

Towanda 1918



City Of Towanda, KS
Lovin' the Small Town Life!

Regular Council Meeting May 14th, 2025
7 pm at City Hall, 110 S. 3rd, Towanda, KS

The City of Towanda

City Council Regular Meeting Agenda

Wednesday, May 14th, 2025, 7:00 PM, City Hall, 110 S 3rd, Towanda, KS

Regular Council Meeting

1. CALL TO ORDER

2. ROLL CALL

3. CONSENT AGENDA – *Consent agenda items will be acted on by one motion unless a majority of the City Council votes to remove an item for discussion and separate action.*

- **Minutes of April 9th, 2025 Council Meeting**
- **TREASURER'S INFORMATION REPORTS APRIL 2025**
 - i. Statement of Activities
 - ii. Fund Balance Report
 - iii. Budget Execution Report
 - iv. Water Loss Report
- **Claims**
 - i. Claims Reports
 - 1. Appropriations Ordinance 4-2025
- **STAFF/DEPARTMENT INFORMATION REPORTS**
 - i. Sheriff Office Report
 - ii. Court Clerk's Report
 - iii. Planning and Zoning
 - iv. Code Compliance Report
 - v. Towanda Maintenance Department
 - vi. Towanda Public Library Report

4. PRESENTATIONS AND GUEST SPEAKERS

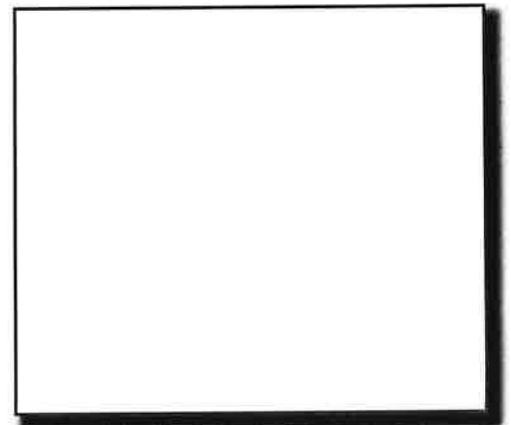
- i. None Scheduled

5. OLD BUSINESS

- Update: Water System Design Proposals
 - i. **Discussion:** Sales Tax Initiative
- Update: Main Street Building Demolition
 - i. Resolution for Demolition Hearing in June
- **Discussion:** 2026 Budget

6. NEW BUSINESS

- Approval/Permit for the Cutting of Sidewalk at 315 Main
- CMB License Approval
- Fireworks Resolution Update
- Jetter Lease Agreement Resolution
- Kansas Gas Franchise Ordinance
- Library Board Member Appointment



Council Packet

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

- Annual Cash Basis Resolution
- Water Rate Resolution
- Community Building Fee and Policies Ordinance
- Street Condition Survey

7. OTHER NEW BUSINESS

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8. PUBLIC COMMENT TIME

9. EXECUTIVE SESSION

- None Scheduled

10. Adjourn

* **“Discussion”** = No expectation of a final decision. The Council cannot discuss City issues as a group outside of a public meeting without violating the Kansas Open Meeting Act.

INTRODUCTION

Under the Kansas Open Meetings Act (KOMA), the public has the right to observe the meetings of the Towanda City Council unless the City Council has recessed into a lawfully conducted executive session. The KOMA does not require the opportunity for public comment – that opportunity is provided at the discretion of the City Council, except as required by State law or City ordinance in certain specific circumstances. This policy outlines the various circumstances under which the City Council meets and elaborates on the City Council’s Rules of Procedure by addressing the rules regarding the time, place, and manner of public participation in the City Council meetings from the standpoint of the participating member of the public. This policy is intended to strike a lawful balance between First Amendment protections and the substantial public interests of (1) assuring that meetings of the City Council can occur in an efficient, orderly, and safe manner and (2) promoting productive public discourse regarding the governance and administration of the City while maintaining decorum in an environment free from interference, distraction, or intimidation, whether real or perceived, by any person present in the meeting room toward the Council or members of the public.

SUBMISSION OF WRITTEN INFORMATION

Written information may be submitted to the City Clerk before noon on Thursday prior to a City Council meeting for distribution to Council and key staff members or may be presented during the meeting upon recognition by the Mayor as a speaker in the manner described below. Ten (10) copies should be provided to ensure that all applicable parties are able to receive and review the information provided.

FORMS OF COMMUNICATION OR EXPRESSION NOT ALLOWED IN THE MEETING ROOM

To assure fulfillment of the substantial public interests outlined above, no member of the public attending the City Commission meeting shall in the meeting room engage in the following forms of communication or expression found by the City Council to be in conflict with the substantial public interests outlined above and, therefore, not allowed in the meeting room (the “disallowed conduct”):

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

Before, during, or after the meeting:

(1) Possessing, placing, or displaying a sign, placard, flag, or banner, regardless of its size, the material of which it is made, or its written, graphic, or symbolic content;

During the meeting:

(2) Audibly speaking, or making any sound or noise other than while speaking as a speaker recognized by the mayor;

(3) Applauding, whistling, cheering, clapping, or otherwise expressing agreement with a speaker recognized by the mayor;

(4) Booing, jeering, taunting, ridiculing, mocking or otherwise expressing disagreement with a speaker recognized by the mayor;

(5) Inaudibly mouthing or gesturing messages deemed to be distracting to other persons in the meeting room;

(6) Making available or distributing written materials to those in attendance.

Persons attending a City Commission meeting must turn off or set on vibrate all cellular telephones. Any person exhibiting any form of the disallowed conduct will first be warned by the Mayor to cease. If the person continues the disallowed conduct, the Mayor may ask the person to leave the meeting room. If the person does not promptly leave the meeting room, the Mayor may direct that the person be escorted from the meeting room.

AGENDA ITEMS

CONSENT AGENDA

The Consent Agenda assembles routine action items for collective approval in the interest of efficiency of the meeting. Any item may be removed from the Consent Agenda for separate consideration either (a) at the request of a Council Member or City staff, or (b) by a majority vote of the City Council upon request by a Towanda resident directed to City staff or to a Council Member prior to the start of the meeting without discussion.

PRESENTATIONS AND GUEST SPEAKERS

Presentations and Guest Speakers Time is an opportunity for organizations or citizens to make special presentations before the City Council. Such are scheduled in advance of the meeting by calling the City Clerk Andy Newbrey at (316) 536-2243 by 5:00 pm the Thursday preceding the meeting. Presentations are limited to ten minutes. Any presentation is for information purposes only; no action will be taken.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

PUBLIC HEARINGS AND REGULAR AGENDA ITEMS

Following the introduction of any public hearing or regular agenda item, consideration of the item will ordinarily begin with a staff report, followed by Council Member questions of staff. If the matter involves an applicant, the applicant or the applicant's representative will be given the opportunity to address the City Council.

In the case of a public hearing, the public hearing shall be conducted in the manner required by State law or Towanda ordinance, and any person entitled to address the City Council shall be provided that opportunity, regardless of his or her viewpoint on the matter, subject to the allowed time period.

In the case of a regular agenda item, subject to the discretion of the City Council, any interested persons wishing to address the City Council regarding the subject of the agenda item, regardless of his or her viewpoint on the matter, may be given the opportunity to do so, subject to the allowed time period.

In the case of either a public hearing or regular agenda item, those allowed to address the City Council may do so by, in turn, approaching the podium to be recognized by the mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the agenda item for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the public hearing or regular agenda item.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the agenda item to City Council Members, the City Administrator/City Clerk.
- The speaker should avoid repeating what has already been said and should feel free to simply state whether he or she is or is not in support of the matter being discussed.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.

PUBLIC COMMENT TIME

Public Comment Time provides an opportunity for Towanda citizens to address the City Council on a topic that is not on the meeting agenda.

After the Mayor announces the Public Comment Time:

- Any citizen wishing to address the City Council should, in turn, approach the podium to be recognized by the Mayor.
- There are no residency requirements.
- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the City Council for no longer than the allowed time period which is typically three (3) minutes but may be altered and announced by the Mayor based upon the number of persons expected to speak during the Public Comment Time.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information to Council Members, the City Manager, and the City Clerk.
- The City Council is not expected to take immediate action in response to the presentation.
- At the discretion of the City Council, subjects introduced under Public Comment Time may be referred to City staff for follow-up or may become an agenda item for a future meeting.
- A speaker should not expect to engage in two-way dialogue with the City Council.
- A speaker should provide his or her comments for Council consideration at their discretion.
 - Comments or questions will be directed **only** to the City Council.
- Debate or arguments between parties in the audience is not allowed.
- Comments on personnel matters and matters pending in court are not permitted.

In order for the Council to have an opportunity to review comments in advance of the meeting, please email your comments or questions to administrator@cityoftowanda.com by 5:00 p.m. the Tuesday prior to the Wednesday meetings.

EXECUTIVE SESSION

The Kansas Open Meetings Act allows the City Council to recess into an executive session based upon certain justifications outlined in the act. The City Council may recess into executive session based upon a motion that includes (1) a statement describing the subjects to be discussed during the executive session, (2) the statutory justification for the executive session, and (3) the time and place at which the open meeting shall resume. Executive sessions are closed to the public, however, once the executive session has concluded, members of the public may return to the meeting room.

AGENDA INFORMATION

Copies of the agenda are available on the Friday afternoon preceding the regular meetings. Items for the agenda should be submitted to the Towanda City Clerk's office prior to noon on the Thursday preceding a regularly scheduled Wednesday meeting. Information regarding the agenda may be obtained from City Hall, 110 S. 3rd, Towanda, KS, or by visiting our website at:
www.cityoftowanda.com/agendas-minutes

OTHER ITEMS

STUDY/WORKSHOP SESSION

The City Council may meet in study session on topics determined by the City Administrator or the City Council on a specific date and time. As the name suggests, the study/workshop session is intended to provide a less formal opportunity for the City Council to study, discuss, and provide direction to City staff regarding the subject under study. Study sessions are open to the public; however, the extent of public participation is subject to the discretion of the City Council based upon available time during the study session and the need for public input in order to accomplish the objectives of the City Council in studying the subject of the study session.

CITY COUNCIL MEETING AGENDA, GENERAL ORDER OF BUSINESS AND PUBLIC PARTICIPATION POLICY

SPECIAL LIMITED PUBLIC FORUM

A special limited public forum may be called by the City Council for the purposes of

- (a) conducting public discussion and
- (b) seeking public comment and/or the submission of written information regarding a particular subject matter.

A special limited public forum may be convened in the City Council's regular meeting room or at an alternative, publicly accessible site suitable for the anticipated number of participants in the forum.

At the appointed time on the agenda, any persons wishing to address the City Council regarding the subject of the special limited public forum, regardless of their viewpoint on the matter, may do so by, in turn, approaching the podium or microphone to be recognized by the Mayor.

- Upon recognition by the Mayor, the speaker must indicate his or her name and city of residence and may address the subject of the special limited public forum for no longer than the allowed time period determined and announced by the mayor based upon the number of persons expected to speak during the forum.
- While addressing the City Council, the speaker may request permission from the Mayor to distribute any written information regarding the subject of the special limited public forum to the City Council, the City Administrator, and the City Clerk.

Consent Agenda Items

05.14.2025



The City of Towanda

City Council Meeting Minutes
Towanda City Hall – 110 S 3rd St.
Wednesday, April 9, 2025, 7:00 PM

Governing Body

Present Not Present

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mayor – Jennifer Shaults
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council President – Mike Hayes
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Kit Williams
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Jennifer Watkins @ 7:33 p.m.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Council Member – Chris Hunt
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Council Member – TC Pyle

Staff

Present Not Present

<input checked="" type="checkbox"/>	<input type="checkbox"/>	City Administrator – Andy Newbrey
<input checked="" type="checkbox"/>	<input type="checkbox"/>	City Attorney – Rob Lane
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Planning/Zoning Administrator -Lisa Long
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Court Administrator – Emelia Toney
<input type="checkbox"/>	<input type="checkbox"/>	

REGULAR COUNCIL MEETING:

1 Call To Order

- 7:04 pm by Jennifer Shaults

2 Roll Call

3 Consent Agenda

- Minutes of the March 12, 2025
- Treasure's Information Reports March 2025
 - Statement of Activities
 - Fund Balance Report
 - Budget Execution Report
 - Water Loss Report
- Claims
 - Claims Report
 - 1. Appropriations Ordinance 3-2025
- Staff/Development Information Reports
 - Sheriff Office Report
 - Court Clerk's Report
 - Planning and Zoning
 - Code Compliance Report (**no report**)
 - Towanda Maintenance Department
- *Motion by Mike Hayes to approve the consent agenda from March 12, 2025 in its entirety. Second by Kit Williams. Motion carried (3-0).*

4 Presentation and Guest Speakers

5 Old Business

- **Update: Water System Problem**

- I. **Kansas Water Office Grant for Design Update:** We have fully executed all the agreements and everything we need to do to get rolling. We can initiate the design process, and we will be reimbursed for the associated costs as they arise. There is an agreement in place with JEO, our city engineers responsible for the water system design. They would like, if willing, to approve and sign the agreement at this meeting so they can proceed. Discussions were held with JEO to ensure the city will have access to information throughout this design process. They stated that they would like input for the design process and confirmed their agreement.

Motion by Chris Hunt to accept the JEO agreement. Second by Kit Williams. Motion carried (3-0).

- II. **Discussion: Sales Tax Initiative:** We want to use the Sales Tax to help cover the repayment of any money we have to borrow to fix our water system.
- III. **Kansas State Revolving Loan Fund Update:** An application has been submitted for the revolving loan fund. We should find out if we are approved to apply in June. We will know if we will be able to use the funds in October of 2025. If approved, we may not have access to the funds until 2027. We are also gathering information from the Rural Water Finance Agency. This is another financing possibility. A third financing option is a low-interest loan from the USDA, but the process has not started yet.

- **Update: Main Street Building Demolition:** A certified letter was sent to the property owner, Perry Jones, regarding this building, but it was never collected. Mr. Jones is present for this meeting, and Lisa provides Mr. Jones with a personal copy of the letter, which was to be delivered to him at 7:25 p.m. The city engineers have been working with this project and Mr. Jones, to obtain some drawings as to how the building will be reconstructed. Mr. Jones was given until April 15, 2025 to get those drawings to the engineers. They have been working on the building since it fell in early February 2025. A completion date of August 2025 was given for the whole project. Mr. Jones states that he cannot get ahold of JEO but thinks that he can make the deadlines. A motion is suggested to keep this information public and keep on the meeting dockets until resolved.

Motion by Mike Hayes to keep this on the meeting agenda dockets and keep public until issue is resolved. Second by Kit Williams. Motion carried (4-0).

- **HV/AC at the Library Update:** The heating/air conditioners system has been completed at the library. It is also noted that all the lights have also been replaced.

- **Clay Hill Rd Maintenance: Andy** – The shoulders on Clay Hill Rd are breaking down, and there are a lot of issues. We are gathering costs and options for repairing the road. There is very little base rock under the shoulders of the road.

6 New Business

- **Request for a Curb Cut on Main St Permission**

A request was made several years ago to the Council regarding a Curb Cut at 424 Main Street. It will require drawings and a permit from a licensed contractor, but permission is needed by the Council to begin. Carl and Nicole Medina have input regarding that request as they are Towanda business owners. A motion is requested to start the Curb Cut on Main St.

Motion by Mike Hayes to begin the Curb Cut process. Second by Chris Hunt. Motion carried (4-0).

- **Ordinance for the Adoption if Updated Building Codes**

- No discussion

- **Ordinance on Regulating Food Trucks**

- No discussion

- **Discussion: 2026 Budget**

More detailed conversation about budgeting options will come at the upcoming workshop set for May 8, 2025 @ 6:30 p.m.

7 Other New Business

- **Emprise Bank:** A signer is needed for the lease agreement at Emprise Bank. A motion is requested for this signer agreement.

Motion by Chris Hunt to have the City Administrator, Andy Newbrey as the signer for Emprise bank. Second by Kit Williams. Motion carried (4-0).

8 Public Comment Time

Several commercial property owners had questions about letters they received regarding Ordinance No. 722, *Registration of Vacant Buildings*. Kurt Reeves also requested concrete and building repairs for damages incurred during the removal of the gas station.

9 Executive Session

- a. None Scheduled

10 Adjourn

- *Motion by Mike Hayes to adjourn at 9:02p.m. Second by _Kit Williams. Motion carried (3-0).*

Andrew Newbrey
City Administrator

Approved the 13th day of May, 2025 by the City Council, City of Towanda, Kansas.

City of Towanda, KS
Statement of Activities
April 2025

Apr 25

100I · GENERAL FUND INCOME

1004140 · Franchise Fees	4,498.94
1004150 · Sales Tax Income	12,495.27
1004160 · Liquor Tax Revenue	225.00
1004314 · Zoning Fees	150.00
1004327 · Pool Admissions / Passes	100.00
1004328 · Sales Tax Collected To Send On	68.72
1004413 · Business / Contractor Licenses	25.00
1004421 · Building / Remodeling Permit	150.00
1004422 · Dog Tag Income	20.00
1004501 · Court Fines	617.03
1004610 · Interest Revenue	2,223.85
1004689 · Bad Debt Coll. Prior to Jayhawk	71.31
1004690 · Misc. Revenues	5.00
1004693 · Collections Fee	204.14
1004695 · Donations for Banners	300.00
1005254 · Newsletter Income	30.00
Total 100I · GENERAL FUND INCOME	21,184.26

100X · GENERAL FUND EXPENSES

12 · ADMINISTRATION EXPENSES

12-Administration/Finance

00 · Non Departemental

00-5118 · Sales Tax Sent On to State 167.44

Total 00 · Non Departemental 167.44

12-5212 · Transportation / Mileage 47.07

12-5215 · Food For Meettings 56.19

12-5222 · Intergovernment / Permit Fees 97.56

12-5242 · Building / Facilities R&M -441.00

12-5254 · Printing / Publications 145.61

12-5314 · Office Supplies 73.00

12-5319 · Misc. Supplies 13.50

12-5400 · IT & Website Expenses

12-5401 · QuickBooks Software 384.00

12-5403 · MS Office 139.74

12-5404 · Tockify - Community Calendar 8.00

12-5405 · Adobe - Licenced Images 29.99

12-5406 · Mail Chimp Email Service 33.00

12-5409 · Gramerly 144.00

12-5414 · Flipsnack - Newsletter Software 420.00

Total 12-5400 · IT & Website Expenses 1,158.73

City of Towanda, KS
Statement of Activities
April 2025

	<u>Apr 25</u>
Total 12-Administration/Finance	1,318.10
12-5100 · Staff Expense Administration	
12-5110 · Salaries	15,478.39
12-5140 · PR Tax Expense City Share	1,183.52
12-5150 · KPERS City Share	1,558.87
12-5160 · Health Ins. - City Share	3,434.54
12-5161 · Adj - Payroll Liab. Differences	643.48
Total 12-5100 · Staff Expense Administration	22,298.80
12-5251 · Utilities	
12-5261 · Utilities Reimbursed By BUFD#11	321.00
12-5251 · Utilities - Other	2,613.38
Total 12-5251 · Utilities	2,934.38
12-5253 · Insurance	1,086.80
12-5650 · Interfund Operate / TR Out	
12 - Transfer to Capital Improv	2,250.00
12 - Transfer to Community Bldg	833.33
12 - Transfer to Equipment Res	2,083.33
12 - Transfer to Sewer Reserve	166.67
12 - Transfer to Water Reserve	416.67
12 -Transfer to Street Reserve	2,500.00
Total 12-5650 · Interfund Operate / TR Out	8,250.00
Total 12 · ADMINISTRATION EXPENSES	35,888.08
13 · COURT	
13-Court General Expenses	
13-5251 · Utilities	81.53
Total 13-Court General Expenses	81.53
13-5100 · Staff Expense Court	
13-5110 · Salaries	774.26
13-5140 · PR Tax Expense City Share	60.01
13-5150 · KPERS City Share	0.00
13-5160 · Health Ins. - City Share	0.00
Total 13-5100 · Staff Expense Court	834.27
Total 13 · COURT	915.80
14 · LEGAL	
14-5110 · Salaries / Permanent	1,200.00
Total 14 · LEGAL	1,200.00
15 · PLANNING & ZONING	
15-5210 · Training / Meetings	32.87
15-5224 · Consulting Services	68.00
15-5225 · Code Compliance Contract	2,800.00
15-5252 · Communications	59.71
15-5254 · Printing / Publications	33.77
15-5255 · Shipping Charges	56.18

City of Towanda, KS
Statement of Activities
April 2025

	Apr 25
15-5259 · Misc. Services	499.48
15-5315 · Operating Supplies	359.61
Total 15 · PLANNING & ZONING	3,909.62
21 · PARKS and GROUNDSKEEPING	
21-5251 · Utilities	28.55
21-5253 · Insurance	256.12
21-5550 · Groundkeeping	
21-5551 · Greenhouse Supplies & Parts	-698.75
21-5552 · Fertilizer & Chemicals	137.90
21-5553 · Grass Seed, Plants & Supplies	264.98
21-5554 · Mowing	
21-5555 · Mower Gas & Oil	37.82
21-5556 · Mower Repairs & Maint	592.67
Total 21-5554 · Mowing	630.49
Total 21-5550 · Groundkeeping	334.62
Total 21 · PARKS and GROUNDSKEEPING	619.29
22 · POOL	
22-Pool General Expenses	
22-5242 · Building / Facilities R&M	597.14
22-5244 · Other Repair / Maintenance	619.31
22-5251 · Utilities	134.66
22-5253 · Insurance	848.29
22-5315 · Operating Supplies	120.86
Total 22-Pool General Expenses	2,320.26
22-5100 · Staff Expense Pool	
22-5110 · Salaries	0.00
22-5140 · PR Tax Expense City Share	0.00
Total 22-5100 · Staff Expense Pool	0.00
Total 22 · POOL	2,320.26
24 · LIBRARY-BILLING	
24-5242 · Building / Facilities R&M	-76.01
24-5244 · Other Repair / Maintenance	246.97
24-5251 · Utilities	422.18
24-5253 · Insurance	869.92
24-5319 · Misc. Supplies	17.95
Total 24 · LIBRARY-BILLING	1,481.01
25 · SENIOR CENTER	
25-5242 · Building / Facilities R&M	88.11
25-5251 · Utilities	501.95
25-5253 · Insurance	757.28
Total 25 · SENIOR CENTER	1,347.34
26 · MUSEUM	
26-5253 · Insurance	2,183.81

City of Towanda, KS
Statement of Activities
April 2025

	<u>Apr 25</u>
Total 26 · MUSEUM	2,183.81
31 · SHERIFF DEPARTMENT CONTRACT	
31-Police Genral Expenditures	
31-5251 · Utilities	477.26
31-5253 · Insurance	883.96
31-5314 · Office Supplies	9.00
Total 31-Police Genral Expenditures	1,370.22
31-5243 · Contractural Services	4,041.53
Total 31 · SHERIFF DEPARTMENT CONTRACT	5,411.75
34 · ANIMAL CONTROL	
34-5253 · Insurance	30.43
Total 34 · ANIMAL CONTROL	30.43
50 · PUBLIC WORKS SHOP	
50-Public Works General	
50-5210 · Training / Meetings	154.44
50-5242 · Building / Facilities R&M	329.98
50-5251 · Utilities	895.72
50-5253 · Insurance	2,020.87
50-5311 · Gasoline / Fuel / Lubricants	669.11
50-5315 · Operating / Shop Supplies	1,641.70
50-5319 · Misc. Supplies	-764.17
50-5321 · Maintenance Uniforms	317.42
50-5325 · Tools	167.96
50-5331 · Vehicle / Mobile Parts-Supplies	119.36
Total 50-Public Works General	5,552.39
50-5100 · Staff Expense Public Works	
50-5110 · Salaries	3,214.31
50-5140 · PR Tax Expense City Share	247.91
50-5150 · KPERS City Share	305.82
50-5160 · Health Ins. - City Share	905.23
50-5100 · Staff Expense Public Works - Other	-98.44
Total 50-5100 · Staff Expense Public Works	4,574.83
Total 50 · PUBLIC WORKS SHOP	10,127.22
Total 100X · GENERAL FUND EXPENSES	65,434.61

220I · FIRE INCOME	
2204331 · Fire Protection Services	0.00
Total 220I · FIRE INCOME	0.00
220X · FIRE RESCUE EXPENSE	
2205100 · Staff Expense Fire Rescue	
2205110 · Salaries	0.00

City of Towanda, KS Statement of Activities

April 2025

	Apr 25
2205140 · PR Tax Expense City Share	0.00
Total 2205100 · Staff Expense Fire Rescue	0.00
Total 220X · FIRE RESCUE EXPENSE	0.00

240I · EQUIPMENT RESERVE INCOME	
2404750 · Interfund Operating TR In	2,083.33
Total 240I · EQUIPMENT RESERVE INCOME	2,083.33
240X · EQUIPMENT RESERVE	
2405541 · Machinery / Equipment	2,331.69
Total 240X · EQUIPMENT RESERVE	2,331.69

250I · STREETS INCOME	
2504230 · City/County/State Highway Fund	8,880.31
2504690 · Misc. Revenues	3.32
Total 250I · STREETS INCOME	8,883.63
250X · STREETS OM FUND EXPENSE	
2505100 · Staff Expense Streets	
2505110 · Salaries	989.02
2505140 · PR Tax Expense City Share	76.28
2505150 · KPERs City Share	94.10
2505160 · Health Ins. - City Share	278.53
Total 2505100 · Staff Expense Streets	1,437.93
2505253 · Insurance (WC)	54.82
2505254 · Printing / Publications	33.77
2505310 · Fuel for Township-Exch for Rock	175.32
Total 250X · STREETS OM FUND EXPENSE	1,701.84

251I · STREET RESERVE INCOME	
2514690 · Misc. Rev. / Street Impact Fee	90.75
2514750 · Interfund Operate Trans. In	2,500.00
Total 251I · STREET RESERVE INCOME	2,590.75
251X · STREET RESERVE	
2515333 · Street Material / Supplies	2,331.69
Total 251X · STREET RESERVE	2,331.69

City of Towanda, KS
Statement of Activities
April 2025

Apr 25

260I · COMMUNITY CENTER INCOME	
2604640 · Rents and Royalties	450.00
2604750 · Interfund Operating Tr. In	833.33
Total 260I · COMMUNITY CENTER INCOME	1,283.33
260X · COMMUNITY CENTER EXPENSE	
2605225 · Cleaning / Disposal Service	500.00
2605251 · Utilities	466.86
2605253 · Insurance	1,590.20
2605319 · Misc. Supplies	50.04
Total 260X · COMMUNITY CENTER EXPENSE	2,607.10

410I · CAPITAL IMPROVEMENT INCOME	
4104750 · Interfund Operating Trans. In	2,250.00
Total 410I · CAPITAL IMPROVEMENT INCOME	2,250.00
410X · CAPITAL IMPROVEMENT	
4105511 · Land	2,400.00
4105531 · Improvements	15,786.91
Total 410X · CAPITAL IMPROVEMENT	18,186.91

610I · Water Meter Replacement Fund	
6104100 · Water Meter Replacement Income	1,845.00
Total 610I · Water Meter Replacement Fund	1,845.00

611I · WATER INCOME	
6114350 · Water Revenue	27,053.13
6114355 · Late Payment Charge	444.77
6114356 · Disconnect Fees	25.00
6114358 · Water Protection Fee	72.65
Total 611I · WATER INCOME	27,595.55
611X · WATER FUND EXPENSE	
6115100 · Staff Expense Water	
6115110 · Salaries	2,472.55
6115140 · PR Tax Expense City Share	190.70
6115150 · KPERS City Share	235.25
6115160 · Health Ins. - City Share	696.33
Total 6115100 · Staff Expense Water	3,594.83
6115200 · Non- Material Expenditures	18.05
6115212 · Transportation / Mileage	54.88

City of Towanda, KS
Statement of Activities
April 2025

	Apr 25
6115222 · Intergovernment / Permit Fees	453.53
6115244 · Other Repair / Maintenance	5,395.74
6115251 · Utilities	96.37
6115254 · Printing / Publications	33.77
6115315 · Operating Supplies	177.43
6115319 · Misc. Supplies	124.80
6115334 · Materials / Supplies Stock	13.90
6115341 · Water For Resale	22,459.23
6115400 · Computer Software	1,163.01
6115420 · Contractual Services	200.00
Total 611X · WATER FUND EXPENSE	33,785.54

612I · WATER RESERVE INCOME	
6124750 · Interfund Operating Trans. In	416.67
Total 612I · WATER RESERVE INCOME	416.67
612X · WATER RESERVE EXPENSE	
6125320 · Water Well	234.03
Total 612X · WATER RESERVE EXPENSE	234.03

613I · WATER TOWER INCOME	
6134691 · Water Tower Rental Fees	2,305.77
Total 613I · WATER TOWER INCOME	2,305.77
613X · WATER TOWER EXPENSE	
6135253 · Insurance	1,003.41
Total 613X · WATER TOWER EXPENSE	1,003.41

City of Towanda, KS Statement of Activities

April 2025

Apr 25

621I · SEWER INCOME	
6214350 · Sewer Revenue	11,944.76
6214355 · Late Payment Charge	296.65
6214685 · Sewer Lagoon Fee	49.77
Total 621I · SEWER INCOME	12,291.18
621X · SEWER FUND EXPENSE	
6215100 · Staff Expense Sewer	
6215110 · Salaries	5,686.86
6215140 · PR Tax Expense City Share	438.61
6215150 · KPERS City Share	541.07
6215160 · Health Ins. - City Share	1,601.55
Total 6215100 · Staff Expense Sewer	8,268.09
6215200 · Non-Material Expenditures	54.17
6215222 · Intergovernment / Permit Fees	185.00
6215243 · Contractural Sewer R&M	3,786.67
6215251 · Utilities	1,282.22
6215253 · Insurance	273.20
6215254 · Printing / Publications	33.77
6215315 · Operating Supplies	463.93
6215334 · Materials / Supplies Stock	13.89
6215400 · Computer Software	545.66
Total 621X · SEWER FUND EXPENSE	14,906.60

622I · SEWER RESERVE INCOME	
6224690 · Misc.. Revenues	7,762.19
6224750 · Interfund Operating Trans In	166.67
Total 622I · SEWER RESERVE INCOME	7,928.86
622X · SEWER RESERVE	
6225400 · Computer Software	412.32
6225541 · Equipment	2,331.69
Total 622X · SEWER RESERVE	2,744.01

630I · TRASH REVENUE	
6304350 · Trash Service Revenue	12,814.64
6304355 · Late Payment Charge	196.41
Total 630I · TRASH REVENUE	13,011.05
630X · TRASH FUND EXPENSE	
6305225 · Cleaning / Disposal Service	10,985.65
6305254 · Printing / Publications	33.77

City of Towanda, KS
Statement of Activities
April 2025

		Apr 25
6305400 · Computer Software		445.01
Total 630X · TRASH FUND EXPENSE		11,464.43

720X · CEMETERY FUND EXPENSE	
7205200 · Funds Sent to Towanda Township	2,400.00
Total 720X · CEMETERY FUND EXPENSE	2,400.00

6:37 PM
05/09/25
Cash Basis

City of Towanda, KS
Fund Balance Report
As of April 30, 2025

	Apr 30, 25
ASSETS	
Current Assets	
Checking/Savings	
1000 · Vintage Bank	
100B · General Fund	
100PC · Change Fund	450.00
100B · General Fund - Other	120,823.28
Total 100B · General Fund	121,273.28
200B · Mayor/Council Fund	3,300.00
220B · Fire Rescue Fund	1,252.95
240B · Equipment Reserve Fund	22,555.59
250B · Streets O/M Fund	23,368.30
251B · Street Reserve Fund	200,713.03
260B · Community Center Fund	37,761.63
310B · Bond Fund	58,230.95
410B · Capital Improvemnet Fund	66,803.81
610B · Water Meter Replacement Fund	5,418.00
611B · Water O/M Fund	-111.41
612B · Water Reserve Fund	14,513.64
613B · Tower Fund	84,128.65
621B · Sewer O/M Fund	20,288.54
622B · Sewer Reserve Fund	153,873.05
630B · Trash and Refuse Fund	37,254.54
1000 · Vintage Bank - Other	2,223.85
Total 1000 · Vintage Bank	852,848.40
Total Checking/Savings	852,848.40
Total Current Assets	852,848.40
TOTAL ASSETS	852,848.40
LIABILITIES & EQUITY	852,848.40

Budget Execution Report 2025

Date

Wednesday, April 30, 2025

% of year

33%

Fund		Budget	YTD	% Used	Remaining
General	100	\$901,600.00	\$283,366.68	31%	\$618,233.32
Streets	250	\$47,393.00	\$10,909.54	23%	\$36,483.46
Fire	220	\$55,419.49	\$55,419.49	100%	\$0.00
Comm Cntr	260	\$36,604.00	\$7,408.60	20%	\$29,195.40
Water	611	\$435,890.00	\$113,884.31	26%	\$322,005.69
Sewer	621	\$201,745.00	\$60,318.07	30%	\$141,426.93
Trash	630	\$193,811.00	\$47,247.21	24%	\$146,563.79
Cemetery	720	\$10,000.00	\$3,460.00	35%	\$6,540.00
Loan Pmt	310	\$16,739.00	\$168.42	1%	\$16,570.58
Library	210	\$57,190.00	\$31,141.79	54%	\$26,048.21
		\$1,956,391.49	\$613,324.11		

2025

*Consumption totals are for the **billed** month stated (readings from the end of the previous month).

Jayhawk Water \$ Amount	\$29,595.52	\$28,685.72	\$31,943.08	\$29,272.26	\$29,272.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$148,768.84
Rural Water 5 Billing Amount	\$22,550.38	\$22,684.53	\$22,343.79	\$22,194.94	\$20,781.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Income from Water	\$7,045.14	\$6,001.19	\$9,599.29	\$7,077.32	\$8,490.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,213.57

City of Towanda, KS
Claims Report
April 2025

Date	Num	Name	Memo	Debit	Credit	Balance
100X - GENERAL FUND EXPENSES						
12 - ADMINISTRATION EXPENSES						
12-Administration/Finance						
00 - Non Departmental						
00-5118 - Sales Tax Sent On to State						
04/30/2025	EOMLBCLNUP			167.44		167.44
Total 00-5118 - Sales Tax Sent On to State						
				167.44	0.00	167.44
Total 00 - Non Departmental						
				167.44	0.00	167.44
12-5212 - Transportation / Mileage						
04/10/2025	40650	Petty Cash	Gas \$30.00 for Andy and \$15.00 for Cami	45.19		45.19
04/29/2025	40683	Kansas Turnpike Authority	04/17/2025 ANDOVER 21STWICHITA K96	1.88		47.07
Total 12-5212 - Transportation / Mileage						
				47.07	0.00	47.07
12-5215 - Food For Meetings						
04/15/2025	40656	Bank of America	MEETING	56.19		56.19
Total 12-5215 - Food For Meetings						
				56.19	0.00	56.19
12-5222 - Intergovernment / Permit Fees						
04/02/2025	EPAY	KDOL Unemployment Tax	UNEMPLOYMENT	97.56		97.56
Total 12-5222 - Intergovernment / Permit Fees						
				97.56	0.00	97.56
12-5242 - Building / Facilities R&M						
04/14/2025	722505	EVERGY	LED LIGHTS		441.00	-441.00
Total 12-5242 - Building / Facilities R&M						
				0.00	441.00	-441.00
12-5254 - Printing / Publications						
04/10/2025	AUTODRAFT	Nexbill Pay	EBILL	7.70		7.70
04/10/2025	AUTODRAFT	Nexbill Pay	CHECK PROCESSING FEE			
04/15/2025	40656	Bank of America	D. BUCHANAN 03/07/2025	1.50		9.20
04/21/2025	40674	SERVICES	PUBLICATION	102.84		111.84
Total 12-5254 - Printing / Publications						
				33.77		145.61
				145.61	0.00	145.61
12-5314 - Office Supplies						
04/10/2025	40651	STAPLES	Paper for Printing	37.06		37.06
04/15/2025	40656	Bank of America	ANDYS OFFICE	17.99		55.05
04/15/2025	40656	Bank of America	BLOOD PATHOGEN KIT	17.95		73.00
Total 12-5314 - Office Supplies						
				73.00	0.00	73.00
12-5319 - Misc. Supplies						
04/10/2025	40650	Petty Cash	Butler County Treasurer for Tag to Fire Truck	13.50		13.50
Total 12-5319 - Misc. Supplies						
				13.50	0.00	13.50
12-5400 - IT & Website Expenses						
12-5401 - QuickBooks Software						
04/15/2025	40656	Bank of America	QUICKBOOKS	394.00		384.00

City of Towanda, KS
Claims Report
April 2025

Date	Num	Name	Memo	Debit	Credit	Balance
Total 12-5401 · QuickBooks Software						
12-5403 · MS Office				384.00	0.00	384.00
04/15/2025	40656	Bank of America				
Total 12-5403 · MS Office						
12-5404 · Tockify - Community Calendar			MICROSOFT OFFICE	139.74		139.74
04/15/2025	40656	Bank of America		139.74	0.00	139.74
Total 12-5404 · Tockify - Community Calendar						
12-5405 · Adobe - Licenced Images			TOCKIFY	8.00		8.00
04/15/2025	40656	Bank of America		8.00	0.00	8.00
Total 12-5405 · Adobe - Licenced Images						
12-5406 · Mail Chimp Email Service			ADOBE	29.99		29.99
04/15/2025	40656	Bank of America		29.99	0.00	29.99
Total 12-5406 · Mail Chimp Email Service						
12-5409 · Gramerly			MAILCHIMP	33.00		33.00
04/15/2025	40656	Bank of America		33.00	0.00	33.00
Total 12-5409 · Gramerly						
12-5414 · Flipsnack - Newsletter Software			GRAMMERLY	144.00		144.00
04/15/2025	40656	Bank of America		144.00	0.00	144.00
Total 12-5414 · Flipsnack - Newsletter Software						
12-5414 · Flipsnack - Newsletter Software			FLIP SNACK	420.00		420.00
04/15/2025	40656	Bank of America		420.00	0.00	420.00
Total 12-5414 · Flipsnack - Newsletter Software						
12-5400 · IT & Website Expenses				1,158.73	0.00	1,158.73
Total 12-5400 · IT & Website Expenses				1,759.10	441.00	1,318.10
Total 12-Administration/Finance						
12-5100 · Staff Expense Administration						
12-5110 · Salaries						
04/30/2025	EOMPRADJ			15,478.39		15,478.39
Total 12-5110 · Salaries						
12-5140 · PR Tax Expense City Share				15,478.39	0.00	15,478.39
04/30/2025	EOMPRADJ					
Total 12-5140 · PR Tax Expense City Share						
12-5150 · KPERS City Share				1,183.52		1,183.52
04/30/2025	EOMPRADJ			1,183.52	0.00	1,183.52
Total 12-5150 · KPERS City Share						
12-5160 · Health Ins. - City Share				1,558.87		1,558.87
04/30/2025	EOMPRADJ			1,558.87	0.00	1,558.87
Total 12-5160 · Health Ins. - City Share						
12-5160 · Health Ins. - City Share				3,434.54		3,434.54
04/30/2025	EOMPRADJ			3,434.54	0.00	3,434.54
Total 12-5160 · Health Ins. - City Share						
12-5161 · Adj - Payroll Liab. Differences				643.48		643.48
04/30/2025	EOMLBCLNUP			643.48	0.00	643.48
Total 12-5161 · Adj - Payroll Liab. Differences						
12-5100 · Staff Expense Administration				22,298.80	0.00	22,298.80
Total 12-5100 · Staff Expense Administration						
12-5251 · Utilities						
12-5261 · Utilities Reimbursed By BUFD#11						

City of Towanda, KS
Claims Report
April 2025

Date	Numb	Name	Memo	Debit	Credit	Balance
04/01/2025	40612	KANSAS GAS SERVICE	KS GAS UTILITY	467.50		467.50
04/01/2025	40618	EVERGY	EVERGY UTILITY	176.47		643.97
04/01/2025	40619	COX	COX UTILITY	44.91		688.88
04/02/2025	40631	ACCENTLOGIC	TELEPHONE UTILITY	32.76		721.64
04/15/2025	40658	EMC INSURANCE	EMC INSURANCE	1,083.88		1,805.52
04/15/2025	40659	VERIZON WIRELESS	VERIZON UTILITY	41.52		1,847.04
04/24/2025	5008	Butler County Fire District #11	April 2025 Billing for Utilities		1,847.05	-0.01
04/29/2025	40679	EVERGY	Evergy Utility	166.00		165.99
04/29/2025	40680	KANSAS GAS SERVICE	KANSAS GAS UTILITY	155.01		321.00
Total 12-5261 - Utilities Reimbursed By BUFD#11				2,168.05	1,847.05	321.00
12-5251 - Utilities - Other						
04/01/2025	40612	KANSAS GAS SERVICE	KS GAS UTILITY	286.43		286.43
04/01/2025	40618	EVERGY	EVERGY UTILITY	203.67		490.10
04/01/2025	40619	COX	COX UTILITY	27.52		517.62
04/01/2025	40620	BUTLER RURAL ELECTRIC	LIGHT AT HUNTER AND 254	68.37		585.99
04/02/2025	40631	ACCENTLOGIC	TELEPHONE UTILITY	65.53		651.52
04/06/2025	40640	EVERGY	EVERGY UTILITY STREET LIGHTS	1,471.86		2,123.38
04/15/2025	40659	VERIZON WIRELESS	VERIZON UTILITY	41.52		2,164.90
04/29/2025	40679	EVERGY	Evergy Utility	190.61		2,355.51
04/29/2025	40680	KANSAS GAS SERVICE	KANSAS GAS UTILITY	189.95		2,545.46
04/29/2025	40682	BUTLER RURAL ELECTRIC	LIGHT AT HUNTER RD & 254	67.92		2,613.38
Total 12-5251 - Utilities - Other				2,613.38	0.00	2,613.38
Total 12-5251 - Utilities				4,781.43	1,847.05	2,934.38
12-5253 - Insurance						
04/01/2025	40623	ICI	BONDING FOR STETSON DIVELEY	100.00		100.00
04/15/2025	40658	EMC INSURANCE	EMC INSURANCE	671.27		771.27
04/20/2025	40673	ICI	CYBER INS. 04/01/2025 TO 04/01/2026	315.53		1,086.80
Total 12-5253 - Insurance				1,086.80	0.00	1,086.80
12-5650 - Interfund Operate / TR Out						
12 - Transfer to Capital Improv						
04/30/2025	EOMFNDTFR			2,250.00		2,250.00
Total 12 - Transfer to Capital Improv				2,250.00	0.00	2,250.00
12 - Transfer to Community Bldg						
04/30/2025	EOMFNDTFR			833.33		833.33
Total 12 - Transfer to Community Bldg				833.33	0.00	833.33
12 - Transfer to Equipment Res						
04/30/2025	EOMFNDTFR			2,083.33		2,083.33

City of Towanda, KS
Claims Report
April 2025

Date	Nm	Name	Memo	Debit	Credit	Balance
Total 12 - Transfer to Equipment Res						
				2,083.33	0.00	2,083.33
12 - Transfer to Sewer Reserve						
04/30/2025	EOMFNDTFR					
Total 12 - Transfer to Sewer Reserve						
				166.67		166.67
12 - Transfer to Water Reserve						
04/30/2025	EOMFNDTFR					
Total 12 - Transfer to Water Reserve						
				166.67	0.00	166.67
12 - Transfer to Street Reserve						
04/30/2025	EOMFNDTFR					
Total 12 - Transfer to Street Reserve						
				416.67		416.67
12 - Transfer to Water Reserve						
04/30/2025	EOMFNDTFR					
Total 12 - Transfer to Water Reserve						
				416.67	0.00	416.67
12 - Transfer to Street Reserve						
04/30/2025	EOMFNDTFR					
Total 12 - Transfer to Street Reserve						
				2,500.00		2,500.00
Total 12-5650 - Interfund Operate / TR Out						
				2,500.00	0.00	2,500.00
Total 12 - ADMINISTRATION EXPENSES						
				8,250.00	0.00	8,250.00
Total 12 - ADMINISTRATION EXPENSES						
				38,176.13	2,288.05	35,888.08
13 - COURT						
13-Court General Expenses						
13-5251 - Utilities						
04/15/2025	40659	VERIZON WIRELESS	VERIZON UTILITY	81.53		81.53
Total 13-5251 - Utilities						
				81.53	0.00	81.53
Total 13-Court General Expenses						
				81.53	0.00	81.53
13-5100 - Staff Expense Court						
13-5110 - Salaries						
04/30/2025	EOMPRADJ					
Total 13-5110 - Salaries						
				774.26		774.26
13-5140 - PR Tax Expense City Share						
04/30/2025	EOMPRADJ					
Total 13-5140 - PR Tax Expense City Share						
				60.01		60.01
13-5150 - KPERs City Share						
04/30/2025	EOMPRADJ					
Total 13-5150 - KPERs City Share						
				60.01	0.00	60.01
13-5160 - Health Ins. - City Share						
04/30/2025	EOMPRADJ					
Total 13-5160 - Health Ins. - City Share						
				0.00	0.00	0.00
13-5160 - Health Ins. - City Share						
04/30/2025	EOMPRADJ					
Total 13-5160 - Health Ins. - City Share						
				0.00	0.00	0.00
Total 13-5100 - Staff Expense Court						
				834.27	0.00	834.27
Total 13 - COURT						
				915.80	0.00	915.80
14 - LEGAL						
14-5110 - Salaries / Permanent						
04/07/2025	40645	Robert Lane	ATTORNEY FEES APRIL 2025	1,200.00		1,200.00
Total 14-5110 - Salaries / Permanent						
				1,200.00	0.00	1,200.00
Total 14 - LEGAL						
				1,200.00	0.00	1,200.00
15 - PLANNING & ZONING						

City of Towanda, KS
Claims Report
April 2025

Date	Nm	Name	Memo	Debit	Credit	Balance
15-5210 · Training / Meetings						
04/10/2025	40650	Petty Cash	Food for Planning and Zoning meeting	32.87		32.87
Total 15-5210 · Training / Meetings				32.87	0.00	32.87
15-5224 · Consulting Services						
04/10/2025	40648	FOSTER & ASSOCIATES	ZONING CODE UPDATES	68.00		68.00
Total 15-5224 · Consulting Services				68.00	0.00	68.00
15-5225 · Code Compliance Contract						
04/02/2025	40632	PIERCE CODE COMPLIANCE LLC	CODE COMPLIANCE APRIL 2025	1,400.00		1,400.00
04/30/2025	40684	PIERCE CODE COMPLIANCE LLC	MAY 2025 CODE COMPLIANCE	1,400.00		2,800.00
Total 15-5225 · Code Compliance Contract				2,800.00	0.00	2,800.00
15-5252 · Communications						
04/17/2025	40667	LISA HAMILTON	MAY PHONE BILL	59.71		59.71
Total 15-5252 · Communications				59.71	0.00	59.71
15-5254 · Printing / Publications						
04/21/2025	40674	CANON FINANCIAL SERVICES	PRINTER 03/01/2025 TO 03/31/2025	33.77		33.77
Total 15-5254 · Printing / Publications				33.77	0.00	33.77
15-5255 · Shipping Charges						
04/10/2025	40650	Petty Cash	Certified Mailings	56.18		56.18
Total 15-5255 · Shipping Charges				56.18	0.00	56.18
15-5259 · Misc. Services						
04/15/2025	40656	Bank of America	CONDITIONAL USE PERMIT AND VACANT RESIDENTIAL	499.48		499.48
Total 15-5259 · Misc. Services				499.48	0.00	499.48
15-5315 · Operating Supplies						
04/10/2025	40651	STAPLES	Paper for Printing	37.06		37.06
04/15/2025	40656	Bank of America	CODE BOOKS	322.55		359.61
Total 15-5315 · Operating Supplies				359.61	0.00	359.61
Total 15 · PLANNING & ZONING				3,909.62	0.00	3,909.62
21 · PARKS and GROUNDSKEEPING						
21-5251 · Utilities						
04/29/2025	40679	EVERGY	Energy Utility	28.55		28.55
Total 21-5251 · Utilities				28.55	0.00	28.55
21-5253 · Insurance						
04/15/2025	40658	EMC INSURANCE	EMC INSURANCE	70.72		70.72
04/15/2025	40658	EMC INSURANCE	EMC INSURANCE	146.38		217.10
04/20/2025	40673	ICI	CYBER INS. 04/01/2025 TO 04/01/2026	39.02		256.12
Total 21-5253 · Insurance				256.12	0.00	256.12

City of Towanda, KS
Claims Report
April 2025

Date	Numb	Name	Memo	Debit	Credit	Balance
21-5550 - Groundkeeping						
21-5551 - Greenhouse Supplies & Parts						
04/10/2025	40652	SUTHERLANDS CREDIT	GRAY COVER, GFCI COVER	51.25		51.25
Total 21-5551 - Greenhouse Supplies & Parts						
04/22/2025	6044	ANDREW NEWBREY	Andy bought Greenhouse we don't need	51.25	750.00	-698.75
21-5552 - Fertilizer & Chemicals						
04/17/2025	40672	BUTLER COUNTY NOXIOUS WEED DEPARTMENT	WEED KILLER 10 GALLONS BUCANEER PLUS	137.90		137.90
Total 21-5552 - Fertilizer & Chemicals						
04/10/2025	40652	SUTHERLANDS CREDIT	GRASS SEED AND WEED FEED	193.75		193.75
04/10/2025	40652	SUTHERLANDS CREDIT	BLACK EDGING FOR FLOWERS	71.23		264.98
Total 21-5553 - Grass Seed, Plants & Supplies						
04/10/2025	40652	SUTHERLANDS CREDIT		264.98	0.00	264.98
Total 21-5553 - Grass Seed, Plants & Supplies						
21-5554 - Mowing						
21-5555 - Mower Gas & Oil						
04/17/2025	40671	HOOVER MOWER SALES	OIL FILTER AND ENGINE OIL FOR MOWER	37.82		37.82
Total 21-5555 - Mower Gas & Oil						
04/15/2025	40656	Bank of America	MOWER REPAIR	506.43		506.43
21-5556 - Mower Repairs & Maint						
04/17/2025	40670	MAXIMUM OUTDOOR EQUIPMENT	SPRING EXTENSION,.325 .063G RAPID MICR FOR MOWER REPAIR	86.24		592.67
Total 21-5556 - Mower Repairs & Maint						
04/17/2025	40670	MAXIMUM OUTDOOR EQUIPMENT	SPRING EXTENSION,.325 .063G RAPID MICR FOR MOWER REPAIR	592.67	0.00	592.67
Total 21-5554 - Mowing						
04/17/2025	40670	MAXIMUM OUTDOOR EQUIPMENT	SPRING EXTENSION,.325 .063G RAPID MICR FOR MOWER REPAIR	630.49	0.00	630.49
Total 21-5550 - Groundkeeping						
04/10/2025	40652	SUTHERLANDS CREDIT	FOAM, BALL VALVES, CONNECTORS, TEES, BUSHING, EXTENDER HOSE, PVC, EROXY AND CONCRETE X6	1,084.62	750.00	334.62
Total 21 - PARKS and GROUNDSKEEPING						
04/10/2025	40652	SUTHERLANDS CREDIT	FOAM, BALL VALVES, CONNECTORS, TEES, BUSHING, EXTENDER HOSE, PVC, EROXY AND CONCRETE X6	1,369.29	750.00	619.29
22 - POOL						
22-Pool General Expenses						
22-5242 - Building / Facilities R&M						
04/10/2025	40652	SUTHERLANDS CREDIT	FOAM, BALL VALVES, CONNECTORS, TEES, BUSHING, EXTENDER HOSE, PVC, EROXY AND CONCRETE X6	361.45		361.45

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Date	Nom	Name	Memo	Debit	Credit	Balance
04/17/2025	40669	BOMGAARS SUPPLY	Pool Awning- SUPERWELD ADHESIVE, PAINT ENAMEL FLAT BLACK X2, FRAME ROLLER, PAINT TRAY, SEALANT, ...	235.69		597.14
Total 22-5242 · Building / Facilities R&M				597.14	0.00	597.14
22-5244 · Other Repair / Maintenance						
04/15/2025	40656	Bank of America	POOL CORE DRILL	476.06		476.06
04/30/2025	40685	MOUNTAINLAND SUPPLY COMPANY	2X SLOAN H710A 1"S/D STOP ASSY	110.27		586.33
04/30/2025	40686	MOUNTAINLAND SUPPLY COMPANY	1.0 REBUILD KIT	32.98		619.31
Total 22-5244 · Other Repair / Maintenance				619.31	0.00	619.31
22-5251 · Utilities						
04/01/2025	40618	EVERGY	EVERGY UTILITY	32.87		32.87
04/01/2025	40628	VERIZON WIRELESS	VERIZON UTILITY	68.31		101.18
04/29/2025	40679	EVERGY	Evergy Utility	33.48		134.66
Total 22-5251 · Utilities				134.66	0.00	134.66
22-5253 · Insurance						
04/15/2025	40658	EMC INSURANCE	EMC INSURANCE	545.54		545.54
04/15/2025	40658	EMC INSURANCE	EMC INSURANCE	173.49		719.03
04/20/2025	40673	ICI	CYBER INS. 04/01/2025 TO 04/01/2026	129.26		848.29
Total 22-5253 · Insurance				848.29	0.00	848.29
22-5315 · Operating Supplies						
04/30/2025	40690	KALEB MONEY	Reimburse Kaleb he paid for it. Sealant, Door Sweep, Silicone X12	120.86		120.86
Total 22-5315 · Operating Supplies				120.86	0.00	120.86
Total 22-Pool General Expenses				2,320.26	0.00	2,320.26
22-5100 · Staff Expense Pool						
22-5110 · Salaries						
04/30/2025	EOMPRADJ					0.00
Total 22-5110 · Salaries				0.00	0.00	0.00
22-5140 · PR Tax Expense City Share						
04/30/2025	EOMPRADJ					0.00
Total 22-5140 · PR Tax Expense City Share				0.00	0.00	0.00
Total 22-5100 · Staff Expense Pool				0.00	0.00	0.00
Total 22 · POOL				2,320.26	0.00	2,320.26
24 · LIBRARY-BILLING						
24-5242 · Building / Facilities R&M						
04/14/2025	722705	EVERGY	EVERGY INCENTIVE FOR LED LIGHTS		180.00	-180.00

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Date	Num	Name	Memo	Debit	Credit	Balance
04/15/2025	40656	Bank of America	LED LIGHTS FOR THE LIBRARY	103.99		-76.01
Total 24-5242 - Building / Facilities R&M						
04/10/2025	40652	SUTHERLANDS CREDIT	DRILL BIT, TARP, CORNER BRACES, BULK FASTNERS, BEBAR, RR TIE, CONNECTORS PUSH IN, LOTS OF PARTS ...	246.97		246.97
Total 24-5244 - Other Repair / Maintenance						
04/01/2025	40617	KANSAS GAS SERVICE	GAS UTILITY	147.81		147.81
04/01/2025	40618	EVERGY	EVERGY UTILITY	96.08		243.89
04/29/2025	40679	EVERGY	Evergy Utility	82.37		326.26
04/29/2025	40680	KANSAS GAS SERVICE	KANSAS GAS UTILITY	95.92		422.18
Total 24-5251 - Utilities						
04/15/2025	40658	EMC INSURANCE	EMC INSURANCE	737.36		737.36
04/20/2025	40673	ICI	CYBER INS. 04/01/2025 TO 04/01/2026	132.56		869.92
Total 24-5253 - Insurance						
04/15/2025	40656	Bank of America	BLOOD PATHOGEN KIT	17.95		17.95
Total 24-5319 - Misc. Supplies						
04/30/2025	40685	MOUNTAINLAND SUPPLY COMPANY	3/4 STD STOP ASSY	55.13		55.13
04/30/2025	40686	MOUNTAINLAND SUPPLY COMPANY	1.0 REBUILD KIT	32.98		88.11
Total 25-5242 - Building / Facilities R&M						
04/01/2025	40612	KANSAS GAS SERVICE	KS GAS UTILITY	131.54		131.54
04/01/2025	40618	EVERGY	EVERGY UTILITY	142.13		273.67
04/06/2025	40638	COX	COX UTILITY	33.50		307.17
04/15/2025	40656	Bank of America	BLOOD PATHOGEN KIT	17.95		325.12
04/29/2025	40679	EVERGY	Evergy Utility	89.08		414.20
04/29/2025	40680	KANSAS GAS SERVICE	KANSAS GAS UTILITY	87.75		501.95
Total 25-5251 - Utilities						
04/15/2025	40658	EMC INSURANCE	EMC INSURANCE	641.89		641.89
Total 25-5253 - Insurance						

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Date	Num	Name	Memo	Debit	Credit	Balance
04/20/2025	40673	ICI	CYBER INS. 04/01/2025 TO 04/01/2026	115.39		757.28
Total 25-5253 - Insurance						
Total 25 - SENIOR CENTER						
26 - MUSEUM						
26-5253 - Insurance						
04/15/2025	40658	EMC INSURANCE	EMC INSURANCE	1,851.04		1,851.04
04/20/2025	40673	ICI	CYBER INS. 04/01/2025 TO 04/01/2026	332.77		2,183.81
Total 26-5253 - Insurance						
Total 26 - MUSEUM						
31 - SHERIFF DEPARTMENT CONTRACT						
31-Police General Expenditures						
31-5251 - Utilities						
04/01/2025	40612	KANSAS GAS SERVICE	KS GAS UTILITY	111.18		111.18
04/01/2025	40616	COX	COX UTILITY APRIL 2025	67.00		178.18
04/01/2025	40618	EVERGY	EVERGY UTILITY	76.39		254.57
04/29/2025	40679	EVERGY	Evergy Utility	79.21		333.78
04/29/2025	40680	KANSAS GAS SERVICE	KANSAS GAS UTILITY	76.48		410.26
04/30/2025	40693	COX	COX UTILITY	67.00		477.26
Total 31-5251 - Utilities						
31-5253 - Insurance						
04/15/2025	40658	EMC INSURANCE	EMC INSURANCE	749.26		749.26
04/20/2025	40673	ICI	CYBER INS. 04/01/2025 TO 04/01/2026	134.70		883.96
Total 31-5253 - Insurance						
31-5314 - Office Supplies						
04/06/2025	40639	Culligan	CULLIGAN WATER MACHINE	9.00		9.00
Total 31-5314 - Office Supplies						
Total 31-Police General Expenditures						
31-5243 - Contractual Services						
04/01/2025	40614	BUTLER COUNTY SHERIFF LE	1 DEPUTY APRIL 2025	4,041.53		4,041.53
Total 31-5243 - Contractual Services						
Total 31 - SHERIFF DEPARTMENT CONTRACT						
34 - ANIMAL CONTROL						
34-5253 - Insurance						
04/15/2025	40658	EMC INSURANCE	EMC INSURANCE	25.79		25.79
04/20/2025	40673	ICI	CYBER INS. 04/01/2025 TO 04/01/2026	4.64		30.43
Total 34-5253 - Insurance						

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Date	Numb	Name	Memo	Debit	Credit	Balance
Total 34 - ANIMAL CONTROL						
50 - PUBLIC WORKS SHOP						
50-Public Works General						
50-5210 - Training / Meetings						
04/15/2025	40656	Bank of America	OSHA TRENCH TRAINING	154.44		154.44
Total 50-5210 - Training / Meetings				154.44	0.00	154.44
50-5242 - Building / Facilities R&M						
Total 50-5242 - Building / Facilities R&M						
50-5251 - Utilities						
04/15/2025	40656	Bank of America	LED LIGHTS IN MAINTENANCE BUILDING AND GARAGE	329.98		329.98
Total 50-5251 - Utilities				329.98	0.00	329.98
50-5253 - Insurance						
04/01/2025	40612	KANSAS GAS SERVICE	KS GAS UTILITY	286.43		286.43
04/01/2025	40618	EVERGY	EVERGY UTILITY	327.54		613.97
04/01/2025	40619	COX	COX UTILITY	27.52		641.49
04/02/2025	40631	ACCENTLOGIC	TELEPHONE UTILITY	65.53		707.02
04/17/2025	40664	CHRIS RAGLAND	APRIL PHONE BILL	30.00		737.02
04/17/2025	40665	RYLAN ROSE	APRIL PHONE BILL	30.00		767.02
04/17/2025	40666	KALEB MONEY	APRIL PHONE BILL	30.00		797.02
04/29/2025	40679	EVERGY	Evergy Utility	98.70		895.72
Total 50-5253 - Insurance				895.72	0.00	895.72
50-5311 - Gasoline / Fuel / Lubricants						
04/15/2025	40658	EMC INSURANCE	EMC INSURANCE	1,657.21		1,657.21
04/15/2025	40658	EMC INSURANCE	EMC INSURANCE	55.72		1,712.93
04/20/2025	40673	ICI	CYBER INS. 04/01/2025 TO 04/01/2026	307.94		2,020.87
Total 50-5311 - Gasoline / Fuel / Lubricants				2,020.87	0.00	2,020.87
50-5315 - Operating / Shop Supplies						
04/07/2025	40647	WEX FLEET UNIVERSAL	FUEL MARCH 2025	669.11		669.11
Total 50-5315 - Operating / Shop Supplies				669.11	0.00	669.11
04/02/2025	40634	MAX'S BREATHE EASY	WELDING SUPPLIES FOR THE SHOP APPROVED BY ANDY NEWBREY	651.47		651.47
50-5319 - Misc. Supplies						
04/10/2025	40652	SUTHERLANDS CREDIT	TOP RAIL SWDG, MACHINIST HAMMER, CLEAR GLASSES, GALV COUPLING, FUEL ENGINE, BREAKER BOX, CABLE, ...	927.07		1,578.54
04/15/2025	40656	Bank of America	COOPER WIRE	63.16		1,641.70
Total 50-5319 - Misc. Supplies				1,641.70	0.00	1,641.70

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Date	Numb	Name	Memo	Debit	Credit	Balance
04/15/2025	40656	Bank of America	BLOOD PATHOGEN KIT	17.95		17.95
04/24/2025	5013	Butler County Fire District #11	Amazon and Southernlands Payback for Lights and Work		782.12	-764.17
Total 50-5319 - Misc. Supplies				17.95	782.12	-764.17
50-5321 - Maintenance Uniforms						
04/02/2025	40633	UNIFIRST CORPORATION	03/31/2025 MAINTENANCE UNIFORMS	44.66		44.66
04/02/2025	40633	UNIFIRST CORPORATION	Maintenance Uniforms	0.00		44.66
04/07/2025	40643	UNIFIRST CORPORATION	04/07/2025 MAINTENANCE UNIFORMS	49.56		94.22
04/14/2025	40654	UNIFIRST CORPORATION	04/14/2025 Maintenance Uniforms	46.36		140.58
04/24/2025	40677	UNIFIRST CORPORATION	05/21/2025	176.84		317.42
Total 50-5321 - Maintenance Uniforms				317.42	0.00	317.42
50-5325 - Tools						
04/15/2025	40656	Bank of America	2X PIPE WRENCHS	45.98		45.98
04/15/2025	40656	Bank of America	CHAIN HOIST AND HOOK	121.98		167.96
Total 50-5325 - Tools				167.96	0.00	167.96
50-5331 - Vehicle / Mobile Parts-Supplies						
04/06/2025	40641	O'REILLY AUTO PARTS	CLUTCH LINE, CLU SLV CYL 1995 CHEVY K150 PICKUP	119.36		119.36
Total 50-5331 - Vehicle / Mobile Parts-Supplies				119.36	0.00	119.36
Total 50-Public Works General				6,334.51	782.12	5,552.39
50-5100 - Staff Expense Public Works						
50-5110 - Salaries						
04/30/2025	EOMPRADJ			3,214.31		3,214.31
Total 50-5110 - Salaries				3,214.31	0.00	3,214.31
50-5140 - PR Tax Expense City Share						
04/30/2025	EOMPRADJ			247.91		247.91
Total 50-5140 - PR Tax Expense City Share				247.91	0.00	247.91
50-5150 - KPERS City Share						
04/30/2025	EOMPRADJ			305.82		305.82
Total 50-5150 - KPERS City Share				305.82	0.00	305.82
50-5160 - Health Ins. - City Share						
04/30/2025	EOMPRADJ			905.23		905.23
Total 50-5160 - Health Ins. - City Share				905.23	0.00	905.23
50-5100 - Staff Expense Public Works - Other						
04/30/2025	FNDLCLNUP				98.44	-98.44
Total 50-5100 - Staff Expense Public Works - Other				0.00	98.44	-98.44

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	Date	Nu	Name	Memo	Debit	Credit	Balance
Total 50-5100 · Staff Expense Public Works					4,673.27	98.44	4,574.83
Total 50 · PUBLIC WORKS SHOP					11,007.78	880.56	10,127.22
Total 100X · GENERAL FUND EXPENSES					69,533.22	4,098.61	65,434.61
Total Expense					109,996.93	44,562.32	65,434.61
Net Ordinary Income					109,996.93	44,562.32	-65,434.61
Other Income/Expense							
DESIGNATED FUND EXPENDITURES							
220X · FIRE RESCUE EXPENSE							
2205100 · Staff Expense Fire Rescue							
2205110 · Salaries	04/30/2025	EOMPRADJ			0.00	0.00	0.00
Total 2205110 · Salaries					0.00	0.00	0.00
2205140 · PR Tax Expense City Share							
2205140 · PR Tax Expense City Share	04/30/2025	EOMPRADJ			0.00	0.00	0.00
Total 2205140 · PR Tax Expense City Share					0.00	0.00	0.00
Total 2205100 · Staff Expense Fire Rescue					0.00	0.00	0.00
Total 220X · FIRE RESCUE EXPENSE					0.00	0.00	0.00
240X · EQUIPMENT RESERVE							
2405541 · Machinery / Equipment							
2405541 · Machinery / Equipment	04/01/2025	40622		PROFESSIONAL FLEET SERVICES	2,331.69		2,331.69
Total 2405541 · Machinery / Equipment					2,331.69	0.00	2,331.69
Total 240X · EQUIPMENT RESERVE					2,331.69	0.00	2,331.69
250X · STREETS OM FUND EXPENSE							
2505100 · Staff Expense Streets							
2505110 · Salaries	04/30/2025	EOMPRADJ			989.02		989.02
Total 2505110 · Salaries					989.02	0.00	989.02
2505140 · PR Tax Expense City Share							
2505140 · PR Tax Expense City Share	04/30/2025	EOMPRADJ			76.28		76.28
Total 2505140 · PR Tax Expense City Share					76.28	0.00	76.28
2505150 · KPERS City Share							
2505150 · KPERS City Share	04/30/2025	EOMPRADJ			94.10		94.10
Total 2505150 · KPERS City Share					94.10	0.00	94.10
2505160 · Health Ins. - City Share							
2505160 · Health Ins. - City Share	04/30/2025	EOMPRADJ			278.53		278.53
Total 2505160 · Health Ins. - City Share					278.53	0.00	278.53
Total 2505100 · Staff Expense Streets					1,437.93	0.00	1,437.93
2505253 · Insurance (WC)							

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Date	Num	Name	Memo	Debit	Credit	Balance
04/15/2025	40658	EMC INSURANCE	EMC INSURANCE CYBER INS. 04/01/2025 TO 04/01/2026	46.47		46.47
04/20/2025	40673	ICI		8.35		54.82
				54.82	0.00	54.82
Total 2505253 · Insurance (WC)						
2505254 · Printing / Publications						
04/21/2025	40674	CANON FINANCIAL SERVICES	PRINTER 03/01/2025 TO 03/31/2025	33.77		33.77
				33.77	0.00	33.77
Total 2505254 · Printing / Publications						
2505310 · Fuel for Township-Exch for Rock						
04/07/2025	40647	WEX FLEET UNIVERSAL	FUEL MARCH 2025	175.32		175.32
				175.32	0.00	175.32
Total 2505310 · Fuel for Township-Exch for Rock						
Total 250X · STREETS OM FUND EXPENSE						
251X · STREET RESERVE						
				1,701.84	0.00	1,701.84
2515333 · Street Material / Supplies						
04/01/2025	40622	PROFESSIONAL FLEET SERVICES	BUCKET TRUCK REPAIR	2,331.69		2,331.69
				2,331.69	0.00	2,331.69
Total 2515333 · Street Material / Supplies						
Total 251X · STREET RESERVE						
260X · COMMUNITY CENTER EXPENSE						
2605225 · Cleaning / Disposal Service						
04/17/2025	40668	Lisa K. Hamilton	CLEANING COMMUNITY BUILDING APRIL 2025	500.00		500.00
				500.00	0.00	500.00
Total 2605225 · Cleaning / Disposal Service						
2605251 · Utilities						
04/01/2025	40612	KANSAS GAS SERVICE	KS GAS UTILITY	155.19		155.19
04/01/2025	40618	EVERGY	EVERGY UTILITY	80.70		235.89
04/06/2025	40638	COX	COX UTILITY	33.50		269.39
04/29/2025	40679	EVERGY	Evergy Utility	100.52		369.91
04/29/2025	40680	KANSAS GAS SERVICE	KANSAS GAS UTILITY	96.95		466.86
				466.86	0.00	466.86
Total 2605251 · Utilities						
2605253 · Insurance						
04/15/2025	40658	EMC INSURANCE	EMC INSURANCE CYBER INS. 04/01/2025 TO 04/01/2026	1,347.89		1,347.89
04/20/2025	40673	ICI		242.31		1,590.20
				1,590.20	0.00	1,590.20
Total 2605253 · Insurance						
2605319 · Misc. Supplies						
04/29/2025	40681	WALMART COMMUNITY BRC	TRASH BAGS, WOOD CLEANER, TOILET BOWL CLEANER	50.04		50.04
				50.04	0.00	50.04
Total 2605319 · Misc. Supplies						
Total 260X · COMMUNITY CENTER EXPENSE						
410X · CAPITAL IMPROVEMENT						
				2,607.10	0.00	2,607.10
4105511 · Land						

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	Date	Nu m	Name	Memo	Debit	Credit	Balance
Total 4105511 - Land	04/10/2025	40649	JEO CONSULTING GROUP	SURVEY 322 E MAIN ST BOUNDARY SURVEY	2,400.00		2,400.00
4105531 - Improvements					2,400.00	0.00	2,400.00
Total 4105531 - Improvements	04/01/2025	40625	B&C HEATING AIR CONDITIONING & ELECTRICAL	REPLACE BOTH FURNANCES AND AIR CONDITIONERS AT TOWANDA LIBRARY	15,786.91		15,786.91
Total 410X - CAPITAL IMPROVEMENT					15,786.91	0.00	15,786.91
611X - WATER FUND EXPENSE					18,186.91	0.00	18,186.91
6115100 - Staff Expense Water							
6115110 - Salaries	04/30/2025	EOMPRADJ			2,472.55		2,472.55
Total 6115110 - Salaries					2,472.55	0.00	2,472.55
6115140 - PR Tax Expense City Share	04/30/2025	EOMPRADJ			190.70		190.70
Total 6115140 - PR Tax Expense City Share					190.70	0.00	190.70
6115150 - KPERS City Share	04/30/2025	EOMPRADJ			235.25		235.25
Total 6115150 - KPERS City Share					235.25	0.00	235.25
6115160 - Health Ins. - City Share	04/30/2025	EOMPRADJ			696.33		696.33
Total 6115160 - Health Ins. - City Share					696.33	0.00	696.33
6115100 - Staff Expense Water					3,594.83	0.00	3,594.83
6115200 - Non- Material Expenditures				PAGING SYSTEM FROM SEWER THAT GOES TO EMERGENCY PHONE	18.05		18.05
Total 6115200 - Non- Material Expenditures	04/01/2025	40615	AMERICAN MESSAGING		18.05	0.00	18.05
6115212 - Transportation / Mileage	04/06/2025	40637	METRO COURIER	03/16/2025 to 03/31/2025 Water Sample to KDHE WATER SAMPLE DELIVERY 04/01/2025 TO 04/15/2025	27.44		27.44
Total 6115212 - Transportation / Mileage	04/21/2025	40675	METRO COURIER		27.44		54.88
6115222 - Intergovernment / Permit Fees					54.88	0.00	54.88
Total 6115222 - Intergovernment / Permit Fees	04/01/2025	40621	KDOR MISCELLANEOUS TAX	QTR 1 2025 WATER PROTECTION AND CLEAN DRINKING WATER FEES	453.53		453.53
6115244 - Other Repair / Maintenance					453.53	0.00	453.53

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Date	Numb	Name	Memo	Debit	Credit	Balance
04/15/2025	40661	Schulte Supply	3" NEPTUNE METER, 5/8" BOLTS, 2" BRONZE METER FLANGE, 3" FLG RED RUBBER FULL GASKET	5,395.74		5,395.74
				5,395.74	0.00	5,395.74
04/01/2025	40618	EVERGY	EVERGY UTILITY	69.06		69.06
04/29/2025	40679	EVERGY	Evergy Utility	27.31		96.37
				96.37	0.00	96.37
Total 6115251 · Utilities						
6115254 · Printing / Publications						
04/21/2025	40674	CANON FINANCIAL SERVICES	PRINTER 03/01/2025 TO 03/31/2025	33.77		33.77
				33.77	0.00	33.77
Total 6115254 · Printing / Publications						
6115315 · Operating Supplies						
04/14/2025	40655	MOUNTAINLAND SUPPLY COMPANY	NEPTUNE 3" MACH 10 METER PRIMARY SCHOOL	177.43		177.43
				177.43	0.00	177.43
Total 6115315 · Operating Supplies						
6115319 · Misc. Supplies						
04/01/2025	40613	WATERWISE ENTERPRISES	6 PK GLASS SAMPLE CELL W/ LID	88.00		88.00
04/01/2025	40613	WATERWISE ENTERPRISES	DPD FREE CHLORINE 10 ML PAK/100 POWDER PILLOWS	36.80		124.80
				124.80	0.00	124.80
Total 6115319 · Misc. Supplies						
6115334 · Materials / Supplies Stock						
04/03/2025	40636	Lampton Welding Supply	Welding Supplies	13.90		13.90
				13.90	0.00	13.90
Total 6115334 · Materials / Supplies Stock						
6115341 · Water For Resale						
04/02/2025	40629	RURAL WATER DIST. NO. 5	WATER FOR RESALE FROM 02/28/2025 TO 03/31/2025 3,886,600 GALLONS	22,459.23		22,459.23
				22,459.23	0.00	22,459.23
Total 6115341 · Water For Resale						
6115400 · Computer Software						
04/02/2025	40630	JAYHAWK SOFTWARE	PAYMENT PLAN 3/3 FINAL BILL	1,163.01		1,163.01
				1,163.01	0.00	1,163.01
Total 6115400 · Computer Software						
6115420 · Contractual Services						
04/07/2025	40644	GRIFFIN MAX CONSTRUCTION INC	WATER CONTRACTOR	200.00		200.00
				200.00	0.00	200.00
				33,785.54	0.00	33,785.54
Total 6115420 · Contractual Services						
612X · WATER RESERVE EXPENSE						
04/07/2025						
Total 611X · WATER FUND EXPENSE						

City of Towanda, KS
Claims Report
April 2025

Date	Nm	Name	Memo	Debit	Credit	Balance
6125320 · Water Well						
04/10/2025	40652	SUTHERLANDS CREDIT	CIRCUIT BREAKER X2, BREAKER BOX, BUSHING, LOCKNUT, AND ADAPTERS	180.82		180.82
04/15/2025	40656	Bank of America	WELL SET UP	53.21		234.03
Total 6125320 · Water Well				234.03	0.00	234.03
Total 612X · WATER RESERVE EXPENSE						
613X · WATER TOWER EXPENSE						
6135253 · Insurance						
04/15/2025	40658	EMC INSURANCE	EMC INSURANCE	850.51		850.51
04/20/2025	40673	ICI	CYBER INS. 04/01/2025 TO 04/01/2026	152.90		1,003.41
Total 6135253 · Insurance				1,003.41	0.00	1,003.41
Total 613X · WATER TOWER EXPENSE						
621X · SEWER FUND EXPENSE						
6215100 · Staff Expense Sewer						
6215110 · Salaries						
04/30/2025	EOMPRADJ			5,686.86		5,686.86
Total 6215110 · Salaries				5,686.86	0.00	5,686.86
6215140 · PR Tax Expense City Share						
04/30/2025	EOMPRADJ			438.61		438.61
Total 6215140 · PR Tax Expense City Share				438.61	0.00	438.61
6215150 · KPERS City Share						
04/30/2025	EOMPRADJ			541.07		541.07
Total 6215150 · KPERS City Share				541.07	0.00	541.07
6215160 · Health Ins. - City Share						
04/30/2025	EOMPRADJ			1,601.55		1,601.55
Total 6215160 · Health Ins. - City Share				1,601.55	0.00	1,601.55
Total 6215100 · Staff Expense Sewer						
6215200 · Non-Material Expenditures						
Total 6215200 · Non-Material Expenditures				8,268.09	0.00	8,268.09
6215200 · Non-Material Expenditures						
PAGING SYSTEM FROM SEWER THAT GOES TO EMERGENCY PHONE						
04/01/2025	40615	AMERICAN MESSAGING		18.06		18.06
04/30/2025	40687	AMERICAN MESSAGING		36.11		54.17
Total 6215200 · Non-Material Expenditures				54.17	0.00	54.17
6215222 · Intergovernment / Permit Fees						
PAYMENT OF ANNUAL WASTEWATER PERMIT FEES THROUGH MAY 2026						
04/15/2025	40660	KDHE - BUREAU OF WATER		185.00		185.00
Total 6215222 · Intergovernment / Permit Fees				185.00	0.00	185.00
6215243 · Contractural Sewer R&M						

City of Towanda, KS
Claims Report
April 2025

Date	Num	Name	Memo	Debit	Credit	Balance
04/01/2025	40624	FOLEY EQUIPMENT INDUSTRIES	ANNUAL INSPECTION FOR GENERATOR SET 2025	1,424.17		1,424.17
04/06/2025	40642	MAYER SPECIALTY SERVICES	5.25 HRS EMERGENCY SEWER SERV AT MANHOLE 53 TO 52 & MANHOLE 49 TO 53	2,362.50		3,786.67
				3,786.67	0.00	3,786.67
Total 6215243 - Contractural Sewer R&M						
6215251 - Utilities						
04/01/2025	40618	EVERGY	EVERGY UTILITY	633.18		633.18
04/21/2025	40676	LINGO	EMERGENCY SEWER PHONE	96.03		729.21
04/29/2025	40679	EVERGY	Evergy Utility	553.01		1,282.22
				1,282.22	0.00	1,282.22
Total 6215251 - Utilities						
6215253 - Insurance						
04/15/2025	40658	EMC INSURANCE	EMC INSURANCE	201.24		201.24
04/15/2025	40658	EMC INSURANCE	EMC INSURANCE	30.33		231.57
04/20/2025	40673	ICI	CYBER INS. 04/01/2025 TO 04/01/2026	36.18		267.75
04/20/2025	40673	ICI	CYBER INS. 04/01/2025 TO 04/01/2026	5.45		273.20
				273.20	0.00	273.20
Total 6215253 - Insurance						
6215254 - Printing / Publications						
04/21/2025	40674	CANON FINANCIAL SERVICES	PRINTER 03/01/2025 TO 03/31/2025	33.77		33.77
				33.77	0.00	33.77
Total 6215254 - Printing / Publications						
6215315 - Operating Supplies						
04/10/2025	40652	SUTHERLANDS CREDIT	ANCHOR WEDGE, 6X 4X8 BOARDS, 10X 2X4 BOARDS, ACRYLIC GLAZE, LAGOOD FENCING	463.93		463.93
				463.93	0.00	463.93
Total 6215315 - Operating Supplies						
6215334 - Materials / Supplies Stock						
04/03/2025	40636	Lampton Welding Supply	Welding Supplies	13.89		13.89
				13.89	0.00	13.89
Total 6215334 - Materials / Supplies Stock						
6215400 - Computer Software						
04/02/2025	40630	JAYHAWK SOFTWARE	PAYMENT PLAN 3/3 FINAL BILL	545.66		545.66
				545.66	0.00	545.66
Total 6215400 - Computer Software						
622X - SEWER RESERVE						
04/02/2025	40630	JAYHAWK SOFTWARE	PAYMENT PLAN 3/3 FINAL BILL	412.32		412.32
				412.32	0.00	14,906.60
Total 6215400 - Computer Software						

City of Towanda, KS
Claims Report
April 2025

Date	Num	Name	Memo	Debit	Credit	Balance
Total 6225400 · Computer Software				412.32	0.00	412.32
6225541 · Equipment						
04/01/2025	40622	PROFESSIONAL FLEET SERVICES	BUCKET TRUCK REPAIR	2,331.69		2,331.69
Total 6225541 · Equipment				2,331.69	0.00	2,331.69
Total 622X · SEWER RESERVE				2,744.01	0.00	2,744.01
630X · TRASH FUND EXPENSE						
6305225 · Cleaning / Disposal Service						
04/15/2025	40657	WASTE CONNECTIONS INC	MARCH 2025 TRASH SERVICE	10,985.65		10,985.65
Total 6305225 · Cleaning / Disposal Service				10,985.65	0.00	10,985.65
6305254 · Printing / Publications						
04/21/2025	40674	CANON FINANCIAL SERVICES	PRINTER 03/01/2025 TO 03/31/2025	33.77		33.77
Total 6305254 · Printing / Publications				33.77	0.00	33.77
6305400 · Computer Software						
04/02/2025	40630	JAYHAWK SOFTWARE	PAYMENT PLAN 3/3 FINAL BILL	445.01		445.01
Total 6305400 · Computer Software				445.01	0.00	445.01
Total 630X · TRASH FUND EXPENSE				11,464.43	0.00	11,464.43
720X · CEMETERY FUND EXPENSE						
7205200 · Funds Sent to Towanda Township						
04/10/2025	40653	TOWANDA TOWNSHIP	Cemetery Plot Fees QTR 1 2025 Jan thru March	2,400.00		2,400.00
Total 7205200 · Funds Sent to Towanda Township				2,400.00	0.00	2,400.00
Total 720X · CEMETERY FUND EXPENSE				2,400.00	0.00	2,400.00
Total DESIGNATED FUND EXPENDITURES				93,697.25	0.00	93,697.25
General Fund Expenditures						\$ 65,434.61
Designated Fund Expenditures						\$ 93,697.25
Section 1	Expenditures Other than Payroll					\$118,668.15
Section 2	Payroll Expenditures					\$40,463.71
Total this Ordinance	Total Expenditures					\$159,131.86



ANDY NEWBREY

Business Card

March 08, 2025 - April 07, 2025

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
03/24	03/23	PAYMENT - THANK YOU	0831530000000518600348	- 2,427.18
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				- \$2,427.18
Purchases and Other Charges				
03/10	03/07	TOCKIFY WEB CALENDAR BRIGHTON LND	85383905066500007418591	8.00
03/10	03/07	AMAZON MARK* H88DY8H23 SEATTLE WA	82305095066000028930239	103.99
03/10	03/10	Microsoft*Microsoft 36 8006427676 WA	12302025069001800336060	139.74
03/12	03/11	HARBOR FREIGHT TOOLS35 8004443353 KS	55263525071270198377405	45.98
03/13	03/12	SQ *GAMBINO'S PIZZA TO 8774174551 KS	55432865072205527572230	56.19
03/13	03/12	AMAZON MARK* 185ZC7CI3 SEATTLE WA	82305095072000003680447	17.99



Account Number
March 08, 2025 - April 07, 2025

New Balance Total \$4,084.61
Minimum Payment Due \$40.85
Payment Due Date 05/04/25

Enter payment amount

\$

For change of address/phone number, see reverse side.



BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796



ANDY NEWBREY
THE CITY OF TOWANDA
PO BOX 160
TOWANDA, KS 67144-0160

**N0006590

Mail this coupon along with your check payable to:
BUSINESS CARD,
or make your payment online at
www.bankofamerica.com





ANDY NEWBREY

March 08, 2025 - April 07, 2025

Page 3 of 4

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
03/18	03/17	AMAZON MKTPL*OZ3A18VWV3 8662161072 WA <i>Code Books</i>	55432865076207103506307 <i>15-</i>	119.89 ✓
03/18	03/17	COLUMN PUBLIC NOTICE 2027135613 DC <i>Budget Hearing</i>	82305095077500001452447 <i>12-</i>	102.64 ✓
03/18	03/18	AMAZON MARK* 2G09E2CR3 SEATTLE WA <i>Code Books</i>	823050950775000011513709 <i>15-</i>	34.90 ✓
03/19	03/18	LOWES #01547* 3166843117 KS <i>Well</i>	55432865077207389273571 <i>12-5320</i>	53.21 ✓
03/20	03/20	AMAZON MARK* NE3NA8WS3 SEATTLE WA <i>Blood Pathogen</i>	823050950795000018078811 <i>12-</i>	17.95 ✓
03/20	03/19	AMAZON MARK* 7V73V2GK3 SEATTLE WA <i>Blood Pathogen</i>	82305095079500008575446 <i>25-4,50,</i>	53.85 ✓
03/20	03/19	CERTUS FUSION TRAINING ORLANDO FL <i>OSTHA Training</i>	82711165079500002165243 <i>50-</i>	154.44 ✓
03/21	03/20	INTUIT *QuickBooks 8004468848 CA <i>Program</i>	55432865079207948008136 <i>12-</i>	384.00 ✓
03/21	03/19	HOOVER MOWER SALES 6315306100 KS <i>Mower Repair</i>	85309615079980017763197 <i>21-</i>	506.43 ✓
03/24	03/20	MENARDS WICHITA EAST K WICHITA KS <i>Cooper</i>	02305375080100110455305 <i>50-</i>	63.16 ✓
03/24	03/21	ADOBE *ADOBE 4085366000 CA <i>Program</i>	57540245080742600622151 <i>12-</i>	29.99 ✓
03/24	03/22	FLIPSNACK.COM 5105788284 MI <i>Program</i>	82711165082500001339554 <i>12-</i>	420.00 ✓
03/24	03/23	AMAZON MARK* D596V6YW3 SEATTLE WA <i>Code Book</i>	823050950825000018446807 <i>15-</i>	167.76 ✓
03/27	03/26	COLUMN PUBLIC NOTICE 2027135613 DC <i>Conditional Use</i>	82305095086500001713193 <i>15-</i>	52.70 ✓
03/27	03/26	COLUMN PUBLIC NOTICE 2027135613 DC <i>Vacant Residential</i>	82305095086500001773791 <i>15-</i>	446.78 ✓
03/28	03/27	GRAMMARLY CO*EFYQQHR 8883186146 CA <i>Program</i>	52653845086718636041835 <i>12-</i>	144.00 ✓
03/28	03/28	Mailchimp 6789990141 GA <i>Program</i>	12302025087001013580072 <i>12-</i>	33.00 ✓
04/02	04/01	JRS RENTAL & SALES INC 3163207368 KS <i>Pool Core Drill</i>	85199175091980002383193 <i>22-</i>	476.06 ✓
04/02	04/01	HARBOR FREIGHT TOOLS35 8004443353 KS <i>Chain Hoist, Hook</i>	55263525092292735810404 <i>50-</i>	121.98 ✓
04/03	04/02	AMAZON MARK* CK1VW2Z03 SEATTLE WA <i>LED Lights</i>	82305095092500045271010 <i>50-</i>	329.68 ✓
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$4,084.31

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	28.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.



Summary of Account Activity		Payment Information										
Previous Balance	\$2,496.47	New Balance	\$3,115.47									
+ New Purchases	\$3,438.47	Total Minimum Payment Due	\$110.00									
- Payments	\$2,496.47	Payment Due Date	05/27/2025									
+/- Credits, Fees & Adjustments (net)	(\$323.00)	PAYMENT DUE BY 5 P.M. EASTERN ON THE DUE DATE.										
+/- Interest Charge (net)	\$0.00	We may convert your payment into an electronic debit. See reverse side.										
New Balance	\$3,115.47	Late Payment Warning: If we do not receive your Total Minimum Payment Due by the Payment Due Date listed above, you may have to pay a late fee of up to \$41.00 and your APRs may be increased up to the Penalty APR of 39.990%.										
Credit Limit	\$5,000.00	Minimum Payment Warning: Making only the Total Minimum Payment Due will increase the amount of interest you pay and the time it takes to repay your balance. For example:										
Available Credit	\$1,884.00											
Days in Billing Period	30											
Pay online for free at: synchrony.com												
For Synchrony Bank customer service or to report your card lost or stolen, call 1-866-396-8254.												
Best times to call are Wednesday - Friday.												
		<table><tr><th>If you make no additional charges using this card and each month you pay ...</th><th>You will pay off the balance shown on this statement in about ...</th><th>And you will end up paying an estimated total of ...</th></tr><tr><td>Only the minimum payment</td><td>15 years</td><td>\$10,285.00</td></tr><tr><td>\$141.00</td><td>3 years</td><td>\$5,073.00 (Savings = \$5,212.00)</td></tr></table>		If you make no additional charges using this card and each month you pay ...	You will pay off the balance shown on this statement in about ...	And you will end up paying an estimated total of ...	Only the minimum payment	15 years	\$10,285.00	\$141.00	3 years	\$5,073.00 (Savings = \$5,212.00)
If you make no additional charges using this card and each month you pay ...	You will pay off the balance shown on this statement in about ...	And you will end up paying an estimated total of ...										
Only the minimum payment	15 years	\$10,285.00										
\$141.00	3 years	\$5,073.00 (Savings = \$5,212.00)										
		If you would like information about credit counseling services, call 1-877-302-8797.										

1-2

Transaction Summary				
Tran Date	Post Date	Reference Number	Description	Amount
04/09/2025	04/09/2025	85348123400Y39NG6	SUTHERLANDS 2302 EL DORADO KS CREDIT	— (\$323.00)
			HOME IMPROVEMENT	
04/25/2025	04/25/2025	P9123003K01F702FE	PAYMENT - THANK YOU	(\$2,496.47)
04/07/2025	04/07/2025	85348123201064WJR	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE	— \$323.00
			HOME IMPROVEMENT	
04/07/2025	04/07/2025	853481232011Q9KHF	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE	— \$71.24
			HOME IMPROVEMENT <i>shop light timer 50-5319</i>	
04/09/2025	04/09/2025	853481234011MSVMG	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE	— \$13.77
			HOME IMPROVEMENT <i>Pool Awning 22-5242</i>	
			POOL	
04/10/2025	04/10/2025	853481235010G4JJK	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE	— \$27.04
			HOME IMPROVEMENT <i>Banners 250-5320</i>	
			BANNERS	
04/10/2025	04/10/2025	853481235011N9960	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE	— \$33.71
			<i>22-5319 Pool Ball Valve, Connectors</i>	

Continued on next page

* NOTICE: See reverse side and additional pages (if any) for important information concerning your account.

Transaction Summary (Continued)

Tran Date	Post Date	Reference Number	Description	Amount
			HOME IMPROVEMENT	
			POOL	
04/11/2025	04/11/2025	853481237010T7DS8	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Pool Awning 22-5242	\$47.76
04/15/2025	04/15/2025	85348123A011MR2AQ	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Pool Paint 22-5244	\$1,600.46
04/15/2025	04/15/2025	85348123A0128SDPY	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Fire Station 50-5319	\$26.85
04/16/2025	04/16/2025	85348123B010T4JF9	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Fire Station 50-5319	\$54.66
04/16/2025	04/16/2025	85348123B010626Z5	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Fire Station 50-5319	\$191.62
04/16/2025	04/16/2025	85348123B011Q6XX3	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Fire Station 50-5319	\$14.47
04/17/2025	04/17/2025	85348123Q010G4MWL	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Pool Bushing 22-5319	\$9.20
04/17/2025	04/17/2025	85348123Q01062850	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Pool High Pressure Hose 22-5319	\$109.25
04/17/2025	04/17/2025	85348123Q011QR6XL	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Pool Paint 22-5244	\$210.47
04/28/2025	04/28/2025	85348123P01062LLB	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Flower Beds 21-5553	\$23.67
04/28/2025	04/28/2025	85348123P01062LLS	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Pool Ball Valve Connector 22-5319	\$37.61
04/28/2025	04/28/2025	85348123P0112N5R4	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Flower Beds 21-5553	\$26.40
04/30/2025	04/30/2025	85348123T010T524H	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE 250-5315 Ball Valve, Glue, Propex Cylinder	\$83.14
05/02/2025	05/02/2025	85348123W010FKZ7Q	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Pool Grands Keeping 22-5553	\$228.49
05/02/2025	05/02/2025	85348123W011MRN3J	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Pool Grands Keeping 22-5553	\$13.29
05/02/2025	05/02/2025	85348123W0112NALN	SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE Pool - Grands Keeping	\$292.37

04/17/2025	04/17/2025	85348123Q010G4MWL	STANDARD PURCHASE HOME IMPROVEMENT SUTHERLANDS 2302 EL DORADO KS STANDARD PURCHASE HOME IMPROVEMENT POOL	Fire Station 50-5319 Pool Bushing 22-5319	-\$9.20
04/17/2025	04/17/2025	85348123Q01062850	STANDARD PURCHASE HOME IMPROVEMENT POOL	SUTHERLANDS 2302 EL DORADO KS Pool Highpressure Hose 22-5319	-\$109.20
04/17/2025	04/17/2025	85348123Q011QR6XL	STANDARD PURCHASE HOME IMPROVEMENT POOL	SUTHERLANDS 2302 EL DORADO KS Pool Paint 22-5244	-\$210.47
04/28/2025	04/28/2025	85348123P01062LLB	STANDARD PURCHASE HOME IMPROVEMENT POOL	SUTHERLANDS 2302 EL DORADO KS Flower Beds 21-5553	\$23.67
04/28/2025	04/28/2025	85348123P01062LLS	STANDARD PURCHASE HOME IMPROVEMENT POOL	SUTHERLANDS 2302 EL DORADO KS Pool Ball Valve Connector 22-5319	-\$37.61
04/28/2025	04/28/2025	85348123P0112N5R4	STANDARD PURCHASE HOME IMPROVEMENT POOL	SUTHERLANDS 2302 EL DORADO KS Flower Beds 21-5553	\$26.40
04/30/2025	04/30/2025	85348123T010T524H	STANDARD PURCHASE HOME IMPROVEMENT POOL	SUTHERLANDS 2302 EL DORADO KS 250-5315 Ball Valve, Glare, propane Cylinder	-\$83.14
05/02/2025	05/02/2025	85348123W010FKZ7Q	STANDARD PURCHASE HOME IMPROVEMENT POOL	SUTHERLANDS 2302 EL DORADO KS Pool Grandskeeping 22-5553	-\$228.49
05/02/2025	05/02/2025	85348123W011MRN3J	STANDARD PURCHASE HOME IMPROVEMENT POOL	SUTHERLANDS 2302 EL DORADO KS Pool Grandskeeping 22-5553	-\$13.29
05/02/2025	05/02/2025	85348123W0112NALN	STANDARD PURCHASE HOME IMPROVEMENT POOL	SUTHERLANDS 2302 EL DORADO KS Pool - Grandskeeping 22-5553	-\$292.37
			FEES		
			TOTAL FEES FOR THIS PERIOD		
			INTEREST CHARGED		
05/04/2025	05/04/2025		INTEREST CHARGE ON PURCHASES		
			TOTAL INTEREST FOR THIS PERIOD		

2025 Totals Year-to-Date	
Total Fees Charged in 2025	\$0.00
Total Interest Charged in 2025	\$0.00
Total Interest Paid in 2025	\$0.00

Interest Charge Calculation				
Type of Balance	Expiration Date	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charge
Purchases	NA	34.99%	\$0.00	\$0.00

CITY OF TOWANDA

APPROPRIATION ORDINANCE NO. 4-2025

For period April 1st, 2025 through, April 30th, 2025

Be it ordained by the Governing Body of the City of Towanda that the above dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

<u>Section 1.</u>	Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.	\$118,668.15
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<u>Section 2.</u>	Payroll	\$40,463.71
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Total this Ordinance:	\$159,131.86
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Stetson Diveley
Treasurer

Jennifer Shautlz
Council President

Report Attestation for the Month of April 2025.

I have reviewed the Financial Statements and reports contained herein and, to the best of my knowledge, believe they present an accurate record of the City of Towanda's financial transactions for the indicated month.

Stetson Diveley
Treasurer, City of Towanda, KS

Date	Call Type	Location	Outcome	Deputy	Total Calls For Service Calls Handled by Officer Accident Reports Reports	Walker	District
4/1/2025	PFS/PFA Service	700 blk E Wilson Dr	HBO	District		13	27
4/1/2025	Assist Other	500 blk N 6th St	HBO	District	7	7	13
4/3/2025	Disturbance/ DV	500 blk N 9th St	Report	District	0	0	0
4/3/2025	Past Theft	500 blk N 8th St	Report	District	2	2	8
4/5/2025	Suspicious Vehicle	200 blk E Main	HBO`	District			
4/5/2025	Traffic Stop	200 blk E Main	Arrest	District	0	0	0
4/7/2025	Warrant Arrest	500 blk E North St	Arrest	District	2	2	3
4/8/2025	Parking Complaint	700 blk E Main	HBO	District	0	0	2
4/8/2025	Criminal Damage	400 blk N 6th St	Report	District			
4/8/2025	Past Assault	500 blk E North St	Report	District			
4/9/2025	Traffic Stop	E Cincinnati & S 5th S	Warning	Walker			
4/9/2025	Noise Complaint	700 blk E Mechanic St	HBO	District			
4/10/2025	Welfare Check	500 blk E Main St	HBO	Walker			
4/10/2025	School Check	900 blk E Main St	HBO	Walker			
4/10/2025	Past Disturbance	500 blk E North St	Report	District			
4/11/2025	Past Fraud	500 blk N 9th St	Report	District			
4/11/2025	Traffic Stop	SW Hunter & E Main St	Warning	District			
4/12/2025	Assist EMS	100 blk S 2nd St	HBO	District			
4/13/2025	Suicide/ Threats	SW Hunter & E Clayhill Rd	HBO	District			
4/15/2025	Past Disturbance	400 blk E North St	Arrest	Walker			
4/17/2025	Follow Up	900 blk E Main St	HBO	District			
4/19/2025	Miscellaneous	SW River Valley Rd	HBO	District			
4/19/2025	Traffic Stop	S 2nd St & E Main St	Warning	District			
4/20/2025	Check Shots	100 blk S 2nd St	Report	Walker			
4/20/2025	Follow Up	600 blk E Mills Dr	HBO	Walker			
4/21/2025	Past Theft	100 blk S 5th St	HBO	Walker			
4/23/2025	School Check	900 blk E Main St	HBO	Walker			
4/23/2025	Traffic Stop	N 2nd St & E Main St	Warning	Walker			
4/23/2025	Found Property	400 blk N 10th St	Report	Walker			
4/23/2025	Suspicious Vehicle	E High St & N 2nd St	HBO	District			
4/24/2025	Traffic Stop	SW Fulton Rd & E Bever Dr	Citation	Walker			
4/25/2025	Civil	500 blk N 9th St	HBO	District			
4/25/2025	Investigations Case	600 blk E Main ST	Report	District			
4/28/2025	Assist EMS	400 blk E Main	HBO	Walker			
4/28/2025	Follow Up	400 blk E Main	HBO	Walker			
4/29/2025	Suspicious Vehicle	2400 blk SW River Valley Rd	HBO	District			
4/29/2025	Traffic Stop	SW HWY 254 & SW Ohio St	Warning	District			
4/30/2025	Missing Juvenile	200 blk S 5th St	Report	District			
4/30/2025	Miscellaneous	200 blk S 3rd St	HBO	District			
4/30/2025	Criminal Trespassing	600 blk E Mills Dr	HBO	District			

MUNICIPAL COURT OF TOWANDA, KS
CASELOAD SUMMARY
For the Period April 1, 2025 through April 30, 2025

1. NUMBER OF OFFENSES WRITTEN DURING MONTH

*Fines/Court Costs listed in this section are often waived in dismissed cases.

		COURT COSTS
a. Speeding.....	0	\$0.00
b. No/Invalid Insurance.....	1	\$100.00
c. Invalid/Expired Registration.....	0	\$0.00
d. No/Invalid Driver's License/Improper Use of DL.....	0	\$0.00
e. Driving Under the Influence.....	0	\$0.00
f. FTY or Failure to Stop.....	0	\$0.00
g. Other Traffic Violations.....		
h. Crimes Against Persons/Property (e.g. assault, battery, theft, criminal damage, vandalism).....		
i. Other Crimes (e.g. tobacco infractions by minors, crimes against government, public safety, public morals).....		

[(i. Offense Breakdown)]

TOTAL THIS MONTH

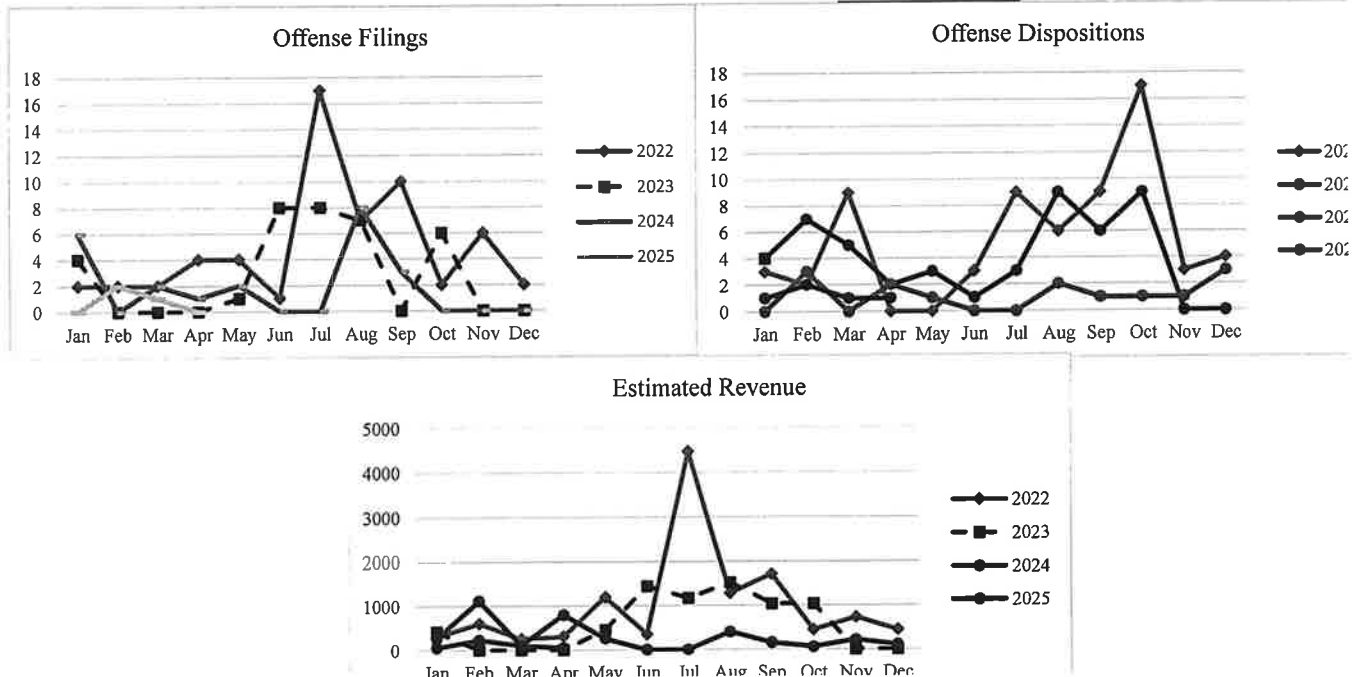
*YTD:\$879.50 collected of estimated annual revenue of \$

2. NUMBER OF OFFENSES DISPOSED OF DURING MONTH

a. Guilty Pleas.....	1
b. Bond Forfeitures.....	
c. Dismissals.....	
Reason.....	
Reason.....	
Reason.....	
d. Guilty by Trial (on plea of not guilty).....	
e. Diversion Agreements.....	

TOTAL DISPOSITIONS THIS MONTH

1





TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long

March 2024 Activity April 3, 2025 Report

What we have been doing:

Preparing Otto Code Enforcement case for District Court	Monitor and Dispatch inspections
Preparing for remedy of Jones dilapidated building on Main St	Processing Licensing/Permits
Completed and closed ISO Evaluation	Providing Excellent Public Service
Continued follow-up on fallen bldg. front downtown	Following Code Enforcement
Processing Contractor Licensing Renewals for 2025	Research and prepare information as needed
Cemetery Lot Sales, Paperwork, Deeds, and Questions	Assisting with the prep of Ordinances and Resolutions
Assisting Residents/Contractors daily with building code questions and inspections	
Working always to make the PZ Department more efficient	

What we plan to do:

Continue Contractor Licensing and Permit Issuing	Continue Serving Towanda Citizens
Misc. other work as needed	Continue with duties as listed above
Research and Secretary duties for the Planning Board	Continue to improve the efficiency of the PZ Department
Cemetery -Selling Plots-Preparing paperwork and Deeds-Assisting residents with sales of plots and information	
Animal Control Records. Annual Shelter Inspection Feb 2024	
Continue to follow Code Enforcement	

Permits:

441 N 11th Foundation Repair
125 S 5th Shed
441 N 11th Fence
501 N 11th Shed
404 N 6th Sign
116 S 5th Demo Shed
416 Main Fence
474 N 9th Roof

Statistics and Lists: Inspections Completed

Consult Curb Cut
411 N 11th Foundation/ Basement
Pergola at City Pool
Code Review
Consult 605 Mills Floor
474 N 9th Roof

Due to the cost of the Building Code Books and the uncertainty of the BRIC Grant outcome, at this time plans to update the Building Code from 2006 to 2018 have been placed on hold. The ISO Representative has been notified. Towanda received an ISO rating of 9 for 1-2 Family Residential and Commercial/Industrial properties due to the age of the Building Codes.

Due to the cost of updating the Zoning Code, at this time plans to update it from the 1999 Edition have been placed on hold. Foster & Associates has been notified.

New Contractors Licensed & Certificates Issued:

Thrasher Foundation Repair- Papillion NE	Rhoden Roofing- Wichita KS
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NTA Citations Issued/ Pending Court Action/Status #16587 315 S. 5th Towanda Case to District Court 04/13/2025
PZ Board Meeting/BZA June 2, 2025 Meeting- BZA Hearing 424 Main – Business Permit for Door-to-Door Sales: None



CITY OF TOWANDA, KS
CODE VIOLATION REPORT
MAY 2025

STATUS	LOCATION	VIOLATION	DELIVERY	1ST ATTEMPT	DELIVERY	2ND ATTEMPT	DELIVERY	3RD ATTEMPT	DELIVERY	4TH ATTEMPT
Complete	400 BLOCK NORTH ST	Junk	Mail	1/17/2025	Mail	3/21/2025				
Extension	1200 BLOCK CLAY HILL RD	Yard	Mail	12/20/2024	Mail	1/17/2025	Mail	4/18/2025		
Extension	400 BLOCK N 8TH ST	Structure	Mail	11/6/2024	Mail	12/20/2024				
Extension	600 BLOCK W MECHANIC ST	Junk	Mail	1/17/2025						
Not Complete	100 BLOCK BRIARWOOD	Yard	Mail	5/6/2025						
Not Complete	100 BLOCK RAINBOW DR	Yard	Mail	5/6/2025						
Not Complete	100 BLOCK N 5TH ST	Yard	Flyer	4/29/2025						
Not Complete	1300 BLOCK RAINBOW DR	Yard	Mail	5/6/2025						
Not Complete	200 BLOCK N 3RD ST	Yard	Mail	5/6/2025						
Not Complete	300 BLOCK HIGH ST	Yard	Flyer	4/29/2025						
Not Complete	300 BLOCK 4TH ST	Vehicle	Mail	11/6/2024	Mail	12/20/2024	Mail	1/17/2025		
Not Complete	300 BLOCK N 7TH ST	Yard	Flyer	4/29/2025						
Not Complete	300 BLOCK N 9TH ST	Yard	Flyer	4/29/2025						
Not Complete	300 BLOCK N 7TH ST	Yard	Flyer	4/29/2025						
Not Complete	300 BLOCK N 10TH ST	Yard	Mail	5/6/2025						
Not Complete	400 BLOCK CINCINNATI ST	Junk	Mail	3/21/2025						
Not Complete	400 BLOCK HIGH ST	Yard	Flyer	4/29/2025						
Not Complete	400 BLOCK N 9TH ST	Yard	Flyer	4/29/2025						
Not Complete	400 BLOCK N 9TH ST	Yard	Mail	5/6/2025						
Not Complete	400 BLOCK N 10TH ST	Yard	Mail	5/6/2025						
Not Complete	400 BLOCK N 10TH ST	Yard	Mail	5/6/2025						
Not Complete	500 BLOCK N 10TH ST	Yard	Mail	5/6/2025						
Not Complete	500 BLOCK N 9TH ST	Yard	Mail	5/6/2025						
Not Complete	500 BLOCK HIGH ST	Vehicle	Mail	3/21/2025	Mail	4/18/2025				
Not Complete	500 BLOCK N 10TH ST	Yard	Mail	5/6/2025						
Not Complete	500 BLOCK HIGH ST	Yard	Flyer	4/29/2025						
Not Complete	500 BLOCK N 8TH ST	Yard	Mail	5/6/2025						
Not Complete	500 BLOCK N 8TH ST	Yard	Mail	5/6/2025						
Not Complete	500 BLOCK N 8TH ST	Yard	Mail	5/6/2025						
Not Complete	500 BLOCK N 9TH ST	Yard	Flyer	4/29/2025						
Not Complete	600 BLOCK HIGH ST	Yard	Flyer	4/29/2025						
Not Complete	600 BLOCK N ST	Yard	Mail	2/28/2025						
Not Complete	600 BLOCK HIGHLAND ST	Yard	Flyer	4/29/2025						
Not Complete	600 BLOCK N MILLS DR	Structure								
Not Complete	600 BLOCK NORTH ST	Yard	Mail	5/6/2025						
Not Complete	600 BLOCK HIGH ST	Yard	Flyer	4/29/2025						
Not Complete	600 BLOCK N MILLS DR	Junk								
Not Complete	600 BLOCK N MILLS DR	Junk								
Not Complete	700 BLOCK W MECHANIC ST	Junk	Mail	3/21/2025	Mail	4/18/2025				
Not Complete	800 BLOCK E NORTH ST	Yard	Flyer	4/29/2025						
Not Complete	200 BLOCK 4TH ST	Vehicle	Mail	8/9/2024	Mail	9/13/2024	Mail	11/14/2024		
Not Complete	300 BLOCK 8TH ST	Yard	Mail	7/23/2024	Mail	9/13/2024	Mail	3/19/2025		
Not Complete	300 BLOCK 8TH ST	Junk	Cert Mail	11/6/2024	Hand Delivery	1/14/2025				

CITY OF TOWANDA

APRIL 2025 SUMMARIZED MAINTENANCE REPORT



WATER

In the month of April your city Maintenance staff worked on replacing some old meters and ordering new ones for the ball complex at the high school. Kaleb attended an asset and resource management class in Douglass. Kaleb worked on studying for his small systems water test for May 8th.

- Took coliform samples
- Read meters
- Flushed well
- Turned on library drinking Fountain
- Worked on testing Chlorine in meter pits and identifying leaks
- Put primary school meter in
- Ordered meter for ball complex
- Fixed urinal in senior center
- Fixed leaking shop toilet
- Replaced Kevin Otto's meter

STREETS

As the streets are in poor condition the Maintenance crew has been monitoring/ keeping track of street conditions for repair. Due to poor runoff situations the water sits on the roads, making the base soft and allowing the asphalt to crack as heavy traffic drives on many of our roads. The city maintenance crew does our due diligence in making sure the base is repaired on any patches we do and will continue to do so in our operations of road repair.

- Crack Sealed part of Rainbow drive
- Calculated Road repair cost/ tonnage

In the summer of 2025, we will be patching and replacing parts of clay hill Rd again, as it looks to need continual maintenance. As soon as we get through the rainy season, we will be pothole patching and crack sealing our major roads until we can put together a replacement plan.

As far as road replacement goes, here are some numbers for you.

Estimated Price in just asphalt base rock not included:

\$561,064 at \$80 per ton

7093 Tons all calculated at 4in thick

SEWERS/ DRAINAGE

The Maintenance crew got a new Jetter trailer and is vastly more efficient than the old jet truck we were running before.

- Picked up new Jetter

- Cleaned out culvert on 9th st

The Maintenance crew has identified a grade problem/ pipe deformation on a sewer main going under Main St and will need to camera it to know for sure so we can get a plan to fix it.

FACILITIES/ GENERAL MAINTENANCE

- Cleaned out lift station
- Clean shop on Fridays
- Pushed up burn pile
- Finished fixing up pool
- Worked on shop lights
- Worked on fire station lights
- Assembled pool awning
- Ground off 2 stumps
- Did plumbing in fire station
- Fixed garage door
- Cut down a tree at pool
- Built pipe rack
- Fixed crack seal carts
- Worked on sprinklers at pool
- Fixed dump trailer
- Fixed vac hose reel
- Fixed pressure washer
- Worked on flower beds
- Planted 100 trees at pool and library park

EQUIPMENT MAINTENANCE

- Serviced bucket truck
- Serviced skag mower
- Serviced flatbed pickup
- Serviced skid steer
- Serviced golf cart
- Serviced mini excavator

Towanda Public Library

Greetings from the library! The last few months, we have added over 100 books to our inventory, increased foot traffic by over 300%, and had a big increase in our social media following for information getting out.

We just had every class from the grade school in town come through, hear about upcoming events, and tour the library. We are having a summer reading program, "Color Our World," June-July, and all ages are welcome. We are going to have a summer kickoff on Friday, May 16th, after school lets out, to get more people signed up for library cards and the reading program.

Thank you to the city maintenance crew! The area around the library has fresh mulch and flowers by the building, as well as near our parking, and new beds have been added near the signs.

We continue to have positive comments from the public, and we are excited for things to come!

Library Director

Alecia Darrow

Old
Business
05.14.2025

RESOLUTION NO. 2024-04

A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF TOWANDA, KANSAS, AT WHICH THE OWNER, HIS OR HER AGENT, LIENHOLDERS OF RECORD, OCCUPANTS AND OTHER PARTIES IN INTEREST OF STRUCTURES LOCATED WITHIN SAID CITY AND DESCRIBED HEREIN MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS AN UNSAFE OR DANGEROUS STRUCTURE.

WHEREAS, the enforcing officer of the City of Towanda, Kansas, did on the 24th day of July 2024 file with the governing body of said city, a statement in writing that the structure, hereinafter described, was unsafe and dangerous and on the 14th day of May 2025 updated the statement in writing noting that the structure was in an enhanced unsafe and dangerous condition and was placed on file with the governing body.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF TOWANDA, KANSAS:

That a hearing will be held on the 11th day of June 2025, before the Governing Body of the City at 7:00 o'clock p.m., at 110 S 3rd at which the owner, his or her agent, any lienholders of record, any occupant, and any other parties in interest, as that term is defined by law, of the structure located at:

**TOWANDA ORIGINAL TOWN, S16, T26, R04E, BLOCK 6, LOT 17, 7,350 SF.
309 E. Main St. Towanda Kansas**

may appear and show cause why said structure should not be condemned as an unsafe or dangerous structure and ordered repaired or demolished.

BE IT FURTHER RESOLVED, that the City Clerk shall cause this resolution to be published and shall give notice of the aforesaid hearing in the manner provided by law.

Adopted this 14th day, of May 2025.

ATTEST:

Andrew Newbrey, City Clerk

Jennifer Shaulits, Mayor

STATEMENT OF ENFORCING OFFICER

To: The Governing Body of Towanda, Kansas

Re: Statement of Dangerous or Unsafe Structure

Date: July 24, 2024 Revised May 8, 2025

The following described structure is in a dangerous or unsafe condition:

Property: 50' x 90' Downtown Warehouse/Commercial Building
Valuation: 2025 Land \$7,410 Commercial Building \$14,200

Legal: TOWANDA, ORIG TOWN, S16, T26, R04E, BLOCK 6, Lot 17, 7,350 SF
Address: 309 E. Main St Towanda KS

Owner: Perry A. Jones
No known Agent(s)
No known Occupant(s)
No known Lienholders of Record
No known Other "Parties in Interest"

Note: Taxes Current

The property is found to be dangerous and unsafe because of the following conditions.

1. The entire front 40' of roof and building structural support (roof) has been removed
2. During reconstruction, in May 2025 the front of the building parapet wall was hit with equipment causing a crack and front columns to pull away from the structure also. Causing several feet of the upper wall to fall onto the sidewalk.
3. The building was ordered to be shored up. The front north wall and north column have been braced)
4. A timeline was given for the city to receive a Comprehensive set of Plans with dates for repair to begin which has expired.
5. The East and West wall structural safety is questioned.
6. Brick building walls, 40' +/- on the east and west sides of the structure appear unsupported.
7. The above conditions have existed for over a year. Mr. Jones has spent the last few months trying to produce the required comprehensive set of plans for the repair of the structure.
7. The Towanda Building Inspector agrees the buildings' unsupported walls are a danger.

Enforcing Officer, Lisa Long Hamilton #T21

Attachments:

1. Photos of the existing structure, Exterior, and BUCCO GIS Map.

New
Business
05.14.2025

STREET EXCAVATION / CURB & SIDEWALK CUTTING PERMIT

TOWANDA KS CITY CODE ORDINANCE 693 SECTION 13-101

Permit No. _____ Fee \$ 750.00

_____ this ____ day of _____,
Issued by City Clerk

Information:

Applicant Name: **PERRY A. JONES**

Address: **222 N CHATAUQUA AVE WICHITA KS 67214-4721**

Phone: _____ Email: _____

Location of Street Excavation/Curb Cut/Sidewalk Cut: **319 Main St**

Estimated date of completion (when work will be done in the opening.) _____

Diagram of Location of Street Excavation/ Curb or Sidewalk Cut

Certification:

I certify that I will conform to the City Code of the City of Towanda, and I will notify the City of Towanda for approval and inspection prior to repairing or re-installing street excavation, curb or sidewalk cut. I also certify that all work will be done at my expense.

Check one: ☒ City to provide work and reinstall at my expense ☐ All work to be done at my expense

Applicant Signature

Date



Department of Planning, Zoning, and Code Enforcement 110 S. 3rd St., P.O. Box 160 Towanda, KS 67144, 316.536.2243
zoning@cityoftowanda.com

RESOLUTION # 2024-03

A RESOLUTION FIXING THE TIMES AND DATES FOR THE SALE AND DISCHARGE OF FIREWORKS WITHIN THE CITY OF TOWANDA KANSAS

BE IT RESOLVED by the Governing Body of the City of Towanda Kansas as follows:

SECTION 1. The sale of fireworks by those holding a valid fireworks permit shall be as follows:

June 25 th through July 2 nd	10:00 a.m. - 10:00 p.m.
July 3 rd through July 4 th	8:00 a.m. – Midnight
July 5 th	10:00 a.m. – 10:00 p.m.

SECTION 2. The discharge of fireworks shall be fixed as follows:

June 27 th through July 2 nd	10 a.m. to 10:00 p.m.
July 3 rd through July 4 th	8 a.m. to Midnight
July 5 th	8 a.m. to 10 p.m.

December 31st 10:00 pm through January 1st 1:00 a.m.

SECTION 3. This resolution shall take effect upon its passage by the Governing Body.

ADOPTED this 14th day of May, 2025.

Jennifer Shaults, Mayor

ATTEST:

Andrew Newbrey, City Clerk

RESOLUTION

BILL NO. _____

RESOLUTION AUTHORIZING THE CITY OF TOWANDA, TO ENTER INTO A LEASE PURCHASE TRANSACTION, THE PROCEEDS OF WHICH WILL BE USED TO PAY THE COSTS OF ACQUIRING AND INSTALLING A COMPLETE COLD-WATER TRAILER MOUNTED JETTER PACKAGE AND TO APPROVE THE EXECUTION OF CERTAIN DOCUMENTS IN CONNECTION THEREWITH.

WHEREAS, the (“ City of Towanda ”) desires to obtain funds to pay the costs of acquiring and installing a Complete Cold-Water Trailer Mounted Jetter Package (the “Equipment”); and

WHEREAS, in order to facilitate the foregoing and to pay the cost thereof, it is necessary and desirable for the City of Towanda to take the following actions:

1. Enter into an annually renewable Equipment Lease Purchase Agreement (the “Lease”) with Emprise Bank, pursuant to which the City of Towanda, as lessee, will lease the Equipment from Emprise Bank, as lessor (“Lessor”), on a year-to-year basis with an option to purchase Lessor’s interest in the Equipment, a form of which is attached hereto.

The Lease is referred to herein as the “City of Towanda Documents.”

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF TOWANDA, AS FOLLOWS:

Section 1. Authorization and Approval of City of Towanda Documents. The City of Towanda Documents are hereby approved in substantially the forms submitted to and reviewed by the Governing Body on the date hereof, with such changes therein as are approved by the Mayor. The Mayor’s execution of the City of Towanda Documents will be conclusive evidence of such approval.

The obligation of the City of Towanda to pay Rental Payments (as defined in the Lease) under the Lease is subject to annual appropriation and will constitute a current expense of the City of Towanda and will not in any way be construed to be an indebtedness or liability of the City of Towanda in contravention of any applicable constitutional[, charter] or statutory limitation or requirement concerning the creation of indebtedness or liability by the City of Towanda, nor will anything contained in the Lease constitute a pledge of the general tax revenues, funds or moneys of the City of Towanda, and all provisions of the Lease will be construed so as to give effect to such intent.

The Mayor is hereby authorized and directed to execute and deliver the City of Towanda Documents on behalf of and as the act and deed of the City of Towanda. The City Administrator or the is hereby authorized to affix the City of Towanda’s seal to the City of Towanda Documents and attest said seal.

Section 2. Further Authority. The City of Towanda will, and the officials and agents of the City of Towanda are hereby authorized and directed to, take such actions, expend such funds and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution and to carry out, comply with and perform the duties of the City of Towanda with respect to the City of Towanda Documents, the other documents authorized or approved hereby and the Equipment.

RESOLUTION

Section 3. Effective Date. This Resolution will take effect and be in full force from and after its passage by the Governing Body [and approval by the Mayor].

PASSED by the Governing Body [and **APPROVED** by the Mayor] of the City of Towanda this 14th day of May, 2025

By: _____
Jennifer Shaults, Mayor

(SEAL)

ATTEST:

By: _____
Andrew Newbrey, City Administrator

ORDINANCE NO. _____

AN ORDINANCE, granting to Kansas Gas Service, a Division of ONE Gas, Inc., and its successors and assigns, a natural gas franchise, prescribing the terms thereof and relating thereto, providing definitions of terms, prescribing a franchise fee, providing terms and conditions for the use of public rights-of-way, requiring advance notice of work and duty to repair, providing for indemnification and a hold harmless agreement, providing for rules and regulations, prescribing insurance requirements, reserving certain rights, providing for revocation and termination, providing for an acceptance of the terms of the franchise, providing for a reopener, providing for notice of annexations, prescribing relevant governing law, providing for transfer and assignment of the franchise, providing for points of contact and notifications, providing for an agreement to renegotiate, and repealing all ordinances or parts of ordinances inconsistent with or in conflict with the terms hereof.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOWANDA, KANSAS:

SECTION 1. DEFINITIONS.

For purposes of this Franchise Ordinance the following words and phrases shall have the meanings given herein. When not inconsistent within the context, words used in the present tense include the future tense and words in the single number include the plural number. The word “shall” is always mandatory, and not merely directory.

“**City**” shall mean the City of Towanda, Kansas, and, where appropriate by the context, each of its departments, divisions and component units, including public trusts or authorities of which the City is a beneficiary.

“**Company**” shall mean Kansas Gas Service, a Division of ONE Gas, Inc.

“**Consumer**” shall mean any Entity located within the municipal corporate limits of the City and serviced by the Company through any use of the Public Ways.

“**Distribution**” or “**Distributed**” shall mean all sales, distribution, or transportation of natural gas to any Sales Consumer or Transportation Consumer for use within the City by the Company or by others through the Distribution Facilities of Company in a Public Way.

“**Distribution System**” or “**Distribution Facilities**” shall mean a pipeline or system of pipelines, including without limitation, mains, pipes, boxes, reducing and regulating stations, laterals, conduits, and services extensions, together with all necessary appurtenances thereto, or any part thereof located within any Public Way, for the purpose of Distribution or supplying natural gas for light, heat, power, and all other purposes.

“Effective Date” shall mean the date the Company files its written acceptance with the City following the final passage and approval of this Franchise Ordinance by the City, as set forth in Section 10 of this Franchise Ordinance.

“Entity” shall mean any individual person, governmental entity, business, corporation, partnership, firm, limited liability corporation, limited liability partnership, unincorporated association, joint venture, trust, and any form of business enterprise not specifically listed herein.

“Facility” or “Facilities” refers to the Company’s Distribution System or Distribution Facilities.

“Franchise” shall mean the grant of authority, set forth in Section 2 of this Franchise Ordinance, by the City to the Company for the Distribution of natural gas to the inhabitants of the City and to operate a Distribution System or Distribution Facilities.

“Franchise Fee” shall refer to the charges as prescribed in Section 3 of this Franchise Ordinance.

“Franchise Ordinance” shall mean this Ordinance granting a natural gas Franchise to the Company.

“Gross Receipts” shall mean any and all compensation and other consideration derived directly by the Company from any Distribution of natural gas to Consumers within the City. Such term shall not include revenue from certain miscellaneous charges and accounts, including but not limited to: connection fees, disconnection and reconnection fees, temporary service charges, delayed or late payment charges, collection fees, bad debts, customer project contributions, meter test fees, revenues received by Company from Consumers as Franchise Fee reimbursement, and returned check charges. Additionally, Gross Receipts shall not include credit extended pursuant to the Cold Weather Rule (or substitute rule) of the Kansas Corporation Commission for natural gas sold within the corporate limits of the City, nor Volumetric Rate Fees collected by Company and remitted to City in accordance with Section 3 of this Franchise Ordinance.

“MCF” shall mean a measurement of natural gas equal to one thousand cubic feet. It is assumed for purposes of this Franchise Ordinance that one MCF equals one million British Thermal Units.

“Public Improvements” means any public facilities, buildings, or capital improvements, including, without limitation, streets, alleys, sidewalks, sewer, water, drainage, right-of-way improvements, and other Public Projects.

“Public Project” means any project planned or undertaken and financed by the City or any governmental entity for construction, reconstruction, maintenance, or repair of public facilities or improvements, or any other purpose of a public nature paid for with public funds.

“Public Way” or “Public Ways” shall mean the area on, below or above the present and future public streets, avenues, alleys, bridges, boulevards, roads, highways, parks, parking places, and other public areas, and general utility easements, dedicated to or acquired by the City. The term does not include easements obtained by private entities providing utilities services or private easements in platted subdivisions or tracts.

“Sales Consumer” shall mean, without limitation, any Entity that purchases natural gas within the corporate City limits from Company for delivery to such Consumer within the City through the Company’s Distribution System or Distribution Facilities.

“Transport Gas” shall mean all natural gas transported by Company pursuant to a Kansas Corporation Commission approved transportation tariff, arrangement, or by other agreement, but not sold by the Company, through Company’s Distribution Facilities to any Transportation Consumer.

“Transportation Consumer” shall mean without limitation, any Entity that transports Transport Gas pursuant to a Kansas Corporation Commission approved transportation tariff, arrangement, or by other agreement, within the City’s municipal corporate limits through Company’s Distribution Facilities for consumption within the City’s corporate limits.

SECTION 2. GRANT OF FRANCHISE.

A. In consideration of the benefits to be derived by the City and its inhabitants, there is hereby granted to the Company (said Company operating a Distribution System in the State of Kansas), a non-exclusive Franchise for a period of twenty (20) years from the Effective Date, to construct, maintain, extend and operate its Distribution Facilities along, across, upon, or under any Public Way; for the purpose of selling and distributing natural gas for all purposes to the City, and its inhabitants, and through said City and beyond the limits thereof; to obtain said natural gas, and/or comparable blends of combustible gasses, from any source available; and to do all things necessary or proper to carry on said business.

B. The grant of this Franchise by the City shall not convey title, equitable or legal, in a Public Way and shall give only the right to occupy the Public Way for the purposes and for the period stated in this Franchise Ordinance. This Franchise Ordinance does not:

- (1) Grant the right to use facilities or any other property, natural gas-related or otherwise, owned or controlled by the City or a third party without the consent of such party;
- (2) Grant the authority to construct, maintain or operate any Facility or related appurtenance on property owned by the City outside of a Public Way;
- (3) Excuse the Company from obtaining appropriate access or attachment agreements before locating its Facilities on property owned or controlled by the City (other than a Public Way) or a third party; or

- (4) Unless explicitly set forth herein, excuse the Company from obtaining and being responsible for any necessary permit, license, certification, grant, registration, or any other authorization required by any appropriate governmental entity, including, but not limited to, the City or the Kansas Corporation Commission.

SECTION 3. FRANCHISE FEE.

A. As further consideration for the granting of this Franchise, and in lieu of city occupation, license or permit fees, or revenue taxes, except as expressly provided herein, the Company shall pay to the City during the term of this Franchise, a Franchise Fee of: (i) five percent (5%) of the actual Gross Cash Receipts collected by the Company from the Distribution of natural gas to all Sales Consumers and Transportation Consumers within the corporate limits of the City, all such payments to be made monthly for the preceding monthly period.

B. The Company's obligation for payments of the Franchise Fee shall commence with the first cycle of the monthly billing cycle following the Effective Date of this Franchise Ordinance. Prior to that date, payments shall continue to be calculated and be paid in the manner previously provided in Ordinance No. 534, and amendments thereto.

C. In the event a Consumer of Company does not pay a monthly bill from Company in full, Company shall prorate its payments of remissions to the City for sums due on that particular bill so that the amount actually paid by the Consumer to Company on the bill is distributed to Company for the natural gas commodity and transportation or distribution service and to the City for sums due on the bill in proportion to the percentage of the total bill actually paid by the Consumer. In the event Company actually collects any outstanding amounts due on a past due, unpaid, or partially paid monthly bill to a customer, the Company shall pay City its proportionate share of sums due to the City on such bill.

D. Upon written request by the City (but no more than once per quarter), the Company shall submit to the City a certified statement showing the manner in which the Franchise Fee was calculated. The City shall have the right to examine within the corporate limits of the City and during regular business hours, upon reasonable advance written notice to the Company, all books, papers and records kept by the Company in the ordinary course of business and pertaining to its business carried on by it in or through the City, necessary to verify the correctness of the Franchise Fee paid by Company.

E. No acceptance by the City of any Franchise Fee shall be construed as an accord that the amount paid is in fact the correct amount, nor shall acceptance of any Franchise Fee payment be construed as a release of any claim of the City. Any dispute concerning the amount due under this Section shall be resolved in the manner set forth in K.S.A. 12-2001, and amendments thereto.

F. The Franchise Fee required herein shall be in lieu of all taxes, charges, assessments, licenses, fees, and impositions otherwise applicable that are or may be imposed by the City under K.S.A. 12-2001, K.S.A. 17-1902, and amendments thereto. From and after the date hereof, the permit fees required of the Company by any ordinance (presently in effect or

hereafter adopted) for a permit to excavate in, or adjacent to, any Public Way shall be deemed a part of the compensation paid pursuant to this Franchise Ordinance and shall not be separately assessed or collected by the City; in no event, however, shall this provision be interpreted to waive the requirement of notice to the City and the procedural requirements of such ordinance. The Franchise Fee is compensation for use of the Public Way.

SECTION 4. USE OF PUBLIC RIGHT-OF-WAY.

A. Except as provided herein or as regulated by state or federal law, the use of any Public Way under this Franchise by the Company shall be subject to all laws, statutes, regulations and/or city policies (including, but not limited to those relating to the construction and use of the Public Way or other public property) now or hereafter adopted or promulgated. Unless specifically provided herein, the Company shall be subject to all rules, regulations and policies now or hereafter adopted or promulgated by the City relating to permits, sidewalk and pavement cuts, utility location, construction coordination, and other requirements on the use of a Public Way; provided however, that nothing contained herein shall constitute a waiver of or be construed as waiving the right of the Company to oppose, challenge, or seek judicial review of, in such manner as is now or may hereafter be provided by law, any such rules, regulation, or policy proposed, adopted, or promulgated by the City and, further provided other than the items enumerated in this Section 4 herein, that such rules, regulations or policies shall not require the payment of additional fees or additional costs for the use of a Public Way.

B. All mains, services, and pipe which shall be laid or installed under this Franchise shall be so located and laid as not to obstruct or interfere with any water pipes, drains, sewers, or other structures already installed. The Company shall provide, prior to commencing work, information to the City concerning work to be performed in the streets, avenues, bridges, parking areas, and public places of the City, as the City may from time to time require for purposes of record keeping. The City may require that the information be provided on its standard permit form, but without requiring approval, consent, or fees. In the event of an emergency, the Company shall have the right to commence work without having first provided such information or form(s).

C. The Company's use of any Public Way shall always be subject and subordinate to the City's use of the Public Way for any public purpose. The City may exercise its home rule powers in its administration and regulation related to the management of the Public Way; provided that any such exercise must be competitively neutral and may not be unreasonable or discriminatory, nor in conflict with state or federal law.

D. The City reserves the right to lay or permit to be laid cables, electric conduits, water, sewer, gas, or other pipelines, and to do or permit to be done any underground work deemed necessary and proper by the City, along, across, over, or under any Public Way. In permitting such work to be done, the City shall not be liable to the Company for any damage to the Company's Facilities unless the City or its agents or contractors are negligent in causing said damage.

E. Whenever by reason of establishing a grade or changing the grade of any street, or the location or manner of construction of any Public Way, the City deems it necessary to alter, change, adapt, or conform any portion of the Company's Facilities located in the Public Way, the

City shall provide reasonable notice and such alterations or changes shall be made within a reasonable time by the Company, as ordered in writing by the City, without claim for reimbursement or compensation for damages against the City; provided, however, that this provision is not intended to require the Company to alter, change, adapt, or conform any portion of its Facilities without reimbursement or compensation where the right to locate the same (whether by private right-of-way grant, utility easement, or otherwise), was acquired prior to the designation of the location as a Public Way.

F. If the City shall require the Company to adapt or conform its Facilities or in any way to alter, relocate, or change its property to enable any other person, firm, corporation, or Entity (whether public or private), other than the City, to use the Public Way, the Company shall be reimbursed by the person, firm, corporation, or Entity desiring or occasioning such change for any and all loss, cost, or expense occasioned thereby. "Person," "Firm," "Corporation," and "Entity" as used in this paragraph shall not include regular departments of the City, or any trust or authority formed by or for the benefit of the City for public utility purposes, but shall include any other agency or authority of the City, whether acting in a governmental or non-governmental capacity, including, but not limited to, any urban renewal authority, or any other agency or authority, which as a part of its program clears whole tracts of land within the municipal corporate limits and relocates citizens for the purpose of urban development or similar aims.

G. The Company and the City shall participate in the Kansas One-Call utility location program. The Company shall cooperate promptly and fully with the City and take all reasonable measures necessary to provide accurate and complete information regarding the location of its Facilities located within a Public Way when requested by the City. Such location and identification shall be promptly communicated in writing to the City without cost to the City, its employees, agents or authorized contractors. The Company shall designate and maintain an agent familiar with the Facilities, who is responsible for providing timely information needed by the City for the design and replacement of Facilities in a Public Way during, and for the design, of Public Improvements.

H. The Company shall be subject to the following fees and costs in connection with its use and occupancy of any Public Way: (i) in the event that the repairs or replacements set forth under Section 5 below, have not been timely completed by Company, the City may charge an excavation fee for each street or pavement cut to recover the costs associated with construction and repair activity; (ii) inspection fees to recover all reasonable costs associated with City inspection of the work of the Company in the Public Way when the Facilities are of such a scope and magnitude so as to require the City to incur such inspection costs by an outside party; and (iii) the repair and restoration costs associated with repairing and restoring the Public Way because of damage caused by the Company, its assigns, contractors, and/or subcontractors in the Public Way.

SECTION 5. NOTICE OF WORK AND DUTY TO REPAIR.

A. Prior to commencing any activities related to the construction, maintenance, or extension of its Facilities along, across, upon, or under the Public Way, the Company shall submit to the City written plans detailing all such activities in the manner required by the City by Ordinance. In the event of an emergency, Company shall have the right to commence work

without providing such plans, provided such plans are submitted within five business days of commencement of the work. The Company's Facilities shall be so constructed and maintained as not to obstruct or hinder the usual travel or public safety on such Public Ways or unreasonably obstruct the legal use by other utilities.

B. Prior to beginning work, the Company will inspect existing pavement within and/or adjacent to the work area and will report any existing damage or concerns. All earth, materials, sidewalks, paving, crossings, utilities, Public Improvements, or improvements of any kind located within the Public Way that are damaged, displaced, or removed by the Company shall be fully repaired or replaced to their prior condition or to existing municipal standards as are then in existence, and in a manner satisfactory to the duly authorized representative of the City, after completing such activity as is permitted under this Franchise Ordinance and without cost to the City.

SECTION 6. INDEMNITY AND HOLD HARMLESS.

The Company, its successors and assigns, in the construction, maintenance, and operation of its Facilities, shall use all reasonable and proper precaution to avoid damage or injury to persons and property, and shall indemnify, defend, hold, and save the City harmless from any and all claims, damage, judgments, and reasonable expense, including attorney fees, caused by the negligence of the Company, its successors and assigns, or their agents or servants. The Company or the City shall promptly advise the other in writing of any known claim or demand against the Company or the City related to or arising out of the Company's activities in any Public Way.

SECTION 7. RULES AND REGULATIONS.

The Company shall have the right to make and enforce such reasonable rules and regulations as it may deem necessary for the extension of its Facilities, the sale of its gas, and the prudent conduct of its business, provided that such rules and regulations shall neither be in conflict with the laws of the State of Kansas, with the orders, rules, or regulations of the Kansas Corporation Commission or other regulatory authority having jurisdiction, nor with the ordinances and regulations of the City insofar as they are consistent with the jurisdiction of the Kansas Corporation Commission or such other regulatory authority.

SECTION 8. REVOCATION AND TERMINATION.

In case of failure on the part of the Company to comply with any of the provisions of this Franchise Ordinance, or if the Company should do or cause to be done any act or thing prohibited by or in violation of the terms of this Franchise Ordinance, the Company may be subject to forfeiture of all rights, privileges, and Franchise granted herein, and all such rights, privileges, and franchise hereunder be deemed ceased, terminated, null, and void, and this Franchise Ordinance shall be deemed revoked or terminated, provided that said revocation or termination shall not take effect until the City has completed the following procedures: Before the City proceeds to revoke and terminate this Ordinance, it shall first serve a written notice upon Company, setting forth in detail the neglect or failure complained of, and the Company shall

have sixty (60) days thereafter in which to comply with the conditions and requirements of this Franchise Ordinance. If at the end of such sixty (60) day period the City determines that the neglect or failure complained of has not been cured, the City shall take action to revoke and terminate this Franchise Ordinance by an affirmative vote of the governing body present at a public meeting and voting, setting out the grounds upon which this Franchise Ordinance is to be revoked and terminated; provided, to afford the Company due process, the Company shall first be provided reasonable notice of the date, time, and location of the governing body's consideration and shall have the right to address the governing body regarding such matter; and further provided, if the nature of the default is such that it cannot be reasonably cured within the above said sixty (60) day period, and the governing body believes the Company has in good faith timely commenced its cure and is diligently pursuing the completion of the same, the Company may, in the City's sole discretion, be given a reasonable additional period of time to complete its cure. Nothing herein shall prevent either party from invoking any other remedy that may otherwise exist at law. Upon any determination by the governing body to revoke and terminate this Franchise Ordinance, the Company shall have thirty (30) days to appeal such decision to the District Court where the City is located or in the District Court of Johnson County, Kansas. This Franchise Ordinance shall be deemed revoked and terminated at the end of this thirty (30) day period, unless the Company has instituted such an appeal. If the Company does timely institute such an appeal, such revocation and termination shall remain pending and subject to the court's final judgment. Provided, however, that the failure of the Company to comply with any of the provisions of this Franchise Ordinance or the doing or causing to be done by the Company of anything prohibited by or in violation of the terms of this Franchise Ordinance shall not be a ground for the revocation or termination thereof when such act or omission on the part of the Company is due to any cause or delay beyond the control of the Company or to bona fide legal proceedings.

SECTION 9. RESERVATION OF RIGHTS.

A. In granting its consent hereunder, the City does not in any manner waive its regulatory or other rights and powers under and by virtue of the laws of the State of Kansas as the same may be amended, applicable Federal laws or regulations as the same may be amended, its home rule powers under the Constitution of the State of Kansas, nor any of its rights and powers under or by virtue of present or future ordinances of the City.

B. In adopting and passing this Ordinance, neither the City's nor the Company's present or future legal rights, positions, claims, assertions or arguments before any administrative agency or court of law are in any way prejudiced or waived. By the City's adopting and passing this Franchise Ordinance and the Company's acceptance hereof as provided in Section 10, neither the City nor the Company waive any rights, but instead expressly reserve any and all rights, remedies, and arguments the City or the Company may have at law or equity, without limitation, to argue, assert, and/or take any position as to the legality or appropriateness of any present or future laws, non-franchise ordinances and/or rulings.

SECTION 10. ACCEPTANCE OF TERMS.

A. This Franchise Ordinance shall take effect and be in force from and after its passage, approval by the City, acceptance by the Company, and publication in the official City newspaper. The Company shall have sixty (60) days after the final passage and approval of this Franchise Ordinance to file with the City Clerk its written acceptance of the provisions, terms, and conditions of this Franchise Ordinance and when so accepted, this Franchise Ordinance and acceptance shall constitute a contract between the City and the Company and such contract shall be deemed effective on the date Company files its acceptance with the City.

B. This Franchise Ordinance, when accepted as provided above, (i) shall constitute the entire agreement between the City and the Company relating to this Franchise, and the same shall supersede and cancel any prior understandings, agreements, or representations regarding the subject matter hereof, or involved in negotiations pertaining thereto, whether oral or written, (ii) shall be binding upon the parties, including their successors and assigns, and (iii) shall not be amended or further obligations imposed without mutual consent of the parties hereto.

SECTION 11. REOPENER PROVISION.

A. Upon written request of either the City or the Company, this Franchise may be reviewed once after five (5) years from the effective date of this Franchise Ordinance, and once every (5) five years thereafter, to review the Franchise Fee set forth in Section 3 above. Said request must be served upon the other party at least 120 days prior to the end of each period set forth above, and shall state specifically the amendment(s) to the Franchise Fee desired. The City and the Company shall negotiate in good faith in an effort to agree upon a mutually satisfactory amendment of the Franchise.

B. Upon written request of the Company, the Franchise shall be reopened and renegotiated at any time upon a change in federal, state, or local law, regulation, or order which materially affects any rights or obligations of the Company, including, but not limited to, the scope of the grant to the Company or the compensation to be paid to the City.

C. The Franchise Fee percentage rate set forth in Section 3 shall in no event exceed the percentage rate hereafter approved to calculate any fee paid to the City by any Entity for use of the Public Ways, if such fee is based in any way on the amount of revenues or gross receipts from the sale, transportation and/or distribution of natural gas or electric energy (excluding any municipally-owned electric utility) by such other Entity to customers within the City. If at any time after the Effective Date of this Franchise Ordinance, the fee or rate required to be paid by another Entity selling, transporting, and/or distributing natural gas or electric energy (excluding any municipally-owned electric utility) is less than the Franchise Fee percentage rate set forth in Section 3, then this Franchise shall become automatically subject to reopen upon notice by the Company for purposes of negotiation of a new lower Franchise Fee percentage rate.-

SECTION 12. NOTICE OF ANNEXATION.

The City shall promptly notify the Company in writing (to include a map) of areas newly annexed into or deannexed from the corporate limits of the City, and the Company shall update its records for the purpose of payment of Franchise Fees as soon as reasonably practicable after

receiving such notice. Notwithstanding anything to the contrary in this Franchise Ordinance, the Franchise Fees provided for in Section 3 shall not become effective within any area annexed by the City until the beginning of the monthly billing cycle which begins no more than sixty (60) days after the date that the City provides the Company with a certified copy of the annexation ordinance, proof of publication as required by law, and a map of the City detailing the annexed area.

SECTION 13. RELEVANT LAW.

This Franchise Ordinance is granted pursuant to the provisions of K.S.A. 12-2001 and amendments thereto. Any and all ordinances or parts of ordinances in conflict with the terms hereof are hereby repealed or considered as having no effect as of the first cycle of the monthly billing cycle as referenced in Section 3 of this Franchise Ordinance.

SECTION 14. TRANSFER AND ASSIGNMENT.

Company shall not have the right to assign, sell, lease, or otherwise transfer in any manner whatsoever to any third party not affiliated with Company the rights and privileges granted under this Franchise Ordinance except as hereinafter provided. Any assignment, sale, lease, or other transfer by the Company of the Franchise granted herein to any third party not affiliated with Company shall be ineffective and void unless:

- (1) The proposed assignment, sale, lease, or transfer shall be in writing:
- (2) The prospective assignee, buyer, lessee, or other transferee shall agree in writing to accept and become responsible for full performance of all conditions, covenants, obligations, and liabilities contained in this Franchise Ordinance; and
- (3) Such writing shall be submitted to the City Clerk of the City.

SECTION 15. POINT OF CONTACT AND NOTICES.

The Company shall at all times maintain with the City a local point of contact who shall be available at all times to act on behalf of Company in the event of an emergency. Company shall provide the City with said local contact's name, address, telephone number, fax number, and e-mail address. Emergency notice by either party to the other may be made by telephone to the City's designee as listed below. All other notices between the parties shall be in writing and shall be made by personal delivery, depositing such notice in the U.S. Mail, Certified Mail (return receipt requested), or via the email addresses provided below. Any notice served by U.S. Mail or Certified Mail (return receipt requested) shall be deemed delivered upon actual receipt unless otherwise provided. Other than emergencies, notices to the parties shall be to the following:

The City:
The City of Towanda
Attn: City Clerk

Company:
Kansas Gas Service, a Div. of ONE Gas, Inc.
Attn: Legal Department

Andy Newbrey
Towanda, Kansas 67144
Phone: 316-536-2243
Fax: 316-536-2737
Email: administrator@cityoftowanda.com

Emergency Contact Information:

Emergency Designee:
Emergency Contact No.:

Emergency Email:

7421 W. 129th Street
Overland Park, KS 66213-2713
Phone: (913) 319-8619
Fax: N/A
Email: kgsfranchises@onegas.com

Natural Gas Emergency No: 888-492-4950
Contact Email:
KGSDispatchOverlandPark@onegas.com

(or to replacement addresses that may be later designated in writing).

SECTION 16. AGREEMENT TO RENEGOTIATE.

Should the Kansas Corporation Commission take any action with respect to this Franchise Ordinance and any amendment thereto which precludes Company from recovering from its customers any costs or fees provided for hereunder, the parties hereto shall renegotiate this Franchise Ordinance in accordance with or to conform to the Commission's ruling.

PASSED, ADOPTED AND APPROVED this ____ day of _____, 20__.

CITY OF TOWANDA, KANSAS

[seal]

_____, Mayor

ATTEST:

_____, City Clerk

Resolution 2024-____

WHEREAS, the City of Towanda, Kansas, has determined that the financial statements and financial reports for the year 2025 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the City Council or the members of the general public of the City of Towanda, and

WHEREAS there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended 2024.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Towanda, Kansas, in regular meeting duly assembled this 10th day of January 2024, that the City Council requests the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) as they apply to the City of Towanda for the year ended 2024.

BE IT FURTHER RESOLVED that the City Council shall cause the financial statements and financial reports of the City of Towanda to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of the State.

ADOPTED BY THE GOVERNING BODY at a regular meeting on May 14, 2025.

Jennifer Shaults, Mayor

ATTEST:

Andrew Newbrey, City Clerk

RESOLUTION 2025-__

A RESOLUTION RESTABLISHING BILLING RATES FOR METERED SALES OF WATER FROM THE CITY OF TOWANDA WATER SYSTEM AND REPEALING RESOLUTION 2023-08.

WHEREAS Ordinance 704 provides for the amending of established charges for the sales of metered water by the governing body of the City of Towanda.

WHEREAS the governing body of the City of Towanda has identified a need to increase the amount currently being charged for customers per 1,000 (one thousand) gallons, effective July 5th, 2025, based on an increase in the base-rate cost of water from Butler Co. Rural Water Dist. #5 effective June 1st, 2025

BE IT RESOLVED that beginning July 5, 2025, the charges for metered water sales shall be as follows:

- a. For customers within the city limits:
 - \$22.05 for the first 1,000 gallons and
 - \$8.43 for each 1,000 gallons thereafter
- b. For customers outside the city limits:
 - \$27.63 for the first 1,000 gallons and
 - \$13.63 for each 1,000 gallons thereafter
- c. For bulk water purchases
 - \$23.83 for the first 1,000 gallons and
 - \$6.97 for each 1,000 gallons

ADOPTED BY THE GOVERNING BODY on May 14, 2025.

Jennifer Shaults, Mayor

ATTEST:

Andrew Newbrey, City Clerk

ORDINANCE _____

A ORDINANCE ESTABLISHING FEES AND REGULATIONS FOR THE USE AND RENTAL OF THE WILBUR WEINS COMMUNITY BUILDING LOCATED AT 317 MAIN ST TOWANDA KS.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TOWANDA KANSAS, A MUNICIPAL CORPORATION, AS FOLLOWS:

RENTAL FEES AND RULES

Towanda City Resident with Current Valid ID\$100 **per day** Rental plus \$100 Deposit and Rental Agreement
\$150 for **2 days** Rental plus \$100 Deposit and Rental Agreement

Out of Town Individual with Current Valid ID \$200 **per day** Rental plus \$100 Deposit and Rental Agreement
\$300 for **2 days** Rental plus \$100 Deposit and Rental Agreement

For any Renter occupying the Community Building prior to the paid rental date, said deposit will be reduced by the \$50 Event Prep fee. **No early admission to the building.**

1. The Deposit must be paid to confirm the reservation and post to the event calendar.
2. Both the deposit and rental fee shall be paid before the rental date.
3. Cancellations must be made with a 48 hour notice or the deposit may be forfeited.
4. Local Non-profit Organizations that reside and hold their meetings within the Towanda City Limits are exempt from the regular fee and deposit, upon showing their Tax ID Certificate.
5. It is required that the property be left in the same condition as it was found.
6. Deposit return is subject to any damages, cleaning deductions or early admission.

BASIC RULES GOVERNING USE

1. The basement area is Not for public use.
2. The Building Capacity is 125 persons
3. The use of the kitchen facility and available appliances, dishes etc. is included in the fee.
4. This is a non-smoking facility. The City/Fire Department shall be the final approval of candles and open flames.
5. The City reserves the right to refuse future rental for persons damaging the facility.
6. All rentals shall complete cleaning and cease occupancy by Midnight.
7. Additional Rules are listed on the Rental Agreement.
8. The City Administrator has the right to adjust/waive these rules as necessary with each instance.

PASSED AND ADOPTED this 14th day of May 21025, by the Governing Body of the City of Towanda.

Jennifer Shaults, Mayor

ATTEST:

Andrew Newbrey, City Clerk

Towanda Street Condition Survey, 4/24/2025

Street	Condition	Dimensions	Tonnage	Notes
6th/Pool to 3Rd	Terrible	46x1401	1557.4	Cracked
S 2nd/Bigelow to mechanic	Terrible	18x750	326.2	Cracked
N 2nd/High St.	Bad	22x320	170.1	Cracked
N 3Rd/Highland	Terrible	6x17	2.5	Buckled
N 3Rd/North St.	Terrible	38x345	316.8	Cracked
N 3Rd/High St.	Terrible	34x230	189	Cracked/ Buckled
3Rd/Main St.	Terrible	65x280	439.8	Cracked/ Buckled
S 3Rd to Mechanic	Terrible	65x352	552.9	Cracked
S 2nd/Mechanic	Terrible	10x10	2.4	Buckled
S 2nd/Mechanic	Terrible	10x10	2.4	Buckled
S 2nd/Cincinnati to 4th St.	Terrible	20x720	348	Cracked/ Buckled
3Rd/Bigelow	Terrible	12x154	44.7	Cracked
S 4th/Cincinnati	Gravel	29x360	252.3	Gravel
S 4th/ Main St.	Terrible	25x230	139	Cracked
S 5th/ Cincinnati to Pool Rd	Terrible	20x600	290	Cracked
S 5th from Alley to Main St.	Terrible	22x182	96.8	Cracked/Holes
S 5th/ Mechanic	Terrible	10x10	2.4	Cracked
N 5th/ Library	Gravel	15x215	77.9	Cracked
N 4th/Main St.	Bad	10x10	2.4	Cracked

Towanda Street Condition Survey, 4/24/2025

Street	Condition	Dimensions	Tonnage	Notes
6th/Highland	Terrible	28x20	13.5	Cracked
7th/North St.	Terrible	10x10	2.4	Cracked
7th/North St.	Terrible	2x4	0.2	Pothole
7th St.	Terrible	17x134	55.1	Buckled
8th/North St.	Terrible	20x230	111.2	Buckled
N 8th	Terrible	10x20	4.8	Patch
N 8th	Terrible	10x20	4.8	Patch
8th/Highland	Terrible	20x892	431.1	Cracked
N 9th St.	Terrible	10x20	4.8	Patch
Rainbow/Hunter	Terrible	52x35	44	Intersection cracked
Rainbow/1222	Terrible	26x45	28.3	Dip
Rainbow/1213	Terrible	10x67	16.2	Buckled
Rainbow/1209	Terrible	20x80	38.7	Dip
Rainbow/1106	Terrible	20x120	58	Cracked
Briarwood/1204	Terrible	20x120	58	Road separation
S 6th to Pool Rd	Terrible	40x1285	1242.2	Cracked
Clay Hill Rd	Terrible	10x24	5.8	Patch
Clay Hill Rd	Terrible	8x30	5.8	Patch
Clay Hill Rd	Terrible	6x20	2.9	Patch

Towanda Street Condition Survey, 4/24/2025

Street	Condition	Dimensions	Tonnage	Notes
Clay Hill Rd	Terrible	7x28	4.7	Patch
Clay Hill Rd	Terrible	7x20	3.4	Patch
Clay Hill Rd	Terrible	8x32	6.2	Patch
Clay Hill Rd	Terrible	10x12	2.9	Patch
Clay Hill Rd	Terrible	6x14	2	Patch
Clay Hill Rd	Terrible	6x85	12.3	Patch
Clay Hill Rd	Terrible	6x14	2	Patch
Clay Hill Rd	Terrible	5x7	0.8	Patch
Clay Hill Rd	Terrible	6x23	3.3	Patch
Clay Hill Rd	Terrible	6x30	4.3	Patch
Clay Hill Rd	Terrible	5x13	1.6	Patch
Clay Hill Rd	Terrible	5x77	9.3	Patch
Clay Hill Rd	Terrible	5x35	4.2	Patch
Clay Hill Rd	Terrible	4x140	13.5	Patch
Clay Hill Rd	Terrible	4x10	1	Patch
Clay Hill Rd	Terrible	4x10	1	Patch
Tonnage Calculated at 4in thick	Est.imated Price \$80 Per Ton Grand Total \$561,064	Cubic FT 15,945,646.2ft3	Grand Total 7093 Tons	

Other
Business
05.14.2025