

# The City of Towanda

BUTLER COUNTY, KANSAS

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Jennifer Shaults, Mayor

Council Members:  
Mike Hayes  
Darrell White  
Nicole Vargo  
Chris Stanyer  
Melanie Cushman

**Office of**  
Matt Engels  
City Administrator

## UTILITY DISCONNECT REQUEST

Name on Account \_\_\_\_\_ Account Number \_\_\_\_\_

Requestor, If Different Than Account Holder \_\_\_\_\_

Requestor's Relationship to Account Holder \_\_\_\_\_

Phone Number \_\_\_\_\_

Disconnect Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Forwarding Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Effective Date of Disconnect \_\_\_\_\_

Did you Rent/Own Property? (Circle One. If rented, please complete landlord information below to revert utility account to.)

Landlord Name \_\_\_\_\_ Landlord Telephone \_\_\_\_\_

Landlord Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### OFFICE USE ONLY:

Date Submitted in Summit \_\_\_\_\_

If Tenant, Revert to Landlord? Yes / No

Final Meter Reading \_\_\_\_\_

Final Bill \_\_\_\_\_