

City Hall 110 S 3rd P.O. Box 160 67144 Phone: 316-536-2243 Fax: 316-536-2737

Jennifer Shaults, Mayor

Office of
Andy Newbrey
City Administrator

Council Members:
Mike Hayes
Darrell White
Nicole Vargo
Kendall Pierce
Holly McAdoo

UTILITY CONNECT REQUEST

OFFICE USE ONLY:
Account # _____
Initial Meter Reading _____
First Bill _____
 Needs water turned on.
 Needs trash / recycle container.

There is a **NON-REFUNDABLE** service charge of **\$25.00** upon opening account. This fee is charged to all new customers. **THIS IS NOT A DEPOSIT AND IS NOT REFUNDABLE.**

Today's Date _____ Move-in/Purchase Date _____

Billing Name _____ Spouse/Co-Resident _____

Property Address _____ City _____ State _____ Zip _____

Billing Address _____ City _____ State _____ Zip _____

Telephone _____ C H W Secondary Telephone _____ C H W

(Listed numbers will be enrolled in the City's notification system. Initial here if you would like to be exempted. _____)

Employer _____ Address _____ City _____ State _____ Zip _____

Driver's License # _____ Spouse's/Co-Resident's Driver's License # _____

(Photocopy of Applicant's license is REQUIRED)

Social Security # _____ Spouse's/Co-Resident's Social Security # _____

Do you Rent / Own Property? (Circle One. If a tenant, please complete landlord information below.)

Landlord Name _____ Landlord Telephone _____

Landlord Address _____ City _____ State _____ Zip _____

Number of Dogs _____ (Registration required. City tags are free for new residents within 30 days of move-in, with rabies vaccination documentation.)

BILLING INFORMATION

WA – WATER: Billed in increments of 1,000 gallons. Rate per billing cycle: **\$21.91** for first 1,000 gallons (minimum rate) and **\$8.30** for each additional 1,000 gallons. Rural rate: **\$27.50** for first 1,000 gallons (minimum rate) and **\$13.50** for each additional 1,000 gallons. In order to maintain safe levels of treatment in the water, your house may be randomly selected for sample.

WP – STATE WATER PROTECTION FEE: **\$0.32** per 1,000 gallons of water consumption per month.

S1 – SEWER CHARGE: Rate per billing cycle: **\$7.75** for first 1,000 gallons and **\$4.36** for each additional 1,000 gallons.

Residential: New rates established annually from the average of Jan, Feb, and March water consumption. **Non-Residential:** Monthly consumption based on water consumption each month.

SL – SEWER LAGOON: Flat Fee of **\$13.00/month** SI – STREET IMPACT: Flat Fee of **\$8.25/month**

TRASH/RECYCLE: Flat Fee of **\$16.75/month**. **Those 65 or over, ask for Senior Rate.** Trash pickup is every Tuesday. Recycle pickup is every other Tuesday. In the event that Tuesday is a holiday, service may be the next day; contact the City or Waste Connections for confirmation. You will be provided one 65-gallon trash poly-cart and one 65-gallon recycle poly-cart. **Additional charges will be applied to customers who put out more cans/carts than provided. POLY-CARTS MUST BE PLACED AT CURB FOR PICKUP. Collections may begin as early as or earlier than 6:00 A.M.** Therefore, if possible, please set carts out the night before.

Utility bills are **mailed the 5th** of every month. They are **due on the 20th** of the same month. A **10% late fee** is assessed to accounts that remain unpaid **after the 20th**. After the 20th, a delinquency notice will be mailed to each unpaid account, stating the new balance. The notice will state the date payment must be received by in order to avoid disconnection of service. **DISCONNECTION:** Bills that remain unpaid by the due date specified on the delinquency notice will be disconnected for non-payment. A Non-Payment fee (**\$25 for first ccurrence/calendar year, \$75 per occurrence thereafter**), plus the previous balance, must be paid in full before service will be restored.

The City of Towanda is part of the Kansas Set-Off program. For more information, please ask.

Applicant Signature _____ Date _____