



City of Towanda Council Meeting June 14th, 2023



JM Read & Son advertised in the Towanda News on February 15, 1917:
General Blacksmithing, Wood Work and Horseshoeing.
We do all kinds of repairing except the poor kind.
Fix anything made of wood or iron.



The City of Towanda

City Council Regular Meeting Agenda

Wednesday, June 14, 2023, 7:00 PM

City Hall – 110 S 3rd St.

REGULAR COUNCIL MEETING

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES & CLAIMS

- Minutes of May 10th, 2023, Regular Meeting
- **Treasurer's Report**
 - Fund Balance Report
 - Budget Execution Report
 - Claims
 - Appropriations Ordinance 05-2023

4. POLICE & COURT REPORTS

- Sheriff Office Report
- Rachel Cain, Court Report

5. PRESENTATIONS AND GUEST SPEAKERS

- None Scheduled

6. PUBLIC COMMENT

7. PLANNING/ZONING

Lisa Long, Department Report

8. FIRE DEPARTMENT

T.C. Pyle, Department Report

9. MAINTENANCE

Sam French, Department Report

10. ADMINISTRATION

Andy Newbrey, City Administrator

- Housing Needs Assessment
- New Accounting System -Update
- Auditor Issue -Update
- Pool Progress
 - i. Water Usage
- Radio Read Meters -Update
- Budget Things

11. EXECUTIVE SESSION

- 30 Min. to Personnel Matters

12. ITEMS TO CONSIDER FOR THE FUTURE

- 2024 Budget Coming Up Soon

- i. June 29th, 2023, target date for finalizing

- ARPA Funds
- Lead & Copper Plan

13. ADJOURN

**The City of Towanda, Kansas
City Council Meeting Minutes**

**Towanda City Hall
110 S 3rd St.
May 10, 2023 at 7:00 PM**

Governing Body

Present

Council President – Mike Hayes
Council Member – Darrell White
Council Member – Kendall Pierce
Council Member – Bill Wolf
Council Member – Jeff Banks

Absent

Mayor – Jennifer Shaults

Staff

Present

City Administrator – Andy Newbrey
City Attorney – Rob Lane
Superintendent – Sam French
Planning/Zoning Administrator – Lisa Long
Fire Chief – T.C. Pyle
Court Administrator – Rachel Cain

1. Call To Order

- Council President Mike Hayes, 7:03pm

2. Roll Call

3. Approval of Minutes & Claims

- *Motion by Kendall Pierce to approve the minutes from the April 12, 2023 regular council meeting. Second by Jeff Banks. Motion carried (5-0).*
- City Administrator Andy Newbrey presented the monthly claims report. Mike Hayes verified the answer to his inquiry last month for the two payouts to the Sheriff's Department LEO for deputy coverage in March was coverage for both March and April, paid toward the beginning and end of March respectively.
- *Motion by Kendall Pierce to approve Appropriations Ordinance 04-2023 in the total amount of \$139, 807.42. Second by Bill Wolf. Motion carried (5-0).*

4. Police & Court Reports

- Administrator Rachel Cain presented the monthly activity report for the Municipal Court. Mike Hayes asked if the court had seen any impact from more traffic enforcement.
- Deputy Danninger appeared before council in reference to the monthly activity report for the Sheriff's Department. No comments.

5. Presentations and Guest Speakers

- None

6. Public Comment

- Towanda resident Grant Smith made a recommendation regarding the recent boil advisory. City Administrator Andy Newbrey responded with lessons learned and plans to pursue a notifications system for better dispersion of information also.

7. Planning/Zoning

- Planning and Zoning Administrator Lisa Long presented the monthly activity report for the Planning and Zoning Department.
- Ms. Long presented a demolition update on the dilapidated structure at 214 N 3rd. Ms. Long provided council with updated pictures and presented a proposed ordinance to remedy the unsafe/dangerous structure. Council directed questions to the property owners who were present. Discussion ensued. Council asked the city attorney that the proposed ordinance was sound and that there would be an appeal option regarding a decision by council.
- *Motion by Kendall Pierce to approve Ordinance No. 711 with an established date for the City to remedy any unsafe/dangerous conditions at 8:00am on June 14, 2023. Second by Jeff Banks. Motion carried (5-0).*
- Ms. Long noted that she had submitted publication of the notice for the Planning Commission's upcoming review for downtown zoning revisions. In response to public questions, Ms. Long noted that any proposed revisions would be drafted at the upcoming Planning Commission meeting and therefore could not be provided prior to the meeting.

Fire Department

- Fire Chief T.C. Pyle presented the monthly activity report for the Fire Department.
- Mr. Pyle noted that he spoke with Mr. Reddin today. City Administrator Andy Newbrey and council requested a notice be sent to Mr. Reddin requiring a deadline of May 31, 2023 for his proposal and his expected attendance at the June 14, 2023 council meeting.

8. Maintenance

- Superintendent Sam French presented the monthly activity report for the Maintenance Department.
- Mr. French noted that most of maintenance's April work was with the pool.
- Kendall Pierce inquired into Mr. French's certification plans and who our certification backer was in the meantime.
- Mr. French noted that the company repairing the library's roof informed him that the tree previously required for removal would not have to be fully removed if it were maintained better.
- Mike Hayes asked if Mr. French had been able to use the hydrovac yet and how it had gone.

9. Administration

- City Administrator Andy Newbrey presented Resolution No. 2023-08 regarding water rates. Mr. Newbrey noted that the Rural Water District's rates had lowered \$.11/1,000 gallons, and he recommended the City lowered their rates accordingly.
- *Motion by Kendall Pierce to approve Resolution No. 2023-08 with proposed rates. Second by Jeff Banks. Motion carried (5-0).*
- Mr. Newbrey updated council regarding the auditor. Kendall Pierce inquired into the completion date of the 2021 and 2022 audits. Mr. Newbrey replied that it should be by end of the week or beginning of next. If not, he will require it by the next council meeting.
- Mr. Newbrey noted that a pool committee meeting is scheduled for tomorrow night to discuss the grant process.
- Mr. Newbrey presented information on the Kansas Pride Program and a proposed resolution for entry into the program.
- *Motion by Kendall Pierce to pass Resolution No. 2023-09. Second by Jeff Banks. Motion carried (5-0).*
- Mr. Newbrey presented a request from Towanda resident Susan Smith to block off traffic for a block party. Council requested an application process be established for such requests. Council directed staff to research other cities and formulate an application and process.

10. Executive Session

- *Motion by Kendall Pierce to recess into executive session to discuss non-elected personnel matters for a length of twenty minutes. The session to include the Governing Body, City Administrator, and City Attorney. Second by Mike Hayes. Motion carried (5-0).*
- Entered into executive session at 8:44pm.
- Resumed open meeting at 9:05pm.
- *Motion by Kendall Pierce to recess into another executive session to discuss contract negotiation matters for a length of twenty minutes. The session to include the Governing Body, City Administrator, and City Attorney. Second by Jeff Banks. Motion carried (5-0).*
- Entered into executive session at 9:05pm.
- Resumed open meeting at 9:11pm.

11. Items To Consider

- *No action taken.*

12. Adjourn

- *Motion by Kendall Pierce to adjourn at 9:12pm. Second by Mike Hayes. Motion carried (5-0).*

Andrew Newbrey
City Clerk

Approved the 14th day of June 2023 by the City Council, City of Towanda, Kansas.

CITY OF TOWANDA

APPROPRIATION ORDINANCE NO. 05-2023

For period May 1st, 2023 through, May 31st, 2023

Be it ordained by the Governing Body of the City of Towanda that the above dated ordinance is and shall be passed and all claims honored and paid by the City Clerk.

<u>Section 1.</u>	Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.	\$61,136.80
--------------------------	--	--------------------

<u>Section 2.</u>	Payroll	\$33,771.51
--------------------------	----------------	--------------------

Total this Ordinance:	\$94,908.31
------------------------------	--------------------

Paul Erickson
Treasurer

Jennifer Shaults
Mayor

**City of Towanda, KS
Claims Report
May 2023**

Expense	Date	Num	Name	Memo	Debit
100X - GENERAL FUND EXPENSES					
12 - ADMINISTRATION EXPENSES					
12-5200 - Non-Material Expenditures					
Total 12-5200 - Non-Material Expenditures	05/10/2023	38527	Culligan	PORTABLE WATER	\$11.35
					\$11.35
12-5215 - Food For Meetings					
Total 12-5215 - Food For Meetings	05/24/2023	38551	Bank of America	FOOD FOR MEETINGS	\$104.18
					\$104.18
12-5242 - Building / Facilities R&M					
Total 12-5242 - Building / Facilities R&M	05/17/2023	38542	SUTHERLANDS CREDIT	BATHROOM SINK FIX, NEW VANITY AND SINK	\$321.15
					\$321.15
12-5251 - Utilities					
	05/02/2023	38518	BUTLER RURAL ELECTRIC	electric utility	\$61.30
	05/02/2023	38520	EVERGY	Evergy Utility	\$629.33
	05/02/2023	38521	EVERGY	Evergy Utility	\$1,297.45
	05/17/2023	38537	COX	COX UTILITY	\$168.68
	05/30/2023	38564	KANSAS GAS SERVICE	GAS UTILITY	\$115.67
Total 12-5251 - Utilities					\$2,272.43
12-5253 - Insurance					
	05/17/2023	38539	EMC INSURANCE	EMC INSURANCE	\$1,260.49
	05/17/2023	38540	ICI	BOND RENEWAL	\$100.00
Total 12-5253 - Insurance					\$1,360.49
12-5254 - Printing / Publications					
Total 12-5254 - Printing / Publications	05/30/2023	38568	CANON FINANCIAL SERVICES	PRINTER	\$51.40
					\$51.40
12-5256 - Equipment Rentals					
Total 12-5256 - Equipment Rentals	05/02/2023	38513	TOWANDA POST OFFICE	Post Box Service Fees	\$146.00
					\$146.00
12-5314 - Office Supplies					
Total 12-5314 - Office Supplies	05/24/2023	38551	Bank of America	OFFICE SUPPLIES	\$105.36
					\$105.36
12-5319 - Misc. Supplies					
	05/17/2023	38545	Sam's Club	TRASH BAGS, COFFEE, PAPER TOWELS	\$64.16
	05/24/2023	38551	Bank of America	FLOWERS FOR DOWNTOWN POTS	\$296.04
	05/24/2023	38551	Bank of America	SIGNS FOR BUILDING	\$223.75
Total 12-5319 - Misc. Supplies					\$583.95
12-5320 - Website and Related Fees					
Total 12-5320 - Website and Related Fees	05/24/2023	38551	Bank of America	INTERNET	\$33.00
					\$33.00
12-5323 - Office Equipment					
Total 12-5323 - Office Equipment	05/24/2023	38556	THE COMPUTER GUY	COMPUTER REBUILD FOR RACHEL AND BACKUP FOR THE CITY	\$1,267.43
					\$1,267.43
12-5400 - Computer Software					
Total 12-5400 - Computer Software	05/24/2023	38551	Bank of America	QUICKBOOKS	\$254.40
					\$254.40
Total 12 - ADMINISTRATION EXPENSES					\$6,511.14
13 - COURT					
13-5251 - Utilities					
Total 13-5251 - Utilities	05/17/2023	38538	VERIZON WIRELESS	VERIZON UTILITY	\$81.23
					\$81.23
13-5400 - Computer Software					
Total 13-5400 - Computer Software	05/10/2023	38530	JAYHAWK SOFTWARE	MOVED JAYHAWK SOFTWARE OFF COURT LAPTOP TO COURT DESKTOP	\$75.00
					\$75.00
Total 13 - COURT					\$156.23
14 - LEGAL					
14-5110 - Salaries / Permanent					
Total 14-5110 - Salaries / Permanent	05/24/2023	38549	Robert Lane	Attorney June 2023	\$1,000.00
					\$1,000.00
Total 14 - LEGAL					\$1,000.00
15 - PLANNING & ZONING					
15-5252 - Communications					
Total 15-5252 - Communications	05/24/2023	38550	LISA HAMILTON	LISA PHONE BILL JUNE 2023	\$59.71
					\$59.71
15-5254 - Printing / Publications					
	05/24/2023	38551	Bank of America	ZONING	\$138.55
	05/30/2023	38568	CANON FINANCIAL SERVICES	PRINTER	\$51.39
Total 15-5254 - Printing / Publications					\$189.94
15-5255 - Shipping Charges					
Total 15-5255 - Shipping Charges	05/24/2023	38551	Bank of America	ZONING POSTAGE	\$14.77
					\$14.77
Total 15 - PLANNING & ZONING					\$264.42
21 - PARKS					
21-5251 - Utilities					
Total 21-5251 - Utilities	05/17/2023	38543	EVERGY	EVERGY UTILITY	\$25.66
					\$25.66
Total 21 - PARKS					\$25.66
22 - POOL					

**City of Towanda, KS
Claims Report
May 2023**

	Date	Num	Name	Memo	Debit
22-5242 · Building / Facilities R&M					
				BATHROOM SUPPLIES, PAINT, HYDRAULIC WATER STOP, PAINT BRUSHES AND SUPPLIES, SILICONE, GRINDER TOOL	\$775.60
	05/17/2023	38542	SUTHERLANDS CREDIT		
	05/24/2023	38551	Bank of America	POOL PAINT AND SEALER FLANGE, NIPPE PVC, PRIMER, GLUE, 4X QUICK COUPLER	\$3,899.33
	05/24/2023	38552	HIZEY SERVICE AND SUPPLY	REPLACED BOTH EYES	\$102.50
	05/24/2023	38554	OVERHEAD DOOR COMPANY		\$329.42
Total 22-5242 · Building / Facilities R&M					\$5,106.85
22-5251 · Utilities					
	05/02/2023	38516	VERIZON WIRELESS	Verizon Utility	\$64.33
	05/02/2023	38520	EVERGY	Evergy Utility	\$28.82
Total 22-5251 · Utilities					\$93.15
22-5253 · Insurance					
	05/17/2023	38539	EMC INSURANCE	EMC INSURANCE	\$350.00
Total 22-5253 · Insurance					\$350.00
22-5315 · Operating Supplies					
	05/10/2023	38529	HIZEY SERVICE AND SUPPLY	HOSE, HOSE CLAMPS, FLANGE, BUSHING, AND HOSE ADAPTER	\$279.52
Total 22-5315 · Operating Supplies					\$279.52
22-5319 · Misc. Supplies					
	05/24/2023	38555	LESLIE'S SWIMMING POOL SUPPLI	POLE GRIP, TEST KIT, VAC HEAD, VAC HOSE	\$229.82
Total 22-5319 · Misc. Supplies					\$229.82
Total 22 · POOL					\$6,059.34
24 · LIBRARY-BILLING					
24-5251 · Utilities					
	05/17/2023	38543	EVERGY	EVERGY UTILITY	\$115.22
	05/30/2023	38560	EVERGY	EVERGY UTILITY	\$143.31
	05/30/2023	38570	KANSAS GAS SERVICE	GAS UTILITY	\$87.65
Total 24-5251 · Utilities					\$346.18
24-5253 · Insurance					
	05/17/2023	38539	EMC INSURANCE	EMC INSURANCE	\$350.00
Total 24-5253 · Insurance					\$350.00
Total 24 · LIBRARY-BILLING					\$696.18
25 · SENIOR CENTER					
25-5251 · Utilities					
	05/02/2023	38520	EVERGY	Evergy Utility	\$84.96
	05/10/2023	38528	COX	COX UTILITY	\$280.84
	05/30/2023	38563	KANSAS GAS SERVICE	GAS UTILITY	\$68.85
Total 25-5251 · Utilities					\$434.65
25-5253 · Insurance					
	05/17/2023	38539	EMC INSURANCE	EMC INSURANCE	\$275.00
Total 25-5253 · Insurance					\$275.00
Total 25 · SENIOR CENTER					\$709.65
31 · SHERIFF DEPARTMENT CONTRACT					
31-5200 · Non-Material Expenditures					
	05/10/2023	38527	Culligan	PORTABLE WATER	\$11.20
Total 31-5200 · Non-Material Expenditures					\$11.20
31-5251 · Utilities					
	05/02/2023	38515	COX	Cox Utility	\$191.05
	05/02/2023	38520	EVERGY	Evergy Utility	\$82.54
	05/30/2023	38565	KANSAS GAS SERVICE	GAS UTILITY	\$62.90
Total 31-5251 · Utilities					\$336.49
31-5253 · Insurance					
	05/17/2023	38539	EMC INSURANCE	EMC INSURANCE	\$650.00
Total 31-5253 · Insurance					\$650.00
31-5327 · Law Enforcement Housing					
	05/02/2023	38511	Butler County Sheriff Inmate Housing	4/01/2023 to 4/30/2023 Inmate Housing Waylon Stephens	\$210.00
Total 31-5327 · Law Enforcement Housing					\$210.00
Total 31 · SHERIFF DEPARTMENT CONTRACT					\$1,207.69
34 · ANIMAL CONTROL					
34-5259 · Misc. Services					
	05/02/2023	38512	PRAIRE STATION VET CLINIC	2-24-2023 Remove from Pound 3-07-2023 Remove from Pound	\$100.00
Total 34-5259 · Misc. Services					\$100.00
34-5319 · Misc. Supplies					
	05/17/2023	38542	SUTHERLANDS CREDIT	UTILITY PANELS, PAINT, WELDING SUPPLIES	\$443.07
Total 34-5319 · Misc. Supplies					\$443.07
Total 34 · ANIMAL CONTROL					\$543.07
50 · PUBLIC WORKS SHOP					
50-5200 · Non-Material Expenditures					
	05/10/2023	38527	Culligan	PORTABLE WATER	\$11.20
Total 50-5200 · Non-Material Expenditures					\$11.20
50-5241 · Vehicle / Mobile Equipment R/M					
	05/10/2023	38525	TOWANDA BATTERY COMPANY	EXCAVATER BATTERY	\$145.95
	05/10/2023	38526	O'REILLY AUTO PARTS	09 FORD- AIR FILTER, FUEL FILTER, OIL FILTER, AND OIL	\$60.94
Total 50-5241 · Vehicle / Mobile Equipment R/M					\$206.89
50-5251 · Utilities					
	05/17/2023	38537	COX	COX UTILITY	\$168.68
Total 50-5251 · Utilities					\$168.68

**City of Towanda, KS
Claims Report
May 2023**

	Date	Num	Name	Memo	Debit
50-5311 • Gasoline / Fuel / Lubricants					
	05/30/2023	38569	SOUTHWIND OIL CORPORATION	483 GALLONS UNLEADED FUEL	\$417.76
Total 50-5311 • Gasoline / Fuel / Lubricants					\$417.76
50-5312 • Chemicals					
	05/17/2023	38541	MID-AMERICAN RESEARCH CHEMI	WEED KILLER, PHOTO BLUE, AND SATURATE CONCENTRATE	\$1,322.84
Total 50-5312 • Chemicals					\$1,322.84
50-5319 • Misc. Supplies					
	05/17/2023	38542	SUTHERLANDS CREDIT	TURBO NOZZLE	\$87.37
Total 50-5319 • Misc. Supplies					\$87.37
50-5321 • Uniforms					
	05/26/2023	38557	PRAIRIE PRINT	T-SHIRTS AND JACKET	\$265.60
Total 50-5321 • Uniforms					\$265.60
50-5325 • Tools					
	05/30/2023	38559	MAXIMUM OUTDOOR EQUIPMENT	TRIMMER AND CHAIN SAW	\$591.98
Total 50-5325 • Tools					\$591.98
Total 50 • PUBLIC WORKS SHOP					\$3,072.32
Total 100X • GENERAL FUND EXPENSES					\$20,245.70
DESIGNATED FUND EXPENDITURES					
220X • FIRE					
2205210 • Training / Meetings					
	05/17/2023	38544	Bank of America	FOOD FOR TAINING MEETINGS	\$26.49
	05/17/2023	38545	Sam's Club	FOOD FOR TRAINING AND MEETINGS	\$106.44
Total 2205210 • Training / Meetings					\$132.93
2205213 • Lodging / Meals					
	05/17/2023	38544	Bank of America	LODGING AND MEALS FOR TRAINING	\$2,293.21
Total 2205213 • Lodging / Meals					\$2,293.21
2205244 • Other Repair / Maintenance					
	05/17/2023	38542	SUTHERLANDS CREDIT	PAINT	\$113.44
Total 2205244 • Other Repair / Maintenance					\$113.44
2205251 • Utilities					
	05/17/2023	38537	COX	COX UTILITY	\$168.68
	05/17/2023	38538	VERIZON WIRELESS	VERIZON UTILITY	\$41.34
	05/30/2023	38564	KANSAS GAS SERVICE	GAS UTILITY	\$100.00
Total 2205251 • Utilities					\$310.02
2205253 • Insurance					
	05/17/2023	38539	EMC INSURANCE	EMC INSURANCE	\$950.00
Total 2205253 • Insurance					\$950.00
2205311 • Gasoline / Fuel / Lubricants					
	05/10/2023	38534	MEARS FERTILIZER	PUMPER 4 13 26 GALLONS DIESEL FUEL	\$47.21
Total 2205311 • Gasoline / Fuel / Lubricants					\$47.21
2205316 • ESO Subscription					
	05/24/2023	38553	ESO SOLUTIONS	TRAINING / MAINTENANCE / PERSONNEL REPORTING AND TRACKING SOFTWARE	\$1,633.00
Total 2205316 • ESO Subscription					\$1,633.00
2205321 • Uniforms					
	05/17/2023	38544	Bank of America	HELMETS	\$90.27
Total 2205321 • Uniforms					\$90.27
2205322 • Personal Protective Equip					
	05/17/2023	38544	Bank of America	WPSG EQUIPMENT	\$1,248.17
Total 2205322 • Personal Protective Equip					\$1,248.17
2205325 • Tools					
	05/17/2023	38544	Bank of America	TOOLS	\$691.30
Total 2205325 • Tools					\$691.30
Total 220X • FIRE					\$7,509.55
260X • STREETS OM FUND					
2505251 • Utilities					
	05/02/2023	38520	EVERGY	Evergy Utility	\$70.85
Total 2505251 • Utilities					\$70.85
2505254 • Printing / Publications					
	05/30/2023	38568	CANON FINANCIAL SERVICES	PRINTER	\$51.39
Total 2505254 • Printing / Publications					\$51.39
2505311 • Gasoline/ Fuel/ Lubricants					
	05/30/2023	38569	SOUTHWIND OIL CORPORATION	483 GALLONS UNLEADED FUEL	\$417.76
Total 2505311 • Gasoline/ Fuel/ Lubricants					\$417.76
2505334 • Materials / Supplies Stock					
	05/17/2023	38542	SUTHERLANDS CREDIT	TOWNSHIP JOB	\$440.83
	05/30/2023	38558	CONCRETE MATERIALS COMPANY	CONCRETE FOR TOWNSHIP	\$316.75
	05/31/2023	6481	TOWANDA TOWNSHIP	Township Culvert Reimb.	(\$1,615.21)
Total 2505334 • Materials / Supplies Stock					(\$857.63)
Total 250X • STREETS OM FUND					(\$317.63)
260X • COMMUNITY CENTER					
2605251 • Utilities					
	05/17/2023	38537	COX	COX UTILITY	\$79.64
	05/30/2023	38562	KANSAS GAS SERVICE	GAS UTILITY	\$117.04
Total 2605251 • Utilities					\$196.68
Total 260X • COMMUNITY CENTER					\$196.68
611X • WATER					
6115200 • Non- Material Expenditures					
	05/02/2023	38519	AMERICAN MESSAGING		\$17.10
Total 6115200 • Non- Material Expenditures					\$17.10

**City of Towanda, KS
Claims Report
May 2023**

	Date	Num	Name	Memo	Debit
6115226 - Testing Services					
	05/10/2023	38532	METRO COURIER	WATER SAMPLE TESTING 4-16-2023 TO 4-30-2023	\$22.08
Total 6115226 - Testing Services					\$22.08
6115243 - Contractural Water R&M					
	05/10/2023	38531	GRIFFIN MAX CONSTRUCTION INC	WORK FOR WATER MAIN LEAK ON 5/04/2023	\$659.81
Total 6115243 - Contractural Water R&M					\$659.81
6115251 - Utilities					
	05/02/2023	38520	EVERGY	Evergy Utility	\$97.65
	05/17/2023	38538	VERIZON WIRELESS	VERIZON UTILITY	\$20.67
Total 6115251 - Utilities					\$118.32
6115253 - Insurance					
	05/17/2023	38539	EMC INSURANCE	EMC INSURANCE	\$900.00
Total 6115253 - Insurance					\$900.00
6115254 - Printing / Publications					
	05/30/2023	38568	CANON FINANCIAL SERVICES	PRINTER	\$51.39
Total 6115254 - Printing / Publications					\$51.39
6115311 - Gasoline / Fuel / Lubricants					
	05/30/2023	38569	SOUTHWIND OIL CORPORATION	85 GALLONS DIESEL FUEL	\$417.76
Total 6115311 - Gasoline / Fuel / Lubricants					\$417.76
6115315 - Operating Supplies					
	05/24/2023	38551	Bank of America	FREE AND TOTAL CHLORINE PHOTOMETER	\$472.00
Total 6115315 - Operating Supplies					\$472.00
6115319 - Misc. Supplies					
	05/17/2023	38542	SUTHERLANDS CREDIT	SHOP	\$87.36
	05/30/2023	38567	USA BLUE BOOK	METER LOCKS X 20	\$401.46
Total 6115319 - Misc. Supplies					\$488.82
6115334 - Materials / Supplies Stock					
	05/02/2023	38522	Lampton Welding Supply	Welding Supplies	\$12.35
	05/02/2023	38452	Lampton Welding Supply		\$0.00
Total 6115334 - Materials / Supplies Stock					\$12.35
6115341 - Water For Resale					
	05/02/2023	38517	RURAL WATER DIST. NO. 5	Water for Resale April 2023	\$17,340.73
Total 6115341 - Water For Resale					\$17,340.73
6115420 - Contractual Services					
	05/10/2023	38533	KANSAS ONE CALL SYSTEM	ONE CALL CALLS	\$74.40
Total 6115420 - Contractual Services					\$74.40
Total 611X - WATER					\$20,574.76
621X - SEWER					
6215200 - Non-Material Expenditures					
	05/02/2023	38519	AMERICAN MESSAGING		\$17.13
Total 6215200 - Non-Material Expenditures					\$17.13
6215251 - Utilities					
	05/02/2023	38514	EVERGY	Evergy Utility	\$25.68
	05/02/2023	38520	EVERGY	Evergy Utility	\$300.31
	05/17/2023	38538	VERIZON WIRELESS	VERIZON UTILITY	\$20.67
	05/17/2023	38543	EVERGY	EVERGY UTILITY	\$84.90
	05/30/2023	38561	EVERGY	EVERGY UTILITIES	\$109.26
	05/30/2023	38566	LINGO	SEWER PHONE	\$81.21
Total 6215251 - Utilities					\$622.03
6215253 - Insurance					
	05/17/2023	38539	EMC INSURANCE	EMC INSURANCE	\$900.00
Total 6215253 - Insurance					\$900.00
6215254 - Printing / Publications					
	05/30/2023	38568	CANON FINANCIAL SERVICES	PRINTER	\$51.39
Total 6215254 - Printing / Publications					\$51.39
6215311 - Gasoline / Fuel / Lubricants					
	05/30/2023	38569	SOUTHWIND OIL CORPORATION	85 GALLONS DIESEL FUEL	\$417.76
Total 6215311 - Gasoline / Fuel / Lubricants					\$417.76
6215312 - Chemicals					
	05/17/2023	38541	MID-AMERICAN RESEARCH CHEMICAL	PURPLE POWER LIFT STATION	\$2,689.50
Total 6215312 - Chemicals					\$2,689.50
6215319 - Misc. Supplies					
	05/17/2023	38542	SUTHERLANDS CREDIT	SHOP	\$87.40
Total 6215319 - Misc. Supplies					\$87.40
6215334 - Materials / Supplies Stock					
	05/02/2023	38522	Lampton Welding Supply	Welding Supplies	\$12.36
	05/02/2023	38452	Lampton Welding Supply		\$0.00
Total 6215334 - Materials / Supplies Stock					\$12.36
Total 621X - SEWER					\$4,797.57
630X - REFUSE					
6305225 - Cleaning / Disposal Service					
	05/10/2023	38536	WASTE CONNECTIONS INC	LEAF BIN DUMPED	\$111.20
	05/10/2023	38535	WASTE CONNECTIONS INC	TRAH DISPOSAL 4/01/2023 TO 4/30/2023	\$7,967.58
Total 6305225 - Cleaning / Disposal Service					\$8,078.78
6305254 - Printing / Publications					
	05/30/2023	38568	CANON FINANCIAL SERVICES	PRINTER	\$51.39
Total 6305254 - Printing / Publications					\$51.39
Total 630X - REFUSE					\$8,130.17
Total DESIGNATED FUND EXPENDITURES					\$40,891.10
Claims paid prior to approval of the City Council, authorized by Ordinance No. 279.					\$61,136.80
Payroll					\$33,771.51
Total Expenditures					\$94,908.31



T C PYLE

Platinum Plus® for Business

April 08, 2023 - May 07, 2023

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$4,349.44
Minimum Payment Due **\$43.49**
Payment Due Date **06/01/23**
Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
\$0.00 for balance less than \$100.01
\$29.00 for balance less than \$1,000.01
\$39.00 for balance less than \$5,000.01
\$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$1,528.12
Payments and Other Credits -\$1,528.38
Balance Transfer Activity \$0.00
Cash Advance Activity \$0.00
Purchases and Other Charges \$4,349.70
Fees Charged \$0.00
Finance Charge \$0.00
New Balance Total \$4,349.44
Credit Limit \$6,000
Credit Available \$1,650.56
Statement Closing Date 05/07/23
Days in Billing Cycle 30

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
04/19	04/19	RBT CASEYS #3331 EasySavings NY	05587453109000000107657	- 0.26
04/24	04/24	PAYMENT - THANK YOU	11415300000000515281079	- 1,528.12
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				-\$1,528.38
Purchases and Other Charges				
04/10	04/08	AMZN MKTP US*HS33Y1S91 AMZN.COM/BILLWA	00010203098083748720149	90.27
04/14	04/12	HOLIDAY INN EXPRESS & 3178226400 IN <i>Hotel for meeting</i>	52704873103708409729542	2,074.07
04/17	04/15	Arr: 04/25/23 Dep: 04/29/23 Inv: 11597810		
04/25	04/24	CASEYS #3331 EL DORADO KS <i>Food for meeting</i>	05436843106300272027015	26.49
		WPSG, INC. 610-8578070 PA <i>Equipment</i>	85456673114900017334093	1,105.11



BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796



T C PYLE
THE CITY OF TOWANDA
PO BOX 160
TOWANDA, KS 67144-0160

**N0029129

Account Number
April 08, 2023 - May 07, 2023

New Balance Total \$4,349.44
Minimum Payment Due **\$43.49**
Payment Due Date **06/01/23**

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to:
BUSINESS CARD,
or make your payment online at
www.bankofamerica.com

T C PYLE

April 08, 2023 - May 07, 2023

Page 3 of 4

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
04/25	04/24	WPSG, INC. 610--8578070 PA <i>Equipment</i>	85456673114900017364090	143.06
05/01	04/27	MARRIOTT INDY - F&B INDIANAPOLIS IN <i>Room for meeting</i>	55432863118203541030534	70.86
		Arr: 04/27/23 Dep: 04/27/23 Inv: M11975		
05/01	04/28	PRONTA PIZZERIA LLC INDIANAPOLIS IN <i>food for meeting</i>	55310203118091657000037	48.28
05/01	04/29	SQ *THE PERFECT LIFT/D Indianapolis IN <i>medical tool</i>	55432863119203866433726	150.00
05/01	04/29	SP XSHEAR CASSOPOLIS MI <i>medical tools</i>	82305093119000009719439	64.52
05/01	04/29	SUMUP *WATER HAMMER IN BOCA RATON FL <i>tool</i>	05436843119200057394280	439.98
05/01	04/29	LUCAS OIL STADIUM CONC INDIANAPOLIS IN <i>Tool</i>	25247803120002002239422	37.06
05/01	04/29	HOLIDAY INN EXPRESS & INDIANAPOLIS IN <i>Room for meeting</i>	52704873120708439218135	100.00
		Arr: 04/25/23 Dep: 04/29/23 Inv: 11597810		
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$4,349.70

Finance Charge Calculation

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	28.99% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Making moves that matter

We're celebrating Asian American and Pacific Islander Heritage Month and the business owners serving these communities.

Learn more about our commitment to supporting businesses at bankofamerica.com/aapi-business.



ANDY NEWBREY

Platinum Plus® for Business

April 08, 2023 - May 07, 2023

Cardholder Statement

Account Information:

www.bankofamerica.com

Mail Billing Inquiries to:

BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:

BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:

1.800.673.1044, 24 Hours

Outside the U.S.:

1.509.353.6656, 24 Hours

For Lost or Stolen Card:

1.800.673.1044, 24 Hours

Business Offers:

www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$5,541.38

Minimum Payment Due \$55.41

Payment Due Date 06/01/23

Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:

\$0.00 for balance less than \$100.01

\$29.00 for balance less than \$1,000.01

\$39.00 for balance less than \$5,000.01

\$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$2,574.00

Payments and Other Credits -\$2,574.00

Balance Transfer Activity \$0.00

Cash Advance Activity \$0.00

Purchases and Other Charges \$5,541.38

Fees Charged \$0.00

Finance Charge \$0.00

New Balance Total \$5,541.38

Credit Limit \$7,500

Credit Available \$1,958.62

Statement Closing Date 05/07/23

Days in Billing Cycle 30

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
04/24	04/24	Payments and Other Credits		
		PAYMENT - THANK YOU		
		TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD		- 2,574.00
		Purchases and Other Charges		- \$2,574.00
04/10	04/07	LESLIES POOL SPLY WICHITA KS Pool Supplies	55432863098207547256138	1,404.70 ✓
04/12	04/12	AMAZON.COM*HJ3BW2EP1 A AMZN.COM/BILLWA Modern	55310203102083342143155	105.36 ✓
04/13	04/12	SQ *GAMBINO'S PIZZA TO Towanda KS Food for meeting	55432863102208920827192	53.73 ✓
04/17	04/14	COLUMN WASHINGTON DC Zoning	82305093104000018267062	138.55 ✓
04/17	04/14	USPS PO 1989541202 TOWANDA KS	02305373105000642156684	14.78 ✓
04/19	04/17	SIGNS NOW WICHITA KS Signs in front of building	85347053108980000779898	111.88 ✓



BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796



ANDY NEWBREY
THE CITY OF TOWANDA
PO BOX 160
TOWANDA, KS 67144-0160

***00022348

Account Number [REDACTED]
April 08, 2023 - May 07, 2023

New Balance Total \$5,541.38

Minimum Payment Due \$55.41

Payment Due Date 06/01/23

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to:
BUSINESS CARD,
or make your payment online at
www.bankofamerica.com

ANDY NEWBREY

April 08, 2023 - May 07, 2023

Page 3 of 4

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
04/19	04/18	LESLIE'S POOL SUPPLY # DERBY KS <i>Pool Supplies</i>	55432863109200693539289	1,108.72
04/20	04/20	INTUIT *QuickBooks CL.INTUIT.COMCA <i>QuickBooks</i>	55432863110201116563291	254.40
04/21	04/20	LESLIES POOL SPLY 636 WICHITA KS <i>Pool Supplies</i>	55432863111201286300564	1,385.90
04/24	04/21	DOLLAR-GENERAL #2463 EL DORADO KS <i>Food for me</i>	5543286311120156061136	19.85
04/27	04/25	SIGNS NOW WICHITA KS <i>infant for building</i>	85347053116980000779898	111.87
05/01	04/29	SQ *GAMBINO'S PIZZA TO Towanda KS <i>Food for me</i>	55432863116203034597884	30.60
05/02	05/01	HANNA INSTRUMENTS SMITHFIELD RI <i>water tool</i>	82305093119000011731463	472.00
05/04	05/03	SP PRAIRIEBLOSSOM EL DORADO KS <i>Flowers</i>	82711163122000000037074	296.04
		CKO*WWW.ISTOCKPHOTO.CO SEATTLE WA <i>Internet</i>	75418233123173179971314	33.00
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$5,541.38

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.99%	\$0.00	\$0.00
CASH	28.99% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Making moves that matter

We're celebrating Asian American and Pacific Islander Heritage Month and the business owners serving these communities.

Learn more about our commitment to supporting businesses at bankofamerica.com/aapi-business.



Towanda May, 2023 Calls for Service

Call Breakdown by Deputy

Date	Call Type	Location	Outcome	Deputy	Total Calls For Service	Open	Barakeh	Danninger	Open	District
5/1/2023	Criminal Trespass	700 blk E Mechanic	HBO	Barakeh	Calls Handled by Officer	0	29	9	0	42
5/1/2023	Animal/ Vicious	400 N 9th St	HBO	Barakeh	Accident Reports	0	10	6	0	29
5/1/2023	Check Welfare	600 blk E Mills Dr.	HBO	District	Criminal Reports	0	0	1	0	0
5/1/2023	Traffic Stop	600 blk E Main	Warning	Barakeh		0	1	0	0	5
5/1/2023	Traffic Stop	600 blk E Main	Warning	Barakeh						
5/1/2023	Disturbance	500 N 10th St	HBO	Danninger	Traffic Citations	0	1	0	0	1
5/2/2023	Arrest/ Traffic	HWY 254 and Ohio St	Arrest	District	Traffic Warnings	0	14	1	0	4
5/2/2023	Traffic Stop	300 blk S 6th	Warning	Danninger	Arrests	0	1	1	0	1
5/3/2023	Arrest/Drug	200 S 5th St	Arrest	Danninger						
5/3/2023	Runaway	200 blk S 4th St	Report	District						
5/5/2023	Abuse/ Elder or Dependent	300 blk S 6th	Report	District						
5/5/2023	Abuse/ Elder or Dependent	300 blk S 6th	Report	District						
5/5/2023	Motorist Assist	HWY 254 and Ohio St	HBO	District						
5/6/2023	Noise Complaint	600 blk E Mills Dr.	HBO	Barakeh						
5/7/2023	Suspicious Activity	700 blk E Wilson Dr.	HBO	Danninger						
5/8/2023	Check Welfare	400 blk E Highland	HBO	District						
5/9/2023	Accident/ 10-47	HWY 254 and Ohio St	HBO	District						
5/9/2023	Miscellaneous	400 blk N 6th	HBO	District						
5/9/2023	Assist other	700 blk E Main	HBO	District						
5/9/2023	Civil	500 blk N 6th St	HBO	District						
5/10/2023	Traffic Hazard	1100 blk E Rainbow Dr	HBO	District						
5/10/2023	Assist other	600 blk E High St	HBO	District						
5/10/2023	Animal	300 N 8th st	HBO	Barakeh						
5/10/2023	Traffic Stop	N Lions Ave and E Main St	Warning	Barakeh						
5/10/2023	Traffic Stop	E Main St and Poplar Dr	Warning	Barakeh						
5/10/2023	Arrest/ Warrant	700 blk E Bever Dr	Arrest	Warrants						
5/11/2023	Traffic Stop	HWY 254 and Ohio St	Warning	Barakeh						
5/11/2023	Traffic Stop	E Main and E Kechi	Warning	Barakeh						
5/11/2023	Traffic Stop	E Main and N 4th	Warning	Barakeh						
5/11/2023	Traffic Stop	900 blk E Main	Warning	Barakeh						
5/11/2023	Traffic Stop	E Main and N 4th	Warning	Barakeh						
5/11/2023	Animal/ Vicious	600 blk E North St	HBO	Barakeh						
5/11/2023	Miscellaneous	100 blk S 3rd St	HBO	Barakeh						
5/12/2023	Criminal Damage	700 blk E Wilson Dr.	Report	District						
5/13/2023	Criminal Damage	200 blk N 8th St	Report	District						
5/13/2023	Traffic Stop	HWY 254 and Ohio St	Warning	District						
5/14/2023	Criminal Trespass	400 blk N 10th St	HBO	District						
5/15/2023	Traffic Stop	E Main St and N Lions Ave	Warning	Barakeh						
5/16/2023	Traffic Stop	HWY 254 and Ohio St	Citation	Barakeh						
5/16/2023	Check Welfare	700 blk E Cincinnati	HBO	District						
5/16/2023	Traffic Stop	N 5th St and E High St	Warning	Barakeh						
5/16/2023	Criminal Damage	200 blk E Main	Report	Barakeh						
5/16/2023	Traffic Stop	600 blk E Main	Warning	Barakeh						
5/16/2023	Animal at Large/ Domestic	700 blk E Cincinnati	HBO	Barakeh						
5/16/2023	Check Welfare	700 blk E Bever Dr	HBO	Danninger						
5/17/2023	Check Welfare	300 blk S 6th	HBO	District						

5/17/2023	Miscellaneous	S 5th St and E Mechanic	HBO	District
5/17/2023	School Check	900 blk E Main St	HBO	District
5/17/2023	Suspicious Vehicle	2400 SW River Valley Rd	HBO	District
5/18/2023	Traffic Stop	900 blk E Main St.	Warning	District
5/18/2023	Traffic Stop	N 3rd St and E Main St	Citation	District
5/18/2023	Traffic Stop	Old HWY 254 and SW Hunter	Warning	District
5/18/2023	Traffic Hazard	HWY 254 and Ohio St	HBO	District
5/19/2023	Arrest/ Traffic	600 blk E Mills Dr.	Arrest	Barakeh
5/19/2023	Disturbance	600 blk E Mills Dr.	HBO	Danninger
5/20/2023	Miscellaneous	600 blk E Mills Dr.	HBO	Barakeh
5/20/2023	Suspicious Person	700 blk E Bever Dr	HBO	Danninger
5/22/2023	Suspicious Activity	1100 SW Hunter Rd	HBO	District
5/22/2023	Suspicious Activity	E Rainbow Dr and N Sunset Ln	HBO	District
5/23/2023	Check Welfare	600 blk E Mills Dr.	HBO	District
5/23/2023	Check Welfare	600 blk E Mills Dr.	HBO	District
5/23/2023	Miscellaneous	600 blk E Mills Dr.	HBO	District
5/24/2023	Traffic Stop	6th St and Pool Rd	Warning	Barakeh
5/24/2023	Traffic Stop	E Main St and N 3rd St	Warning	Barakeh
5/24/2023	Traffic Stop	E Main and N Lions	Warning	Barakeh
5/24/2023	Traffic Stop	E Willowbrook and N Briarwood	Warning	Barakeh
5/24/2023	Accident/ 10-47	Old HWY 254 and SW Ohio	Accident	Danninger
5/25/2023	Traffic Stop	HWY 254 and Ohio St	Warning	Barakeh
5/25/2023	Assist other	600 blk E Mills Dr	HBO	District
5/26/2023	Traffic Complaint	700 blk E North St	HBO	District
5/26/2023	Theft	100 blk N 3rd	Report	District
5/27/2023	Check Welfare	400 blk E High St	HBO	District
5/27/2023	Check Shots	E Bigelow and 3rd St	HBO	District
5/27/2023	Assist other	400 blk N 10th St	HBO	District
5/28/2023	Check Welfare	500 blk N 9th St	HBO	District
5/28/2023	Alarm/ Outbuilding	1200 blk E Main	HBO	District
5/28/2023	Traffic Stop	E Main and SW Hunter Rd	Warning	District
5/28/2023	Suspicious Activity	400 blk E High	HBO	District
5/28/2023	Animal/ Vicious	600 blk E Mills Dr	HBO	District
5/29/2023	Check Welfare	500 blk N 10th St	HBO	District
5/29/2023	Battery	400 blk N 10th St	HBO	Barakeh
5/29/2023	Miscellaneous	400 blk N 10th St	HBO	Barakeh
5/30/2023	Abuse/ Elder or Dependent	300 blk S 2nd St	Report	Investigations
5/31/2023	Suspicious Activity	500 blk N 3rd St	HBO	Danninger

MUNICIPAL COURT OF TOWANDA, KS
CASELOAD SUMMARY
For the Period May 1, 2023 through May 31, 2023

1. NUMBER OF OFFENSES WRITTEN DURING MONTH

*Fines/Court Costs listed in this section are often waived in dismissed cases.

		FINES + COURT COSTS
a. Speeding.....	0	\$0.00
b. No/Invalid Insurance.....	0	\$0.00
c. Invalid/Expired Registration.....	0	\$0.00
d. No/Invalid Driver's License/Improper Use of DL.....	1	\$450.00
e. Driving Under the Influence.....	0	\$0.00
f. FTY or Failure to Stop.....	0	\$0.00
g. Other Traffic Violations.....	0	\$0.00
h. Crimes Against Persons/Property (e.g. assault, battery, theft, criminal damage, vandalism).....	0	\$0.00
i. Other Crimes (e.g. tobacco infractions by minors, crimes against government, public safety, public morals).....	0	\$0.00

TOTAL THIS MONTH

1

\$450.00

*YTD: \$2,330.00 collected of estimated annual revenue of \$860.00: 369%

2. NUMBER OF OFFENSES DISPOSED OF DURING MONTH

a. Guilty Pleas.....	2
b. Bond Forfeitures.....	0
c. Dismissals.....	1
Reason.....	Guilty Plea of Other Charge (1)
d. Guilty by Trial (on plea of not guilty).....	0
e. Diversion Agreements.....	0

TOTAL DISPOSITIONS THIS MONTH

3

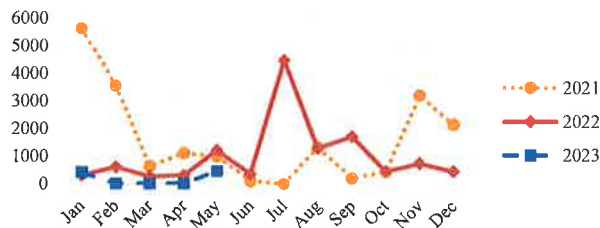
Offense Filings

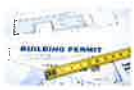


Offense Dispositions



Estimated Revenue





TOWANDA DEPARTMENTAL REPORT- Planning/Zoning Adm. Lisa Long

May 2023 Activity June 8th 2023 Report

What we have been doing:

Coordinating inspections for projects
 Numerous projects
 Animal Control Records
 Filing and cleaning out old paperwork and files
 Assisting Residents/Contractors daily with Building Code questions
 Issuing Building Permits, Contractor Licensing
 Working always to make PZ Department more efficient and functional

Providing Excellent Public Service
 Cemetery Lot Sales, Paperwork and Questions
 Following/Coordinating Inspections

What we plan to do:

Continue Serving Towanda Citizens
 Continue Contractor Licensing and Permit Issuing
 Code Enforcement processing cases
 Continue with duties as listed above
 Secretary duties for the Planning Board
 Preparing Notices to Publish in official newspaper
 Preparing Notices for PZ Hearings

Continue to improve the efficiency of PZ Department
 Cemetery Paperwork
 Continue work to update Comprehensive Plan
 Misc. other work as needed

Permits:

1218 Rainbow Plumbing
 643 Mills Plumbing
 22 Circle Electric
 436 N 8th Fence
 402 Highland Roof
 442 N 8th Electrical

214 N 3rd Demolition
 904 Main USD 375 Val 1,656,000
 317 S 3rd Roof
 516 North Electric Remodel
 602 Mills Plumbing
 337 N 8th Remodel Val \$38,000
 516 North Remodel Val \$65,000

321 N 4th HVAC
 320 Cincinnati Plumbing
 686 Mills Plumbing
 1218 Rainbow Plumbing
 516 North Electrical
 311 Main Shed

Statistics and Lists:

Inspections Completed

643 Mills Gas Pressure
 628 Main New Build review
 630 Main New Build review
 1202 Rainbow Garage Supports
 22 Circle Electric RV
 1218 Rainbow Consult
 1202 Rainbow Foundation Wall
 1211 Rainbow Sewer Consult
 1202 Rainbow Inground Plumbing
 1202 Rainbow Sewer consult
 402 Highland Library Roof
 1218 Rainbow Plumbing Consult
 1218 Rainbow Sewer
 1218 Rainbow Consult

320 Cincinnati Sewer 1211
 1110 Rainbow Air Test
 694 Mills Roof
 321 N 4th HVAC
 442 N 8th Electric
 516 North Electric Rough Framing
 402 Highland Roof
 686 Mills HW Heater
 330 N 8th Footing
 330 N 8th Stem wall
 1110 Rainbow Sewer Water
 628 Main Electric
 630 Main Electric
 1211 Rainbow Sewer

1110 Rainbow Sewer
 628 Main Electric
 630 Main Electric
 628 Main Consult Electric
 630 Main Consult Electric
 N 3rd Demolition progress
 1110 Rainbow Sewer
 674 Mills Final
 675 Mills Final
 699 Mills Final
 760 Wilson Final
 776 Bever Final
 784 Bever Final

New Contractors Licensed & Certificate Issued:

PD Plumbing Andover KS
 Heartland Roof /Gutter Haysville KS
 RnD Underground Derby
 Larry Walty Roofing Augusta KS
 Mr. Electric of Wichita KS

Blue Sky Smart Solutions Lawrence KS
 DCS Services LLC Wichita KS
 Bobby Dawes Plumbing Hutchinson
 Ziegler Electric Service Wichita Ks

Business Permit for Door-to-Door Sales: None

NTA Citations Issued: None

Court Cases in progress: Pending: 550 N 9th Carport

PZ Board Meeting/BZA June : 316 Main Special Use
 Application/Zoning Regulation Amendment, Tabled to July
 Meeting.

Fire Dept Report

May 2023

Membership: 19 Five candidates: Rylan Rose, Hannora Ward, Nikolas Herrmann, Dalton Porter, Terry Hand

YTD (as of 5/31/23) Calls: 109
Response Man Hours: 672 Training Hours: 625 Activity/Work Hours: 819
Total Volunteer Hours 2116 YTD

Training:

- Hazmat Preplan at EcoLab in Benton May 17
- Task Force Chiefs meeting on May 11 in Potwin
- Fire Evolutions Tuesday, May 23
- Apparatus Checks May 27
- Officer May 30

Equipment:

- Engine 1: **This truck has questionable reliability. It should be replaced.**
- Engine 3: Monitoring oil consumption. Replaced alternator and air intake duct. **This truck has questionable reliability. It should be replaced.**
- Pumper 4:
- Pumper 5: Seeking grant to get new pump assembly. Several of our wildland equipment pumps (and engines) are near (or over) 30 years old.
- Pumper 6 tank installation. Requested quotes for new tank.
- Pickups: PU8 & PU9:
- Tanker 12:
- KSFM Grant. Awaiting bunker gear. Due to the influx of new firefighters, we will likely need additional new bunker gear. Preparing another grant application. (We need a grant writer!)
- **Formed committee to determine specifications for new fire engines. Both fire engines should be replaced due to age and difficulty in locating parts and getting software support.**

Building:

Due to lack of space and dilapidation, your emergency responders require a new facility in order to adequately serve their community.

Meeting with Project Preparation Mgr. at El Dorado March 10. Communication attempts since May 24 have been unsuccessful.

Other:

- Chief Pyle attended the Task Force Chiefs meeting on May 11 in Potwin.
- Fire Hydrant painting is complete except for one (North and 5th). Two still need replaced (2nd & Bigelow and 3rd & North).
- Lions Club Presentation May 15
- Fire Training Tuesday, May 23
- End of School water spray at CHS May 24
- FRA meeting Tuesday, May 30
- Chief Pyle attended the Task Force Chiefs meeting on June 1 in Cassoday.
- Cemetery Dedication Ceremony June 3
- Family fun day June 10

Fire Dept Report

May 2023

May Calls: Number of calls 26 (5-yr avg. for May calls: 22.6. Avg. May calls since 1985-15.4)
9 – Fire calls: 2 structure, 1 grass, 2 vehicle, 1 fire alarm
13 – Medical
3 – Public assist (Lift, welfare check)
1 – Motor Vehicle Accident
Response Man Hours: 45
Training Hours: 37
Activity/Work Hours: 66
Total Volunteer Hours 148 for May

Heads Up

- MOU with BuCo EMS is being renewed
- Mutual Aid agreement for fire departments will soon be renewed

Upcoming:

- Task Force Chiefs meeting on June 1 in Cassoday
- Family fun day June 10
- Veterans Memorial Wall to Lake June 14
- Fireworks set up June 14 to June 26
- Fire Training Tuesday, June 20
- FRA meeting Tuesday, June 27
- Fireworks sales June 27-July 4 to benefit Firefighters for Fire Station
- Task Force Chiefs meeting on July 6 in Burns
- BCESA meeting July 6 in Augusta
- TC will be out of town July 12 (next council meeting)
- LEPC meeting July 20
- BuCo Fire Chiefs meeting July 20
- Return to School meet and greet at CHS August 22
- Towanda Fire Dept. mountain oyster feed in September

Fire Dept Report

May 2023

2023 Fire Dept Calls by Month

What the Calls Are														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Grass Fire	2	1	4	3	1								11	10%
Vehicle Fire	2	1		1	2								6	6%
Structure Fire	5	4	1	4	2								16	15%
HazMat	1	1		1	2								5	5%
Carbon Monoxide		1											1	1%
Other Fire	1	1	1	6	6								10	9%
Vehicle Accident	1	2	1	1	1								5	5%
Medical	7	8	8	11	13								47	43%
Rescue														0%
Public Assist	2	2		1	3								8	7%
Storm Watch														0%
Other														0%
Total	19	20	16	28	26								109	
Where the Calls Are														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals	%
Towanda Twp	3	4	4	5	8								24	22%
Fairview Twp	3		2	5	1								11	10%
City	9	12	7	14	14								56	51%
KTA	1		2		1								4	4%
Mutual Aid Given	3	4	1	3	2								14	13%
Total	19	20	16	28	26								109	
Mutual Aid Rec'd	4	1	2	2	1								9	8%
YTD % per Area														
	Fire	EMS	Other											
	54%	21%	25%											
	36%	55%	9%											
	20%	61%	20%											
	25%	50%	25%											
	100%	0%	0%											
	100%	0%	0%											
	8%	100%	0%											
	0%	0%	0%											
	39%	43%	17%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%	0%											
	0%	0%												

City of Towanda Maintenance Department

Council Report- 5/1/23-5/31/223

May 2023 Report: Man hours: Work Orders completed: 15

Water Distribution:

Read Water Meters

Turn off 15 services

Daily water samples completed

State Samples completed

8" main repair, also 2" main repair in multiple spots

Submitted a water sample for asbestos that was not sent in 2022

Tore out a meter at an empty lot and capped the line.

Streets:

Dug out and repaired sections of road on Mechanic and 6th st.

Hung flags along Main st.

Patched some small holes along Pool rd.

Trimmed trees away from street signs and intersections.

Township culvert completely finished.

Jetted multiple culverts throughout town.

Facilities:

Worked on pool pump and got the system primed and running.

Snaked and jetted all water drains at the pool and in the bathrooms.

Met with Dennis Gerber at the pool and set up chemical system

Pool opened on schedule May 29th.

Port-o-johns were delivered to ball fields and to the library.

Discovered multiple leaks in the sprinkler system for the ball fields and repaired them.

Sprayed the Museum to prevent mold from growing on the walls.

Repaired the Towanda sign at the pool.

Removed old broken gas heater out of the shop.

Mowed and sprayed all city properties.

Equipment:

Clean and greased equipment

Fixed hydraulic leak on the white dump truck.

Installed new clutch for the water pump on the hydro vac.

Items for discussion:

Working on plans for major street repairs

Water meters and lead and copper plan

Water loss at the pool