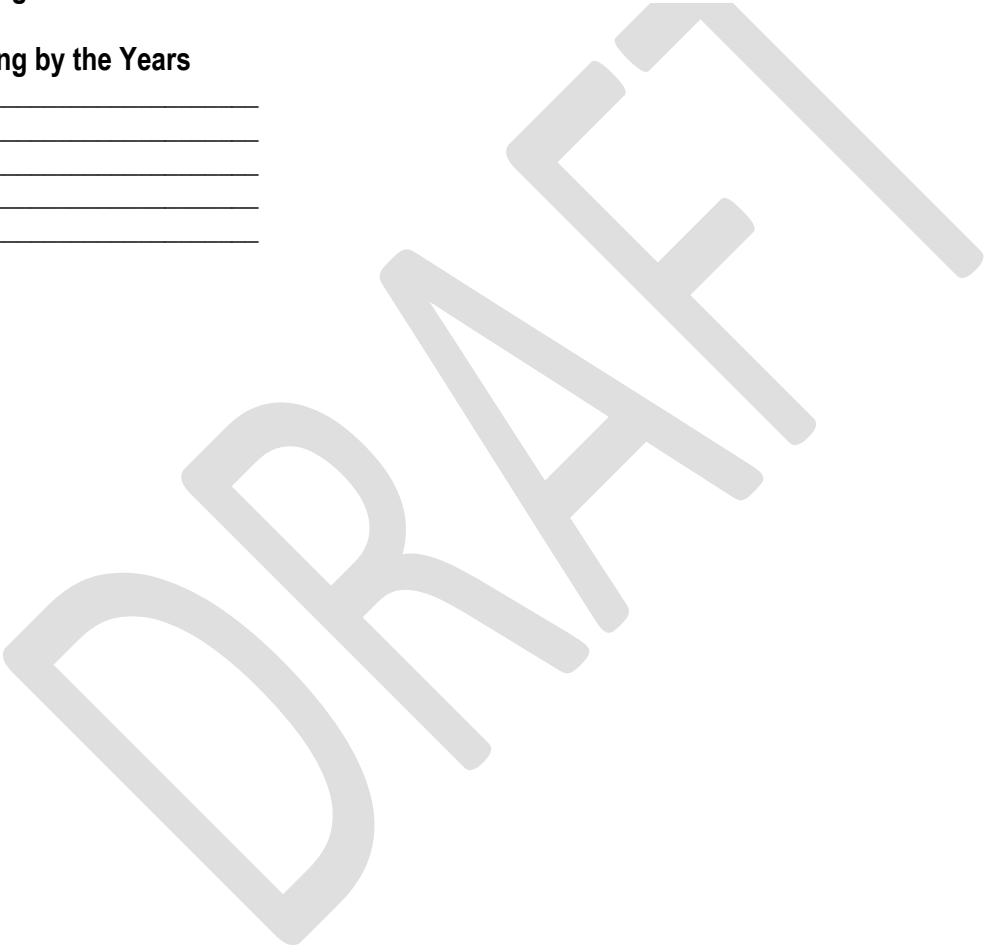
Cost: \$ \$31,790 (2026)

Additional Comments: The liner in the lift station is currently peeling, and replacement is important for longterm maintenance. The liner protects the concrete from erosion. It also prevents groundwater infiltration into the lift station, which can burn out the lift station pumps.

Funding Sources: Sewer Reserve Fund or TBD

Funding by the Years

- 2027 _____
- 2028 _____
- 2029 _____
- 2030 _____
- 2031 _____



CAPITAL IMPROVEMENT PLAN 2027-2031



CITYWIDE DRAINAGE EVALUATION & ESTABLISHMENT OF DESIGNATED WATERWAYS

Department: Streets

Timeline: TBD

Cost: \$80,000 for an Engineer's Study (2025)

Additional Comments: Several individuals own personal property with ravines that drain water from the north and south parts of town to the big ditches to the south and then to the Whitewater River. This is a major part of the city's flood prevention system, and a failure to maintain the system could result in future flooding, changes in FEMA flood plains, and increased insurance premiums throughout the community.

These ravines are often both deep and steep, and they grow much vegetation due to the water and silt drained through them. These ravines are difficult for individual property owners to maintain. The city does not maintain private property. Entering private property to maintain ravines could open up liability concerns and also creates inequities if the City maintains some properties but not others.

Examples are the natural ravines that run along the south part of town between Cincinnati and Bigelow, and the 300' concrete culvert along S. 5th St. The water draining from 5th and Main is currently causing the road to buckle, as the runoff exits are not adequate.

Future Funding Option: May need to initiate a Storm Water Fee added to the utility billing to help defray the maintenance of this issue.

Funding Sources: TBD

Funding by the Years

2027 \$ _____

2028 \$ _____

2029 \$ _____

2030 \$ _____

2031 \$ _____

CAPITAL IMPROVEMENT PLAN 2027-2031



STREETS – S. 6th STREET IMPROVEMENTS (From Pool Rd to Main Street)



Department: Streets

Timeline: The Master Street Maintenance Plan proposed for early 2026 will guide priorities and timelines.

Cost Estimate: Total: \$1.5 Million; Cost Share \$150,000-\$300,000

Grant Match Needed \$300,000 OR SHARE W KDOT /\$150,000

Description: Rehab from Pool Road to Main St. (Include Traffic Control System at Main St)

Condition: Narrow Road, Poor shape

Additional Comments: Street needs to be repaired, widened, sidewalk, curb/gutter, and a traffic light at 6th & Main for pedestrian/school traffic. This is a busy intersection currently with a painted crosswalk and a high volume of traffic.

Funding Sources: KDOT Safe Streets Grant with 20% match needed. We may be able to use the KDOT Cost Share Program, where KDOT pays 10% and the City pays 10% of the match.

Funding by the Years

2027 \$ _____

2028 \$ _____

2029 \$ _____

2030 \$ _____

2031 \$ _____

CAPITAL IMPROVEMENT PLAN 2027-2031



STREETS – S. 6th STREET IMPROVEMENTS (From Pool Road north to RR Tracks)



Department: Streets

Timeline: The Master Street Maintenance Plan proposed for early 2026 will guide priorities and timelines.

Cost Estimate: \$36,560

Description: 2" Mill and Overlay (1,960 S.Y.) & Full Depth Patch (520 S.F.) - Barricades and Traffic Control

Condition: Road in poor shape

Funding Sources: TBD

Funding by the Years

2027 \$ _____

2028 \$ _____

2029 \$ _____

2030 \$ _____

2031 \$ _____

CAPITAL IMPROVEMENT PLAN 2027-2031



**STREETS – HIGHLAND
(From 11TH-10TH & 10TH TO 9TH)**



Department: Streets

Timeline: The Master Street Maintenance Plan proposed for early 2026 will guide priorities and timelines.

Cost Estimate: \$56,780

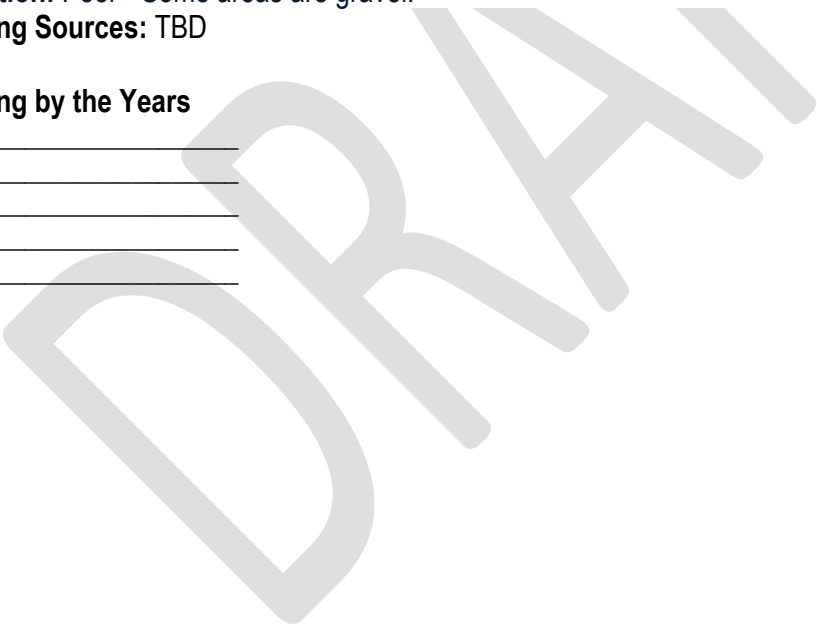
Description: 4" Mill and Overlay, Mobilization and Traffic Control

Condition: Poor - Some areas are gravel.

Funding Sources: TBD

Funding by the Years

- 2027 \$ _____
- 2028 \$ _____
- 2029 \$ _____
- 2030 \$ _____
- 2031 \$ _____



CAPITAL IMPROVEMENT PLAN 2027-2031



STREETS – S. 6th Sidewalk (From Pine Ridge on S. 6th to Main Street)



Department: Streets

Timeline: The Master Street Maintenance Plan proposed for early 2026 will guide priorities and timelines.

Cost Estimate: \$400,000 Total. City 20% share would be \$80,000

Description: Sidewalk from Pine Ridge on S. 6th to Main St

Condition: Narrow Road with no Sidewalk for pedestrian traffic.

Additional Comments: If the Pool Rd & 6th Street project is approved, the cost for this sidewalk project would be reduced to sidewalk only from Pine Ridge to Pool Road.

Funding Sources: KDOT Kansas Alternative Transportation Grant requires a 20% (\$80,000) match from the City.

Funding by the Years

2027 \$ _____

2028 \$ _____

2029 \$ _____

2030 \$ _____

2031 \$ _____

CAPITAL IMPROVEMENT PLAN 2027-2031



STREETS – MAIN at 3rd St. Intersection



Department: Streets

Timeline: The Master Street Maintenance Plan proposed for early 2026 will guide priorities and timelines.

Cost Estimate: \$48,880

Description: Full depth Removal/Replacement w/Base (Center Lanes @3rd St-254 LF)
Mobilization & Traffic Control Includes 10" Rock base and 7" asphalt pavement.

Condition: _____

Replacement needed Timeline: TBD

Additional Comments: _____

Funding Sources: TBD

Funding by the Years

2027 \$ _____

2028 \$ _____

2029 \$ _____

2030 \$ _____

2031 \$ _____

CAPITAL IMPROVEMENT PLAN 2027-2031



STREETS – RAINBOW DRIVE SINKING



Department: Streets

Timeline: The Master Street Maintenance Plan proposed for early 2026 will guide priorities and timelines.

Cost Estimate: \$70,000 plus tear-out costs

Description:

- 80' long x 30' wide street section, including curb and gutter
- 36' long x 30' wide street section, including curb and gutter
- 42 lineal feet of curb and gutter
- 14'x14' section of approach at 1206 Rainbow Dr

Condition: Road sinking and cracking affecting the adjacent property drive approach

Funding Sources: TBD

Funding by the Years

- 2027 \$ _____
- 2028 \$ _____
- 2029 \$ _____
- 2030 \$ _____
- 2031 \$ _____

CAPITAL IMPROVEMENT PLAN 2027-2031



**STREETS – CLAYHILL RD
(From Hunter Rd to N. 6th St.)**



Department: Streets

Timeline: The Master Street Maintenance Plan proposed for early 2026 will guide priorities and timelines.

Cost Estimate: \$301,360

Description:

- At Edge: 4" Mill, 6" Base Rock, 7' wide Asphalt at sides, New 4" AC x 7" Wide Base,
- At Center: Thermal Crack Repair
- Entire Road: 2" AC Overlay

Condition:

Funding Sources: TBD

Funding by the Years

- 2027 \$ _____
- 2028 \$ _____
- 2029 \$ _____
- 2030 \$ _____
- 2031 \$ _____

CAPITAL IMPROVEMENT PLAN 2027-2031

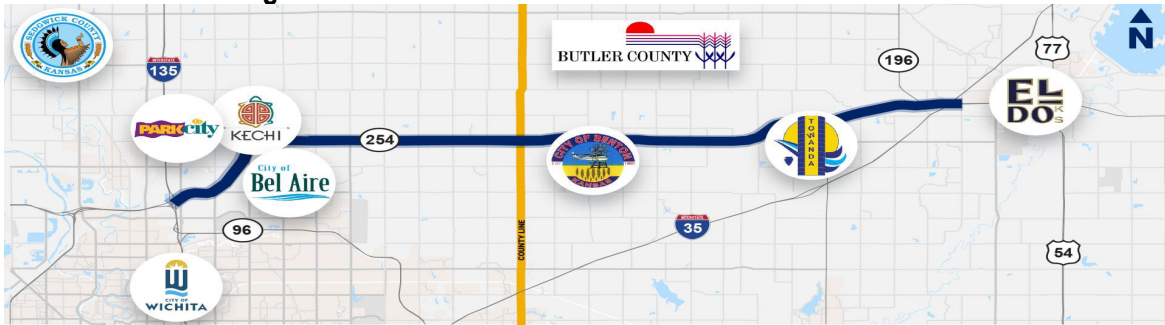


Department: Streets

Timeline: Unknown – Subject to action by State of Kansas

Cost to Towanda: \$200,000-\$500,000. When the K-254 Interchange is implemented for Towanda, the State more than likely will require a 20% match in funding. The potential cost of the project as of 2025 could be upwards of \$1,000,000. This would require Towanda to provide a \$200,000 - \$500,000 match in funds.

K-254 Corridor Management Plan



Project Details

State Project Name	K-254 Corridor Management Plan
State Project Number	KA-6499-01

Project Location: River Valley Rd & K-254, Hunter Rd & K-254

Project Scope and Impact: Design of a safe and efficient means of accessing K-254 from Towanda, improving public safety.

Funding Sources: TBD

Operating Impacts: There are no additional operating impacts other than the initial 20% match required to finance the project.

Community Impact: Keep traffic moving efficiently and safely. Reducing fatalities and damage at dangerous intersections used by Towanda Citizens and Emergency Vehicles to access K-254 from the city of Towanda. Also reduces the cost and manpower replacing and maintenance of the street lights at the intersections due to accidents.

Funding by the Years

2027 \$ _____
 2028 \$ _____
 2029 \$ _____
 2030 \$ _____
 2031 \$ _____

CAPITAL IMPROVEMENT PLAN 2027-2031



WATER DISTRIBUTION SYSTEM-PIPING



Department: Water

Timeline: Design is underway. System replacement is needed soon.

Cost Estimate: TBD

Condition: Poor. Frequent leaks in aging water service lines throughout town

Additional Comments: A 10-year 1% sales tax was approved in November 2025 for the water system. Sales tax collections will begin April 1, 2026, and sunset March 31, 2036. Under current models, the sales tax will generate approximately \$180,000 in annual revenue.

Funding Sources:

- 10-year 1% sales tax
- Savings from reducing water loss and fewer responses requiring overtime
- Financing options through RWFA, USDA, or KDHE SRF loan

Funding by the Years

2027 \$ _____
2028 \$ _____
2029 \$ _____
2030 \$ _____
2031 \$ _____

**MUNICIPAL
EQUIPMENT
RESERVE PLAN
FY 2026-2031**



MERP 2027-2031

MERP PURCHASES	COST	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	Future	Total
GROUNDSKEEPING									
Bobcat UW56 Utility Work Truck	\$85,000							TBD	
New 52" Mower	\$16,000		X	X					
Subtotal Groundskeeping									
WATER-SEWER-STREETS									
Flatbed PU Replacement	\$ 50-70,000	X	X						
Case Skid Steer	\$60,000		X	X	X				
Front End Loader JD204g	\$110,000							TBD	
50P Tier Compact Excavator	\$110,000		X	X	X				
7X12 Interstate Dump Trailer	\$10,199	X	X						
Subtotal Water-Sewer-Streets									
TOTAL MERP PLAN									

CAPITAL IMPROVEMENT PLAN 2027-2031



MAINTENANCE EQUIPMENT Addition of Bobcat UW56 – Utility Work Truck



Department: Water-Sewer-Streets-Public Works

Timeline: TBD

Purchase Cost: \$85,000

Vehicle: Utility Work Truck 61 HP Cargo Box Load Capacity 2000 lb. Machine Capacity 2200 lb.

Additional Comments: To replace the gas-powered Club Car Golf Cart. In addition, it would be used for groundskeeping, snow plowing City facilities/walks. The front bucket and bed are handy for many other jobs.

Funding Sources: TBD

Funding by the Years:

2027 \$ _____
2028 \$ _____
2029 \$ _____
2030 \$ _____
2031 \$ _____

CAPITAL IMPROVEMENT PLAN 2027-2031



MAINTENANCE EQUIPMENT

Replacement for 2006 Ferris 52" Mower – 15002 Model Kawasaki FH 721V



Department: Groundskeeping

Timeline: Replacement Needed in 1-5 years. Replacement needed 2027-2031

Replacement Cost: \$16,000

Vehicle: 2006 FERRIS 52" 15002 MODEL KAWASAKI FH 721V Mower2

Mileage or Hours: 553 Hours

Condition: Rough- 20 years old. It breaks down a lot and is used for summer mowing.

Replacement needed timeline: By 2028

Additional Comments: Sell Wholesale on Purple Wave. Estimated Funds from selling \$500

Funding Sources: TBD

Funding by the Years

2027 \$ _____
2025 \$ _____
2029 \$ _____
2030 \$ _____
2031 \$ _____

CAPITAL IMPROVEMENT PLAN 2027-2031



MAINTENANCE EQUIPMENT Replacement for 2004 Ford F-350 Single Cab Flatbed



Department: Water-Sewer-Streets-Public Works

Vehicle: 2004 Ford F-350 Single Cab 6.8 Triton V10 (PU 2)

Mileage or Hours: 90,379 Miles

Condition: Very Poor

Timeline: ASAP

Cost to Towanda: Replacement Cost \$50,000-\$70,000.

Additional Comments: Caught on Fire. Sell via Purple Wave and replace. Estimated income from sale \$1,500-\$3,000. Also sell off 1995 Chevy. Both 2004 Ford and 1995 Chevy could be sold and replaced with one new truck.

Funding Sources: TBD

Funding by the Years

2027 \$ _____
2028 \$ _____
2029 \$ _____
2030 \$ _____
2031 \$ _____

CAPITAL IMPROVEMENT PLAN 2027-2031



MAINTENANCE EQUIPMENT Replacement for 2015 Case SR210 Skid Steer



Department: Water-Sewer-Streets-Public Works

Timeline: Replacement Needed 1-5 Years

Cost to Repair/Maintain: Unknown

Replacement Cost \$60,000

Vehicle: 2015 Case SR210 Skid Steer

Mileage or Hours: 2033 Hours

Condition: Average- Frame Issues-Possibly Bending

Replacement needed Timeline: 1-5 Years

Additional Comments: Sell Wholesale on Purple Wave. Estimated Funds from selling \$15,000

Funding Sources: TBD

Funding by the Years:

2027 \$ _____
2028 \$ _____
2029 \$ _____
2030 \$ _____
2031 \$ _____

CAPITAL IMPROVEMENT PLAN 2027-2031



**MAINTENANCE EQUIPMENT
Addition of
Compact Wheel Loader (Front End Loader) – 204 G-Tier John Deere**



Department: Water-Sewer-Streets-Public Works
Timeline: 1-3 Years to replace 2014 Case Back Hoe
Purchase Cost: \$95,000-110,000
Vehicle: Front End Loader
Mileage or Hours: n/a
Condition: n/a
Additional Comments:
Funding Sources: TBD

Funding by the Years
2027 \$ _____
2028 \$ _____
2029 \$ _____
2030 \$ _____
2031 \$ _____

CAPITAL IMPROVEMENT PLAN 2027-2031



**MAINTENANCE EQUIPMENT
50 P Tier Compact Excavator John Deere**



Department: Water-Sewer-Streets-Public Works

Timeline: TBD

Purchase Cost: \$95,000-110,000

Vehicle: Compact Excavator

Mileage or Hours: 35.9 hp - Max digging depth 11'7" -Operating weight 10,847lb

Additional Comments: This would replace the Mini Excavator and Case Backhoe loader aspect. This would be more efficient on jobs than the backhoe

Funding Sources: TBD

Funding by the Years

2027 \$ _____
2028 \$ _____
2029 \$ _____
2030 \$ _____
2031 \$ _____

CAPITAL IMPROVEMENT PLAN 2027-2031



MAINTENANCE EQUIPMENT 7x12 Interstate Load Runner Bumper Pull Dump Trailer



Department: Water-Sewer-Streets-Public Works

Timeline: Need ASAP

Price: \$10,199

Equipment: 7x12 Interstate LoadRunner Bumper Pull Dump Trailer

Condition: New

Additional Comments: This is a daily need. Would eliminate the need for one of our 2 dump trucks (Inop one) and does not require a CDL to pull.

Funding Sources: TBD

Funding by the Years

2027 \$ _____

2028 \$ _____

2029 \$ _____

2030 \$ _____

2031 \$ _____

QUOTE

D. Gerber Commercial Pool Products and Service, LLC

P. O. Box 20543
 Oklahoma City, OK 73156
 620/222-8279 cell
 FEIN # 47-2222029

Date: 1/28/2026
Quote For: Rylan Rose
 City of Towanda
 110 South 3rd
 Towanda, Kansas 67144
super@cityoftowanda.com
 316/390-4085

Description: _____

NUMBER	QTY	DESCRIPTION	PRICE	TOTAL
	1	United Industries 78" Vertical Sand Filter		\$28,750.00
		Includes the following:		
		6 hour turnover rate		
		Uniflex interior lining		
		Primer exterior		
		Schedule 80 PVC internals		
		6" face piping with schedule 80 pvc and single lever linkage		
		Influent/Effluent gauge panel		
		Backwash sight glass		
		Manual air relief		
		Filter media		
		Shipping		
		Allow 16-20 weeks for production and delivery.		
		TOTAL QUOTE		\$28,750.00

Terms: Net 30 Days

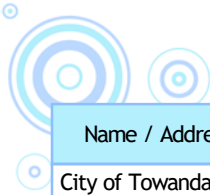


Little Richards Pools & Spas, Inc.

9961 SW 15th Street
Towanda, KS 67144

Estimate

Date	Estimate #
1/16/2026	1 LR PENTAI



Name / Address
City of Towanda 110 S. 3rd P.O. Box 160 Towanda KS 67144

Terms
2/3 down

Description	Qty	Cost	Total
<p>New filter- PRODUCT NUMBER: Pentair- 143461/ WEIGHT: 550LBS/ THS3461 DIMENSIONS: 34" diameter W X 61" IN L 6HOUR TURNOVER RATE: 73,080 GALLONS HORIZONTAL SAND FILTER</p> <p>INCLUDED: Plumbing kit & gauge panel for unit New pool filter sand- Brown- per 50 lb. bag- 1250# and 300# pea gravel Delivery/ Freight on product Installation of new filter and plumbing kit, and sand, pea gravel-- on newly poured 15 x 15 concrete pad performed by City Maintenance Dept.)</p> <p>Lead time- 6-8 wks-- TERMS: 2/3 down to order. 1/3 upon completion of job. 2/3= \$ 19,200.00 Per our years of doing business-- going into our 50th year this year-- we would NOT recommend this quote for the price and lack of parts, flexibility and ability to service and maintain easily in the future.</p>		29,089.00	29,089.00T

For bid acceptance, please SIGN and send back to above address WITH 2/3 DOWNPAYMENT. THANK YOU!	Subtotal	\$29,089.00
	Sales Tax (0.0%)	\$0.00
	Total	\$29,089.00

Check out our web page for exclusive deals, and "like" us on Facebook.

Signature _____





Little Richards Pools & Spas, Inc.

9961 SW 15th Street
Towanda, KS 67144

Estimate

Date	Estimate #
1/16/2026	3 PENTAIR

Name / Address
City of Towanda 110 S. 3rd P.O. Box 160 Towanda KS 67144

Terms
Due on receipt

Description	Qty	Cost	Total
<p>3 New filter(s)- Pentair 140C-3 Commercial filter - (will handle 204,000 gallons total and faster turnover rate than the one larger filter -- so when comparing the larger 78" verticle or horizontal unit-- these 3 will provide much better results, more flexibility for way less cost -- (over \$4000.00) and much easier to handle, service and guarantees the pool will have a working filtration system -- so not running into issues or worry like current situation)</p> <p>INCLUDES: 3 - New Sand filters - Complete unit</p> <p>3- Multiport valve for filter(s)- 3" ABG PRA</p> <p>Plumbing/schedule 80- primer & glue</p> <p>New swimming pool filter sand- Brown- per 50 lb. bag- x 19 per unit (recommended to change media every 5-7 years depending on swim load and outside elements -- would guess with 3 units can do less)</p> <p>Delivery/ Freight on product</p> <p>Tandem Installation of products- deliver to jobsite and set up on new</p>		26,548.50	26,548.50T

For bid acceptance, please SIGN and send back to above address WITH 2/3 DOWNPAYMENT. THANK YOU!	Subtotal
	Sales Tax (0.0%)
	Total

Check out our web page for exclusive deals, and "like" us on Facebook.

Signature





9961 SW 15th Street
Towanda, KS 67144

Estimate

Date	Estimate #
1/16/2026	3 PENTAIR

Name / Address
City of Towanda 110 S. 3rd P.O. Box 160 Towanda KS 67144

Terms
Due on receipt

Description	Qty	Cost	Total
<p>(approx 15' x 15' concrete pad poured by City maint dept beforehand) and install new filters in tandem, valves, plumbing and sand *****Lead time to get filters in stock--- approx 3-4 wks **** Can install anytime pad is poured and ready for us TERMS: 2/3 to order. 1/3 upon completion of job. 2/3= \$17522.00</p> <p>SPECS AND INFORMATION ABOUT THE PENTAIR COMMERCIAL FILTER SYSTEMS:</p> <p>The Triton heavy duty (HD) filter is a thirty-inch fiberglass filter that offers a maximum operating pressure of 75 PSI. This filter is specifically designed for special high-pressure commercial applications that require up to 98 gpm, and is ideal for all heavy-duty commercial applications.</p> <p>For commercial water applications. Available in flow rates from 98 to 141 gallons per minute. Triton C and C-3 Series filters are designed for high efficiency and easy maintenance in high capacity commercial pool applications. A superior internal design levels the sand bed and produces an even water flow for the most efficient filtration possible. Our multi-diffuser system and slotted layer design give the Triton C</p>			

For bid acceptance, please SIGN and send back to above address WITH 2/3 DOWNPAYMENT. THANK YOU!	Subtotal
	Sales Tax (0.0%)
	Total

Check out our web page for exclusive deals, and "like" us on Facebook.

Signature





Little Richards Pools & Spas, Inc.

9961 SW 15th Street
Towanda, KS 67144

Estimate

Date	Estimate #
1/16/2026	3 PENTAIR

Name / Address
City of Towanda 110 S. 3rd P.O. Box 160 Towanda KS 67144

Terms
Due on receipt

Description	Qty	Cost	Total
filter superior filtration capacity and flow for longer cycles between cleanings, which significantly reduces operating costs. Three-inch bulkheads (C-3 models) cut friction loss in half, and flanged connections don't require special adapters. The Triton C Series filter is engineered with single-piece tanks for superior strength, and made from the toughest materials available to withstand harsh chemicals and weather. Capable of increased flow rates to 20 gpm per square foot of filter media, these filters are ideal for commercial applications and tandem installations when several filters are required.			

For bid acceptance, please SIGN and send back to above address WITH 2/3 DOWNPAYMENT. THANK YOU!

Check out our web page for exclusive deals, and "like" us on Facebook.

Subtotal	\$26,548.50
Sales Tax (0.0%)	\$0.00
Total	\$26,548.50

Signature _____



Superior Pools Inc
 4811 N Alexander
 Wichita, KS 67204

Estimate

Date	Estimate #
2/11/2026	5176

Name / Address

Project

Description	Qty	Rate	Total
Hayward sand filter 63in Commercial grade	2	15,065.60	30,131.20
One pallet of sand		1,130.00	1,130.00
Sales tax		2,344.59	2,344.59
NOTES THIS IS FOR CASH AND CARY ONLY NO INSTALLATION PAYMENT IS NEEDED TO PLACE ORDER <i>8 weeks out</i>			
Total			\$33,605.79

New
Business
02.11.2026

Agreement Between Owner and Engineer

February 5, 2026

Scope of Services
Street Maintenance Mast Plan
JEO Project No. 260754.00

1 PROJECT UNDERSTANDING:

The City of Towanda, KS owns and maintains approximately 14.1 centerline miles of streets which consist of concrete, asphalt, asphalt overlay, sealcoat, and gravel. The city is interested in implementing a comprehensive Pavement Management Plan that provides a framework for effectively managing the streets.

The plan is to leverage existing GIS resources and historical records to create a comprehensive pavement inventory, then collect pavement condition data using the PASER rating system, to assess current conditions and establish a methodology to prioritize roadway repair, rehabilitation, and reconstruction projects. Using that system, JEO will then develop a data-driven 10-year Capital Improvement Plan (CIP) that includes a list of recommended projects, recommendations for improvements to pavement design and maintenance standards, as well as an evaluation of resources and expenditures required to maintain various levels of condition performance.

2 PROJECT APPROACH:

The project will consist of:

- Review of the design standards for street construction and maintenance practices and making recommendations for improvements to achieve long-lasting pavements.
- Assembling & auditing the GIS inventory of the street system
- Evaluating the system's current roadway conditions using PASER Condition Assessment Protocol and a custom handheld GIS collector app.
- Determining major/minor rehabilitation and reconstruction alternatives, as well as the triggers or effects to be used in the data analysis, projections, and estimating their life cycle costs (LCC).
- Developing long-term sustainable pavement maintenance/replacement schedules with cost projections utilizing today's costs. This may include up to 3 alternative scenarios to compare budgets or goals.
- Creating a 10-year Pavement Capital Improvement Plan with the agreed upon budgets and goals.
- Provide Public Informational Material for sales tax renewal advocacy.

Design Criteria/Assumptions:

- The street system consists of approximately 14.1 centerline miles.
- Pavement design, maintenance standards, and best practice recommendations will be based on current state of practice, relevant pavement research, and industry standards.
- Determine major rehabilitation and reconstruction alternatives, as well as the condition triggers for their use in the data analysis, projections, and estimating life cycle costs.
- Modeling of scenarios will be developed using ArcGIS and spreadsheet-based models. If the City determines that a pavement management software solution is desired, that would be outside the scope of services.

3 SCOPE OF SERVICES:**3.1 Project Administration****a. Project Management**

Maintain a system for monitoring progress to allow monthly tracking and invoicing.

Submit with each design service invoice a summary of work performed, estimated task completion percentage, contract completion date, and actual completion date.

i. Monitoring Project Scope and Schedule

This includes task identification, scheduling, task assignment, and coordination with the project team.

ii. Project Meetings

Meet with the City to discuss progress and collect information for specific elements of the project. The meetings will also serve to establish schedules, develop project goals, establish initial design parameters, promote a dialog between the various entities, improve the decision-making process, and expedite design development. Prepare minutes of the meetings and keep documentation of other communications.

The following meetings are included with the scope of work:

- Kickoff Meeting (Pavement Design Standards and Maintenance Standards)*
- Review of Existing Conditions & Priority Setting
- Draft Plan Review*
- Presentation to Mayor, City Council and City Staff

**Meetings assumed to be remote.*

iii. Pavement Design/Maintenance Standards Review

The current pavement design requirements will be compared to current state of practice, industry standards, and relevant research such as IHRB Project TR-640 Optimizing Pavement Base, Subbase, and Subgrade Layers for Cost and Performance of Local Roads, will be utilized in the comparison. This will include analyzing all elements of the pavement

system, including subgrade, subbase, subsurface drainage, pavement thickness, PCC mixtures, pavement jointing, and construction methods. Recommendations will be made to the standards to help achieve a 50-year design life of the pavements.

b. Data Analysis

Obtain and verify roadway inventory and characteristic data followed by performing a condition analysis. The specific tasks to be performed include the following:

i. Inventory Data

Review publicly available GIS data from sources such as FHWA, KDOT, the County, or City. Relevant historical information will also be considered, including written documentation. This data will be merged into a usable format within ArcGIS. Data will include at minimum: Roadway Identification, Functional Classification, Surface Type, Surface Width, estimated Average Daily Traffic (ADT), and Pavement Condition Rating. This information will then be aggregated and assessed alongside the City's current methods, standards, and specifications.

ii. Pavement Condition Evaluation

Two trained pavement raters will mobilize using a company vehicle, equipped with a custom mobile GIS collector app designed to collect data related to the Pavement Surface Evaluation & Rating System (PASER). The raters will take a photograph of each roadway section and assign a score from 1 to 10 for each paved road based on assessment guidelines in the PASER technical manuals. The raters will also note any abnormalities, local failures, presence of curb, and any drainage features.

iii. Data Verification

The field collection process will provide an analysis of certain characteristics of the roadway but is not sufficient on its own. In addition to the field data, remote personnel will use the digital imagery taken to conduct limited inspections, comprised of approximately 5-10% of the roadway system, to validate/verify the pavement condition analysis.

iv. Existing Conditions Memo

Prepare a memorandum detailing the collected pavement conditions. This shall include descriptive statistics, maps/graphics, as well as provide commentary on any unique distresses exhibited by the data.

c. Pavement Rehabilitation and Reconstruction Treatment Strategies

i. Identify Preferred Rehabilitation Treatment Methods

Review current City standards and current maintenance practices in conjunction with major literature regarding current best practices for pavement preservation and minor and major rehabilitation. Suggest "best management practices" in a "toolbox" of treatment types that

identifies proper conditions for various treatment applications. The compiled list of recommended treatments will be provided with appropriate application strategies for the city to consider when making project treatment determinations.

Assemble a list of any treatment-related factors that may come into play in determining their feasibility. This list may include the City's experience with the use of the treatment, future maintenance requirements, local contractors' experience with the treatment, availability of needed equipment and materials, and among providers of materials.

ii. Typical Treatment Construction Costs

Provide opinions of estimated construction costs to construct each treatment alternative analyzed using in the treatment selection. Provide several years of history of bid tabulations to assist in these calculations. These costs will not include design, engineering, or other administrative costs.

d. Plan for Improvements

i. Scenario Modeling

Utilize ArcGIS and spreadsheet-based models to develop pavement performance projections and run budget and target driven scenarios. Sustainable rehabilitation/replacement schedules with annualized costs will be developed for the following scenarios:

- Maintaining Current Conditions
- Maximizing Current Funding
- With a reasonable funding that increase and the resulting future condition scores
- With a reasonable goal condition and the resulting budgets.

Scenario alternatives will be performed for a minimum period of 15 years. The results of these testing scenarios inform final decision-making and assist in the project prioritization process. Recommend a preferred strategy that best addresses the needs of the community using the priorities previously established constraints.

e. Pavement Management Report

Prepare a pavement management program report that summarizes the data collection and analysis, treatment strategies for minor/major rehabilitation and reconstruction, the prioritization of the improvements, and the recommended improvements. The report will include map(s) showing condition ratings for all paved roadways.

f. Develop 10-Year Capital Improvement Plan

With input from City staff, prepare a 10-year plan, programming anticipated funds. Prepare a magnitude of costs for design and construction of the recommended improvements. The initial task will not include preparation of detailed cost estimates. Funds will be programmed annually, and expenditures broken down by year.

After the prioritization of the improvements, conduct site reviews for the near-term projects included in the 10-year plan and review against known utility needs.

4 FEE:

4.1 The fee for this project is a Lump Sum of **\$43,000.00**.

5 DELIVERABLES AND ESTIMATED SCHEDULE:

5.1 Deliverables

- Meeting Agendas and Minutes
- Existing Program Evaluation Memo
- Existing Pavement Conditions Memo
- City Council Meeting Presentation Power Point
- Pavement Management Program (10-Year CIP & Report)
- Report Maps in GIS shapefile format

5.2 Estimated Schedule

This schedule was prepared to include reasonable allowances for review and approval times but can be adjusted. JEO understands that Towanda wants information for their next CIP. Although data collection and street maintenance planning will not be complete, JEO will work with staff to provide recommendations for street work in time for their CIP development.

Start Date	Notice to Proceed (NTP)
Kick-Off Meeting	30 days from NTP
Plan Draft Submittal	5 months from NTP
Develop Pavement Management Plan	8 months from NTP

6 OWNER RESPONSIBILITY:

- 6.1 Provide a meeting room for face-to-face meetings.
- 6.2 Review and provide comments on draft plan within 4 weeks of submittal.
- 6.3 Provide representative to participate in meetings, whether in-person or via web-conference
- 6.4 Provide available Geographic Information System (GIS) data and/or hard copy street maps.
- 6.5 Provide available pavement thickness, type, and age data.
- 6.6 Provide recent street paving, rehabilitation construction and maintenance contract information.

7 EXCLUSIONS:

7.1 The following items are not included as part of the scope of services:

- Field assessments of the cemetery area.
- Public Engagement.
- Additional meetings or updates beyond those listed above.
- Pavement analysis and management software including training.
- Underground utility analysis.
- GIS-based mapping portal or dashboards.
- Field review of individual projects.
- Design services of individual projects.
- Field inspection of related infrastructure including storm sewer, water, sanitary sewer, electrical, traffic signals, drainage structures and bridges.
- Development of Specifications and Construction Standards.
- Cores of existing pavements.
- Periodic updates to the 10-year plan.

Services not included in the scope of services can be provided under amendments or separate agreements.

8 GENERAL CONDITIONS

8.1 Terms and conditions are established in the Master Services Agreement between the City of Towanda and JEO Consulting Group, Inc. dated 3/14/2024. Except to the extend modified herein, all terms and conditions of the Master Services Agreement shall continue to be in effect.

If the above Scope of Services meets with your approval please return one signed copy of this letter to our JEO and retain the original for your records. If you have any further questions or comments please do not hesitate to call.

Respectfully submitted,



Brad Shores, PE
Project Principal

PROPOSAL ACCEPTED:
City of Towanda, Kansas

By: _____

Title: _____

Date Signed: _____

ORDINANCE NO. 731

AN ORDINANCE, granting to Kansas Gas Service, a Division of ONE Gas, Inc., and its successors and assigns, a natural gas franchise, prescribing the terms thereof and relating thereto, providing definitions of terms, prescribing a franchise fee, providing terms and conditions for the use of public rights-of-way, requiring advance notice of work and duty to repair, providing for indemnification and a hold harmless agreement, providing for rules and regulations, prescribing insurance requirements, reserving certain rights, providing for revocation and termination, providing for an acceptance of the terms of the franchise, providing for a reopener, providing for notice of annexations, prescribing relevant governing law, providing for transfer and assignment of the franchise, providing for points of contact and notifications, providing for an agreement to renegotiate, and repealing all ordinances or parts of ordinances inconsistent with or in conflict with the terms hereof.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOWANDA, KANSAS:

SECTION 1. DEFINITIONS.

For purposes of this Franchise Ordinance the following words and phrases shall have the meanings given herein. When not inconsistent within the context, words used in the present tense include the future tense and words in the single number include the plural number. The word “shall” is always mandatory, and not merely directory.

“**City**” shall mean the City of Towanda, Kansas, and, where appropriate by the context, each of its departments, divisions and component units, including public trusts or authorities of which the City is a beneficiary.

“**Company**” shall mean Kansas Gas Service, a division of ONE Gas, Inc.

“**Consumer**” shall mean any Entity located within the municipal corporate limits of the City and serviced by the Company through any use of the Public Ways.

“**Distribution**” or “**Distributed**” shall mean all sales, distribution, or transportation of natural gas to any Sales Consumer or Transportation Consumer for use within the City by the Company or by others through the Distribution Facilities of Company in a Public Way.

“**Distribution System**” or “**Distribution Facilities**” shall mean a pipeline or system of pipelines, including without limitation, mains, pipes, boxes, reducing and regulating stations, laterals, conduits and services extensions, together with all necessary appurtenances thereto, or any part thereof located within any Public Way, for the purpose of Distribution or supplying natural gas for light, heat, power and all other purposes.

“Effective Date” shall mean the date the Company files its written acceptance with the City following the final passage and approval of this Franchise Ordinance by the City, as set forth in Section 10 of this Franchise Ordinance.

“Entity” shall mean any individual person, governmental entity, business, corporation, partnership, firm, limited liability corporation, limited liability partnership, unincorporated association, joint venture, trust, and any form of business enterprise not specifically listed herein.

“Facility” or “Facilities” refers to the Company’s Distribution System or Distribution Facilities.

“Franchise” shall mean the grant of authority, set forth in Section 2 of this Franchise Ordinance, by the City to the Company for the Distribution of natural gas to the inhabitants of the City and to operate a Distribution System or Distribution Facilities.

“Franchise Fee” shall refer to the charges as prescribed in Section 3 of this Franchise Ordinance.

“Franchise Ordinance” shall mean this Ordinance granting a natural gas Franchise to the Company.

“Gross Receipts” shall mean any and all compensation and other consideration derived directly by the Company from any Distribution of natural gas to Consumers within the City. Such term shall not include revenue from certain miscellaneous charges and accounts, including but not limited to: connection fees, disconnection and reconnection fees, temporary service charges, delayed or late payment charges, collection fees, bad debts, customer project contributions, meter test fees, revenues received by Company from Consumers as Franchise Fee reimbursement, and returned check charges. Additionally, Gross Receipts shall not include credit extended pursuant to the Cold Weather Rule (or substitute rule) of the Kansas Corporation Commission for natural gas sold within the corporate limits of the City, nor Volumetric Rate Fees collected by Company and remitted to City in accordance with Section 3 of this Franchise Ordinance.

“MCF” shall mean a measurement of natural gas equal to one thousand cubic feet. It is assumed for purposes of this Franchise Ordinance that one MCF equals one million British Thermal Units.

“Public Improvements” means any public facilities, buildings, or capital improvements, including, without limitation, streets, alleys, sidewalks, sewer, water, drainage, right-of-way improvements, and other Public Projects.

“Public Project” means any project planned or undertaken and financed by the City or any governmental entity for construction, reconstruction, maintenance, or repair of public facilities or improvements, or any other purpose of a public nature paid for with public funds.

“Public Way” or “Public Ways” shall mean the area on, below or above the present and future public streets, avenues, alleys, bridges, boulevards, roads, highways, parks, parking places,

and other public areas, and general utility easements, dedicated to or acquired by the City. The term does not include easements obtained by private entities providing utilities services or private easements in platted subdivisions or tracts.

“Sales Consumer” shall mean, without limitation, any Entity that purchases natural gas within the corporate City limits from Company for delivery to such Consumer within the City through the Company’s Distribution System or Distribution Facilities.

“Settlement Prices” shall mean the settlement prices for natural gas futures contracts traded on the New York Mercantile Exchange (NYMEX) on the fifteenth day of each month as published in nationally recognized publications such as the CME Group (CME) or S&P Global Platts (Platts) on the following business day (or the next day in which a Settlement Price is published).

“Transport Gas” shall mean all natural gas transported by Company pursuant to a Kansas Corporation Commission approved transportation tariff, arrangement, or by other agreement, but not sold by the Company, through Company’s Distribution Facilities to any Transportation Consumer.

“Transportation Consumer” shall mean without limitation, any Entity that transports Transport Gas pursuant to a Kansas Corporation Commission approved transportation tariff, arrangement, or by other agreement, within the City’s municipal corporate limits through Company’s Distribution Facilities for consumption within the City’s corporate limits.

“Volumetric Rate” is the rate applicable to each Mcf of Transport Gas distributed to Transportation Consumers. The Volumetric Rate shall be based on a twelve month average of Settlement Prices as calculated from July through June. Initially, the Settlement Price shall mean \$0.1805 per MCF for Transport Gas distributed to Transportation Consumers within the City as represented in “Attachment A,” which is incorporated herein and attached hereto. There shall be an annual recalculation of the Volumetric Rate which shall be effective each January 1. The recalculation shall be based on Settlement Prices for the previous twelve-month period. The average Settlement Prices for each of the twelve months shall be summed and divided by twelve and multiplied by five percent (5%) to obtain the Volumetric Rate to be effective January 1 of the next succeeding year. The Company shall calculate the Volumetric Rates in accordance with the procedures set out herein and then filed with the City Clerk by July 31 of each year for those rates to be effective on January 1 of the following year.

SECTION 2. GRANT OF NON-EXCLUSIVE FRANCHISE.

A. In consideration of the benefits to be derived by the City and its inhabitants, there is hereby granted to the Company (said Company operating a Distribution System in the State of Kansas), a non-exclusive Franchise for a period of twenty (20) years from the Effective Date, to construct, maintain, extend and operate its Distribution Facilities along, across, upon or under any Public Way; for the purpose of selling and distributing natural gas for all purposes to the City, and its inhabitants, and through said City and beyond the limits thereof; to obtain said natural gas,

and/or comparable blends of combustible gasses, from any source available; and to do all things necessary or proper to carry on said business.

B. The grant of this Franchise by the City shall not convey title, equitable or legal, in a Public Way and shall give only the right to occupy the Public Way for the purposes and for the period stated in this Franchise Ordinance. This Franchise Ordinance does not:

- (1) Grant the right to use facilities or any other property, natural gas-related or otherwise, owned or controlled by the City or a third party without the consent of such party;
- (2) Grant the authority to construct, maintain or operate any Facility or related appurtenance on property owned by the City outside of a Public Way;
- (3) Excuse the Company from obtaining appropriate access or attachment agreements before locating its Facilities on property owned or controlled by the City (other than a Public Way) or a third party; or
- (4) Unless explicitly set forth herein, excuse the Company from obtaining and being responsible for any necessary permit, license, certification, grant, registration, or any other authorization required by any appropriate governmental entity, including, but not limited to, the City or the Kansas Corporation Commission.

SECTION 3. FRANCHISE FEE.

A. As further consideration for the granting of this Franchise, and in lieu of city occupation, license or permit fees, or revenue taxes, except as expressly provided herein, the Company shall pay to the City during the term of this Franchise, a Franchise Fee of: (i) five percent (5%) of the actual Gross Cash Receipts collected by the Company from the Distribution of natural gas to all Sales Consumers within the corporate limits of the City; and (ii) a sum equal to the Volumetric Rate multiplied by the number of MCF of Transport Gas for the distribution of Transport Gas for Transportation Consumers, all such payments to be made monthly for the preceding monthly period.

B. The Company's obligation for payments of the Franchise Fee shall commence with the first cycle of the monthly billing cycle following the Effective Date of this Franchise Ordinance. Prior to that date, payments shall continue to be calculated and be paid in the manner previously provided in Ordinance No. 723, and amendments thereto.

C. In the event a Consumer of Company does not pay a monthly bill from Company in full, Company shall prorate its payments of remissions to the City for sums due on that particular bill so that the amount actually paid by the Consumer to Company on the bill is distributed to Company and to the City for sums due on the bill in proportion to the percentage of the total bill actually paid by the Consumer. In the event Company actually collects any outstanding amounts due on a past due, unpaid, or partially paid monthly customer bill, the Company shall pay City its proportionate share of sums due to the City on such bill.

D. Upon written request by the City (but no more than once per quarter), the Company shall submit to the City a certified statement showing the manner in which the Franchise Fee was calculated. The City shall have the right to examine within the corporate limits of the City and during regular business hours, upon reasonable advance written notice to the Company, all books, papers and records kept by the Company in the ordinary course of business and pertaining to its business carried on by it in or through the City, necessary to verify the correctness of the Franchise Fee paid by Company.

E. No acceptance by the City of any Franchise Fee shall be construed as an accord that the amount paid is in fact the correct amount, nor shall acceptance of any Franchise Fee payment be construed as a release of any claim of the City. Any dispute concerning the amount due under this Section shall be resolved in the manner set forth in K.S.A. 12-2001, and amendments thereto.

F. The Franchise Fee required herein shall be in lieu of all taxes, charges, assessments, licenses, fees and impositions otherwise applicable that are or may be imposed by the City under K.S.A. 12-2001, K.S.A. 17-1902, and amendments thereto. From and after the date hereof, the permit fees required of the Company by any ordinance (presently in effect or hereafter adopted) for a permit to excavate in, or adjacent to, any Public Way shall be deemed a part of the compensation paid pursuant to this Franchise Ordinance and shall not be separately assessed or collected by the City; in no event, however, shall this provision be interpreted to waive the requirement of notice to the City and the procedural requirements of such ordinance. The Franchise Fee is compensation for use of the Public Way.

G. Notwithstanding the terms set forth above, in the event any Sales Consumer or Transportation Consumer makes payment to Grantee for those fees set forth in this Section 3 and said payments in turn are paid to the City by Grantee and such payments associated with this Section 3 by any such Sales Consumers or Transportation Consumer total \$_____ in any calendar year, then for the remainder of that calendar year, no additional fees shall be charged to such Sales or Transportation Consumer pursuant to this Section 3 and Grantee shall have no obligation to remit any further payments to the City under this Franchise Ordinance as to the volumes of gas distributed to such Sales Consumer or Transportation Consumer. The calculation of the annual \$_____ limit shall begin with those bills rendered by Grantee to Sales Consumers or Transportation Consumers beginning with the first cycle of Grantee's January monthly billing cycle and ending with the last billing cycle of Grantee's December billing cycle, which may carry over into early January of the next calendar year.

SECTION 4. USE OF PUBLIC RIGHT-OF-WAY.

A. Except as provided herein or as regulated by state or federal law, the use of any Public Way under this Franchise by the Company shall be subject to all laws, statutes, regulations and/or city policies (including, but not limited to those relating to the construction and use of the Public Way or other public property) now or hereafter adopted or promulgated. Unless specifically provided herein, the Company shall be subject to all rules, regulations and policies now or hereafter adopted or promulgated by the City relating to permits, sidewalk and pavement cuts, utility

location, construction coordination, and other requirements on the use of a Public Way; provided however, that nothing contained herein shall constitute a waiver of or be construed as waiving the right of the Company to oppose, challenge, or seek judicial review of, in such manner as is now or may hereafter be provided by law, any such rules, regulation, or policy proposed, adopted, or promulgated by the City and, further provided other than the items enumerated in this Section 4 herein, that such rules, regulations or policies shall not require the payment of additional fees or additional costs for the use of a Public Way.

B. All mains, services, and pipe which shall be laid or installed under this Franchise shall be so located and laid as not to obstruct or interfere with any water pipes, drains, sewers, or other structures already installed. The Company shall provide, prior to commencing work, information to the City concerning work to be performed in the streets, avenues, bridges, parking areas, and public places of the City, as the City may from time to time require for purposes of record keeping. The City may require that the information be provided on its standard permit form, but without requiring approval, consent, or fees. In the event of an emergency, the Company shall have the right to commence work without having first provided such information or form(s).

C. The Company's use of any Public Way shall always be subject and subordinate to the City's use of the Public Way for any public purpose. The City may exercise its home rule powers in its administration and regulation related to the management of the Public Way; provided that any such exercise must be competitively neutral and may not be unreasonable or discriminatory, nor in conflict with state or federal law.

D. The City reserves the right to lay or permit to be laid cables, electric conduits, water, sewer, gas or other pipelines, and to do or permit to be done any underground work deemed necessary and proper by the City, along, across, over, or under any Public Way. In permitting such work to be done, the City shall not be liable to the Company for any damage to the Company's Facilities unless the City or its agents or contractors are negligent in causing said damage.

E. Whenever by reason of establishing a grade or changing in the grade of any street, or the location or manner of construction of any Public Way, the City deems it necessary to alter, change, adapt, or conform any portion of the Company's Facilities located in the Public Way, the City shall provide reasonable notice and such alterations or changes shall be made within a reasonable time by the Company, as requested in writing by the City, without claim for reimbursement or compensation for damages against the City; provided, however, that this provision is not intended to require the Company to alter, change, adapt, or conform any portion of its Facilities without reimbursement or compensation where the right to locate the same, whether by private right-of-way grant, utility easement, or otherwise, was acquired prior to the designation of the location as a Public Way.

F. If the City shall require the Company to adapt or conform its Facilities or in any way to alter, relocate, or change its property to enable any other person, firm, corporation, or Entity (whether public or private), other than the City, to use the Public Way, the Company shall be reimbursed by the person, firm, corporation, or Entity desiring or occasioning such change for any and all loss, cost, or expense occasioned thereby. "Person," "Firm," "Corporation," and "Entity" as used in this paragraph shall not include regular departments of the City, or any trust or authority formed by or for the benefit of the City for public utility purposes, but shall include any other

agency or authority of the City, whether acting in a governmental or non-governmental capacity, including, but not limited to, any urban renewal authority, or any other agency or authority, which as a part of its program clears whole tracts of land within the municipal corporate limits and relocates citizens for the purpose of urban development or similar aims.

G. The Company and the City shall participate in the Kansas One-Call utility location program. The Company shall cooperate promptly and fully with the City and take all reasonable measures necessary to provide accurate and complete information regarding the location of its Facilities located within a Public Way when requested by the City. Such location and identification shall be promptly communicated in writing to the City without cost to the City, its employees, agents or authorized contractors. The Company shall designate and maintain an agent familiar with the Facilities, who is responsible for providing timely information needed by the City for the design and replacement of Facilities in a Public Way during, and for the design of Public Improvements.

H. The Company shall be subject to the following fees and costs in connection with its use and occupancy of any Public Way: (i) in the event that the repairs or replacements set forth under Section 5 below, have not been timely completed by Company, the City may charge an excavation fee for each street or pavement cut to recover the costs associated with construction and repair activity; (ii) inspection fees to recover all reasonable costs associated with City inspection of the work of the Company in the Public Way when the Facilities are of such a scope and magnitude so as to require the City to incur such inspection costs by an outside party; and (iii) the repair and restoration costs associated with repairing and restoring the Public Way because of damage caused by the Company, its assigns, contractors, and/or subcontractors in the Public Way.

SECTION 5. NOTICE OF WORK AND DUTY TO REPAIR.

A. Prior to commencing any activities related to the construction, maintenance, or extension of its Facilities along, across, upon or under the Public Way, the Company shall submit to the City written plans detailing all such activities in the manner required by the City by Ordinance. In the event of an emergency, Company shall have the right to commence work without providing such plans, provided such plans are submitted within five business days of commencement of the work. The Company's Facilities shall be so constructed and maintained as not to obstruct or hinder the usual travel or public safety on such Public Ways or unreasonably obstruct the legal use by other utilities.

B. Prior to beginning work, the Company will inspect existing pavement within and/or adjacent to the work area and will report any existing damage or concerns. All earth, materials, sidewalks, paving, crossings, utilities, Public Improvements, or improvements of any kind located within the Public Way that are damaged, displaced, or removed by the Company shall be fully repaired or replaced to their prior condition or to existing municipal standards as are then in existence, and in a manner satisfactory to the duly authorized representative of the City, after completing such activity as is permitted under this Franchise Ordinance and without cost to the City.

SECTION 6. INDEMNITY AND HOLD HARMLESS.

The Company, its successors and assigns, in the construction, maintenance, and operation of its Facilities, shall use all reasonable and proper precaution to avoid damage or injury to persons and property, and shall indemnify, defend, hold, and save the City harmless from any and all claims, damage, judgements, and reasonable expense, including attorney fees, caused by the negligence of the Company, its successors and assigns, or their agents or servants. The Company or the City shall promptly advise the other in writing of any known claim or demand against the Company or the City related to or arising out of the Company's activities in any Public Way.

SECTION 7. RULES AND REGULATIONS.

The Company shall have the right to make and enforce such reasonable rules and regulations as it may deem necessary for the extension of its Facilities, the sale of its gas, and the prudent conduct of its business, provided that such rules and regulations shall neither be in conflict with the laws of the State of Kansas, with the orders, rules, or regulations of the Kansas Corporation Commission or other regulatory authority having jurisdiction, nor with the ordinances and regulations of the City insofar as they are consistent with the jurisdiction of the Kansas Corporation Commission or such other regulatory authority.

SECTION 8. REVOCATION AND TERMINATION.

In case of failure on the part of the Company to comply with any of the provisions of this Franchise Ordinance, or if the Company should do or cause to be done any act or thing prohibited by or in violation of the terms of this Franchise Ordinance, the Company may be subject to forfeiture of all rights, privileges, and Franchise granted herein, and all such rights, privileges, and franchise hereunder be deemed ceased, terminated, null, and void, and this Franchise Ordinance shall be deemed revoked or terminated, provided that said revocation or termination shall not take effect until the City has completed the following procedures: Before the City proceeds to revoke and terminate this Ordinance, it shall first serve a written notice upon Company, setting forth in detail the neglect or failure complained of, and the Company shall have sixty (60) days thereafter in which to comply with the conditions and requirements of this Franchise Ordinance. If at the end of such sixty (60) day period the City determines that the neglect or failure complained of has not been cured, the City shall take action to revoke and terminate this Franchise Ordinance by an affirmative vote of the governing body present at a public meeting and voting, setting out the grounds upon which this Franchise Ordinance is to be revoked and terminated; provided, to afford the Company due process, the Company shall first be provided reasonable notice of the date, time, and location of the governing body's consideration and shall have the right to address the governing body regarding such matter; and further provided, if the nature of the default is such that it cannot be reasonably cured within the above said sixty (60) day period, and the governing body believes the Company has in good faith timely commenced its cure and is diligently pursuing the completion of the same, the Company may, in the City's sole discretion, be given a reasonable additional period of time to complete its cure. Nothing herein shall prevent either party from invoking any other remedy that may otherwise exist at law. Upon any determination by the governing body to revoke and terminate this Franchise Ordinance, the Company shall have thirty (30) days to appeal such decision to the District Court where the City is located or in the District

Court of Johnson County, Kansas. This Franchise Ordinance shall be deemed revoked and terminated at the end of this thirty (30) day period, unless the Company has instituted such an appeal. If the Company does timely institute such an appeal, such revocation and termination shall remain pending and subject to the court's final judgment. Provided, however, that the failure of the Company to comply with any of the provisions of this Franchise Ordinance or the doing or causing to be done by the Company of anything prohibited by or in violation of the terms of this Franchise Ordinance shall not be a ground for the revocation or termination thereof when such act or omission on the part of the Company is due to any cause or delay beyond the control of the Company or to bona fide legal proceedings.

SECTION 9. RESERVATION OF RIGHTS.

A. In granting its consent hereunder, the City does not in any manner waive its regulatory or other rights and powers under and by virtue of the laws of the State of Kansas as the same may be amended, applicable Federal laws or regulations as the same may be amended, its home rule powers under the Constitution of the State of Kansas, nor any of its rights and powers under or by virtue of present or future ordinances of the City.

B. In adopting and passing this Ordinance, neither the City's nor the Company's present or future legal rights, positions, claims, assertions or arguments before any administrative agency or court of law are in any way prejudiced or waived. By the City's adopting and passing this Franchise Ordinance and the Company's acceptance hereof as provided in Section 10, neither the City nor the Company waive any rights, but instead expressly reserve any and all rights, remedies, and arguments the City or the Company may have at law or equity, without limitation, to argue, assert, and/or take any position as to the legality or appropriateness of any present or future laws, non-franchise ordinances and/or rulings.

SECTION 10. ACCEPTANCE OF TERMS.

A. This Franchise Ordinance shall take effect and be in force from and after its passage, approval by the City, acceptance by the Company, and publication in the official City newspaper. The Company shall have sixty (60) days after the final passage and approval of this Franchise Ordinance to file with the City Clerk its written acceptance of the provisions, terms, and conditions of this Franchise Ordinance and when so accepted, this Franchise Ordinance and acceptance shall constitute a contract between the City and the Company and such contract shall be deemed effective on the date Company files its acceptance with the City.

B. This Franchise Ordinance, when accepted as provided above, (i) shall constitute the entire agreement between the City and the Company relating to this Franchise, and the same shall supersede and cancel any prior understandings, agreements, or representations regarding the subject matter hereof, or involved in negotiations pertaining thereto, whether oral or written, (ii) shall be binding upon the parties, including their successors and assigns, and (iii) shall not be amended or further obligations imposed without mutual consent of the parties hereto.

SECTION 11. REOPENER PROVISION.

A. Upon written request of either the City or the Company, this Franchise may be reviewed once after five (5) years from the effective date of this Franchise Ordinance, and once every (5) five years thereafter, to review the Franchise Fee set forth in Section 3 above. Said request must be served upon the other party at least 120 days prior to the end of each period set forth above, and shall state specifically the amendment(s) to the Franchise Fee desired. The City and the Company shall negotiate in good faith in an effort to agree upon a mutually satisfactory amendment of the Franchise.

B. Upon written request of the Company, the Franchise shall be reopened and renegotiated at any time upon a change in federal, state, or local law, regulation, or order which materially affects any rights or obligations of the Company, including, but not limited to, the scope of the grant to the Company or the compensation to be paid to the City.

C. The Franchise Fee percentage rate set forth in Section 3 shall in no event exceed the percentage rate hereafter approved to calculate any fee paid to the City by any Entity for use of the Public Ways, if such fee is based in any way on the amount of revenues or gross receipts from the sale, transportation and/or distribution of natural gas or electric energy (excluding any municipally-owned electric utility) by such other Entity to customers within the City. If at any time after the Effective Date of this Franchise Ordinance, the fee or rate required to be paid by another Entity selling, transporting, and/or distributing natural gas or electric energy (excluding any municipally-owned electric utility) is less than the Franchise Fee percentage rate set forth in Section 3, then this Franchise shall become automatically subject to reopen upon notice by the Company for purposes of negotiation of a new lower Franchise Fee percentage rate.

SECTION 12. NOTICE OF ANNEXATION.

The City shall promptly notify the Company in writing (to include a map) of areas newly annexed into or deannexed from the corporate limits of the City, and the Company shall update its records for the purpose of payment of Franchise Fees as soon as reasonably practicable after receiving such notice. Notwithstanding anything to the contrary in this Franchise Ordinance, the Franchise Fees provided for in Section 3 shall not become effective within any area annexed by the City until the beginning of the monthly billing cycle which begins no more than sixty (60) days after the date that the City provides the Company with a certified copy of the annexation ordinance, proof of publication as required by law and a map of the City detailing the annexed area.

SECTION 13. RELEVANT LAW.

This Franchise Ordinance is granted pursuant to the provisions of K.S.A. 12-2001 and amendments thereto. Any and all ordinances or parts of ordinances in conflict with the terms hereof are hereby repealed or considered as having no effect as of the first cycle of the monthly billing cycle as referenced in Section 3 of this Franchise Ordinance.

SECTION 14. TRANSFER AND ASSIGNMENT.

Company shall not have the right to assign, sell, lease, or otherwise transfer in any manner whatsoever to any third party not affiliated with Company the rights and privileges granted under this Franchise Ordinance except as hereinafter provided. Any assignment, sale, lease, or other transfer by the Company of the Franchise granted herein to any third party not affiliated with Company shall be ineffective and void unless:

- (1) The proposed assignment, sale, lease, or transfer shall be in writing:
- (2) The prospective assignee, buyer, lessee, or other transferee shall agree in writing to accept and become responsible for full performance of all conditions, covenants, obligations, and liabilities contained in this Franchise Ordinance; and
- (3) Such writing shall be submitted to the City Clerk of the City.

SECTION 15. POINT OF CONTACT AND NOTICES.

The Company shall at all times maintain with the City a local point of contact who shall be available at all times to act on behalf of Company in the event of an emergency. Company shall provide the City with said local contact’s name, address, telephone number, fax number, and e-mail address. Emergency notice by either party to the other may be made by telephone to the City’s designee as listed below. All other notices between the parties shall be in writing and shall be made by personal delivery, depositing such notice in the U.S. Mail, Certified Mail (return receipt requested), or via the email addresses provided below. Any notice served by U.S. Mail or Certified Mail (return receipt requested) shall be deemed delivered upon actual receipt unless otherwise provided. Other than emergencies, notices to the parties shall be to the following:

The City:

The City of Towanda
Attn: City Clerk
Andy Newbrey
Towanda, Kansas 67144
Phone: 316-536-2243
Fax: 316-536-2737
Email: administrator@cityoftowanda.

Company:

Kansas Gas Service, a Div. of ONE Gas, Inc.
Attn: Legal Department
7421 W. 129th Street
Overland Park, KS 66213-2713
Phone: (913) 319-8619
Fax: N/A
Email: kgsfranchises@onegas.com

Emergency Contact Information:

Emergency Designee: _____
Emergency Contact No.: _____
Emergency Email: _____

Natural Gas Emergency No: 888-492-4950
Contact Email:
KGSDispatchOverlandPark@onegas.com

(or to replacement addresses that may be later designated in writing).

SECTION 16. AGREEMENT TO RENEGOTIATE.

Should the Kansas Corporation Commission take any action with respect to this Franchise Ordinance and any amendment thereto which precludes Company from recovering from its customers any costs or fees provided for hereunder, the parties hereto shall renegotiate this Franchise Ordinance in accordance with or to conform to the Commission's ruling.

PASSED, ADOPTED AND APPROVED this _____ day of _____, 20__.

CITY OF TOWANDA, KANSAS

[seal]

Mike Hayes, Mayor

ATTEST:

Sarah R. Gooding, City Clerk

Volumetric Rate Calculation Form
For the Transportation of Natural Gas in Pipelines Located in the City
Based on the NYMEX settlement prices for the dates shown, published the following business day

Source: Wall Street Journal, or DTN, or Gas Daily

Year Month-Day	1	2	3	4	5	6	7	8	9	10	11	12
	2024 Jul-15	2024 Aug-15	2024 Sep-16	2024 Oct-15	2024 Nov-15	2024 Dec-16	2025 Jan-15	2025 Feb-18	2025 Mar-17	2025 Apr-15	2025 May-15	2025 Jun-16
Aug - 2024	2.158											
Sep - 2024	2.178	2.197										
Oct - 2024	2.292	2.332	2.373									
Nov - 2024	2.750	2.732	2.639	2.498								
Dec - 2024	3.288	3.273	3.067	2.944	2.823							
Jan - 2025	3.586	3.544	3.339	3.205	3.096	3.214						
Feb - 2025	3.448	3.397	3.211	3.106	2.966	3.028	4.083					
Mar - 2025	3.068	3.060	2.916	2.874	2.718	2.702	3.565	4.007				
Apr - 2025	2.870	2.920	2.792	2.779	2.699	2.710	3.499	3.977	4.018			
May - 2025	2.908	2.966	2.831	2.847	2.797	2.817	3.563	4.035	4.086	3.329		
Jun - 2025	3.076	3.112	2.968	3.006	2.956	3.017	3.741	4.160	4.252	3.475	3.362	
Jul - 2025	3.267	3.275	3.124	3.176	3.122	3.210	3.899	4.297	4.467	3.691	3.717	3.748
Aug - 2025		3.308	3.157	3.211	3.162	3.257	3.919	4.322	4.526	3.755	3.811	3.844
Sep - 2025			3.136	3.187	3.140	3.243	3.887	4.284	4.496	3.722	3.798	3.826
Oct - 2025				3.263	3.220	3.320	3.944	4.320	4.537	3.780	3.876	3.898
Nov - 2025					3.478	3.623	4.156	4.496	4.801	4.084	4.222	4.255
Dec - 2025						4.091	4.550	4.870	5.224	4.547	4.726	4.784
Jan - 2026							4.798	5.094	5.462	4.805	5.016	5.062
Feb - 2026								4.729	5.079	4.480	4.727	4.769
Mar - 2026									4.465	3.966	4.232	4.291
Apr - 2026										3.651	3.895	3.972
May - 2026											3.893	3.949
Jun - 2026												4.097
Avg Settlement Price	2.907	3.010	2.963	3.008	3.015	3.186	3.967	4.383	4.618	3.940	4.106	4.208

July 2024 through June 2025 settlement price average	3.609
X Bundled Franchise Fee Rate	5.0%
=Volumetric Rate/MCF for Jun - 2025	0.1805

Note: If the 15th of the month falls on a weekend or holiday, then use the settlement price on next business day.

Resolution 2026 – 01

WHEREAS, the City of Towanda, Kansas, has determined that the financial statements and financial reports for the year 2026 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the City Council or the members of the general public of the City of Towanda, and

WHEREAS there are no revenue bond ordinances or other ordinances or resolutions of the municipality that require financial statements and financial reports to be prepared in conformity with K.S.A. 75- 1120a (a) for the year ended 2026.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Towanda, Kansas, in regular meeting duly assembled this 11th day of February 2026, that the City Council requests the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) as they apply to the City of Towanda for the year ended 2026.

BE IT FURTHER RESOLVED that the City Council shall cause the financial statements and financial reports of the City of Towanda to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of the State.

ADOPTED BY THE GOVERNING BODY at a regular meeting on February 11, 2026.

Mike Hayes, Mayor

ATTEST:

Sarah R. Gooding, City Clerk