

City Hall 110 S 3rd P.O. Box 160 67144 ♦ Phone: 316-536-2243 Fax: 316-536-2737

Jennifer Shaults, Mayor

Council Members:
Mike Hayes
Darrell White
Nicole Vargo
Holly McAdoo
Kendall Pierce

UTILITY CONNECT REQUEST

There is a **NON-REFUNDABLE** service charge of **\$25.00** upon opening account. This fee is charged to all new customers. **THIS IS NOT A DEPOSIT AND IS NOT REFUNDABLE.**

Today's Date _____ Move-in/Purchase Date _____

Billing Name _____ Spouse/Co-Resident _____

Property Address _____ City _____ State _____ Zip _____

Billing Address _____ City _____ State _____ Zip _____

Telephone _____ C H W Secondary Telephone _____ C H W

(Listed numbers will be enrolled in the City's notification system. Initial here if you would like to be exempted. _____)

Employer _____ Address _____ City _____ State _____ Zip _____

Driver's License # _____ Spouse's/Co-Resident's Driver's License # _____

(Photocopy of Applicant's license is REQUIRED)

Social Security # _____ Spouse's/Co-Resident's Social Security # _____

Do you Rent / Own Property? (Circle One. If a tenant, please complete landlord information below.)

Landlord Name _____ Landlord Telephone _____

Landlord Address _____ City _____ State _____ Zip _____

Number of Dogs _____ (Registration required. City tags are free for new residents within 30 days of move-in, with rabies vaccination documentation.)

BILLING INFORMATION

WA – WATER: Billed in increments of 1,000 gallons. Rate per billing cycle: **\$19.90** for first 1,000 gallons (minimum rate) and **\$7.95** for each additional 1,000 gallons. Rural rate: **\$24.35** for first 1,000 gallons (minimum rate) and **\$13.25** for each additional 1,000 gallons. In order to maintain safe levels of treatment in the water, your house may be randomly selected for sample.

WP – STATE WATER PROTECTION FEE: **\$.032** per 1,000 gallons of water consumption per month.

S1 – SEWER CHARGE: Rate per billing cycle: **\$7.75** for first 1,000 gallons and **\$4.36** for each additional 1,000 gallons. **Residential:** Initial rate of **\$15.02/month** (based on city average of 2,667 gallons monthly water consumption). New rates established annually from the average of Jan, Feb, and March water consumption. **Non-Residential: Monthly consumption based on water consumption each month.**

SL – SEWER LAGOON: Flat Fee of **\$13.00/month**

SI – STREET IMPACT: Flat Fee of **\$8.25/month**

TRASH/RECYCLE: Flat Fee of **\$16.75/month**. **Those 65 or over, ask for Senior Rate.** Trash pickup is every Tuesday. Recycle pickup is every other Tuesday. In the event that Tuesday is a holiday, service may be the next day; contact the City or Waste Connections for confirmation. You will be provided one 65-gallon trash poly-cart and one 65-gallon recycle poly-cart. Additional charges will be applied to customers who put out more cans/carts than provided. **POLY-CARTS MUST BE PLACED AT CURB FOR PICKUP. Collections may begin as early as or earlier than 6:00 A.M.** Therefore, if possible, please set carts out the night before.

Utility bills are **mailed the 5th** of every month. They are **due on the 20th** of the same month. A **10% late fee** is assessed to accounts that remain unpaid **after the 20th**. After the 20th, a delinquency notice will be mailed to each unpaid account, stating the new balance. The notice will state the date payment must be received by in order to avoid disconnection of service. **DISCONNECTION:** Bills that remain unpaid by the due date specified on the delinquency notice will be disconnected for non-payment. A disconnection fee (**\$25 for first occurrence/calendar year, \$75 per occurrence thereafter**), plus the previous balance, must be paid in full before service will be restored.

The City of Towanda is part of the Kansas Set-Off program. For more information, please ask.

OFFICE USE ONLY:

Account # _____

Initial Meter Reading _____

First Bill _____

Needs water turned on.

Needs trash / recycle container.

Applicant Signature _____ Date _____

Jennifer Shaults, Mayor

Council Members:

Mike Hayes
Darrell White
Nicole Vargo
Holly McAdoo
Kendall Pierce

IMPORTANT CITY INFORMATION

UTILITY BILLING

WA – WATER: Billed in increments of 1,000 gallons. Rate per billing cycle: **\$19.90** for first 1,000 gallons (minimum rate) and **\$7.95** for each additional 1,000 gallons. Rural rate: **\$24.35** for first 1,000 gallons (minimum rate) and **\$13.25** for each additional 1,000 gallons. In order to maintain safe levels of treatment in the water, your house may be randomly selected for sample.

WP – STATE WATER PROTECTION FEE: **\$.032** per 1,000 gallons of water consumption per month.

S1 – SEWER CHARGE: Rate per billing cycle: **\$7.75** for first 1,000 gallons and **\$4.36** for each additional 1,000 gallons.

Residential: Initial rate of **\$15.02/month** (based on city average of 2,667 gallons monthly water consumption). New rates established annually from the average of Jan, Feb, and March water consumption. **Non-Residential: Monthly consumption based on water consumption each month.**

SL – SEWER LAGOON: Flat Fee of **\$13.00/month**

SI – STREET IMPACT: Flat Fee of **\$8.25/month**

TRASH/RECYCLE: Flat Fee of **\$16.75/month**. **Those 65 or over, ask for Senior Rate.** Trash pickup is every Tuesday. Recycle pickup is every other Tuesday. In the event that Tuesday is a holiday, service may be the next day; contact the City or Waste Connections for confirmation. You will be provided one 65-gallon trash poly-cart and one 65-gallon recycle poly-cart. Additional charges will be applied to customers who put out more cans/carts than provided. **POLY-CARTS MUST BE PLACED AT CURB FOR PICKUP. Collections may begin as early as or earlier than 6:00 A.M.** Therefore, if possible, please set carts out the night before.

Utility bills are **mailed the 5th** of every month. They are **due on the 20th** of the same month. A **10% late fee** is assessed to accounts that remain unpaid **after the 20th**. After the 20th, a delinquency notice will be mailed to each unpaid account, stating the new balance. The notice will state the date payment must be received by in order to avoid disconnection of service. **DISCONNECTION:** Bills that remain unpaid by the due date specified on the delinquency notice will be disconnected for non-payment. A disconnection fee (**\$25 for first occurrence/calendar year, \$75 per occurrence thereafter**), plus the previous balance, must be paid in full before service will be restored.

The City of Towanda is part of the Kansas Set-Off program. For more information, please ask.

Payment options: In person, mail, door drop slot, or drop box in alley north of City Hall, www.towandapay.com, auto-draft (ask to set-up). The City of Towanda is part of The Kansas Set-Off program. For more information, please ask.

Swift911: New accounts are automatically enrolled for City notifications. To enroll manually, text “SWIFT911” to 99538.

Waste Connections (the City disposal service) can be reached at 316-838-4920.

A street light outage can be reported to Evergy at 1-800-544-4857 or www.evergy.com/outages/report-an-outage.

TORNADO SHELTER

The Community Storm Shelter is located in the Intermediate School Gym. From Main St. and 4th St., go north, nearly to the end of the street. Use the West door. Look for the tornado shelter signs. No animals are allowed, but a small bag of emergency items is encouraged.

SPEED LIMITS

Unless otherwise posted, the speed limit throughout Towanda is 20 MPH. Most of Main St. (from 4th St. to nearly Hunter Rd.) is a School Zone (20 MPH) from 7:15 A.M. – 8:45 A.M. and 3:00 P.M. – 3:45 P.M. every school day. Please watch carefully for children. **Speeding fines double in school zones.**

CITY LIBRARY & POOL

The City Library is located at 620 Highland St. Telephone: 316-536-2464. Hours: Monday, Wednesday, Friday: 10:00 A.M. – 6:00 P.M.; Saturday: 10:00 A.M. – 2:00 P.M. Story Time: Wednesdays at 10:30 A.M. The City Pool is located south of town on SW River Valley Rd. Telephone: 316-536-8949. Summer Hours: Monday, Wednesday – Saturday: 12:30 P.M. – 6:00 P.M.; Tuesday: 12:30 P.M. – 8:00 P.M.

ANIMALS

All dogs must be registered through City Hall **annually**. There is no fee for new residents within 30 days of move-in and for all residents between January and March, but current rabies vaccination documentation must be provided at the time of registration. Dogs are limited to three per household. Certain breeds are prohibited. For a list of prohibited breeds and more animal information, please contact City Hall.

COUNCIL MEETINGS & COURT

Council meetings are held regularly at 7:00 P.M. on the second Wednesday of each month at City Hall and are open to the public. Court is held regularly at 12:00 P.M. (noon) on the second Tuesday of each month at City Hall.